



CONTRACT/LEASE RENEWAL FORM

Contract #: C09-1743-RM
LOCKARD & WILLIAMS INSURANCE SERVICES
GROUP FLEXIBLE BENEFITS PLAN
EXPIRES: 09/30/2024

Date: 04/12/2023
Lockard & Williams Insurance Services, Inc.
Attn: John Lockard
1505 Jackson Ave
Pascagoula MS 39567-1688
RE: Adm. of Flexible Benefits Plan

Dear Mr. Lockard

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C09-1743-RM for an additional term. The contract renewal period will be 10/01/2023 to 09/30/2024. The annual budgeted amount for this contract is \$80k - \$85k. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director: Kelly Bird
Signature: Digitally signed by Kelly Bird
Date: 2023.05.08
15:01:39 -05'00'

Contractor: Lockard & Williams Ins.

Date: _____

Approved By: Faye Douglas
Digitally signed by Faye Douglas
Date: 2023.05.08
15:19:44 -05'00'
(as prescribed below on item 1)

Approved By: John Lockard

Date: _____

Approved By: John Hofstad
Digitally signed by John Hofstad
Date: 2023.05.08 08:25:10 -05'00'
(as prescribed below on item 1)

Title: C.O.O.

Date: _____

Date: 5-8-23

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970

