

## CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/25/2022

Contract/Lease Control #: C17-2535-HR

Procurement#: RFP HR 07-17

Contract/Lease Type: CONTRACT

Award To/Lessee: LANDRUMHR WORKFORCE SOLUTIONS, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/08/2022

Expiration Date: 04/30/2022

Description of: TEMPORARY EMPLOYEE STAFFING

Department: HR

Department Monitor: SISSON

Monitor's Telephone #: 850-689-5870

Monitor's FAX # or E-mail: ESISSON@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C17-2535-HR Tracking Number: 4552-22  
Procurement/Contractor/Lessee Name: London HR Grant Funded: YES \_\_\_ NO X  
Purpose: renewal - 5th Amendment  
Date/Term: 4-30-2022 1.  GREATER THAN \$100,000  
Department #: \_\_\_\_\_ 2.  GREATER THAN \$50,000  
Account #: \_\_\_\_\_ various 3.  \$50,000 OR LESS  
Amount: \_\_\_\_\_  
Department: HR Dept. Monitor Name: Sisson

**Purchasing Review**

Procurement or Contract/Lease requirements are met:  
DeRita Mason Date: 3-22-22  
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jesica Darr, Angela Etheridge

**2CFR Compliance Review (if required)**

Approved as written: NO Federal Grant Name: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_  
Grants Coordinator Suzanne Ulloa

**Risk Management Review**

Approved as written: NO risk alert Date: \_\_\_\_\_  
\_\_\_\_\_  
Risk Manager or designee Kristina LoFria

**County Attorney Review**

Approved as written: see email attached Date: 3-22-22  
\_\_\_\_\_  
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

**Department Funding Review**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

**IT Review (if applicable)**

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

## DeRita Mason

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**From:** Lynn Hoshihara  
**Sent:** Tuesday, March 22, 2022 2:03 PM  
**To:** DeRita Mason  
**Subject:** Re: HR Amendment  
**Attachments:** image001.png; image001.png; 5th amendment to c17-2532-hr.docx

Yes.

On Mar 22, 2022, at 1:55 PM, DeRita Mason <[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)> wrote:

Yes it is, I guess I have missed it.

Let me see if I can look for it. So this one is good to go?  
So sorry, I had so many at one time, I just got lost.

DeRita Mason

DeRita Mason, CPPB, NIGP-CPP  
Senior Contracts and Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, Florida 32536  
(850) 689-5960  
[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

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**From:** Lynn Hoshihara <[lhoshihara@myokaloosa.com](mailto:lhoshihara@myokaloosa.com)>  
**Sent:** Tuesday, March 22, 2022 1:38 PM  
**To:** DeRita Mason <[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)>  
**Subject:** Re: HR Amendment

If that's the temp contracts, I've approved them twice already.

On Mar 22, 2022, at 12:14 PM, DeRita Mason <[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)> wrote:

Hey Lynn,



CONTRACT: C17-2535-HR  
LANDRUMHR WORKFORCE SOLUTIONS, INC.  
TEMPORARY EMPLOYEE STAFFING  
EXPIRES: 04/30/2022

**FIFTH AMENDMENT TO THE AGREEMENT BETWEEN OKALOOSA  
COUNTY, FLORIDA AND  
LANDRUMHR WORKFORCE SOLUTIONS, INC.  
CONTRACT NO. C17-2535-HR**

This Fifth Amendment to the Agreement between Okaloosa County, a political subdivision of the state of Florida (the "County"), and LandrumHR Workforce Solutions, Inc., executed this 24<sup>th</sup> day of, March 2022, is made a part of the original Agreement dated March 8, 2017, Contract No. C17-2535-HR (the "original Agreement"), incorporated herein by reference. The County and Contractor hereby agree as follows:

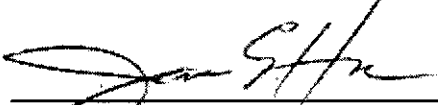
1. **OPTION TO RENEW.** The parties hereby wish to extend the current year until April 30, 2022, in order to get the new contracts for services in place.
2. **EFFECTIVE DATE OF RENEWAL TERM.** The Effective Date of this Amendment shall be retroactively dated to begin March 8, 2022 and shall terminate no later than April 30, 2022.
3. **COMPENSATION.** Compensation for this renewal term of the Agreement shall: Stay the same as set forth in Exhibit "A" of the original Agreement ("Compensation").
4. **OTHER PROVISIONS REMAIN IN EFFECT.** Except as specifically modified herein, all terms and conditions of the original Agreement between the parties, dated March 8, 2017 and any amendments thereto, shall remain in full force and effect.
5. **CONFLICTING PROVISIONS.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

**(Remainder of Page Intentionally Left Blank)**



IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

**LANDRUMHR WORKFORCE SOLUTIONS, INC.**

  
\_\_\_\_\_  
Signature

BY: James E. Howe

James E. Howe  
\_\_\_\_\_  
Print Name

**OKALOOSA COUNTY, FLORIDA**

Digitally signed by John Hofstad  
Date: 2022.03.24 16:04:33 -05'00'  
BY: John Hofstad  
John Hofstad, County Administrator