

TASK ORDER APPROVAL FORM

CONTRACT #: C19-2792-AP

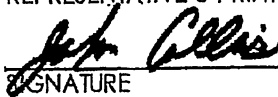
TASK ORDER #: 15

TASK ORDER AMOUNT: Total budget of \$243,592.00

OFFERED BY CONSULTANT:

AVCON INC.
FIRM'S NAME

Virgil C. "Lee" Lewis, P.E.
REPRESENTATIVE'S PRINTED NAME


SIGNATURE

For Virgil C. "Lee" Lewis, P.E.

Vice-President
TITLE

August 17, 2023
DATE

RECOMMENDED FOR APPROVAL
(Department Director)


SIGNATURE Tracy Stog A.A.E.

Airports Director
TITLE

9-18-23
DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

DeRita Mason Digitally signed by DeRita Mason
Date: 2023.09.18 11:51:22 -05'00'

PURCHASING MANAGER

09.18.2023
DATE

Faye Douglas Digitally signed by Faye Douglas
Date: 2023.09.19 08:44:39 -05'00'

OMB Director/DATE

09.19.2023
DATE

John Hofstad Digitally signed by John Hofstad
Date: 2023.09.20 10:09:44 -05'00'
COUNTY ADMINISTRATOR (if applicable)

09.20.2023
DATE

Revised November 3, 2017


CHAIRMAN (if applicable)
Robert A. "Trey" Goodwin III

11/7/2023
DATE



TASK ORDER

SCOPE OF WORK – DESIGN AND CONSTRUCTION PHASE SERVICES NEW A3 PASSENGER BOARDING BRIDGE DESTIN-FORT WALTON BEACH AIRPORT (VPS) AUGUST 2023

Task Order No. 15
AVCON Project No. 2023.050.05

AVCON, INC., a Florida Corporation (hereinafter “CONSULTANT”) agrees to perform and complete the following services (hereinafter “Services”) for **Okaloosa County Board of County Commissioners** (hereinafter “CLIENT”), in accordance with the terms and conditions of the Agreement for Professional Architectural, Engineering, and Aviation Planning Services (Contract No.: C19-2792-AP), dated March 28, 2019, all of which terms and conditions are incorporated herein by reference.

1. **Task Location:** Destin-Fort Walton Beach Airport—Okaloosa County, Florida
2. **Task Name:** New A3 Passenger Boarding Bridge
3. **Task Description/Scope of Services:** CONSULTANT shall perform professional planning, design, bid, and construction phase services identified as Sections B, C, D, E, and F of **Exhibit “A”** and attached hereto.
4. **Compensation:** All work performed under Section B and C as described in Item 3 above shall be compensated for on a Lump Sum basis as derived in **Exhibit “B”** and attached hereto. The Lump Sum fee shall be *Forty-Six Thousand, Eight Hundred Twenty and 00/100 dollars (\$46,820.00 LS)* and shall include all job-related travel costs, reprographic costs, printing/plotting costs, telephone/facsimile charges, and mail charges required to perform the work specified. Progress payments shall be made monthly and shall be by an estimate of the percent complete in accordance with the project progress.

All professional services work performed under Tasks D and E shall be compensated for on a Not-To-Exceed (time and materials) basis. Direct expenses necessary to perform the work, including related printing/plotting and mail charges, shall be reimbursed at actual cost. Subconsultant fees shall be compensated for on a Not-To-Exceed basis. The Not-To-Exceed limit for all Task D and E and subconsultant services shall be One Hundred Ninety-Six Thousand, Seven Hundred Seventy-Two and 00/100 dollars (\$196,772.00). CONSULTANT shall be compensated based on actual expenses incurred. Progress payments shall be made monthly.

The maximum project budget is \$243,592.00.

5. **Schedule:** A schedule of 120 calendar days is anticipated from the date of the project Notice-To-Proceed (NTP) to submit the 95% design documents for County review. For any unreasonable delays in obtaining required materials to be

provided by others, such as review comments, the anticipated design schedule shall be extended an equivalent number of days.

6. Deliverables: Deliverables shall include the following:

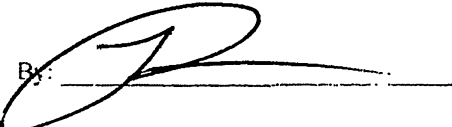
- Updated Gate Modeling
- Five (5) copies of 95% Design Documents
- Five (5) copies of final Bidding Documents
- Bid Tabulation and Recommendation of Award
- Record Drawings and Closeout Documentation

7. Other Considerations: Services of the CONSULTANT shall be under the direction of Chad Rogers, P.E. of Okaloosa County Airports.

Accepted by:

CLIENT:

Okaloosa County Board of
County Commissioners

By: 

Printed Name: Robert A. "Trey" Goodwin III

Title: Chairman

Date: 11/7/2023

CONSULTANT:

AVCON, INC.

By: 

For

Printed Name: Virgil C. "Lee" Lewis, P.E.

Title: Vice-President

Date: 8-17-2023



EXHIBIT "A"
SCOPE OF WORK – DESIGN AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE
DESTIN-FORT WALTON BEACH AIRPORT (VPS)
AUGUST 2023

SECTION A: PURPOSE

The purpose of this project is to design and provide construction administration and limited inspection services for a new passenger boarding bridge (PBB) and supporting equipment and infrastructure serving Gate A3 at the Destin-Fort Walton Beach Airport (VPS).

This scope of work generally consists of the following:

1. Update gate modeling based on the conceptual PBB layout depicted in Exhibit C,
2. The design improvements to be designed shall be generally consistent with the conceptual layout depicted in Exhibit C,
3. Prepare design documents to replace PBB at gates A3,
4. Prepare Bid Documents,
5. Bid Phase Services,
6. Construction Administration services,
7. Limited Part-Time Resident Project Representative (RPR) services (40 hrs), and
8. Commissioning services (40 hours)

AVCON has prepared the following scope of work necessary to accomplish this project as outlined below:

SECTION B: PRE-DESIGN ACTIVITIES (Lump Sum)

1. **Coordinate with Okaloosa County Airports Department:** AVCON shall coordinate with Okaloosa County Airport staff to define the scope of work, ensure the design methodology is in accordance with Airport standards and objectives, and coordinate phasing and overall project schedule.
2. **Update gate modeling with final A3 bridge layout:** Gate modeling was prepared in previous planning and design efforts for the replacements of Gates B1 to B3. This Scope of Work will update this gate modeling to incorporate new PBB A3 and make adjustments to other nearby gates to accommodate this new gate and to confirm proper clearances will be maintained.
3. **Coordinate Final Gate Modeling with Airport:** AVCON shall provide draft updated gate modeling exhibits to the Airport for review and comment. AVCON shall then finalize the exhibits based on comments received.
4. **Attend Gate A3 site visit with team:** AVCON shall participate in one (1) site visit with AERO Systems to confirm the existing conditions and coordinate design details.
5. **Provide design subconsultant management:** AVCON shall coordinate and contract with subconsultants for various services not performed in-house. The task includes development of subconsultant contracts, coordination of schedules, and general subconsultant coordination. Task shall include processing monthly invoices from subconsultants and other associated duties.

**EXHIBIT "A" - SCOPE OF WORK – DESIGN, BID, AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE PROJECT – VPS**

SECTION C: DESIGN PHASE SERVICES (Lump Sum)

1. **Provide PBB rotunda foundation design and drawings:** AVCON shall develop design drawings and technical specifications for a spread-footing foundation to support the new PBB rotunda.
2. **Provide PBB sloped walkway foundation design and drawings:** AVCON shall develop design drawings and technical specifications for spread-footing foundations to support the new PBB fixed walkway foundations.
3. **Provide PBB tie-down design and drawings:** AVCON shall develop design drawings and technical specifications for PBB tie-downs to anchor the PBB during inclement weather.
4. **Develop 95% PBB A3 Design Drawings:** The design team shall develop 95% design drawings for the new PBB at Gate A3. The design drawings shall specify the following:
 - a. PBB improvements including location, operational limits, and building connection point,
 - b. electrical improvements including new panels, feeders, breakers, and disconnects, and 400 Hz power,
 - c. Mechanical improvements including PC Air,
 - d. Water cabinet improvements, and
 - e. Modification to existing pavement markings as needed.
5. **Prepare 95% Operational Construction Phasing Plan for PBB Replacements:** AVCON shall prepare a 95% operational construction phasing plan for the new PBB to minimize the gate impacts to only one gate at a time. AVCON shall coordinate with Airport operations to determine the best time to close each gate.
6. **Perform QA/QC Review of 95% Design Drawings:** AVCON shall perform and document an internal review of the technical elements of the 95% design drawings. The 95% design drawings shall be updated in accordance with the review results and the updated design drawings shall be submitted to the Airport for review and comment.
7. **Conduct 95% Design Review Meeting with Airport:** The design team shall conduct a virtual design review meeting with Airport staff to discuss the features of the 95% design documents. Review comments received from the Airport shall be documented.
8. **Develop Construction Safety and Phasing Plan (CSPP):** In accordance with FAA AC 150/5370-2G, AVCON shall prepare and coordinate the 95% CSPP plan with the FAA via the OEAAA website for approval prior to proceeding to final design drawings. AVCON shall review comments provided by the FAA and revise the 95% CSPP as needed.
9. **Prepare On-Airport FAA Airspace Study:** AVCON shall prepare and submit to the FAA an On-Airport Form 7460-1 Airspace Study, Notice of Proposed Construction or Alteration, for the cranes required to install the new PBB. AVCON shall assist the Airport in requesting a FAA Determination of No Hazard Approval.
10. **Prepare and Submit Bidding Documents to Airport:** AVCON shall prepare and submit bidding documents to the Airport for review and coordination with funding agencies as a condition of receiving approval for advertising the project. This task includes updating bid documents to address comments provided by the Airport. Each set shall include:
 - a. Front-end documents
 - b. Bid forms and schedules

**EXHIBIT "A" - SCOPE OF WORK – DESIGN, BID, AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE PROJECT – VPS**

- c. Technical Specifications
- d. Bid drawings

11. **Prepare and Submit Building Plan Review to the Okaloosa County Growth Management Department:** AVCON shall prepare and submit a set of signed/sealed design drawings for plan review in preparation for the County to issue a building permit. The design team shall respond to comments provided by the Building Department and resubmit design drawings as needed.
12. **Review and Prepare Responses to Okaloosa County Growth Management Comments:** AVCON shall respond to questions and RAs (up to two rounds) from Okaloosa County Growth Management as part of the building permit process.

SECTION D: Bidding and Award Services (Not to Exceed):

1. **Attend Pre-Bid Conference and Prepare Minutes:** AVCON shall participate in a Pre-Bid Conference to present and discuss specific project issues, specific construction features, operational phasing, special construction limitations, and other applicable requirements. AVCON shall provide and distribute meeting minutes for the Pre-Bid Conference to participants and funding agencies.
2. **Prepare Responses to Plan Holder Questions:** AVCON shall review and provide responses to questions provided by plan holders during the bid period.
3. **Prepare and Distribute Addenda:** AVCON shall prepare and distribute addenda to bidding documents as required to address any revisions resulting from bidder's questions or from design modifications.
4. **Prepare Bid Tabulation and Recommendation of Award:** AVCON shall review all bids received and shall prepare tabulation of the bids, including the Engineer's estimate. Based on the review, AVCON shall provide a formal recommendation of the award for Okaloosa County.

SECTION E: Construction Administration Services (Not to Exceed): This task shall include construction administration services for the work included in the Release for Construction documents.

1. **Coordinate with Airport, RPR, and contractor during PBB A3 construction:** AVCON shall coordinate with Airport staff and the contractor to discuss onsite situations regarding the new PBB, overall project schedule, phasing requirements, operational changes, security concerns, and to generally ensure construction is progressing in accordance with Airport standards and objectives. This coordination will occur outside the regularly scheduled coordination meetings during construction.
2. **Provide Construction Phase Subconsultant Management:** AVCON shall coordinate and contract with subconsultants for various services not performed in house. The task includes development of subconsultant contracts, coordination of schedules, coordination of onsite inspection work with the RPR, and general subconsultant coordination. Task shall include processing monthly invoices from subconsultants and other associated duties.
3. **Participate in Pre-Construction Conference; Prepare Minutes:** AVCON shall coordinate and participate in a Pre-Construction Conference to present and discuss specific project issues, specific construction features, operational phasing, special construction limitations, and other applicable requirements.
4. **Participate in On-Site Visits to Review Work:** AVCON shall participate in site visits during construction to observe progress of work. Visits shall be intended to enable observations of the progress to ensure that construction is generally consistent with the design objectives and with applicable safety and security requirements and to coordinate questions in the field.

**EXHIBIT "A" - SCOPE OF WORK – DESIGN, BID, AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE PROJECT – VPS**

5. **Participate in Update Meetings:** AVCON shall schedule and participate in update meetings conducted by the contractor during construction to coordinate issues, address project concerns, and to review scheduled work. Task shall include preparation of meeting notes from each meeting.
6. **Review Contractor Shop Drawings:** AVCON shall review shop drawings as submitted by the Contractor and shall evaluate compliance with respect to contract requirements. A review period (approximately two weeks) shall be specified in the project documents for shop drawing review and response from receipt of the respective shop drawing.
7. **Review and Approve Contractor Pay Applications:** AVCON shall review pay requests as submitted by the Contractor on a monthly basis to review and evaluate the requested values versus the actual work completed and accepted for the payment period. The task shall include review of the work completed in conjunction with the RPR and certification by the Project Manager that the pay application reflects the work performed and stored materials accepted.
8. **Coordinate RFIs with Contractor:** AVCON shall respond to Contractor Requests for Information (RFIs) as required to provide clear interpretation of the contract requirements. The work shall include preparation of Work Directives or other instruction during the construction phase as appropriate to ensure proper completion in accordance with the contract documents.
9. **Participate in Substantial Completion Inspection:** AVCON shall attend a punch-list walk-through of the construction upon substantial completion to verify completeness of work. The work shall include an evaluation to determine whether the work items satisfy substantial completion requirements. The task shall include a review of project close-out requirements for the Contractor.
10. **Administer Punch-List:** AVCON shall prepare and monitor a project punch-list to verify final completion in accordance with contract documents as part of this task. The task shall include a review of the list with the Contractor to clarify remaining contract requirements.
11. **Participate in Final Completion Walk-Thru:** AVCON shall attend a final inspection walk-through of the construction upon completion of the identified punch-list items in order to verify completeness of work and to determine acceptance of the constructed work. The work shall include an evaluation to determine whether the work items satisfy final completion requirements and certification of the completion.
12. **Prepare and Coordinate Final Change Order:** AVCON shall prepare the final reconciliation change order justification and paperwork and coordinate with the Contractor and Airport to execute this change order.
13. **Prepare and Provide Record Drawings/Close-Out Documents:** Prepare and provide one (1) set of electronic files (in ACAD format) reflecting the installation of features as constructed on site. AVCON shall assist Okaloosa County with the preparation of the close-out documentation and shall prepare a close-out package documenting the project. The close out documentation shall include field visit summaries, testing results, approval and clearance letters, and general project information to address funding agency close-out requirements.

SECTION F: Limited Part-Time Resident Project Representative (RPR) Services (Not-To-Exceed)

1. **Limited Part-Time Resident Project Representative (RPR):** AVCON shall provide one (1) Resident Project Representative (RPR) to observe the preparation, installation, and configuration of the new PBB installed by others. This task assumes five (5) days of inspection (40 hours) during the installation of each PBB.

**EXHIBIT "A" - SCOPE OF WORK – DESIGN, BID, AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE PROJECT – VPS**

2. **Commissioning:** AVCON shall provide one (1) commissioning representative to test the new PBB to confirm the systems are operating as intended and specified in the design documents. This task assumes five (5) days of testing (40 hours) for the PBB.

SECTION F: SUBCONSULTANT SERVICES

AVCON shall employ the services of qualified firms to conduct professional architectural, mechanical, and electrical design, and RPR work as required to provide assurance that constructed improvements comply with contract requirements.

SECTION G: ASSUMPTIONS

1. No interior or exterior building improvements, such as switchback ramps, are included in this Scope of Work. If it is determined that interior ramps are required to meet ADA requirements, that design will be considered additional services.
2. The team is currently unaware of any existing asbestos, hazardous or toxic substances, located near the work at any of the referenced locations. The team has not included any fees associated with any abatement, detection, testing, design service or the like. Airport agrees to hold the team harmless to the extent permitted by law for all claims, liabilities, and expenses (including reasonable attorneys' fees and expenses) related to any hazardous or toxic substances at the site.
3. We have assumed that existing electrical distribution panels have capacity and space for the required new electrical services to the new gate and associated equipment; we have not included new switchgear, distribution panels, transformers, or electrical distribution system studies in this design effort.
4. Underground utility investigation is not included in this Scope of Work. The team will evaluate any as-built utility information provided by the airport.
5. Electrical ground service equipment (EGSE) charging systems is not included in this Scope of Work.
6. Fire suppression, deluge or fire hydrant systems are not included in this Scope of Work.
7. No new design geotechnical data will be collected in this Scope of Work. Existing geotechnical data from previous projects will be utilized for the foundation evaluations and tie-down design.
8. Ramp lighting is not included in this Scope of Work.
9. Fuel Hydrants are not included in this Scope of Work.
10. New in-pavement grounding systems is not included in this Scope of Work. The PBB design assumes the aircraft will be grounded to the PBB foundation.
11. Analysis of passenger flows, egress stairs and exits – including emergency flows is not included in this Scope of Work.
12. No security design, such as new security cameras or card reader improvements are included in this Scope of Work.
13. Electrical metering, monitoring, fault-current analysis, and arc-flash studies are not included in this Scope of Work.
14. Modification to any existing gate equipment outside those specified herein is not included in this Scope of Work.

**EXHIBIT "A" - SCOPE OF WORK – DESIGN, BID, AND CONSTRUCTION PHASE SERVICES
NEW A3 PASSENGER BOARDING BRIDGE PROJECT – VPS**

15. Pavement loading capabilities of concrete, asphalt, manholes, fuel pits, utility vaults, covers, etc. located on the ramp within the AOA will not be analyzed for their ability to withstand maximum aircraft weights. It will be assumed that these items are "aircraft load rated".
- ~~16. All-escort services will be provided by the Airport.~~
17. All assumptions and exclusions specified on subconsultant proposals.

END OF SCOPE

EXHIBIT B - AVCON FEE DERIVATION
Design and Construction Phase Services
New A3 Passenger Boarding Bridge
Destin-Fort Walton Beach Airport (VPS)

Position:	PROJECT MANAGER		PROFESSIONAL ENGINEER		CAD TECHNICIAN		TOTAL	
	\$165		\$150		\$85			
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
1. Coordinate Scope and Schedule with Okaloosa County Airports Department	6	\$1,320	0	\$0	0	\$0	6	\$1,320
2. Update Gate Modeling with Final A3 Bridge Layout	8	\$680	7	\$1,200	0	\$380	16	\$2,240
3. Coordinate Final Gate Modeling with Airport	8	\$680	0	\$0	0	\$0	8	\$1,880
4. Attend Gate A3 Site Visit with Team	6	\$990	0	\$600	0	\$0	10	\$1,590
5. Provide Design Subconsultant Management	16	\$2,640	0	\$0	0	\$0	16	\$2,640
Sub-Total Task B: Pre-Design Activities	38	\$6,270	16	\$2,400	0	\$380	54	\$9,050

1. Provide PBB rotunda foundation design and drawings	24	\$990	24	\$3,600	0	\$750	48	\$5,340
2. Provide PBB sloped walkway foundation design and drawings	24	\$990	24	\$3,600	0	\$750	48	\$5,340
3. Provide PBB tie-down design and drawings	12	\$680	12	\$1,800	0	\$570	24	\$3,030
4. Develop 95% PBB A3 design drawings	8	\$1,320	0	\$0	0	\$390	8	\$1,710
5. Prepare 95% operational construction phasing plan for PBB replacements	8	\$1,320	0	\$0	0	\$760	16	\$2,080
6. Perform QA/QC review of 95% design drawings	8	\$1,320	0	\$0	0	\$0	8	\$1,320
7. Conduct 95% design review meeting with Airport	8	\$990	0	\$900	0	\$0	12	\$1,890
8. Develop Construction Safety and Phasing Plan (CSPP)	16	\$1,320	16	\$2,400	0	\$380	28	\$4,100
9. Prepare On-Airport FAA Airspace Study	4	\$680	0	\$0	0	\$360	4	\$1,040
10. Prepare and submit bidding documents to Airport	32	\$5,280	0	\$1,200	0	\$380	32	\$6,860
11. Prepare and submit building plan review to the County Growth Management Department	16	\$2,640	0	\$0	0	\$380	20	\$3,020
12. Review and prepare responses to County Growth Management Comments	10	\$1,650	0	\$0	0	\$380	14	\$2,030
Sub-Total Task C: Design Phase Services	218	\$19,140	90	\$13,500	0	\$5,130	280	\$37,770

1. Attend Pre-Bid Conference and prepare minutes	10	\$1,650	0	\$300	0	\$0	10	\$1,950
2. Prepare responses to plan holder questions	10	\$1,650	0	\$600	0	\$0	10	\$2,250
3. Prepare and distribute addenda	12	\$1,980	0	\$300	0	\$380	12	\$2,660
4. Prepare Bid Tabulation and Recommendation of Award	8	\$1,320	0	\$600	0	\$0	8	\$1,920
Section D: Bidding and Award Services	40	\$6,600	0	\$1,800	0	\$380	40	\$8,780

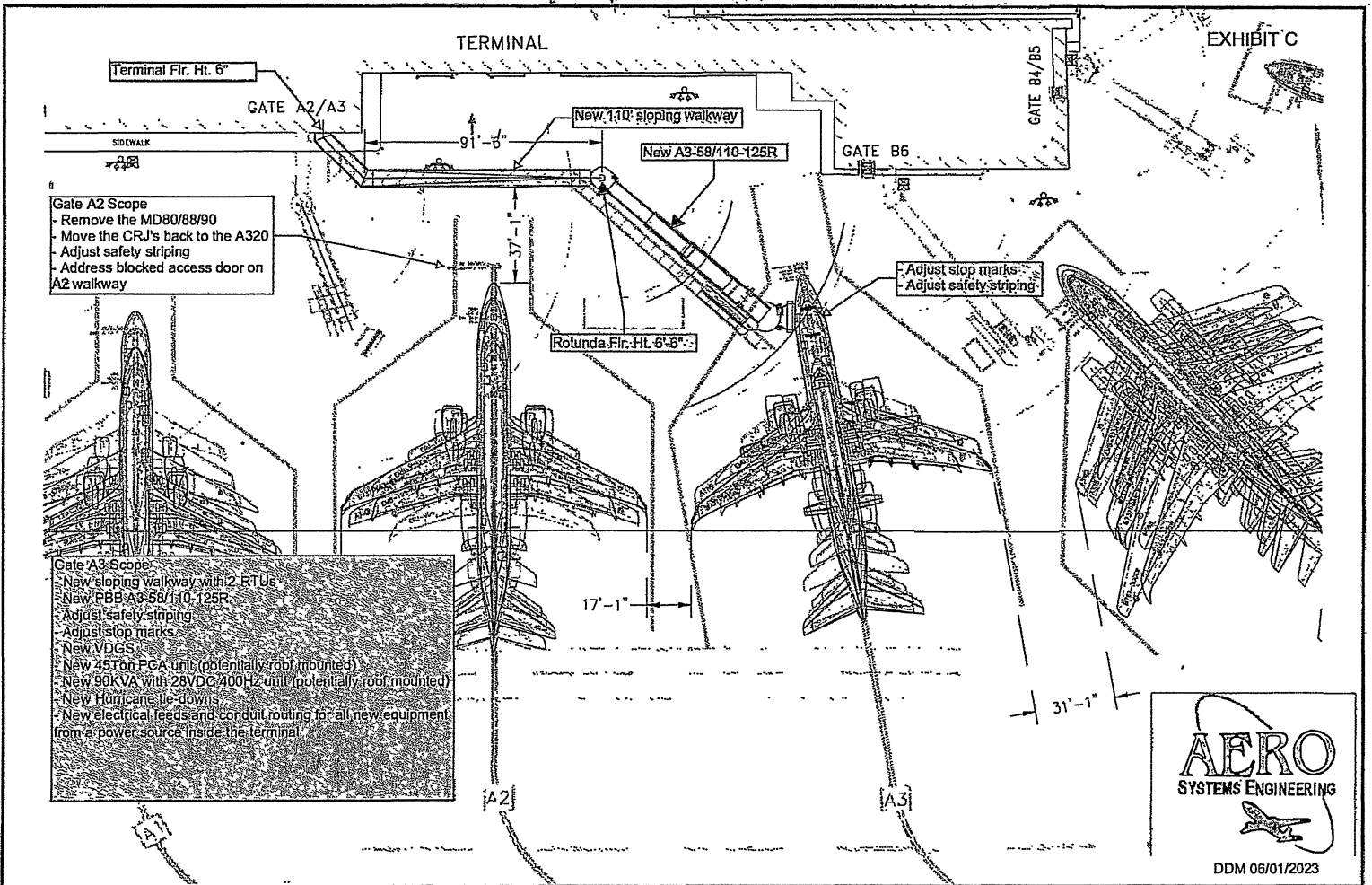
1. Coordinate with Airport, RPR, and contractor during PBB A3 construction	24	\$3,960	0	\$1,200	0	\$390	24	\$5,540
2. Provide construction phase subconsultant management	16	\$2,640	0	\$600	0	\$0	16	\$3,240
3. Participate in Pre-Construction Conference	6	\$1,320	0	\$600	0	\$0	12	\$1,920
4. Participate in on-site visits to review work	24	\$3,960	0	\$0	0	\$0	24	\$3,960
5. Participate in update meetings	24	\$3,960	0	\$0	0	\$0	24	\$3,960
6. Review Contractor Shop Drawings	16	\$2,640	0	\$0	0	\$0	16	\$2,640
7. Review and Approve Contractor Pay Applications	16	\$2,640	0	\$300	0	\$0	16	\$2,940
8. Coordinate RFIs with Contractor	16	\$1,980	0	\$600	0	\$380	16	\$2,960
9. Participate in Substantial Completion Inspection	8	\$1,320	0	\$0	0	\$0	8	\$1,320
10. Administer Punch-List	24	\$3,960	0	\$0	0	\$0	24	\$3,960
11. Participate in Final Completion Walk-Through	4	\$680	0	\$0	0	\$0	4	\$680
12. Prepare and Coordinate Final Change Order	4	\$680	0	\$0	0	\$0	4	\$680
13. Prepare and Provide Record Drawings/Close-Out Documents	12	\$1,980	0	\$900	0	\$380	12	\$3,260
Section E: Construction Administration Services	172	\$28,380	0	\$4,200	0	\$1,140	172	\$33,720

AVCON Fees	
Section B: Pre-Design Activities	\$ 9,050.00 LS
Section C: Design Phase Services	\$ 37,770.00 LS
Section D: Bidding and Award Services	\$ 8,780.00 NTE
Section E: Construction Administration Services	\$ 33,720.00 NTE
Sub-Total - AVCON fees:	\$89,320.00 NTE
Subconsultant Fees	
AERO Systems (Planning Phase/Schematic Design)	\$ 7,290.00 NTE
AERO Systems (Design Phase Services)	\$ 52,300.00 NTE
AERO Systems (Bid Phase Services)	\$ 7,565.00 NTE
AERO Systems (Construction Administration Services)	\$ 21,450.00 NTE
AERO Systems (Expenses)	\$ 4,000.00 NTE
MLM - Martin Architects, Inc. (Architectural Design)	\$ 6,048.00 NTE
MLM - Martin Architects, Inc. (Bid Phase)	\$ 3,172.00 NTE
MLM - Martin Architects, Inc. (Construction Phase)	\$ 13,640.00 NTE
MLM - Martin Architects, Inc. (Expenses)	\$ 6,597.00 NTE
JSM & Associates (Design Phase Support Services)	\$ 7,010.00 NTE
JSM & Associates (RPR Services and Commissioning)	\$ 17,180.00 NTE
NOVA (Material Acceptance Testing)	\$ 8,000.00 NTE
Sub-Total - Subconsultant fees:	\$ 164,272.00 NTE
Maximum Budget:	\$ 243,592.00

Project Manager: John Collins, P.E.

Professional Engineer: Calvin Palmer, P.E./Ben Holeman, P.E.

CAD Technician: Michael Bili



Gate A2 Scope

- Remove the MD80/88/90
- Move the CRJ's back to the A320
- Adjust safety striping
- Address blocked access door on A2 walkway

- Adjust slop marks
- Adjust safety striping

Gate A3 Scope:

- New sloping walkway with 2 RTUs
- New PBB: A9-58/110-125R
- Adjust safety striping
- Adjust slop marks
- New VDGS
- New 45 Ton PCA unit (potentially roof mounted)
- New 90kVA with 28VDC/400Hz unit (potentially roof mounted)
- New Hurricane tie-downs
- New electrical leads and conduit routing for all new equipment from a power source inside the terminal



DDM 06/01/2023

NEW A3 PASSENGER BOARDING BRIDGE
DESTIN-FORT WALTON BEACH AIRPORT

ATTACHMENT D

Position:	SENIOR PROJECT MANAGER		PROFESSIONAL ENGINEER		PROJECT ENGINEER		CADD TECHNICIAN		CLERICAL		TOTAL												
	\$215		\$185		\$165		\$115		\$0		Hours	Cost											
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost													
a.	2	\$430	2	\$370	2	\$330	2	\$230	0	\$0	8	\$1,360											
b.	12	\$2,580	12	\$2,220	0	\$0	0	\$0	0	\$0	24	\$4,800											
c.	2	\$430	2	\$370	2	\$330	0	\$0	0	\$0	4	\$1,130											
Sub-Total Task 1:												16	\$3,440	16	\$2,960	4	\$660	21	\$2,250	0	\$0	34	\$7,230

a.	16	\$3,440	32	\$5,920	16	\$2,640	24	\$2,760	4	\$0	76	\$14,760											
b.	8	\$1,720	16	\$2,960	12	\$1,980	12	\$1,380	4	\$0	40	\$8,040											
c.	8	\$1,720	16	\$2,960	12	\$1,980	12	\$1,380	4	\$0	40	\$8,040											
d.	8	\$1,720	16	\$2,960	12	\$1,980	12	\$1,380	4	\$0	40	\$8,040											
e.	8	\$1,720	12	\$2,220	8	\$1,320	8	\$920	4	\$0	32	\$6,180											
f.	4	\$860	8	\$1,480	8	\$1,320	0	\$0	0	\$0	12	\$3,660											
g.	4	\$860	2	\$370	2	\$330	2	\$230	0	\$0	8	\$1,790											
h.	4	\$860	2	\$370	2	\$330	2	\$230	0	\$0	8	\$1,790											
Sub-Total Task 2:												60	\$12,900	144	\$29,240	72	\$11,880	72	\$8,280	20	\$0	368	\$52,100

a.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
b.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
c.	8	\$1,320	8	\$1,480	8	\$1,320	8	\$960	0	\$0	32	\$6,100											
d.	10	\$2,100	10	\$1,850	10	\$1,650	4	\$480	0	\$0	34	\$5,110											
e.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
f.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
g.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
h.	4	\$660	4	\$740	4	\$660	4	\$480	0	\$0	16	\$2,720											
Sub-Total:												28	\$6,020	36	\$6,680	42	\$6,320	16	\$1,840	0	\$0	112	\$21,450

Expenses (4 trips) \$4,000
TOTAL \$25,040

Qualifications/Assumptions:

- 1 ASE is currently unaware of any existing asbestos, hazardous or toxic substances, located near the work at any of the referenced locations. ASE has not included any fees associated with any abatement, detection, testing, design service or the like. Client agrees to hold ASE harmless to the extent permitted by law for all claims, liabilities, and expenses (including reasonable attorneys' fees and expenses) related to any hazardous or toxic substances at the site.
- 2 If fees or other charges are subject to, or become subject to, sales or gross receipts taxes, we will bill any such applicable taxes. In addition to the fees or other charges proposed herein, and the client will be responsible for reimbursing ASE for same.
- 3 Pavement bearing capabilities of concrete, asphalt, manholes, fuel pits, utility vaults, covers, etc. located on the ramp within the ADA will not be analyzed for their ability to withstand maximum aircraft weights. It will be assumed that these items are aircraft load rated.
- 4 We have assumed that existing electrical distribution panels have capacity and space for the required new electrical services to the new gate and associated equipment, we have not included new switchgear, distribution panels, transformers, or electrical distribution system studies as this design effort.

ASE Exclusions (may be covered by Avcon/other's scope)

- 1 not used
- 2 Structural foundations.
- 3 Underground utility investigation.
- 4 Temporary aircraft parking or configurations
- 5 Bidding
- 6 Electrical ground service equipment (eGSE) charging systems
- 7 Fire suppression, deluge or fire hydrant systems
- 8 Aircraft or PBB tie-downs (wind mitigation) (ASE will assist with providing locations of where hurricane tie-downs should be located)
- 9 Runway, Taxiway and taxiway modifications
- 10 Ramp lighting
- 11 Fuel Hydrants
- 13 Analysis of passenger flow, egress stairs and exits - including emergency flows
- 14 Architectural and Site Civil
- 15 Geotechnical
- 16 Erosion Control Plans, CSPP, SWPPP, storm water plans
- 17 Electrical metering, monitoring, fault-current analysis, and arc flash studies
- 18 REVIT/BIM services
- 19 Modification to any existing gate equipment outside those specified herein
- 20 Part 77 and Line of sight shadow studies
- 21- Baggage Valets
- 22 Potable water cabinets

EXHIBIT E - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-3
BREAKDOWN OF LUMP SUM FEES

Position:	Project Manager		Project Architect		Construction Administrator		CAD/Revit I		TOTAL		
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Preliminary Design											
Review of Record Drawings & Documents	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Verification of Existing Conditions	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Kick-off / Site Verification	8	\$1,624	0	\$0	0	\$0	0	\$0	8	\$1,624	\$203
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Sub-Total Preliminary Design	8	\$1,624	0	\$0	0	\$0	0	\$0	8	\$1,624	\$203
Construction Documents (95%)											
Complete Drawings	0	\$0	0	\$0	0	\$0	20	\$2,580	20	\$2,580	\$129
Complete Specifications	0	\$0	8	\$1,032	0	\$0	0	\$0	8	\$1,032	\$129
Complete Construction Documents	4	\$812	0	\$0	0	\$0	0	\$0	4	\$812	\$203
Update/Reconcile Opinion of Probable Const. Cost	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Sub-Total Construction Documents (95%)	4	\$812	8	\$1,032	0	\$0	20	\$2,580	32	\$4,424	\$138
Bidding and Award											
Resolve 95% Comments on Drawings/ Specs/Documents	4	\$812	4	\$516	0	\$0	8	\$1,032	16	\$2,360	\$148
Attend/Minute Pre-Bid Meeting Virtual	2	\$406	0	\$0	0	\$0	0	\$0	2	\$406	\$203
Prepare Bid Tabulation/Recommendation Virtual	2	\$406	0	\$0	0	\$0	0	\$0	2	\$406	\$203
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Sub-Total Bidding and Award	8	\$1,624	4	\$516	0	\$0	8	\$1,032	20	\$3,172	\$159
Construction Administration											
Attend Pre-Construction Conference	4	\$812	0	\$0	0	\$0	0	\$0	4	\$812	\$203
Attend JCMs/OACs Virtually as Needed	0	\$0	0	\$0	4	\$784	0	\$0	4	\$784	\$196
Site Visit as Needed	0	\$0	0	\$0	4	\$784	0	\$0	4	\$784	\$196
Review Contractor's Submittals	0	\$0	0	\$0	12	\$2,352	0	\$0	12	\$2,352	\$196
Substantial Completion Inspection A3	0	\$0	0	\$0	8	\$1,568	0	\$0	8	\$1,568	\$196
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Prepare Drawing Revisions as necessary	4	\$812	0	\$0	0	\$0	6	\$774	10	\$1,586	\$159
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Response to RFI	0	\$0	0	\$0	2	\$2,352	0	\$0	2	\$2,352	\$196
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Sub-Total Construction Administration	8	\$1,624	0	\$0	40	\$7,840	6	\$774	54	\$10,238	\$190
Closeout											
Prepare Record Drawings/Documents	4	\$812	6	\$774	4	\$784	8	\$1,032	22	\$3,402	\$155
Other Activities (List)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Sub-Total Closeout	4	\$812	6	\$774	4	\$784	8	\$1,032	22	\$3,402	\$155
TOTAL LUMP SUM FEE:	32	\$6,496	18	\$2,322	44	\$8,624	42	\$5,418	136	\$22,860	\$168

EXHIBIT E - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

REIMBURSABLE EXPENSES

Category	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Subtotal Preliminary Design							
Preliminary Design	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	0	\$ 0.99	\$ 26.73	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Docs or Specs	Letter		126	0	\$ 0.30	\$ 37.80	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					1	\$ 1,130.00	\$ 1,130.00
Subtotal Schematic Design							
Schematic Design	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	0	\$ 0.99	\$ 26.73	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Docs or Specs	Letter		126	0	\$ 0.30	\$ 37.80	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					1	\$ 1,130.00	\$ 1,130.00
Subtotal Design Development							
Design Development	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	0	\$ 0.99	\$ 26.73	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Docs or Specs	Letter		126	0	\$ 0.30	\$ 37.80	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					1	\$ 1,130.00	\$ 1,130.00
Subtotal Construction Documents							
Construction Documents	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	0	\$ 0.99	\$ 26.73	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Docs or Specs	Letter		126	0	\$ 0.30	\$ 37.80	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					1	\$ 1,130.00	\$ 1,130.00
Subtotal Bidding & Award Services							
Bidding & Award Services	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	3	\$ 0.99	\$ 30.19	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Expanded Contract	Letter		0	0	\$ 0.30	\$ 0.00	
Documental Printing			0	0	\$ 0.30	\$ 0.00	
Docs or Specs	Letter		126	3	\$ 0.30	\$ 113.40	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					0	\$ 1,130.00	\$ 0.00
Estimated Permit Deposit Cost							
Permitting Authority	Estimated Construction Cost	reduction	5% thereafter	Extended	Flat Fee	Total Cost	
	\$ 1,000	\$ 15,000	\$ 7,000.00	\$ 5.00	\$ 35.00		
	\$ 15,001	\$ 50,000	\$ 15,000.00	\$ 4.00	\$ 75.00		
	\$ 50,001	\$ 100,000	\$ 50,000.00	\$ 3.00	\$ 210.00		
	\$ 100,001	\$ 200,000	\$ 100,000.00	\$ 2.00	\$ 350.00		
	\$ 200,001	\$ 500,000	\$ 200,000.00	\$ 1.25	\$ 1,165.00		
	\$ 1,000,000	\$ 999,999.999	\$ 0	\$ 0	\$ 0		
					Total Est. Permit Fee	\$ 1,535.00	
					Estimated Permit Deposit Cost	\$ 347.14	
Subtotal Bidding & Award Services							
Bidding & Award Services	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	3	\$ 0.99	\$ 30.19	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Expanded Contract	Letter		0	0	\$ 0.30	\$ 0.00	
Documental Printing			0	0	\$ 0.30	\$ 0.00	
Docs or Specs	Letter		126	3	\$ 0.30	\$ 113.40	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					2	\$ 1,130.00	\$ 2,260.00
Subtotal Construction Phase Services							
Construction Phase Services	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	3	\$ 0.99	\$ 30.19	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Expanded Contract	Letter		0	0	\$ 0.30	\$ 0.00	
Documental Printing			0	0	\$ 0.30	\$ 0.00	
Docs or Specs	Letter		126	3	\$ 0.30	\$ 113.40	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					2	\$ 1,130.00	\$ 2,260.00
Subtotal Post Construction Closeout							
Post Construction Closeout	Reproduction	Size/Type	Material	Amount/Sheets	No. Sets	Cost per Item	Total Cost
Printing Over	Full Size	Bond	27	1	\$ 0.99	\$ 26.73	
Printing Over	Half Size	Bond	27	1	\$ 0.65	\$ 17.55	
Docs or Specs	Letter		126	1	\$ 0.30	\$ 37.80	
Curio/Delivery			0	1	\$ 111.00	\$ 111.00	
USB Deliverables			0	1	\$ 25.00	\$ 25.00	
Travel	No.				Cost per Item	Cost per Trip	Total Cost
Hotel	# Nights	2			\$ 180.00		\$ 360.00
Flight					\$ 650.00		\$ 650.00
Meals					\$ 60.00		\$ 60.00
Rental Car					\$ 40.00		\$ 40.00
Driven Miles	# Miles	0			\$ 0.625		\$ 0.00
Number of Onsite Visits					0	\$ 1,130.00	\$ 0.00
Subtotal Post Construction Closeout							

August 2, 2023

To: John Collins
Sr. Project Manager
AVCON
Niceville, Florida

From: Blair Cox
Vice President
JSM & Associates
470 County Rd 448, Suite 200
Tavares, FL 32778

RE: Scope and Pricing for PBB Consultancy and RPR services

Mr. Collins

JSM & Associates are pleased to provide Okaloosa County Airport Administration with a proposal to provide professional services in support of the Passenger Boarding Bridge replacement project. JSM will perform the following services under the direction of AVCON, Inc.

1. Participate in meeting with airport/AERO/AVCON to discuss PBB options so AERO can prepare the PBB specifications.
2. Review and provide comments regarding PBB specifications prepared by AERO.
3. Review and provide comments regarding design drawings prepared by AERO.
4. Provide RPR services. This will be a NTE budget so can you provide your recommended assumptions, total recommended hours, and hourly rates? Each of the three bridges will be replaced separately so no more than one gate is down at a time.
5. Provide commissioning services for each bridge. This can also be a NTE budget so we will need your assumptions.

PBB Consultancy Services: \$21,090.00

Estimated Travel: \$3,100.00

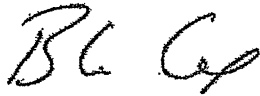
Total Services Fee: \$24,190.00

Clarifications:

- This proposal does not include any taxes of any kind.
- Travel is assumed and will be invoiced as actuals.

If you have any questions, please don't hesitate to contact me.

Respectfully,



Blair Cox
Vice President
JSM & Associates

Stephen Saxer

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Wednesday, June 7, 2023 10:05 AM
To: Stephen Saxer; DeRita Mason; Erin Poole; Robert Chad Rogers; Lynn Hoshihara
Cc: Allyson Oury
Subject: RE: VPS Jet Bridges Procurement 38-23

Thank you!

Kerry A. Parsons, Esq.
**Nabors
Giblin &
Nickerson**
ESTABLISHED 1978
1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: Stephen Saxer <ssaxer@myokaloosa.com>
Sent: Wednesday, June 7, 2023 11:01 AM
To: DeRita Mason <dmason@myokaloosa.com>; Erin Poole <epoole@myokaloosa.com>; Parsons, Kerry <KParsons@ngn-tally.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; lhoshihara@myokaloosa.com
Cc: Allyson Oury <aoury@myokaloosa.com>
Subject: RE: VPS Jet Bridges Procurement 38-23

Erin,

you are correct as stated in John Collins recommendation to award letter. The bid submitted by TK did not include large scope items such as electrical and architectural upgrades. Since these are critical elements to the project it was deemed non responsive.

Thank you,

Stephen Saxer
Airports Finance & Project Development Specialist
Okaloosa County Airports

From: DeRita Mason <dmason@myokaloosa.com>

Sent: Wednesday, June 7, 2023 9:50 AM

To: Erin Poole <epoole@myokaloosa.com>; 'Parsons, Kerry' <KParsons@ngn-tally.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>

Cc: Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>

Subject: RE: VPS Jet Bridges Procurement 38-23

Thank you Erin.

DeRita Mason



DeRita Mason, CPPO, CPPB, NIGP-CPP
Purchasing Manager
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
Office: (850) 689-5960 Ext. 6966
Cell: (850) 826-8010
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Erin Poole <epoole@myokaloosa.com>
Sent: Wednesday, June 7, 2023 9:50 AM
To: DeRita Mason <dmason@myokaloosa.com>; 'Parsons, Kerry' <KParsons@ngn-tally.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>
Subject: RE: VPS Jet Bridges Procurement 38-23

The only unresponsive on our end was A-Bridge due to lack of forms. I believe AP deemed TK Airport Solutions as non-responsive because it couldn't find "electrical or wayfinding sign companies willing to participate in this invitation to bid", per the attached doc.



Erin Poole
Contracts & Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
Phone: (850) 689-5960 ext. 6972 Fax: (850) 689-5970
Email: epoole@myokaloosa.com

Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Wednesday, June 7, 2023 9:43 AM
To: 'Parsons, Kerry' <KParsons@ngn-tally.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>; Erin Poole <epoole@myokaloosa.com>
Subject: RE: VPS Jet Bridges Procurement 38-23

They appear to be responsive on my side.
Let me get with Erin to see if I am missing something.

Erin did we deem two of the three non-responsive on this? I only have the one listed as non-responsive. See attached.

Thank you,

DeRita Mason



DeRita Mason, CPFO, CPPB, NIGP-CPP
Purchasing Manager
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
Office: (850) 689-5960 Ext. 6966
Cell: (850) 826-8010
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Wednesday, June 7, 2023 9:40 AM
To: DeRita Mason <dmason@myokaloosa.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>
Subject: RE: VPS Jet Bridges Procurement

DeRita:

Take a look at the attached, it states two entities of the three were not responsive.

Kerry A. Parsons, Esq.

Nabors
Giblin &
Nickerson

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: DeRita Mason <dmason@myokaloosa.com>

Sent: Wednesday, June 7, 2023 10:37 AM

To: Parsons, Kerry <KParsons@ngn-tally.com>; Robert Chad Rogers <rrogers@myokaloosa.com>; lhoshihara@myokaloosa.com

Cc: Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>

Subject: RE: VPS Jet Bridges Procurement

Good morning,

A-Bridge was deemed non-responsive due to not submitting any required forms, see attached bid. The other two were responsive.

Thank you,

DeRita Mason



DeRita Mason, CPPO, CPPB, NIGF-CPP
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From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Wednesday, June 7, 2023 9:34 AM
To: Robert Chad Rogers <rrogers@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: DeRita Mason <dmason@myokaloosa.com>; Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>
Subject: RE: VPS Jet Bridges Procurement

Hey Chad:

Upon review of the scope you will need to go back out for bid for a fourth bridge, but not for the first three that were within the scope. Question, on what grounds were two of the three responses received deemed unresponsive?

Kerry A. Parsons, Esq.

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From: Robert Chad Rogers <rrogers@myokaloosa.com>
Sent: Tuesday, June 6, 2023 12:00 PM
To: lhoshihara@myokaloosa.com; Parsons, Kerry <KParsons@ngn-tally.com>
Cc: DeRita Mason <dmason@myokaloosa.com>; Allyson Oury <aoury@myokaloosa.com>; Stephen Saxer <ssaxer@myokaloosa.com>
Subject: VPS Jet Bridges Procurement

Lynn, Kerry,

Wanted to hop on a quick call/zoom to discuss moving forward with our procurement for replacing several passenger boarding bridges at VPS (ITB 38-23).

We can provide the procurement scope but bottom line is we have a good bid and will likely press forward with award. Caveat is we have some grant dollars we want to additionally apply to a fourth bridge but not delay the current 3 bridges from starting manufacturing. Two avenues would be to award and then change order the contract or bid the 4th bridge separately to utilize the grant dollars. I can explain more on the call.

Let me know if either of you have any windows this afternoon other than 2-3pm (we have pre-bid for CEW South Apron Rehab project) or Thursday afternoon. Thank you.

VR,

Chad

Robert C. Rogers, P.E., C.M.
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Destin-Fort Walton Beach Airport (VPS) - Destin Executive Airport (DTS) - Bob Sikes Airport (CEW)

www.FlyVPS.com www.FlyCEW.com www.FlyDTS.com

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