

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: Cityzen Solution, Inc. dba PublicInput.com	ORIGINAL DATE ISSUED:	August 25, 2022
2409-107 Crabtree Boulevard, Suite 303	CONTRACT NO:	22-CMO-RFP-586
Raleigh, North Carolina 27604	CONTRACT TITLE:	Public Engagement and Survey Online Tool

THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 22-CMO-RFP-586 including any attachments or amendments thereto.

EFFECTIVE DATE: July 1, 2023

EXPIRES: June 30, 2024

RENEWALS: Three(3) Renewals Remaining

COMMODITY CODE(S): 92000

CONTRACT PRICING: Contract pricing for Year 2 is \$34,865.50 for Ongoing Maintenance and Support and Public I Equity Mapping Module per the attached Exhibit B Contract Pricing.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> Graham Stone	<u>VENDOR TEL. NO.:</u>	<u>(919) 295-9051</u>
<u>EMAIL ADDRESS:</u> graham@publicinput.com		

<u>COUNTY CONTACT:</u> Bryna Helfer, CMO - Communications	<u>COUNTY TEL. NO.:</u>	<u>(703) 228-3247</u>
<u>COUNTY CONTACT EMAIL:</u> bhelfer@arlingtonva.us		

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PRINT: Tomeka D. Price
DocuSigned by:
SIGNATURE: Tomeka D. Price
TITLE: Procurement Officer
DATE: 3/30/2023

CITYZEN SOLUTION, INC. DBA PUBLICINPUT.COM

PRINT: Graham Stone
DocuSigned by:
SIGNATURE: Graham Stone
TITLE: Vice President, Government Relationships
DATE: 3/30/2023

**EXHIBIT B
CONTRACT PRICING**

Total Costs					
Cost Category	Year 1 Price	Year 2 Price	Year 3 Price	Year 4 Price	Year 5 Price
Implementation and Project Mgmt.	\$ -				
Ongoing Maintenance and Support	\$ 29,000.00	\$ 29,870.00	\$ 30,766.10	\$ 31,689.08	\$ 32,639.76
Other Charges or Services	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
Public I Equity Mapping Module (EJScreen Integration with CRM) Premium Level	\$ 4,850.00	\$ 4,995.50	\$ 5,145.37	\$ 5,299.73	\$ 5,458.72
TOTAL:	\$ 41,350.00	\$ 34,865.50	\$ 35,911.47	\$ 36,988.81	\$ 38,098.48

Additional Software Tools	Year 1 Price	Year 2 Price	Year 3 Price	Year 4 Price	Year 5 Price
Customer Relations System (CRM) tool (included)	\$ -	\$ -	\$ -	\$ -	\$ -
Public I Meetings Livestreaming and Hybrid Speaker System	\$ 11,500.00	\$ 11,845.00	\$ 12,200.35	\$ 12,566.36	\$ 12,943.35
Public I Contact - Customer Management System (CMS) tool	\$ 12,500.00	\$ 12,875.00	\$ 13,261.25	\$ 13,659.09	\$ 14,068.86
TOTAL:	\$ 24,000.00	\$ 24,720.00	\$ 25,461.60	\$ 26,225.45	\$ 27,012.21

Section 1: Implementation and Project Management Services

Item	Item Description	QTY	Unit of	Unit Price	Total Year 1 Price
Project Management Services					
	Project Management (provide details)		Each		\$0.00
1	Full Integration with GovDelivery's Content Management System - API syncs contact lists and ensures that new GovDelivery signups import into PublicInput as they arrive. Implementation will require a one-time initial manual request of existing GovDelivery contacts.	1	Each	\$0.00	\$0.00
2	Integration with OpenCities - Achievable and can be scoped, however price cannot be determined before scoping.	1	Each	\$0.00	\$0.00
3	Integration with Dynamics 365	1	Each	\$0.00	\$0.00
Implementation Services					
1	System Configuration/setup	1	Each		\$0.00
	Training:		Each		\$0.00
2	Onboarding - 1 hour/module (Engagement Hub/Survey Tool = 2 hours total, with 1 hour for CRM)	2	Each	\$0.00	\$0.00
3	Monthly Ongoing Training Support w/ assigned Success Manager - 2 hours/month	2	Each	\$0.00	\$0.00
4	Additional Onboarding or Training Hours available a la carte	1	Each	\$0.00	\$0.00
	Resources:		Each		\$0.00
5	Training Academy videos available by topic: Intro, Onboarding, Building a Project, and Virtual Public Meetings	1	Each	\$0.00	\$0.00
6	24/7 online support articles - searchable by topic - https://support.publicinput.com/en/	1	Each	\$0.00	\$0.00
7	Live chat with our Support Team within the platform from 8am-8pm EST Mondays-Fridays	1	Each	\$0.00	\$0.00
8	Screen share with Support available Monday-Thursday 1pm-4pm EST	1	Each	\$0.00	\$0.00
TOTAL:					\$0.00

Section 2: Ongoing Maintenance and Support

SECTION 2: Ongoing Software Support, Maintenance, and Hosting Services (recurring costs)									
Item	Item Description	QTY	Unit of	Unit Price	Total Year 1 Price	Year 2	Year 3	Year 4	Year 5
Software Licenses- Unlimited Seats									
1	Survey and Engagement Tools "Public I Engagement Hub"	1	Each	\$27,850.00	\$27,850.00	\$28,685.50	\$29,546.07	\$30,432.45	\$31,345.42
2	Customer Relations System "Public CRM"	1	Each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Unlimited emails (sent/received)	1	Each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	SMS/Text Messages - includes 40k messages per year	40,000	Each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Staff admin licenses - Unlimited across all permissions (super, editor, publisher, data viewer - project, contractor licenses (external users / portal access) - Publisher and Super	1	Each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Contractor licenses (external users / portal access) - Publisher and Super	10	Each	\$100.00	\$1,000.00	\$1,030.00	\$1,060.90	\$1,092.73	\$1,125.51
Support Services and Maintenance									
	Additional Tech Support		Per Unit		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1	Monthly Ongoing Training Support w/ assigned Success Manager - 2 hours/month	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Additional Training Hours (if needed beyond ongoing 2 hours / month)	1	Per Unit	\$150.00	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
3	Resources (provide details)	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Training Academy videos available by topic: Intro, Onboarding, Building a Project, and Virtual Public Me	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	24/7 online support articles - searchable by topic - https://support.publicinput.com/en/	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Live chat with Support Team via online help desk from 8am-8pm EST Mondays-Friday	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	1:1 Screen share with Support Team Monday-Thursday 1pm-4pm EST	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Annual Maintenance	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hosting Services									
1	Cloud Hosting Fee	1	Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					\$29,000.00	\$29,870.00	\$30,766.10	\$31,689.08	\$32,639.76

Section 3: Other Charges and Services

SECTION 3: Other Charges or Services									
Item	Item Description	Estimated	Unit of	Unit Price	Total Year 1 Price	Year 2	Year 3	Year 4	Year 5
1	SMS/Text Messages (\$250/10,000 sent/received messages) - give	8	1	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Unlimited emails	1	Each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Additional Tech Services per hour (\$150/hour)	Optional	Each	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Additional Engineering Support \$150/hour	Optional	Each	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Single Sign On	Optional	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00