

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT AMENDMENT

TO:	DATE ISSUED:	<u>September 26, 2018</u>
A.W. Holdings, LLC dba Benchmark Human Services 8515 Bluffton Road Fort Wayne, IN 46809	AGREEMENT NO:	<u>17-014-3-RFP</u>
	AGREEMENT TITLE:	<u>Early Intervention Services</u>

THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS

The contract term covered by this Notice of Amendment is effective September 26, 2018 thru December 31, 2019.

The above referenced contract is amended as follows:
See Amendment No.1

The contract documents consist of the terms and conditions of Agreement No. 17-014-3-RFP, including any Exhibits, Attachments or Amendments.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Elaine Armstrong	TELEPHONE NO.:	(260) 207-5610
	EMAIL ADDRESS:	EArmstrong@benchmarkhs.com
COUNTY CONTACT: Ifiok Ibanga	TELEPHONE NO.:	(703) 228-5583
	EMAIL ADDRESS:	libanga@arlingtonva.us

CONTRACT AUTHORIZATION

Vanessa Moorehead
Procurement Officer
(703)228-3405
vmoorehead@arlingtonva.us

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 17-014-3-RFP
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 17-014-3-RFP dated December 28, 2016, ("Main Agreement") between A.W. Holdings, LLC dba Benchmark Human Services ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the Scope of Work (Attachment A) called for under the Main Agreement as follows:

Add:

6. QUALITY ASSURANCE

- E. The Contractor must complete a Virginia Central Child Abuse registry check for each therapist working with Arlington County children. Any findings must be reported to the County Project Manager immediately and the therapist will no longer be allowed to serve Arlington County children. The Contractor must keep documentation and make it available to County staff upon request.

7. BILLING AND FINANCE

- J. The Contractor is expected to become an in-network provider with all six CCC+/Medallion 4 Managed Care Organizations, MCOs (Aetna Better Health of Virginia; Anthem HealthKeepers Plus; Magellan Complete Care of Virginia; Optima Health Community Care; UnitedHealthcare Community Plan; Virginia Premier Elite Plus).

Submission of all certification documents to the six MCOs must be completed no later than October 1, 2018. If the Contractor is out-of-network with any of the MCO's as of November 1, 2018, the Contractor is expected to do the following:

Request authorization for every service from that MCO and collect out-of-network benefits. The PIE Program will not reimburse for claims denied by Medicaid due to out-of-network status.

- K. The Contractor is expected to bill all third-party insurances regardless of the Contractor's network status with a particular insurance. If the Contractor is not an in-network provider, the insurance must be billed for out-of-network

benefits prior to invoicing the PIE Program. Contractor must submit proof of the billing with their invoice.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

A.W. HOLDINGS, LLC dba
BENCHMARK HUMAN SERVICES

AUTHORIZED
SIGNATURE: _____



NAME: VANESSA MOOREHEAD
TITLE: PROCUREMENT OFFICER

DATE: 9/26/18

AUTHORIZED
SIGNATURE: _____



NAME: ~~WILLIAM J. SWISS~~ Douglas S. Beebe
TITLE: CEO

DATE: 9-20-18