

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 22-DHS-EP-20
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on 6/29/2022 and amends Agreement Number 22-DHS-EP-20 (“Main Agreement”) dated July 1, 2021, between Arlington School Board, operating as Arlington Public Schools on behalf of the Arlington Education and Employment Program (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

- 1. PURSUANT TO PROVISION 4: CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM JULY 1, 2022, TO JUNE 30, 2023, WITH TWO (2) ONE (1) YEAR RENEWALS REMAINING.**

- 2. REPLACE EXHIBIT A, SCOPE OF WORK, SECTION II, ANNUAL PERFORMANCE GOALS AND OBJECTIVES, PARAGRAPH A, STATISTICAL PERFORMANCE GOALS, WITH THE FOLLOWING:**

A. Statistical Performance Goals:

1. The Contractor will enroll a total of 1,500 unduplicated clients. Of the total participants served, 820 scholarships must be provided based on the awardees’ economic status. Proof of documentation of the qualified need for the scholarship (Exhibit C) must be kept in each awarded student’s file.
2. At least forty-five percent (45%) of ESOL clients will successfully complete at least one (1) ESOL level, as measured by ESOL level descriptors (as listed in I, A, General Description and Goals of Services).
3. At least twenty (20) unduplicated clients will enroll in Microsoft Office Word certification computer classes. Of those, fifty percent (50%) will earn the Microsoft Office Word certification upon course completion.
4. At least forty (40) unduplicated clients will enroll in *English for Childcare* classes.
5. Of the 1,500 unduplicated clients served, at least forty (40) unduplicated participants will be referred to the Arlington Employment Center’s Skill Up City of Alexandria and Arlington County training courses, or Child Development Associate (CDA) classes.

The County will review Goals and Objectives in collaboration with the Contractor on an annual basis and update as needed. If agreed-upon Goals and Objectives are not met, the Contractor must meet with the Project Officer to explain reasons for not meeting the goals and propose remedies for bringing performance into compliance. The County reserves the right to conduct a site monitoring visit to review program activities, finances, and deliverables.

- 3. REPLACE EXHIBIT B, CONTRACT PRICING, IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT B.**
- 4. REPLACE EXHIBIT D, QUARTERLY PROGRAMMATIC REPORT AND DEMOGRAPHICS, IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT D.**
- 5. ADD THE FOLLOWING LANGUAGE AS PARAGRAPH 50. COVID-19 VACCINATION POLICY FOR CONTRACTORS:**

50. COVID-19 VACCINATION POLICY FOR CONTRACTORS:

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits E and F). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

It is recognized that the COVID-19 pandemic is an ongoing health crisis. As such, requirements with respect to health and safety, including vaccines and face-coverings may change over time. Contractors are expected to adhere to the County requirements as they evolve in response to the crisis.

For questions, the Contractor may email contractorvaccineinfo@arlingtonva.us.

- 6. ADD EXHIBIT E - CONTRACTOR COVID-19 VACCINATION CERTIFICATION**
- 7. ADD EXHIBIT F - CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION**

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

ARLINGTON SCHOOL BOARD, OPERATING AS
ARLINGTON PUBLIC SCHOOLS, ON BEHALF OF THE
ARLINGTON EDUCATION AND EMPLOYMENT PROGRAM

AUTHORIZED DocuSigned by:
SIGNATURE: *Dr. Sharon T. Lewis*
89B86B1AD301462...

NAME: DR. SHARON T. LEWIS

TITLE: PURCHASING AGENT

DATE: 6/29/2022

AUTHORIZED DocuSigned by:
SIGNATURE: *Dr. Francisco Duran*
CFDCE124B6A14FF...

NAME: Dr. Francisco Duran

TITLE: Superintendent

DATE: 6/28/2022

REVISED EXHIBIT B

Arlington Education and Employment Program (REEP) FY 2023 Budget		
	FTE	Total
Personnel:		
Salaried Arlington Mill Center coordinator	0.6	\$41,777
Salaried Syphax Ed. Center coordinator	0.5	\$43,446
Hourly Teachers - 45 classes	18.0	\$275,097
Hourly Instructional Assistants (4)	1.0	\$20,000
Salaried Volunteer Program Coordinator	0.75	\$65,624
Salaried Instructional Technology Coordinator	0.55	\$69,078
Bilingual Support Staff Syphax Ed. Center	0.6	\$39,128
Bilingual Support Staff Arlington Mill Center	0.8	\$26,964
Total Personnel	22.8	\$ 581,114
Non-Personnel:		
Total Non-Personnel		\$0
Admin Cap Rate		10%
Admin Cap		\$64,568
Grand Total		\$ 645,682
Grant Amount		\$645,682
Admin Cap		
Salaried REEP Treasurer	0.3	\$26,598
Salaried REEP Supervisor	0.3	\$37,970
Total	0.6	\$64,568

Arlington Education and Employment Program (REEP) FY 2023 Language Assistance Budget		
		Total
Non-Personnel		
Language Assistance		\$5,000
Total Non-Personnel		\$5,000
Grand Total		\$5,000

REVISED EXHIBIT D

Organization Name: REEP						
FY23 - Quarterly Programmatic Report	Contracted Targeted Goal	Q1	Q2	Q3	Q4	Total (Actual Year-End)
<u>Clients Served</u>						
Unduplicated clients served in ESOL classes	1500					0
Unduplicated clients served in workforce classes (specify below):	60					0
Microsoft Office Specialist	20					0
English for Childcare	40					0
# of clients referred to AEC workforce development classes (MOS, ITF+, A+, CDA)	40					0
# of scholarships provided to enroll in classes	820					0
Total unduplicated clients served	1560	0	0	0	0	0
<u>Outcomes Measures</u>						Year-End Total
% of clients who successfully complete an ESOL level, as measured by ESOL level descriptors*	45%					
% of clients who earned an industry recognized credential in IET workforce classes (specify below):						
Microsoft Office Specialist	50%					
English for Childcare**	50%					
*ACDF and Outreach Center students do not get assessed.						
**Clients counted for this measure must have reached 24 hours of training through Better Kid Care.						

REVISED EXHIBIT D (CONTINUED)

Unduplicated Demographics of Clients Served	Q1	Q2	Q3	Q4	Total (Actual Year-End)
<u>Race</u>					
American Indian or Alaskan Native					0
Asian					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
White					0
Hispanic or Latino					0
Other					0
Don't Know/Declined to Answer					0
<u>Age</u>					
Under 18					0
18-24 years old					0
25-39 years old					0
40-60 years old					0
60+ years old					0
Don't Know/Declined to Answer					0
<u>Residency</u>					
Arlington residents served					0
Other residents served					0
<u>Gender</u>					
Male					0
Female					0
Transgender					0
Non-Binary					0
Other					0
Don't Know/Declined to Answer					0
<u>Country of Origin</u>					
Add a row for every country of origin served					0

EXHIBIT E

CONTRACTOR COVID-19 VACCINATION CERTIFICATION

I hereby certify that all Arlington Public Schools (Contractor Name) employees and subcontractors who will be working on Contract No. 22-DHS-EP-20 are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

Please do not include any of your employees' medical documentation, including vaccination records or test results.


Date: 6/28/2022
Date: _____
Signature:  _____
Printed Name: Dr. Francisco Duran
Title: Superintendent
Title: _____

EXHIBIT F

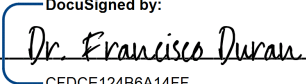
CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION

By Email: Please complete the report below and return it to: contractorvaccineinfo@arlingtonva.us.

I hereby certify that all Arlington Public Schools (Contractor Name) employees and subcontractors working on Contract No. 22-DHS-EP-20 are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

Please do not include any of your employees' medical documentation, including vaccination records or test results.

Date: 6/28/2022

Signature:  _____
CFDCE124B6A14FF...

Printed Name and Title: Dr. Francisco Duran Superintendent

Company Name: Arlington Public Schools

Company Address: _____