

TASK ORDER APPROVAL FORM

CONTRACT #: C19-2792-AP

TASK ORDER #: 13

TASK ORDER AMOUNT: \$ Not-To-Exceed fee of \$15,000.00

OFFERED BY CONSULTANT:


AVCON INC.

FIRM'S NAME

CONTRACT: C19-2792-AP
AVCON, INC.
GENERAL AVIATION ENGINEERING SVS
EXPIRES: 03/26/2024

Virgil C. "Lee" Lewis, P.E.

REPRESENTATIVE'S PRINTED NAME


SIGNATURE


Vice President

TITLE

March 8, 2023

DATE

RECOMMENDED FOR APPROVAL
(Department Director)


SIGNATURE Tracy Stage A.A.E

Airports Director

TITLE

7-18-23
DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

DeRita Mason Digitally signed by DeRita Mason
Date: 2023.05.18 14:18:04 -05'00'

PURCHASING MANAGER

DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE

TASK ORDER

Professional On-Call Airport Consulting Services - H
Okaloosa County Airports
March 8, 2023

Task Order No. 13
AVCON Project No. 2023.050.02

AVCON, INC., a Florida Corporation (hereinafter "CONSULTANT") agrees to perform and complete the following services (hereinafter "Services") for **Okaloosa County Board of County Commissioners** (hereinafter "COUNTY"), in accordance with the terms and conditions of the Agreement for Professional Architectural, Engineering, and Aviation Planning Services (Contract No.: C19-2792-AP), dated January 18, 2019, all of which terms and conditions are incorporated herein by reference.

- 1. Task Location:** Okaloosa County Airports—Okaloosa County, Florida
- 2. Task Name:** Professional On-Call Airport Consulting Services - H
- 3. Task Description/Scope of Services:** This task provides for a budgeted allocation of **Fifteen Thousand and 00/100 Dollars (\$15,000.00)** for authorized general "on-call" airport consulting services, meetings, coordination with governmental agencies, and other general work as may be required by the COUNTY from time to time under the terms and conditions of the above-referenced base agreement dated January 18, 2019. No tasks shall be performed under this Task Order without prior authorization from the COUNTY. All costs for professional services, meetings and expenses specifically covered by a separate agreement shall not be included under this Task Order.
- 4. Compensation:** The COUNTY shall compensate the CONSULTANT for the performance of authorized services on a Not-To-Exceed (time-and-materials) basis. The Not-To-Exceed limit shall be **Fifteen Thousand and 00/100 Dollars (\$15,000.00 NTE)**. CONSULTANT shall be compensated based on actual time (hours) expended and actual expenses incurred.

The COUNTY shall compensate the CONSULTANT for authorized services performed by the CONSULTANT and reimbursable expenses required to perform the work at the hourly rates and standard rates included in the above-referenced base agreement, dated January 18, 2019. Reimbursable expenses shall also include actual out-of pocket expenses incurred by the CONSULTANT (reimbursed at actual costs). Each expenditure under this Task Order shall be accompanied by a statement of the purpose, time involved and overall expense charged to this Task Order.

5. Schedule: Services authorized by the COUNTY under this Task Order shall be performed with reasonable diligence and expediency consistent with sound professional practices. When applicable, specific task schedules shall be coordinated prior to task authorization.

This Task Order shall remain in effect until the Not-To-Exceed budget is expended or until the base agreement referenced above expires, whichever occurs first, unless sooner terminated in writing.

6. Deliverables: Project deliverables shall be coordinated prior to task authorization.

7. Other Considerations: Services of the CONSULTANT shall be under the direction of Mr. Chad Rogers, P.E. of Okaloosa County Airports.

Accepted by:

CLIENT:

**Okaloosa County Board of
County Commissioners**

By:  _____

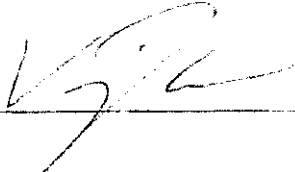
Printed Name: Tracy Stage A.A.E.

Title: Airports Director

Date: 5-19-23

CONSULTANT:

AVCON, INC.

By:  _____

Printed Name: Virgil C. "Lee" Lewis, P.E.

Title: Vice President

Date: 3/8/23