

# TASK ORDER APPROVAL FORM

CONTRACT #: C22-3249-WS

TASK ORDER #: 6

TASK ORDER AMOUNT: \$65,000.00

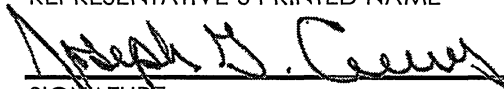
OFFERED BY CONSULTANT:

ARDURRA GROUP, INC.

FIRM'S NAME

JOSEPH G. CREWS, P.E.

REPRESENTATIVE'S PRINTED NAME

  
SIGNATURE

Southeast Water Practice Director

TITLE

9/20/23

DATE

**RECOMMENDED FOR APPROVAL  
(Department Director)**

  
Mark Wise

Digitally signed by Mark Wise  
DN: cn=Mark Wise, o=Okaloosa County  
Water & Sewer, ou,  
#smallrwise@nyokaloosa.com, c=US  
Date: 2023.09.29 13:11 00 -05'00'

Mark Wise, P.E.

WATER & SEWER INTERIM DIRECTOR

TITLE

09.29.2023

DATE

  
John Hofstad

Digitally signed by John  
Hofstad  
Date: 2023.10.03  
13:50:02 -05'00'

John Hofstad  
COUNTY ADMINISTRATOR (if applicable)

DATE

Revised January 21, 2020

**APPROVED BY OKALOOSA COUNTY  
(Per Purchasing Manual)**

  
DeRita  
Mason

Digitally signed by DeRita  
Mason  
Date: 2023.09.29  
13:39:14 -05'00'

DeRita Mason, PURCHASING MANAGER

09.29.2023

DATE

  
Faye  
Douglas

Digitally signed by Faye  
Douglas  
Date: 2023.10.02  
13:21:42 -05'00'

Faye Douglas  
OMB DIRECTOR (if applicable)

10.02.2023

DATE

Robert A. "Trey" Goodwin  
CHAIRMAN (if applicable)

DATE

C22-3249-WS

## TASK ORDER 6

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND ARDURRA GROUP, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

### Scope of Basic Services for Fiscal Year 2024 General Professional Engineering Services

#### Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to provide general water and wastewater professional services assistance. The activities that are included are described in "Article B. Scope of Services."

#### Article B. Scope of Services:

The general professional consultation services that CONSULTANT agrees to furnish include, but are not limited to, preparation of studies, reports, field work, and special services, etc., and that are applicable to the General Professional Engineering Services (Project), as requested by COUNTY's representative as described below:

CONSULTANT will provide and perform general professional engineering and related services as authorized by the COUNTY that consists of the appropriate items, as follows:

- Attending meetings as requested by representatives of the COUNTY and provide general engineering assistance, consultation, and opinions.
- Perform professional engineering services that might include engineering or environmental rate studies.
- Developing schedules, plans, engineering analyses and evaluations to address small independent issues or projects.
- Providing assistance in identifying and acquiring grants and loans from federal agencies or other applicable sources of funding.
- Addressing issues associated with federal, state, and local government agency permits (fees to be provided by the COUNTY) and inquiries from regulatory agencies not associated with other projects.
- Assisting the COUNTY to develop conceptual level planning documents and preparing cost estimates, prior to the development of larger task orders, to evaluate the feasibility of different alternatives.
- Preparation of small investigations or evaluations of equipment or unit processes under consideration by the COUNTY for incorporation in their system.

- Performing field investigations and construction observation not associated with other projects or task orders.
- Developing presentations to the Board of COUNTY Commissioners, the general public, regulatory agencies, professional societies, or civic groups regarding projects or activities under taken or in consideration by the COUNTY.
- Responding to general questions on engineering matters as requested by the COUNTY's designated representative.
- Perform any other professional services as required and specifically requested by the COUNTY.

**Article C. Compensation Provisions:**

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with the Section 7 of the Agreement, based on the CONSULTANT's Per Diem Rates for the actual time worked on the Project, plus Direct Expense incurred for the Project. The budget ceiling for this Task Order is \$65,000.00.

CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.


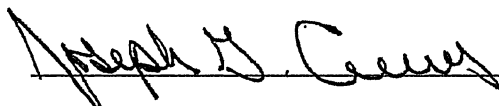
**Article D. Period of Service:**

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed	October 1, 2023
Termination of Task Order	September 30, 2024

**Article E. Authorized Representatives:**

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
<b>Name:</b> Mark Wise P.E., Interim Director   Mark Wise <small>Digitally signed by Mark Wise            DN: cn=Mark Wise, o=Okaloosa County            Water &amp; Sewer, ou,            email=rmwise@myokaloosa.com, c=US            Date: 2023.09.29 13:10:40 -0500</small>	<b>Name:</b> Joseph G. Crews, PE, Practice Director   9/20/23
signature	signature
date	date
<b>Address:</b> 1804 Lewis Turner, Blvd., Ste 300 Fort Walton Beach, FL 32547	<b>Address:</b> 1988 Lewis Turner Boulevard Fort Walton Beach, FL 32547
<b>Telephone:</b> 850-651-7172	<b>Telephone:</b> 850-244-5800