

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD SUITE 500  
ARLINGTON, VIRGINIA 22201

## **NOTICE OF CONTRACT AMENDMENT**

TO:	DATE ISSUED:	May 15, 2018
Community Systems Inc. 8136 Old Keene Mill Road – Suite B-300 Springfield, Virginia 22152	AGREEMENT NO:	518-12
	AGREEMENT TITLE:	'Residential Support Services for Individuals with Intellectual Disabilities'

**THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS**

The contract term covered by this Notice of Amendment is effective **May 15, 2018** thru **June 30, 2019**. This is the Eighth year of a possible Ten-year contract with two (2) options remaining thru June 30, 2021.

The above referenced contract is amended as follows:  
See Amendment Number 10

### **CONTRACT DOCUMENTS:**

The contract documents consist of the terms and conditions of the Agreement dated July 12, 2011 including Amendments 1-9 and any Exhibits or Attachments.

### **EMPLOYEES NOT TO BENEFIT:**

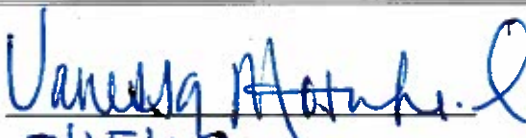
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

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VENDOR CONTACT: James Campbell	TELEPHONE NO.:	(703) 913-3150
	EMAIL ADDRESS:	James.campbell@csi-va.org
COUNTY CONTACT: Jim Baker	TELEPHONE NO.:	703-228-1713
	EMAIL ADDRESS:	jbaker@arlingtonva.us

### **CONTRACT AUTHORIZATION**

NAME: Vanessa Moorehead  
TITLE: Procurement Officer  
TELEPHONE NO: (703) 228-3405  
EMAIL ADDRESS: vmoorehead@arlingtonva.us

SIGNATURE:   
DATE: 5/15/18

Distribution: Contractor: 1 Contract Folder: 1 Administrative Officer: 1 Purchasing Admin: 1

ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 518-12  
AMENDMENT NUMBER 10

This Amendment Number 10 ("Amendment") is made on the date of execution of the Amendment by the County and Amendment 1 through 9 Agreement Number 518-12 dated July 12, 2011 ("Main Agreement") and made between Community Systems Inc, 10400 Eaton Place, Suite 501, Fairfax, VA 22030 ("Contractor") and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend Exhibit B, Contract Rates, and Contract Term under the Main Agreement, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as follows.

1. CONTRACT TERM

The contract will be renewed from July 1, 2018 through June 30, 2019 (Subsequent Contract Term). Two additional twelve (12)-months options to renew remain (referred to as "Subsequent Contract Term").


2. REVISE EXHIBIT B, CONTRACT RATES:

The County is adding \$38,000 one-time funding for FY2018 as indicated in attached revised EXHIBIT B. The contract amount is revised from \$268,532.34 to \$306,532.34.

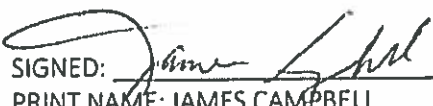
All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

SIGNED:   
PRINT NAME: MARIA MEREDITH  
TITLE: ACTING PURCHASING AGENT  
DATE: 5/15/18

COMMUNITY SYSTEMS, INC.

SIGNED:   
PRINT NAME: JAMES CAMPBELL  
TITLE: EXECUTIVE DIRECTOR  
DATE: 5/7/18

**AGREEMENT NO. 518-12  
AMENDED EXHIBIT B**

**CONTRACT RATES**

The County will add additional one-time funding in the amount of \$38,000 for FY 2018 and pay the Contractor up to the total amount of \$306,532.34 for the seventh subsequent contract term for services delivered to up to fifteen (15) County clients in a variety of congregate residential settings:

- 1 person at 18<sup>th</sup> Street North (group home) with housing assistance;
- 4 persons at 5409 S. 3rd Street (County owner group home, no housing assistance);
- 10 persons in apartments throughout Arlington (no housing assistance).

Included is \$1,295.00 per month per client for up to fifteen (15) residents to cover costs not reimbursed by Medicaid Waiver funding (up to a maximum of \$238,100.00 per year), as well as up to \$600.00 per month per client for one (1) resident for housing assistance (up to a maximum of \$7,200.00 per year). The County will pay the Contractor up to an additional \$5,000.00 in one-time funding to cover costs not reimbursed by Medicaid Waiver funding for costs incurred for staffing individuals needing support when hospitalized and billing Medicaid Waiver is not an option. Billing is allowable with prior authorization from the residential coordinator, along with documentation of date, hours and name of staff who provided the support.

Included for FY 2018 are two one-time funding amounts: \$28,232 and \$38,000 (total of \$66,232.34) for services provided to two individuals that were not reimbursed by Medicaid Waiver funding. Exact \$38,000 of the one-time funding is dedicated to one individual with exceptional support needs transitioning from Northern Virginia Mental Health Institute (NVMHI) to a 4-bed group home in the community. The Contractor must bill the Department of Medical Assistance Services (DMAS) for all services that are reimbursable under the Developmental Disability (DD) Waiver.

Arlington County will pay the following daily rates for expenses not reimbursed by Medicaid Waiver funding:

- For an individual reimbursed by DMAS at a Tier 2:  
Full school day (individual is gone between the core hours of 9am – 3pm): \$511.90/day  
Weekends/Holidays/Non-school days or early dismissal: \$626.50/day
- For an individual reimbursed by DMAS at a Tier 4:  
Full school day (individual is gone between the core hours of 9am – 3pm): \$421.92/day  
Weekends/Holidays/Non-school days or early dismissal: \$536.52/day

In order for the above rates to apply, the Contractor must complete the Department of Behavioral Health and Developmental Services (DBHDS) Customized Rate Application before May 31, 2018, and copy the County Project Manager on the submission via email. Customized rates are approved retroactive to the date that the completed application was received; that date will later be noted on a notice of action letter sent by DBHDS. Upon receipt, The Contractor will give a copy of the letter to the County Project Manager.

The Contractor is required to reimburse the County (for payments received from the County) for any services that become retroactively reimbursed at a higher level by DMAS as a result of the Supports Intensity Scale (SIS) or DBHDS Customized Rate Application process.

In the event that a Customized Rate adequate to support the individual's needs cannot be approved with reasonable effort by 6/30/18, this one-time funding may be extended through 8/31/2018, with a written request from the vendor and approval by the County Project Officer.

Clients receiving Congregate/Supervised Apartment Services do not receive Housing assistance through this contract, because they are recipients of housing grants through the Housing Grants Program.

The County will stop the monthly payments for discharged or attritioned County clients.

Clients are to pay no more than 30% of their income on housing and this must be reflected in their residential fee agreement. The current residential fee agreement must be received by Arlington County ID services for the Contractor to bill for housing assistance.

An exception to this is made for individuals who receive Housing Grants and are responsible for paying 40% of their income on housing directly to the apartment complex.

Arlington County funds must be used in adherence to all Federal and Commonwealth of Virginia, Department of Medical Assistance Services regulations governing Home and Community Based MR Medicaid Waiver Services.