

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 11/01/2022

Contract/Lease Control #: C19-2841-AP

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: OKALOOSA COUNTY SHERIFF'S OFFICE

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2021

Expiration Date: 09/30/2023

Description of: SECURITY, LAW ENFORCEMENT AND AIRPORT OPERATIONS

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**RENEWAL AND AMENDMENT THREE TO AGREEMENT FOR SECURITY, LAW
ENFORCEMENT AND AIRPORT OPERATIONS CENTER SERVICES AT OKALOOSA
COUNTY AIRPORTS
C19-2841-AP**

This Renewal and Amendment Three to the Agreement for Security, Law Enforcement and Airport Operations Center Services ("Agreement") entered into by Okaloosa County ("County") and the Sheriff of Okaloosa County ("Sheriff"), is made and entered into this 1st day of November, 2022.

WHEREAS, the parties entered into the Agreement on October 1, 2019, which is set to expire on September 30, 2022; and

WHEREAS, the parties wish to renew and amend the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the sufficiency of which is acknowledged by all, the executing parties agree to the following:

I. RENEWAL

The Agreement is hereby renewed for an additional year commencing October 1, 2022, through September 30, 2023.

II. AMENDMENT TO THE AGREEMENT

The Agreement is hereby amended as follows:

1. Attachment "D" titled "Airport Reimbursement for FY 21-22", is deleted and replaced with the attached Attachment "D" and will be re-titled to "Airport Reimburseme for FY 22-23".
2. All other provisions of the Agreement, as subsequently amended, shall remain in full force and effect through the renewal term.

IN WITNESS WHEREOF, the Parties have set their hands and seals hereto on the dates indicated below:

SHERIFF OF OKALOOSA COUNTY



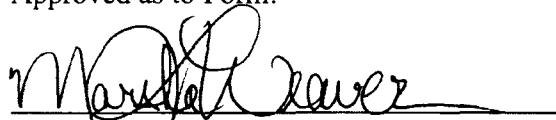
Eric Aden, Sheriff

8/1/22

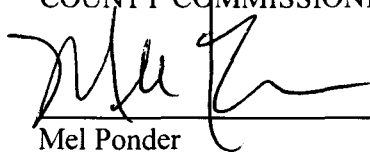
Date Signed

CONTRACT: C19-2842-AP
OKALOSA COUNTY SHERIFF'S OFFICE
SECURITY, LAW ENFORCEMENT & AIRPORT
OPERATIONS
EXPIRES: 09/30/2023

Approved as to Form:


Marsha Weaver, Counsel to Sheriff

OKALOOSA COUNTY BOARD OF
COUNTY COMMISSIONERS



Mel Ponder
Chairman, Board of County Commissioners



NOV 01 2022

Date Signed

ATTEST:


J. D. Peacock II
Clerk of the Court



Approved as to Form:


Lynn Hoshihara, County Attorney

ATTACHMENT "D"
REIMBURSEMENT FOR FY 22-23

Okaloosa County Sheriff's Office
Airport Reimbursement for FY 22-23 Cost Worksheet
ATTACHMENT "D"

FY 2023
Proposed
FTE = 26

Personnel Expenses

Regular Payroll	\$ 1,479,597
Social Security	113,189
Retirement	359,694
Workers Compensation	58,442
Insurance	297,360

Total Personnel \$ 2,308,282

Operational Expenses

Professional Liability	\$ 22,632
Automobile Liability	12,153
Automobile Collision	4,112
Auto Repair and Maintenance	11,700
Tires	10,773
Fuel	66,786
Less Off-Duty Use*	(4,320)
Uniforms & Duty Gear	24,939
Equipment Credit	-
K-9 Maintenance	4,440
Computers	2,588
Software Licenses	9,234
MIFI/Cell Service	16,200
Cameras	34,649
Portable Radios	2,554
Support Allocation	298,064

Total Operational \$ 516,504

Capital Expense

Vehicles	\$ 124,633
K-9	-

Total Capital \$ 124,633

TOTAL CONTRACT \$ 2,949,419

* "Less Off-Duty Use" represents a credit against Fuel for mileage of five miles per vehicle to mitigate deputies using a Sheriff's vehicle and gas for off-duty details.

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C19-2841-AP Tracking Number: 4663-22
Procurement/Contractor/Lessee Name: Okaloosa County Sheriff's Office Grant Funded: YES NO
Purpose: Amendment - 3
Date/Term: 9-30-2023
Department #: 4298
Account #: 591086
Amount: \$2,949,419
Department: Airport Dept. Monitor Name: Stacy

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review

Procurement or Contract/Lease requirements are met:
What's New Date: 7-5-22
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Amber Hammonds

2CFR Compliance Review (if required)

Approved as written: no federal leg Grant Name: _____
Date: _____
Grants Coordinator Suzanne Ulloa

Risk Management Review

Approved as written: see email attached Date: 7-5-22
Risk Manager or designee Kristina LoFria

County Attorney Review

Approved as written: see email attached Date: 7-21-22
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

Department Funding Review

Approved as written: _____ Date: _____

IT Review (if applicable)

Approved as written: _____ Date: _____

DeRita Mason

From: Karen Donaldson
Sent: Tuesday, July 5, 2022 3:44 PM
To: DeRita Mason
Subject: RE: OCSO Renewal Contract C19-2841-AP (Correction)

This is approved by risk management for insurance purposes. It is noted however that proof of auto liability is not in file.

Thank you

Karen Donaldson

Karen Donaldson
Claims Examiner
Okaloosa County Risk Management
302 N Wilson Street, Suite 301
Crestview, Fl. 32536
850.683.6207 / 850.585.8915 Cell
KDonaldson@myokaloosa.com



For all things Wellness please visit:

<http://www.myokaloosa.com/wellness>

Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Tuesday, July 5, 2022 2:57 PM
To: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: 'Parsons, Kerry' <KParsons@ngn-tally.com>; Karen Donaldson <kdonaldson@myokaloosa.com>
Subject: FW: OCSO Renewal Contract C19-2841-AP (Correction)

Good afternoon,
Please review and approve the attached.
Thank you,

DeRita Mason

From: Lynn Hoshihara
Sent: Wednesday, July 20, 2022 7:38 PM
To: DeRita Mason
Cc: 'Parsons, Kerry'
Subject: Re: OCSO Renewal Contract C19-2841-AP (Correction)
Attachments: Okaloosa County Sheriff ASU 7.20.22.docx

Attached are my changes. I significantly changed the format of this renewal and amendment. With these changes, this is approved.

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason
Sent: Tuesday, July 5, 2022 3:56 PM
To: Lynn Hoshihara
Cc: 'Parsons, Kerry'; Karen Donaldson
Subject: FW: OCSO Renewal Contract C19-2841-AP (Correction)

Good afternoon,
Please review and approve the attached.
Thank you,

DeRita Mason



DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

Okaloosa County Sheriff's Office
Airports Reimbursement For FY22 to FY23 Comparison

	FY 2022 Approved FTE = 26	FY 2023 Proposed FTE = 26
Personnel Expenses		
Regular Payroll	\$ 1,327,892	\$ 1,479,597
Social Security	101,584	113,189
Retirement	299,812	359,694
Workers Compensation	73,254	58,442
Insurance	257,852	297,360
Total Personnel	\$ 2,060,394	\$ 2,308,282
Operational Expenses		
Professional Liability	\$ 22,632	\$ 22,632
Automobile Liability	12,153	12,153
Automobile Collision	4,141	4,112
Auto Repair and Maintenance	11,700	11,700
Tires	10,260	10,773
Fuel	44,102	66,786
Less Off-Duty Use*	(3,510)	(4,320)
Uniforms & Duty Gear	25,029	24,939
K-9 Maintenance	4,200	4,440
Computers	1,881	2,588
Software Licenses	9,144	9,234
MIFI/Cell Service	16,200	16,200
Cameras	18,156	34,649
Portable Radios	1,999	2,554
Support Allocation	298,064	298,064
Total Operational	\$ 476,151	\$ 516,504
Capital Expense		
Vehicles	\$ 116,273	\$ 124,633
Total Capital	\$ 116,273	\$ 124,633
TOTAL CONTRACT	\$ 2,652,818	\$ 2,949,419

11.2%

* "Less Off-Duty Use" represents a credit against Fuel for mileage of five miles per vehicle to mitigate deputies using a Sheriff's vehicle and gas for off-duty details.