



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

CONTRACT AWARD COVERPAGE

TO: Millennium Pools and Spas LLC	DATE ISSUED:	February 28, 2022
Db a Millennium Pool Services	CONTRACT NO:	23-DPR-R-511
5570-C Port Royal Rd.	CONTRACT TITLE:	Swimming Pool Maintenance & Operation
Springfield, VA 22151		

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 23-DPR-R-511 including any attachments or amendments thereto.

EFFECTIVE DATE: 2/3/2023
EXPIRES: February 28, 2023
RENEWALS: Four (4) One-year Renewals Remaining.
COMMODITY CODE(S): 912630
LIVING WAGE: N

ATTACHMENTS:
AGREEMENT No. 23-DPR-R-511

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> Kirk Lavery, General Manager	<u>VENDOR TEL. NO.:</u>	(703) 939-5062
<u>EMAIL ADDRESS:</u> klavery@millenniumpool.com		
<u>COUNTY CONTACT:</u> Brandon Harris, DPR – Athletic & Facilities	<u>COUNTY TEL. NO.:</u>	(703) 228-0706
<u>COUNTY CONTACT EMAIL:</u> blharris@arlingtonva.us		

PURCHASING DIVISION AUTHORIZATION

TOMEKA D. PRICE Title **PROCUREMENT OFFICER** Date 2/3/2023



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201**

RIDER AGREEMENT NO. 23-DPR-R-511

THIS AGREEMENT (hereinafter "Agreement") is made on 2/3/2023, between Millennium Pools and Spas LLC dba Millennium Pool Services ("Contractor"), a Virginia limited liability company with a place of business at 5570-C Port Royal Road, Springfield, Virginia 22151 authorized to transact business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County"). The County and the Contractor, for the consideration specified herein or specified in a County Purchase Order referencing this Agreement, agree as follows:

1. CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, and:

- Exhibit A – Arlington County Pools and Locations
 - Exhibit B – Contract Pricing for Arlington County Pools
 - Exhibit C – Prince William County, Virginia Acceptance Agreement Contract Number 900119-22
- Prince William County, Virginia Invitation for Bid 700023-22 is incorporated by reference

This Agreement is a rider to an original contract awarded by Prince William County, Virginia and extended by the Contractor to the County with the same terms and conditions as the original agreement executed as a result of a competitive solicitation issued by Prince William County, Virginia. Where the terms of this Agreement vary from the terms and conditions of the other Contract Documents, the terms and conditions of this Agreement shall prevail.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either of them has made any representation or promise with respect to the parties' agreement which is not contained in the Contract Documents.

2. CONTRACT TERM

The Contractor's provision of goods and services for the County ("Work") shall commence on 2/3/2023 and shall be completed no later than February 28, 2024 ("Contract Term"), subject to any modifications as provided for in the Contract Documents regarding the Contract Term. No aspect of the Work shall be deemed complete until it is accepted by the County's Project Officer.

Upon satisfactory performance by the Contractor, the County may elect to renew this Agreement under the same contract terms for three (3) additional one-year periods from March 1, 2024, to February 28, 2027 (“Subsequent Contract Term”).

3. PAYMENT

Payment will be made by the County to the Contractor within thirty (30) days after receipt by the County Project Officer of an invoice detailing the Work provided by the Contractor and accepted by the County. All payments will be made from the County to the Contractor via ACH. Each invoice must certify that the invoice submitted is a true and accurate accounting of the work performed and goods and/or services provided and must be signed and attested to by the Contractor or authorized designee. The Project Officer will either approve the invoice or require corrections. The number of the County Purchase Order pursuant to which authority goods or services have been performed or delivered shall appear on all invoices.

4. SCOPE OF WORK

The Contractor agrees to perform the goods and/or services described in the Contract Documents (hereinafter “the Work”). The primary purpose of the Work is to furnish swimming pool maintenance & operation services.

The Contract Documents set forth the minimum Work estimated by the County and the Contractor to be necessary to complete the Work. It shall be the Contractor’s responsibility, at the Contractor’s sole cost, to provide the specific Work set forth in the Contract Documents sufficient to fulfill the purposes of the Work. Nothing in the Contract Documents shall be construed to limit the Contractor’s responsibility to manage the details and execution of the Work.

5. PROJECT OFFICER

The performance of the Contractor is subject to the review and approval of the County Project Officer (“Project Officer”) who shall be appointed by the Director of the Arlington County department or agency which seeks to obtain the Work pursuant to this Contract. However, it shall be the responsibility of the Contractor to manage the details of the execution and performance of its Work pursuant to the Contract Documents.

6. COUNTY PURCHASE ORDER REQUIREMENT

County purchases are authorized only if a County Purchase Order is issued in advance of the transaction. A Purchase Order must indicate that the ordering agency has sufficient funds available to pay for the purchase. Such a Purchase Order is to be provided to the Contractor by the ordering agency. The County will not be liable for payment for any purchases made by its employees without appropriate purchase authorization issued by the County Purchasing Agent. If the Contractor provides goods or services without a signed County Purchase Order, it does so at its own risk and expense.

7. NON-APPROPRIATION

All funds for payments by the County to the Contractor pursuant to this Contract are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County, Virginia. In the event of non-appropriation of funds by the County Board of Arlington County, Virginia for the goods or services provided under this Contract or substitutes for such goods or services which are as advanced or more advanced in their technology, the County will terminate the Contract, without termination charge or other liability to the County, on the last day of the then current fiscal year or when the appropriation made for the then current year for the services covered by this Contract is spent, whichever event occurs first. If funds are not appropriated at any time for the continuation of this Contract, cancellation will be accepted by the Contractor on thirty (30) days prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Contract beyond the date of termination specified in the County's written notice.

8. COVID-19 VACCINATION POLICY FOR CONTRACTORS

Due to the ongoing COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety, and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. To protect the County's workforce and the public at large, all employees and subcontractors of the Contractor who are assigned to this Contract, should be fully vaccinated against COVID-19. Any contractor employee or subcontractor who is not fully vaccinated should be following a weekly testing protocol as established by the Contractor, unless exempt pursuant to a valid reasonable accommodation under state or federal law.

9. APPLICABLE LAW, FORUM, VENUE AND JURISDICTION

This Contract and the work performed hereunder shall be governed in all respects by the laws of the Commonwealth of Virginia, and the jurisdiction, forum, and venue for any litigation with respect thereto shall be in the Circuit Court for Arlington County, Virginia, and in no other court. In performing its Work pursuant to this Contract, the Contractor shall comply with applicable federal, state, and local laws, ordinances and regulations.

10. NOTICES

Unless otherwise provided herein, all notices and other communications required by this Contract shall be deemed to have been given when made in writing and either (a) delivered in person, (b) delivered by an agent, such as an overnight or similar delivery service, or (c) deposited in the United States mail, postage prepaid, certified or registered, addressed as follows:

TO THE CONTRACTOR:

Kirk Lavery, General Manager
Millennium Pools and Spas LLC dba Millennium Pool Services
5570-C Port Royal Rd.
Springfield, VA 22151
Phone: (703) 939-5062
Email: klavery@millenniumpool.com

TO THE COUNTY:

Megan Carney, Project Officer
DPR-Sports and Recreation Facilities Operation
300 North Park Drive

Arlington, Virginia 22203
Phone: (703) 228-1821
Email: mcarney@arlingtonva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

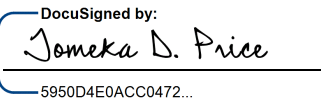
11. ARLINGTON COUNTY BUSINESS LICENSES

The Contractor must comply with the provisions of Chapter 11 ("Licenses") of the Arlington County Code, if applicable. For information on the provisions of that Chapter and its applicability to this Contract, the Contractor must contact the Arlington County Business License Division, Office of the Commissioner of the Revenue, 2100 Clarendon Blvd., Suite 200, Arlington, Virginia, 22201, telephone number (703) 228-3060, or e-mail business@arlingtonva.us.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

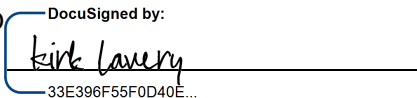
MILLENNIUM POOLS AND SPAS LLC dba
MILLENNIUM POOL SERVICES

AUTHORIZED SIGNATURE:  DocuSigned by:
5950D4E0ACC0472...

NAME: TOMEKA D. PRICE

TITLE: PROCUREMENT OFFICER

DATE: 2/3/2023

AUTHORIZED SIGNATURE:  DocuSigned by:
33E396F55F0D40E...

NAME: kirk Lavery

TITLE: Kirk Lavery

DATE: 2/1/2023

EXHIBIT A
ARLINGTON COUNTY POOLS AND LOCATION

The Long Bridge Aquatics & Fitness Center is a 90,000 square foot facility located at Long Bridge Park, 333 Long Bridge Drive, Arlington, Virginia 22202. The facility features three bodies of water:

- A 50-meter pool (Pool A), to include a 1-meter, 3-meter, and 5-meter diving tower and a 1-meter diving boards.
- A leisure pool (Pool B), to include a splash pad with interactive play features, a waterslide, lazy river, and four 25-yard lap lanes; and
- A spa (Pool C)

**EXHIBIT B
CONTRACT PRICING FOR ARLINGTON COUNTY POOLS**

Items	Description	Qty/Unit	Unit Price	Price
Quarterly Preventative Maintenance and Inspection Misc.	Visit pool quarter monthly, Check all Operations, Check heaters, Chemical balance, Vacuum pool and backwash filter if needed. Quarter monthly visits (once every 3 months) 1visit April 1st 2023 2nd visit July 1st 2023 3rd visit October 1st 2023 4th visit January 1st 2024 *Note: Invoices are generated on the 1st of the month for visits done the prior month**	4	\$95.00	\$380.00
Hourly Rate for Regular and Emergency Services - Tech Misc.	Hourly Rate per technician.	1	\$95.00	\$95.00
Hourly Rate for Regular and Emergency Services - Helper Misc.	Hourly Rate per helper	1	\$95.00	\$95.00

Total Price: \$570.00



CONTRACT MODIFICATION

COUNTY CONTRACT NAME: Swimming Pool Maintenance & Operation

COUNTY CONTRACT NO.: 900119-22 MODIFICATION DATE: 01/19/2023 MODIFICATION NO.: 1

The Contract is modified as follows, in accordance with Section 1.5:

- 1. is extended for a period of one (1) year beginning March 1, 2023 and ending on February 28, 2024. This is renewal 1 of 4 optional renewal periods.

Except as noted herein, all other provisions and pricing remain unchanged.

Prince William County

for Department: **PARKS, RECREATION & TOURISM**


Adam Manne (Jan 25, 2023 11:43 EST)


Assistant Director of Finance for Procurement Services, or authorized

Contractor

Contractor's Business Name and Address:

Millennium Pools And Spas LLC dba
Millennium Pool Service
5770 C Port Roay Rd
Springfield, VA 22151

klavery@millenniumpool.com


Kirk Lavery (Jan 19, 2023 17:07 EST)

Contractor's Authorized Signature and Date

Kirk Lavery

Contractor's Name (print)

General Manager

Contractor's Title (print)

DATE OF AWARD: February 28, 2022**ACCEPTANCE AGREEMENT**

Prince William County, Virginia (County), hereby accepts the Solicitation response submitted by the Contractor in response to the County's Solicitation. This Acceptance Agreement constitutes a Contract between the Contractor and the Board of County Supervisors of Prince William County, Virginia, or the Approving Authority identified below.

CONTRACTOR:

Millennium Pools and Spas, LLC**DBA Millennium Pool Services****5570-C Port Royal Rd.****Springfield, VA 22151**Telephone: **(703) 939-5062** Email: **KLavery@millenniumpool.com**Representative and Title: **Kirk Lavery, General Manager**CONTRACT TITLE: **Swimming Pool Maintenance & Operation**CONTRACT NUMBER: **900119 -22**CONTRACT PERIOD: **One (1) year from Date of Award**RENEWAL OPTIONS: **Additional four (4) one-year periods**COUNTY CONTRACT ADMINISTRATOR: **Roy Grundstrom, Facilities Maintenance & Operations Superintendent**

THIS CONTRACT CONSISTS OF THE FOLLOWING DOCUMENTS AND ARE IN THE ORDER OF PRECEDENCE IN THE EVENT OF AN INCONSISTENCY:

1. Prince William County Procurement Regulations.
2. This Acceptance Agreement.
3. The County's Solicitation No. 700023-22 for Swimming Pool Maintenance & Operation issued on January 13, 2022.
4. The Contractor's Solicitation Response dated January 31, 2022, and corrected prices per clarifying response dated February 10, 2022.

CONTRACT ITEMS: Per attached Pricing Schedule

The County shall issue a Purchase Order to the Contractor to provide the goods and/or services identified in the Contract. The Purchase Order indicates sufficient funds are budgeted and appropriated and shall act as the Contractor's Notice to Proceed. Contractor shall not deliver goods and services prior to receiving an approved Purchase Order.

APPROVAL	SIGNATURE	PRINT NAME AND TITLE	DATE
Millennium Pools and Spas, LLC DBA Millennium Pool Services	 Kirk Lavery (Feb 28, 2022 17:08 EST)	Kirk Lavery , GM, Millennium Pools and Spas, LLC DBA Millennium Pool Services	2/28/2022
PWC Dept. of Parks, Recreations, and Tourism (DPRT)	 seth hendler-voss (Feb 28, 2022 19:17 EST)	Seth Hendler-Voss , Director, Parks, Recreation, and Tourism (DPRT)	2.28.22
Head of Procurement Services	 Adam Manne (Feb 28, 2022 20:40 EST)	Adam Manne , Asst. Director, Finance for Procurement Services	2/28/2022

PRICING SCHEDULE

	Description	UOM	Unit Price USD
1	Preseason Startup: Birchdale Pool	Each	3,600.00
2	Preseason Startup: Birchdale Baby Pool	Each	300.00
3	Preseason Startup: Hammill Mill Pool	Each	3,900.00
4	Preseason Startup: Graham Park Pool	Each	3,900.00
5	Preseason Startup: Splashdown Waterpark, Kiddie Pool	Each	1,500.00
6	Preseason Startup: Splashdown Waterpark, Leisure	Each	3,700.00
7	Preseason Startup: Splashdown Waterpark, Activity	Each	3,800.00
8	Preseason Startup: Splashdown Waterpark, Lazy River	Each	4,500.00
9	Preseason Startup: Splashdown Waterpark, Plunge	Each	1,500.00
10	Preseason Startup: Waterworks Waterpark	Each	4,400.00
11	Preseason Startup: Veteran's Park	Each	8,500.00
12	Fall Winterization: Birchdale Pool	Each	2,000.00
13	Fall Winterization: Hammill Mill Pool	Each	2,400.00
14	Fall Winterization: Graham Park Pool	Each	1,800.00
15	Fall Winterization: Splashdown Waterpark	Each	3,500.00
16	Fall Winterization: Waterworks Waterpark	Each	3,000.00
17	Fall Winterization: Veteran's Park	Each	2,500.00
18	Down Week Activities: Sharron Baucom Dale City Recreation Center	Each	10,555.00
19	Down Week Activities: Chinn Fitness and Aquatic Center	Each	20,191.00
20	White Coat Services: Birchdale Pool	Each	42,500.00
21	White Coat Services: Birchdale Baby Pool	Each	7,100.00
22	White Coat Services: Hammill Mill Pool	Each	48,000.00
23	White Coat Services: Graham Park Pool	Each	45,000.00
24	White Coat Services: Splashdown Waterpark, Kiddie	Each	33,000.00
25	Resurfacing of the Splashdown Waterpark Kiddie Pool using Diamond Brite finish	Each	34,268.00
26	White Coat Services: Splashdown Waterpark, Leisure	Each	32,000.00
27	White Coat Services: Splashdown Waterpark, Activity	Each	46,200.00
28	White Coat Services: Splashdown Waterpark, Plunge	Each	9,500.00
29	White Coat Services: Splashdown Waterpark, Lazy River	Each	136,250.00
30	White Coat Services: Veteran's Park	Each	109,000.00
31	White Coat Services: Sharron Baucom Dale City Recreation Center	Each	32,000.00
32	White Coat Services: Chinn Fitness and Aquatic Center	Each	73,500.00
33	Demolition and disposal of existing whitecoat per layer	LF	3.25
34	Pool Technician/Mechanic	Hour	95.00
35	Masonry/Plaster Technician	Hour	95.00
36	Assistant Pool Technician/Mechanic	Hour	95.00
37	Tile Technician	Hour	95.00
38	Laborer	Hour	65.00
39	Materials at Cost (enter dollar amount in line after quote)	Each	1.00
40	Reimbursable Cost (enter dollar amount in line after quote)	Each	1.00

ATTACHMENT III.3 SCOPE OF WORK**PURPOSE:**

The Department of Parks, Recreation, and Tourism (DPRT) at Prince William County (PWC) owns different swimming pool facilities and wants to establish a term contract(s) to provide swimming pool maintenance services as described in the Scope of Work.

OPTIONAL PRE-BID SITE VISITS:

See Clause I.3 OPTIONAL PRE-BID SITE VISITS

SCOPE OF WORK:

1. The Contractor shall provide swimming pool maintenance services associated with preseason, down weeks, winterization, routine maintenance, emergency and after-hours calls, and white coat restoration projects for the County owned pool system.
2. The Contractor shall immediately notify the Department of Parks, Recreation, and Tourism (DPRT) of any deficiencies identified, during repairs or service, which could not be adjusted or corrected as part of the service and could jeopardize the ability of the pool system to function as intended.

For a listing of pools, locations, sizes, and availability for pre-bid inspection, **See Attachment III.4.**
For pool sites photo, **See Attachment III.6 (A to H)**

3. The activities for each pool shall include the following:

A. Preseason (Spring Start-up) Activities for Outdoor Pools - Annual:

- 1) Pricing shall include all labor, equipment, and materials (including plaster), except for motors. Motors will be stored on-site at DPRT Facilities Maintenance in the event of an emergency. In non-emergency situations, the determination of motor sourcing will be handled on a case-by-case basis.
- 2) The Contractor shall be available for a pre-season meeting with DPRT staff to determine schedule. Preseason activities must be complete by the end of the third week of April.
- 3) The Contractor shall provide On-Site supervision during all operations.
Contractor shall perform a walkthrough of each pool serviced with DPRT staff (Maintenance and Recreation) to ensure the pool is in 100% working order prior to completion and sign-off in accordance with clause II.7 INSPECTION AND ACCEPTANCE

Reporting Requirements:

- 4) Contractor shall provide a daily status report via email to DPRT by 6:00pm.
 - i. The daily report shall contain the following information: Pool location, date, activities completed (including start and stop time of filling), activities started, repairs and issues identified for action by DPRT, and PWC Purchase Order Number. Attach sign-in sheet.
 - ii. The Contractor shall provide final report to DPRT within five (5) business days of work completion.
- 5) The final report shall be a PDF containing the names of the project team members; all daily reports; recommendations for additional work or Down Week activities; documentation of inspection and acceptance by Contractor, DPRT Superintendent of Facilities Maintenance, designated DPRT pools staff member, and the DPRT Maintenance and Operations Division Chief.

Activities: The Contractor shall:

- 6) Strictly adhere to the established schedule determined during the pre-season meeting;
 - i. Taking special note to draining, cleaning, recommended repairs, acid wash (when applicable) and filling pools in sequence so staining of the whitecoat does not occur. Removal of stains as a result of the timeline being modified by the Contractor are the responsibility of the Contractor.
- 7) Remove and store pool cover;
- 8) Submit the recommended repairs when the pool is empty and as part of the DPRT Daily

ATTACHMENT III.3 SCOPE OF WORK

- Report;
- 9) Replace all poly tubing to all chemical feeders (chlorine);
 - 10) Tube sizing varies by location;
 - 11) Replace all poly tubing and fittings on chemical controllers – 3/8 inch poly tubing;
 - 12) Perform preventive maintenance on all Stenner feeders (replace inner tubing, ferrules, etc.) using all genuine Stenner Parts and appropriate size poly tubing and fittings;
 - 13) Replace injection fittings for chlorine feeders (genuine Stenner parts);
 - 14) Inspect/replace as needed CO2 diffusers for CO2 feeders;
 - 15) Replace 3/8 poly tubing for CO2 feed systems;
 - 16) Replace all hydrostatic pressure relief valves;
 - 17) Acid Washing:
 - i. Ensure compliance with all neutralizing procedures;
 - ii. Protect all stainless-steel features during the acid cleaning process;
 - 18) Inspect all main drain covers to ensure compliance and notify DPRT as part of Daily Report if replacement is needed.
 - 19) Vacuum and skim prior to and after filtration startup
 - 20) Conduct initial startup of pool filtration system to include a complete de-winterization; and
 - 21) Install and provide preventative maintenance to ADA chair lifts.

B. Fall Winterization Activities for Outdoor Pools - Annual:

- 1) Pricing shall include all labor, equipment, and materials.
- 2) The Contractor shall provide on-site supervision during all operations.
- 3) Contractor shall perform a walkthrough of each pool serviced with DPRT staff (Maintenance and Recreation).

Reporting Requirements:

- 4) Contractor shall provide a daily status report via email to DPRT by 6:00pm.
 - i. The daily report shall contain the following information: Pool location, date, activities completed, activities started, repairs and issues identified for action by DPRT, and PWC Purchase Order Number. Attach sign-in sheet.
- 5) Contractor to provide final report to DPRT within 5 business days of work completion.
 - i. The final report shall be a PDF containing the names of the project team members; all daily reports; recommendations for additional work for the following spring; documentation of inspection and acceptance by Contractor, DPRT Superintendent of Facilities Maintenance, designated DPRT pools staff member, and the DPRT Maintenance and Operations Division Chief.

6) **Activities:** The Contractor shall:

- i. Drain piping systems, filter tanks, pumps, and hair and lint;
- ii. Unplug all winterizing caps and drain water;
- iii. Lower water in pool;
- iv. Drain skimmer section;
- v. Apply pump lubricant to all pumps; and
- vi. Install stored pool cover to vendor and safety specifications.

vii. **Splashdown Waterpark Slide:**

- Apply anti-freeze; Winterize Venturi systems;
- Remove tumble buckets;
- Disconnect and drain slide features;
- Remove chemical controllers;
- Install winterization plugs for Lazy River;
- Winterize spray ground;
- Winterize Plunge Pit; and
- Cannonball and Twister Slides; re-install cover.

C. Summer Down-Week Activities for Indoor Pools – Annual:

ATTACHMENT III.3 SCOPE OF WORK

- 1) Pricing shall include all labor, equipment, and materials with the exception of motors. Motors will be stored on-site at DPRT Facilities Maintenance in the event of an emergency. In non-emergency situations, the determination of motor sourcing will be handled on a case-by-case basis.
- 2) Down Weeks take place primarily in August and are determined at the sole discretion of DPRT.
- 3) The Contractor shall provide on-site supervision during all operations.
- 4) Contractor shall perform a walkthrough of each pool serviced with DPRT staff (Maintenance and Recreation) to ensure the pool is in 100% working order prior to completion and sign-off.

Reporting Requirements:

- 5) Contractor shall provide a daily status report via email to DPRT by 6:00pm.
 - i. The daily report shall contain the following information: Pool location, date, activities completed, activities started, repairs and issues identified for action by DPRT, and PWC Purchase Order Number. Attach sign-in sheet.
- 6) Contractor to provide final report to DPRT within 5 business days of work completion.
 - i. The final report shall be a PDF containing the names of the project team members; all daily reports; recommendations for additional work or Down Week activities; documentation of inspection and acceptance by Contractor, DPRT Superintendent of Facilities Maintenance, designated DPRT pools staff member, and the DPRT Maintenance and Operations Division Chief.

Activities: The Contractor shall:

- 7) Acid wash main pool and leisure pool, ensuring compliance with neutralizing procedures, ensuring stainless steel gutters are protected from acid, ensuring acid is neutralized prior to being drained, acid washing occurs while the system is draining
- 8) Determine additional work actions required while the pool is empty, such as plaster patch, tile repair, skimmer repair, etc. and submit to DPRT (using daily report) for further instruction.
- 9) Replace all hydrostatic pressure relief valve.
- 10) Inspect main drain covers to ensure compliance – if any replacements needed, DPRT shall be notified (using daily report).
- 11) Clean and polish stainless steel gutter system and all stainless-steel fixtures (ladders, lifeguard stands, etc.)
- 12) Replace all poly tubing to all chemical feeders (chlorine and CO2).
- 13) Replace all poly tubing and fittings on chemical controllers – 3/8-inch poly tubing.
- 14) Perform preventative maintenance for all Stenner feeders (replace inner tubing, ferrules, etc.) using all genuine Stenner Parts and suitable tubing and fittings
- 15) Replace injection fittings for chlorine feeders.
- 16) Replace as needed CO2 diffusers for CO2 feeders.
- 17) Replace 3/8 poly tubing for CO2 feed systems.
- 18) Re-grout spas (two (2) at CAFC, and one (1) at DCRC) and repair any missing or chipped tiles.
- 19) Fill pools (and monitor filling process to ensure no overflow).
- 20) Conduct Initial startup of pool filtration systems.
- 21) Vacuum and skim prior to and after filtration startup.
- 22) Repair any loose, broken or missing deck tiles (DPRT provides tiles to match).
- 23) Perform UV system maintenance on all UV systems (Four (4) at CFAC and two (2) at DCRC)
 - i. Full rebuild every three-years
 - ii. Bulb and quartz tube replacement every year.
- 24) Pull grates and clean channel drains around the entire pool deck area.
- 25) Perform preventative maintenance for chair lift systems per manufacturer specifications.
- 26) Paint black targets on bulkhead and white grates on top of bulkhead

D. As-Needed Maintenance and Repairs:

ATTACHMENT III.3 SCOPE OF WORK

- 1) Pricing shall be per hour and shall include all travel, labor, tools, transportation, overhead, and profit. Billable labor hours shall start once the trained, qualified technician has arrived on site at the County facility with all necessary tools and equipment, ready to work, and has been acknowledged by the on-site DPRT staff.
- 2) The Contractor shall provide on-site supervision during all operations.
- 3) Materials shall be reimbursed at cost.
- 4) Regular Hours are 8:00 AM to 5:00 PM, Monday through Friday. After hours is any time outside of Regular Hours.
- 5) Response time:
 - The Contractor shall acknowledge, by telephone or e-mail, a request for service within 30 minutes of request.
 - Routine service requests – the Contractor provide a trained, qualified technician on site at the County facility, with all necessary tools and equipment, ready to work within three (3) calendar days of acknowledgement.
 - Emergency service requests – the Contractor shall provide a trained, qualified technician on site at the County facility, with all necessary tools and equipment, ready to work within four (4) hours of acknowledgement.
 - Longer response times may be approved on a case-by-case basis at the sole discretion of the County.

E. White Coat Services:

- 1) Pricing shall include all labor, equipment, and materials.
- 2) The Contractor shall provide on-site supervision during all operations.
- 3) The Contractor shall apply new white coat (plaster) surface. Work will include all preparation work to existing whitecoat and application of new Marblelite pool plaster over entire pool interior.
- 4) When requested by the County, Contractors shall demolish and dispose of existing whitecoat.

PRICING SCHEDULE

	Description	UOM	Unit Price USD
1	Preseason Startup: Birchdale Pool	Each	3,600.00
2	Preseason Startup: Birchdale Baby Pool	Each	300.00
3	Preseason Startup: Hammill Mill Pool	Each	3,900.00
4	Preseason Startup: Graham Park Pool	Each	3,900.00
5	Preseason Startup: Splashdown Waterpark, Kiddie Pool	Each	1,500.00
6	Preseason Startup: Splashdown Waterpark, Leisure	Each	3,700.00
7	Preseason Startup: Splashdown Waterpark, Activity	Each	3,800.00
8	Preseason Startup: Splashdown Waterpark, Lazy River	Each	4,500.00
9	Preseason Startup: Splashdown Waterpark, Plunge	Each	1,500.00
10	Preseason Startup: Waterworks Waterpark	Each	4,400.00
11	Preseason Startup: Veteran's Park	Each	8,500.00
12	Fall Winterization: Birchdale Pool	Each	2,000.00
13	Fall Winterization: Hammill Mill Pool	Each	2,400.00
14	Fall Winterization: Graham Park Pool	Each	1,800.00
15	Fall Winterization: Splashdown Waterpark	Each	3,500.00
16	Fall Winterization: Waterworks Waterpark	Each	3,000.00
17	Fall Winterization: Veteran's Park	Each	2,500.00
18	Down Week Activities: Sharron Baucom Dale City Recreation Center	Each	10,555.00
19	Down Week Activities: Chinn Fitness and Aquatic Center	Each	20,191.00
20	White Coat Services: Birchdale Pool	Each	42,500.00
21	White Coat Services: Birchdale Baby Pool	Each	7,100.00
22	White Coat Services: Hammill Mill Pool	Each	48,000.00
23	White Coat Services: Graham Park Pool	Each	45,000.00
24	White Coat Services: Splashdown Waterpark, Kiddie	Each	33,000.00
25	Resurfacing of the Splashdown Waterpark Kiddie Pool using Diamond Brite finish	Each	34,268.00
26	White Coat Services: Splashdown Waterpark, Leisure	Each	32,000.00
27	White Coat Services: Splashdown Waterpark, Activity	Each	46,200.00
28	White Coat Services: Splashdown Waterpark, Plunge	Each	9,500.00
29	White Coat Services: Splashdown Waterpark, Lazy River	Each	136,250.00
30	White Coat Services: Veteran's Park	Each	109,000.00
31	White Coat Services: Sharron Baucom Dale City Recreation Center	Each	32,000.00
32	White Coat Services: Chinn Fitness and Aquatic Center	Each	73,500.00
33	Demolition and disposal of existing whitecoat per layer	LF	3.25
34	Pool Technician/Mechanic	Hour	95.00
35	Masonry/Plaster Technician	Hour	95.00
36	Assistant Pool Technician/Mechanic	Hour	95.00
37	Tile Technician	Hour	95.00
38	Laborer	Hour	65.00
39	Materials at Cost (enter dollar amount in line after quote)	Each	1.00
40	Reimbursable Cost (enter dollar amount in line after quote)	Each	1.00