



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL AMENDMENT

TO: UNIQUE MANAGEMENT SERVICES, INC. ORIGINAL DATE ISSUED: 3/10/2021
119 E MAPLE AVENUE CONTRACT NO: 21-LIB-SS-450
JEFFERSON, INDIANA 47130 CONTRACT TITLE: DEBT COLLECTION SERVICES

THIS IS A NOTICE OF RENEWAL AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 21-LIB-SS-450 including any attachments or amendments thereto.

EFFECTIVE DATE: 4/1/2022
EXPIRES: 3/31/2023
RENEWALS: NO RENEWALS REMAINING

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: TERI BULLOCK VENDOR TEL. NO.: (800) 879-5453
EMAIL ADDRESS: TBULLOCK@UNIQUELIBRARY.COM
COUNTY CONTACT: CONNIE WU (LIB) COUNTY TEL. NO.: (703) 228-6312
COUNTY CONTACT EMAIL: CWU@ARLINGTONVA.US

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA
PRINT: Lucas Alexander
SIGNATURE: [Signature]
TITLE: Procurement Officer
DATE: 12/20/2021

UNIQUE MANAGEMENT SERVICES, INC.
PRINT: Nicole Atkins
SIGNATURE: [Signature]
TITLE: President & CEO
DATE: 12/17/2021

**ARLINGTON COUNTY, VIRGINIA**

**AGREEMENT NO. 21-LIB-SS-450  
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 21-LIB-SS-450 ("Main Agreement") dated 3/10/2021 between Unique Management Solutions, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

**ADD THE FOLLOWING LANGUAGE AS PARAGRAPH 63. COVID-19 VACCINATION POLICY FOR CONTRACTORS:**

Due to the ongoing COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety, and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. To protect the County's workforce and the public at large, all employees and subcontractors of the Contractor who are assigned to this Contract, should be fully vaccinated against COVID-19. Any contractor employee or subcontractor who is not fully vaccinated should be following a weekly testing protocol as established by the Contractor, unless exempt pursuant to a valid reasonable accommodation under state or federal law.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

AUTHORIZED DocuSigned by:  
SIGNATURE: *Lucas Alexander*  
NAME: Lucas Alexander  
TITLE: Procurement Officer  
DATE: 12/20/2021

UNIQUE MANAGEMENT SERVICES, INC.

AUTHORIZED DocuSigned by:  
SIGNATURE: *Nicole Atkins*  
NAME: Nicole Atkins  
TITLE: President & CEO  
DATE: 12/17/2021