

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD
ARLINGTON, VIRGINIA 22201

NOTICE OF AMENDMENT OF CONTRACT

TO: LT Services, Inc.
2815 Harland Road, Suite 300
Falls Church, VA 22043

DATE ISSUED: June 26, 2018

AGREEMENT NO: 620-14LW

AGREEMENT TITLE: Custodial Services – Justice
Center

AMENDMENT NO: 4

THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms, conditions of Arlington County Invitation to Bid No. 620-14LW, dated June 1, 2014, including any exhibits, attachments or amendments thereto.

ATTACHMENT/S:

1. ARLINGTON COUNTY INVITATION TO BID NO. 620-14LW, AMENDMENT NO. 4

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEES SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Michael Nguyen

TELEPHONE NO.: (703) 698-8838

EMAIL ADDRESS: Michael.N@ltservicesinc.com

COUNTY CONTACT: James Menditto

TELEPHONE NO.: (703) 228-4451

EMAIL ADDRESS: jmendi@arlingtonva.us

ISSUED BY: ARLENE PALMER, PROCUREMENT OFFICER

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 620-14-LW
AMENDMENT NUMBER 4**

This Amendment No. 4 ("Amendment") is made on the date of execution of the Amendment by the County and amends Agreement Number 620-14-LW dated April 24, 2014 ("Main Agreement") and made between LT Services, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend the Scope of Work, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement, effective July 1, 2018, as follows.

I. Amend the Service Schedule of the Main Agreement as follows:

1. New Cleaning Schedule:

- Reduce cleaning services in non-public areas from five (5) days per week to three (3) days per week, Monday, Wednesday, Friday
- Attached floor plans outline (highlighted in yellow) the public areas the Contractor will be responsible for cleaning (5) days per week, Monday-Friday
- Non-highlighted area will be cleaned three (3) days (Monday, Wednesday, Friday) per week

2. New Staffing Schedule:

Staffing levels for Tuesday and Thursdays will be reduced as follows:

- Supervisor four (4) hours reduced to zero (0)
- Day Porter 32 hours reduced to zero (0)
- Night cleaning staff 48 hours reduced to 20 hours
- Custodial staff will report from 5pm to 9pm. Five (5) employees will work four (4) hours each
- Total hours on Tuesdays and Thursdays reduced to 60 hours per day

The Project Manager will provide supervision to contracted staff working on Tuesday and Thursday.

Total yearly annual reduction in price: \$90,480.00

Total monthly service cost: \$34,039.40

Total annual service cost: \$408,472.81

All other terms and conditions of the Main Agreement and Exhibits, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SIGNED

BY: 

PRINT NAME: MARIA MEREDITH
AND TITLE: (ACTING) PURCHASING AGENT

DATE: 6-26-18

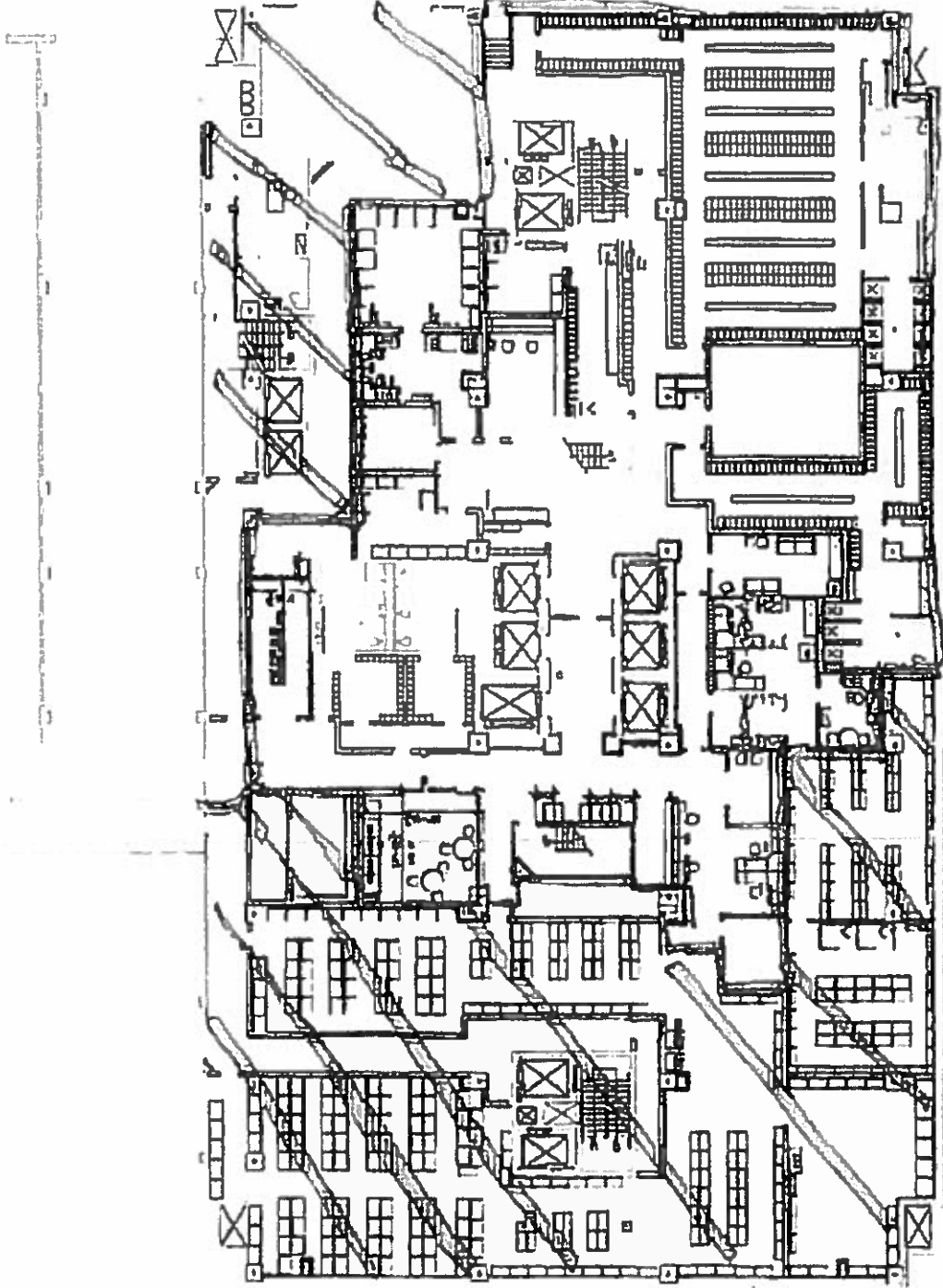
L. T. SERVICES, INC.

SIGNED

BY: 

PRINT NAME:
AND TITLE: Michael Nguyen / CEO

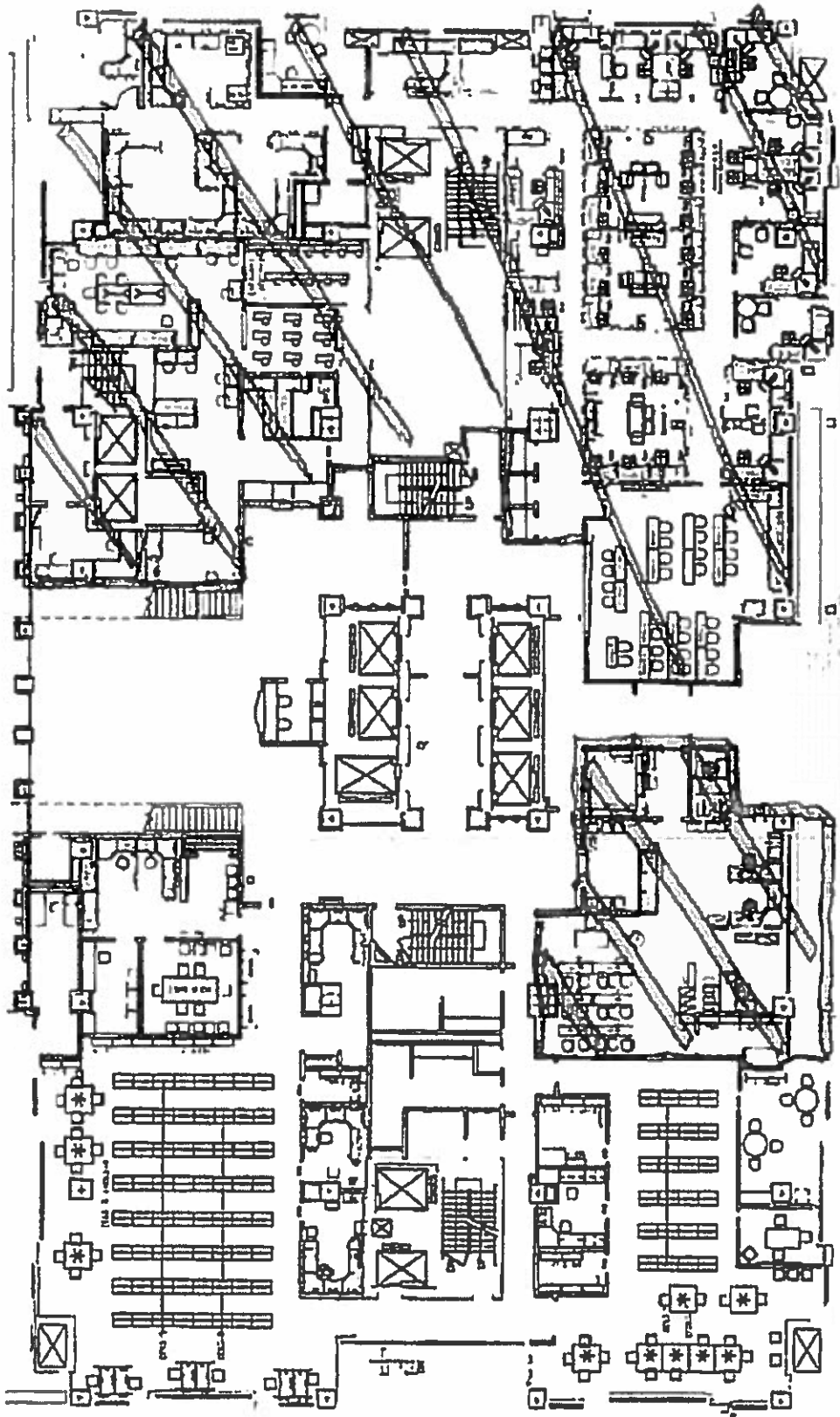
DATE: 6/26/18



CONTRACTOR DOES
NOT CLEAN

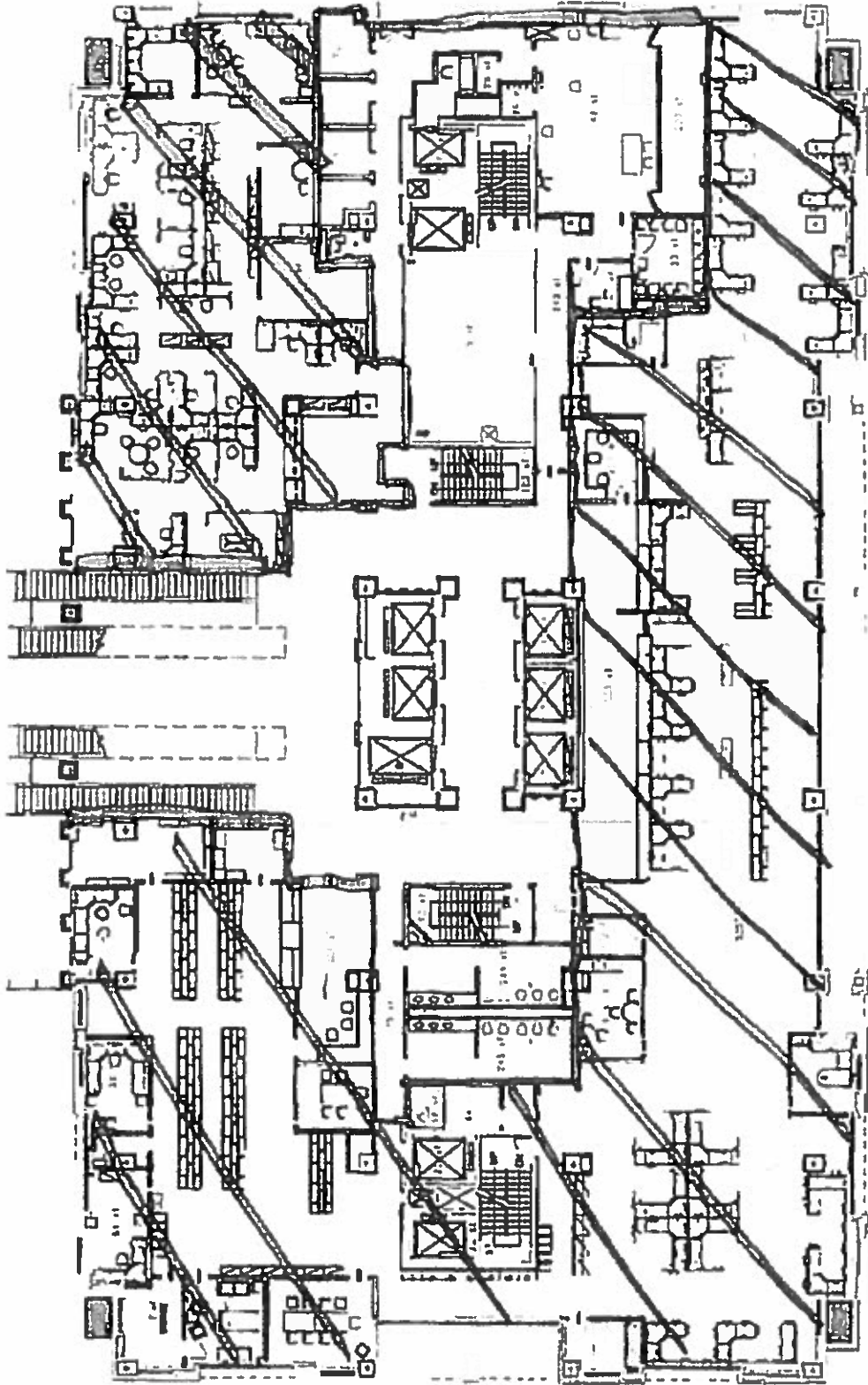
CONTRACTOR CLEANS

BASEMENT



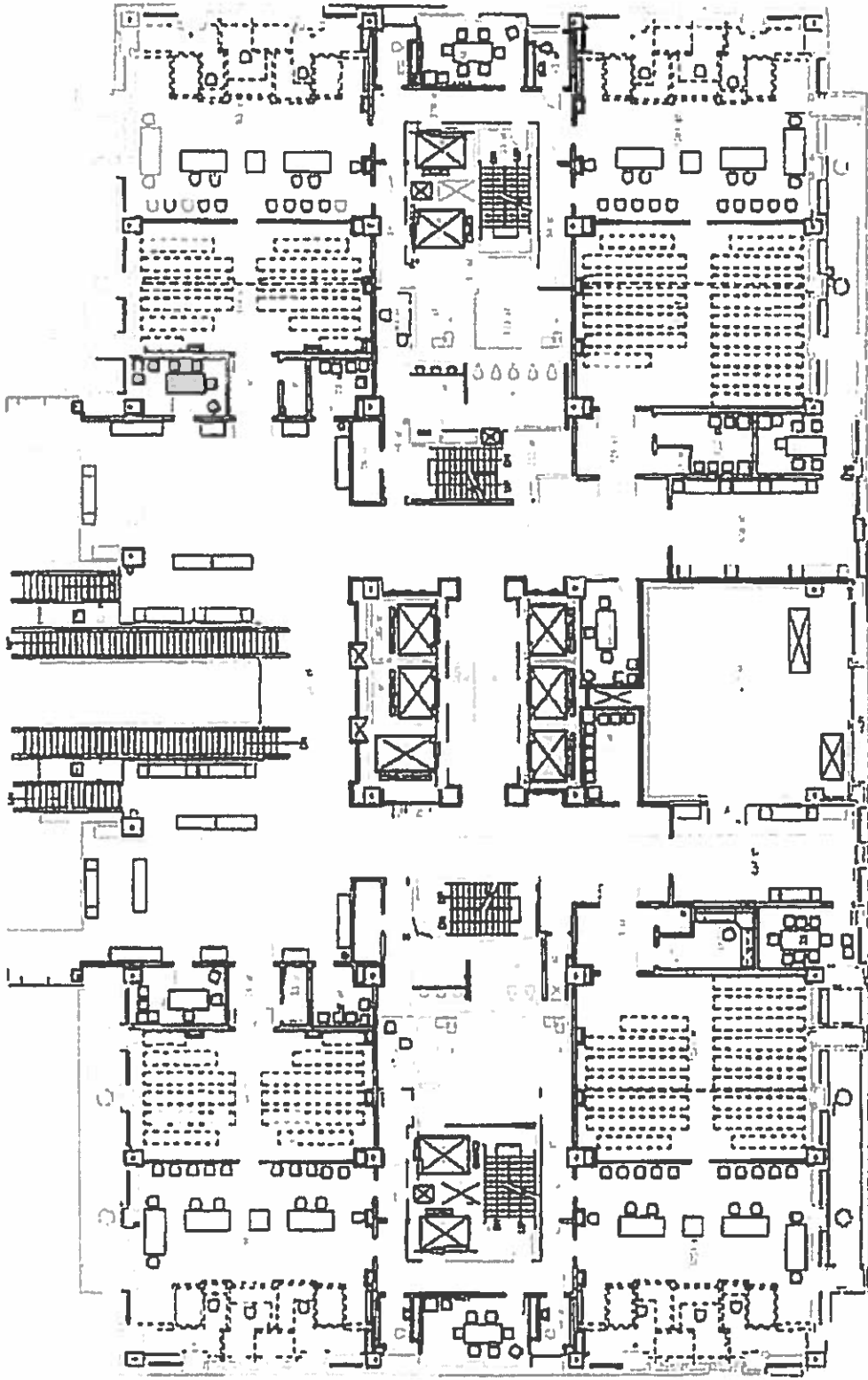
CONTINUED CLEANING

1ST Floor



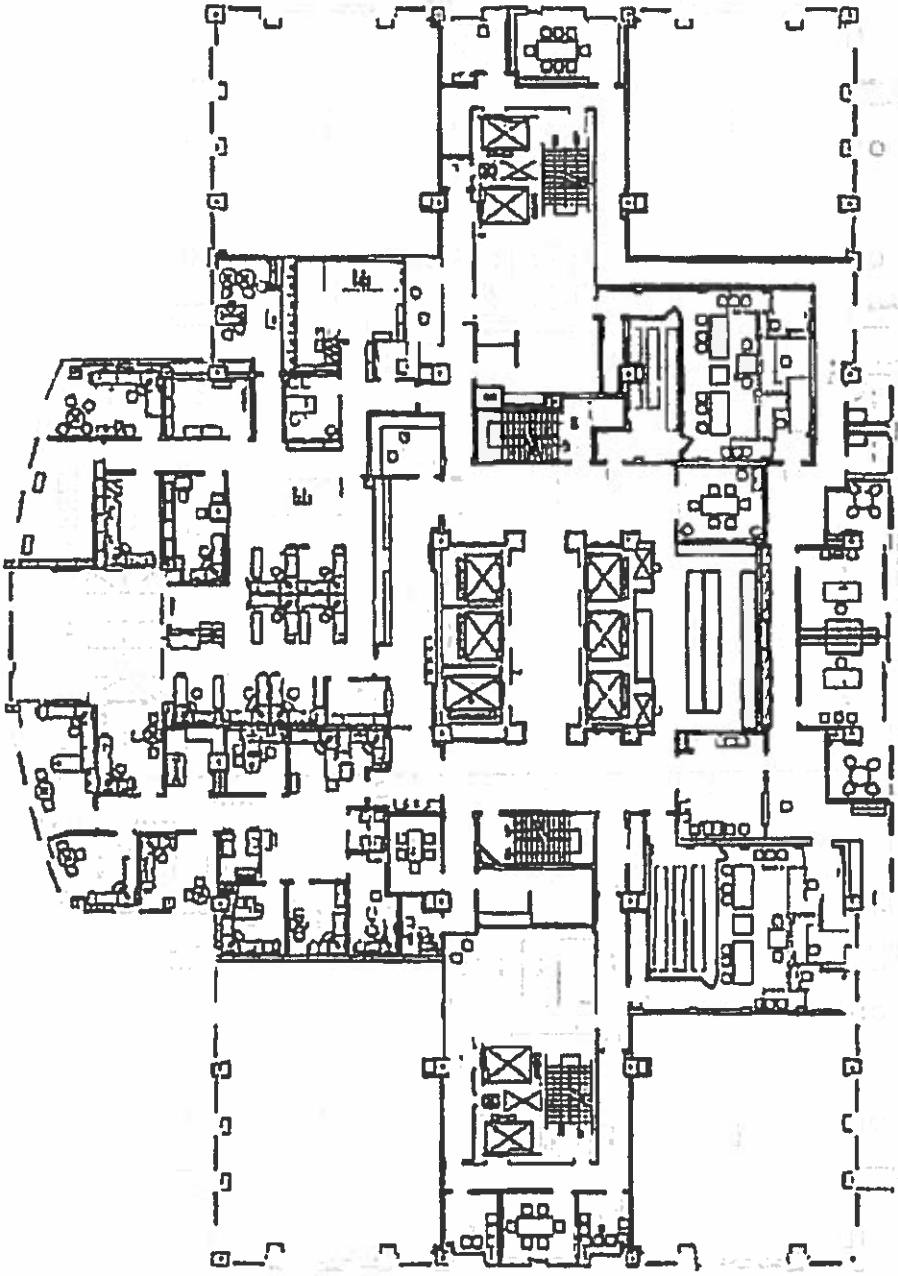
2nd floor

Contractor Clean



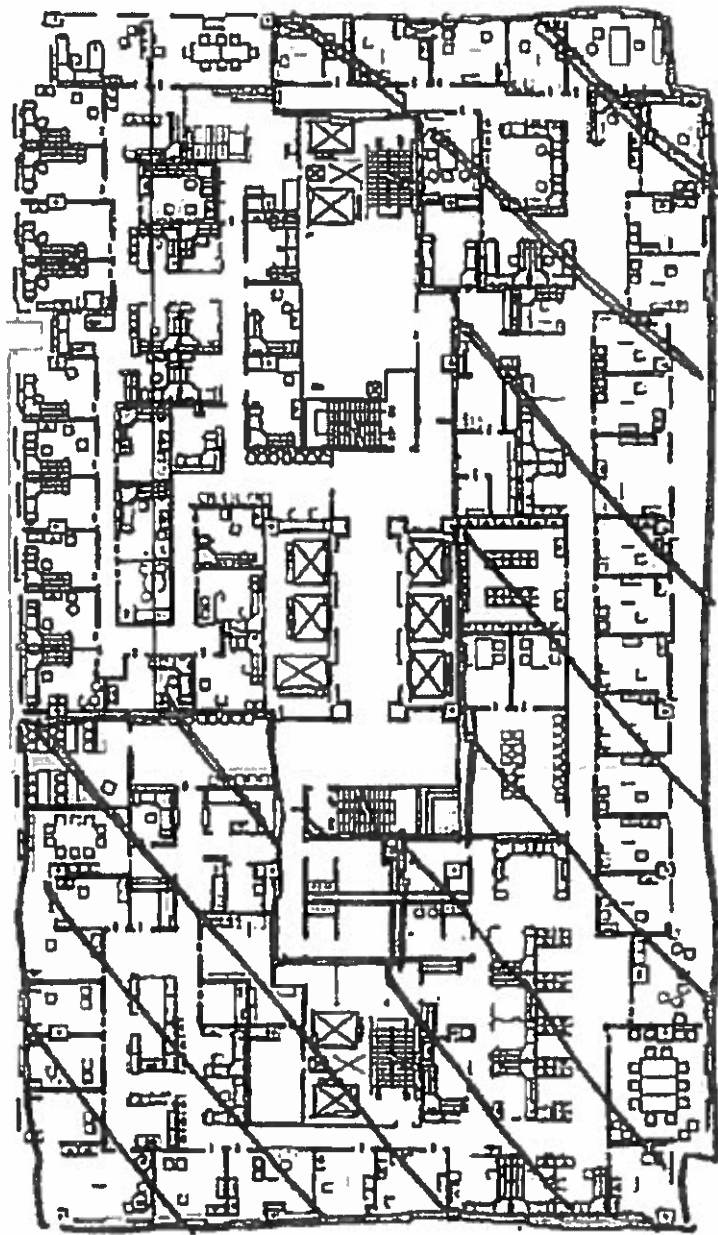
CONTRACTOR TAKES
CARE OF EVERYTHING
ON 3RD floor

Contractor cleans



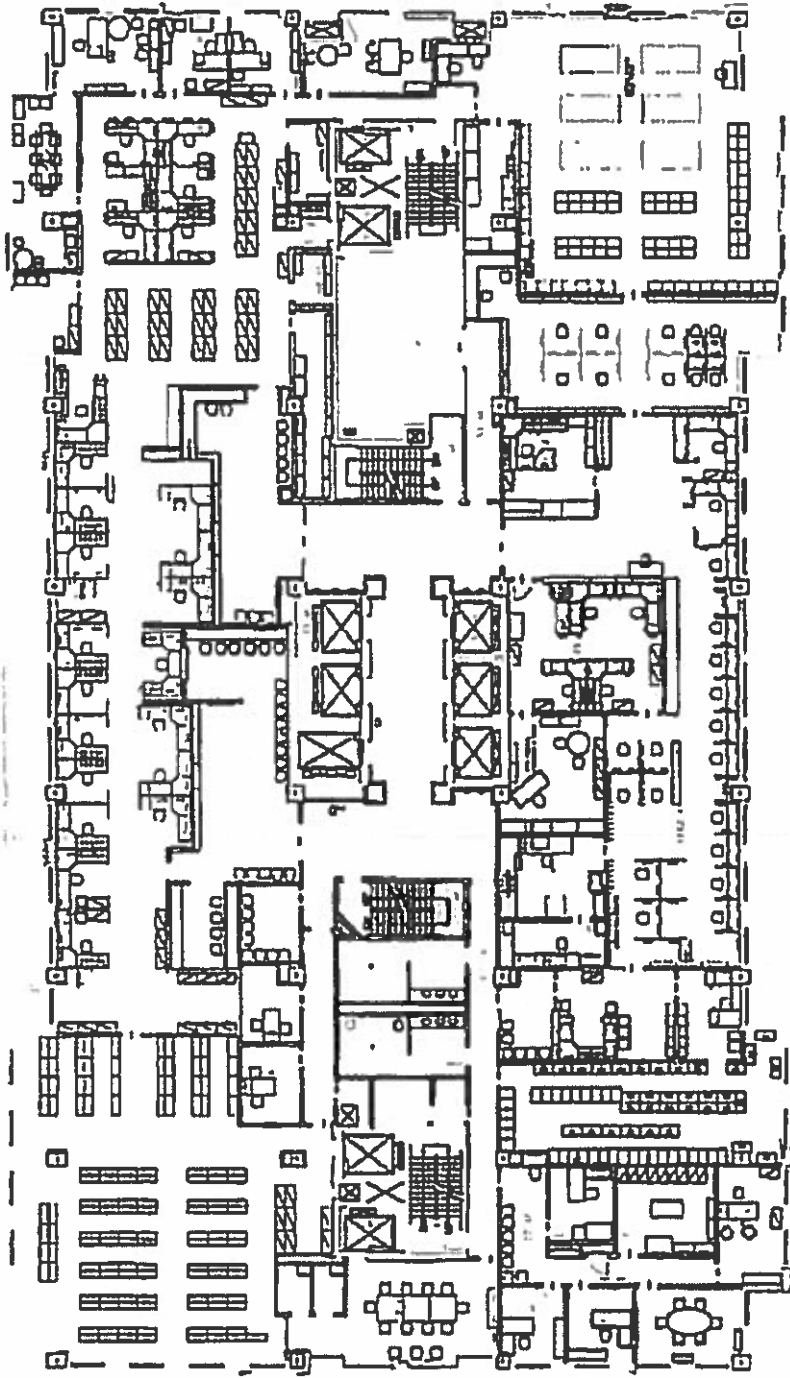
CONTRACTOR TAKES CARE
OF EVERYTHING ON 4TH
FLOOR.

Contractor cleans



5th floor

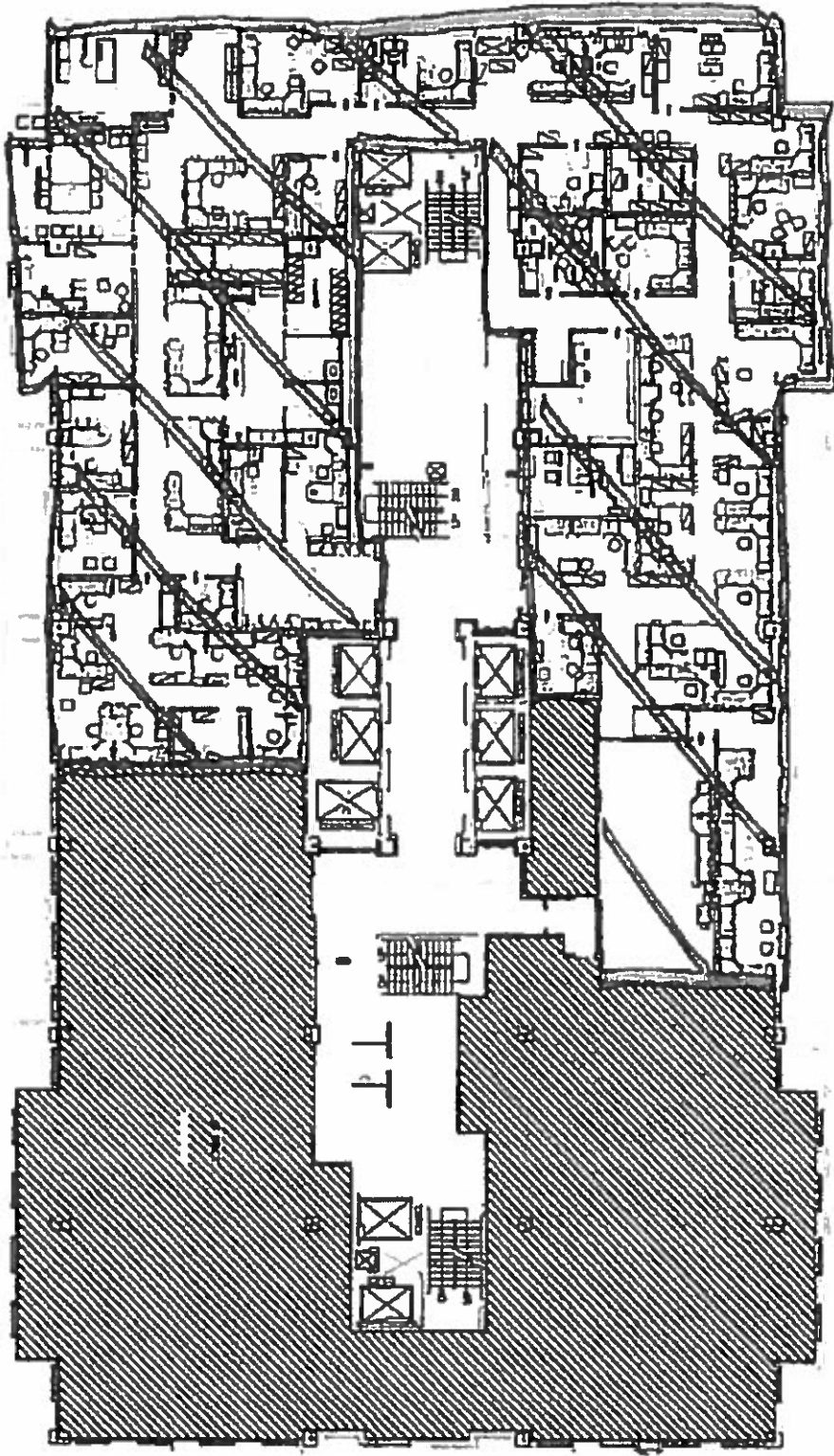
Continuum Clean



CONTRACTOR TAKES
CARE OF EVERYTHING
ON 6TH FLOOR.

KHOLL PANEL FURNISHING PLAN

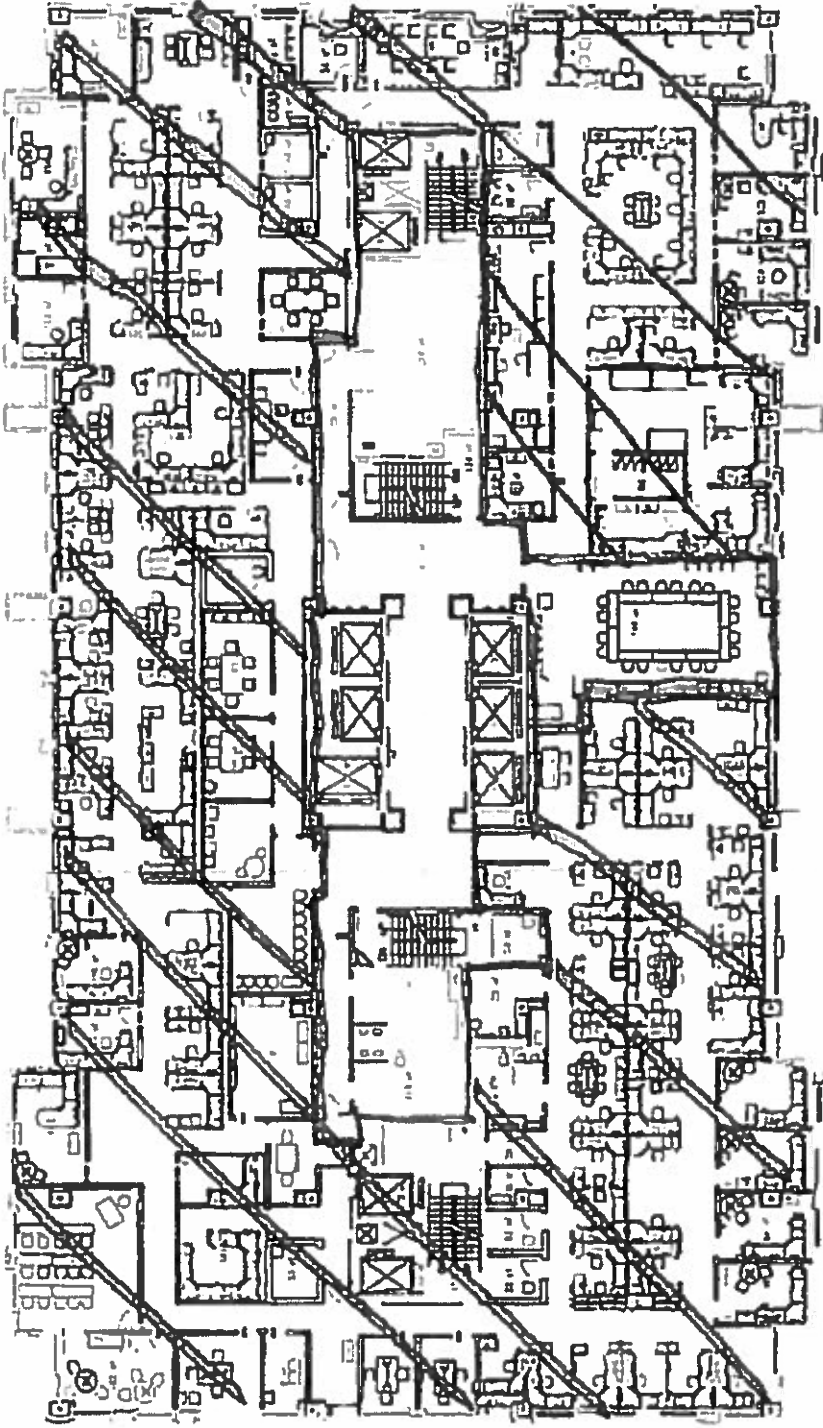
Comptometer elements



KNOLL COMPONENT FURNISHING PLAN

Mr. plan

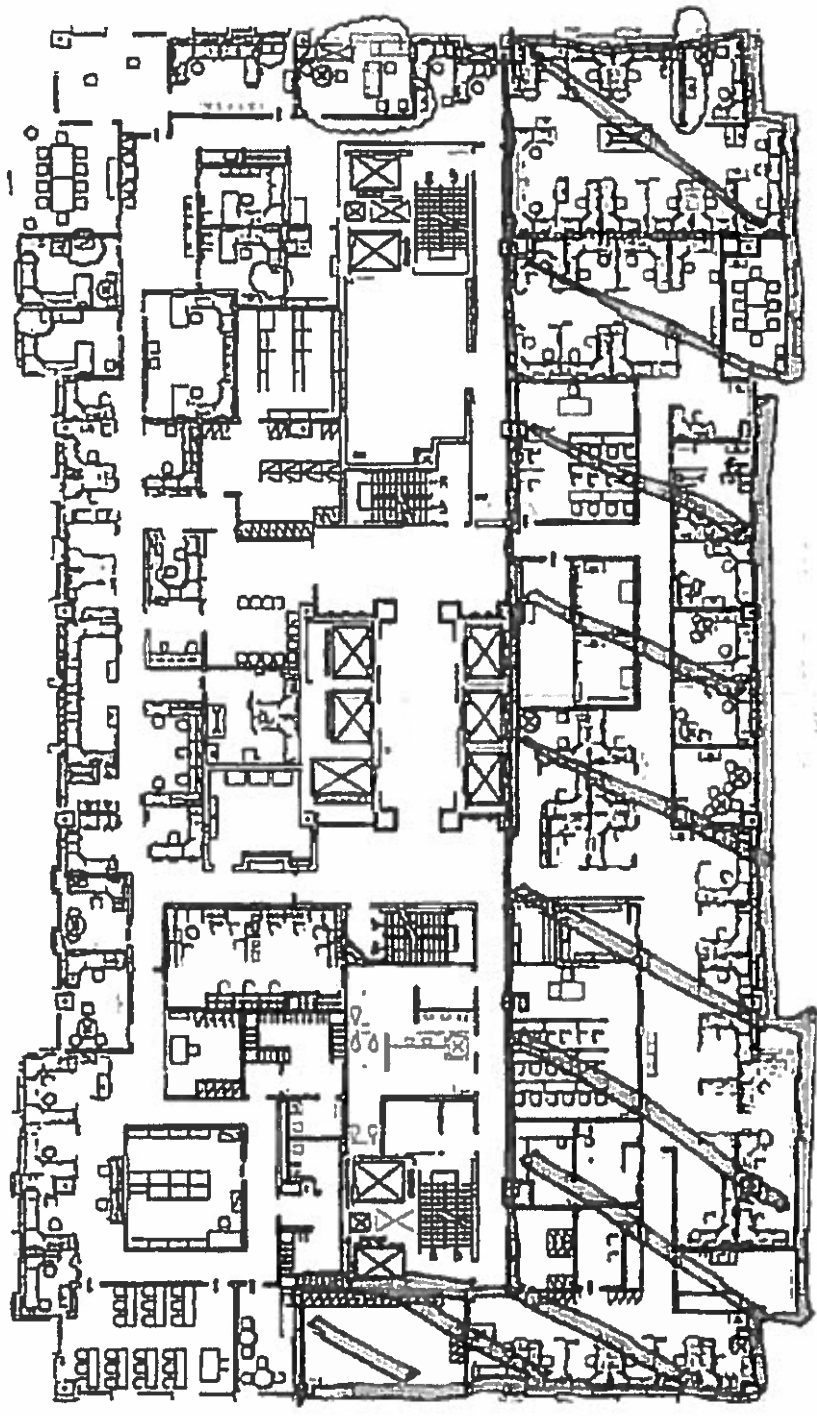
*Contractors
Clears*



KNOLL ELECTRICAL PLAN

8th floor

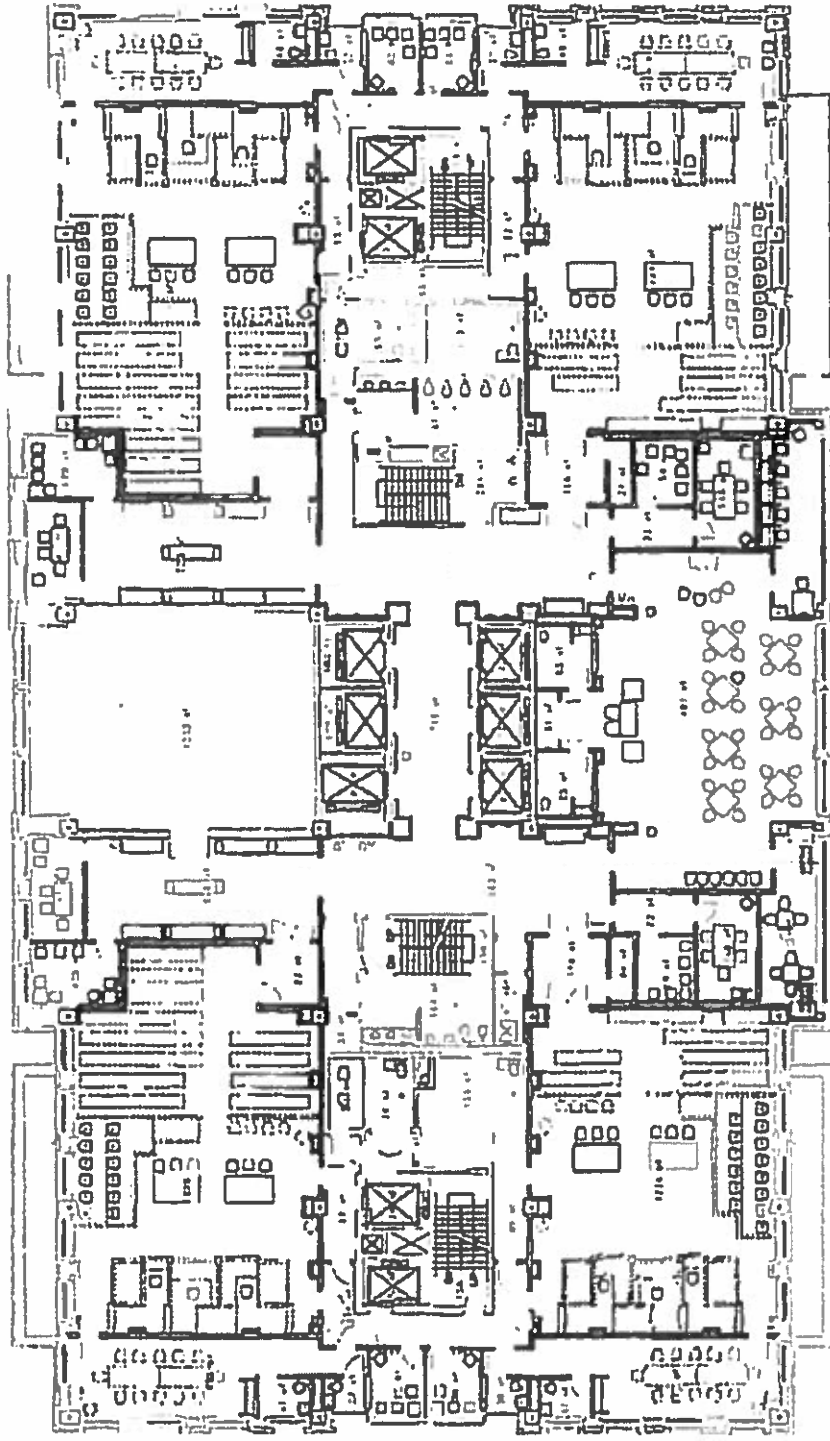
Contineta Clean



INTERIOR FURNISHING PLAN

9th floor

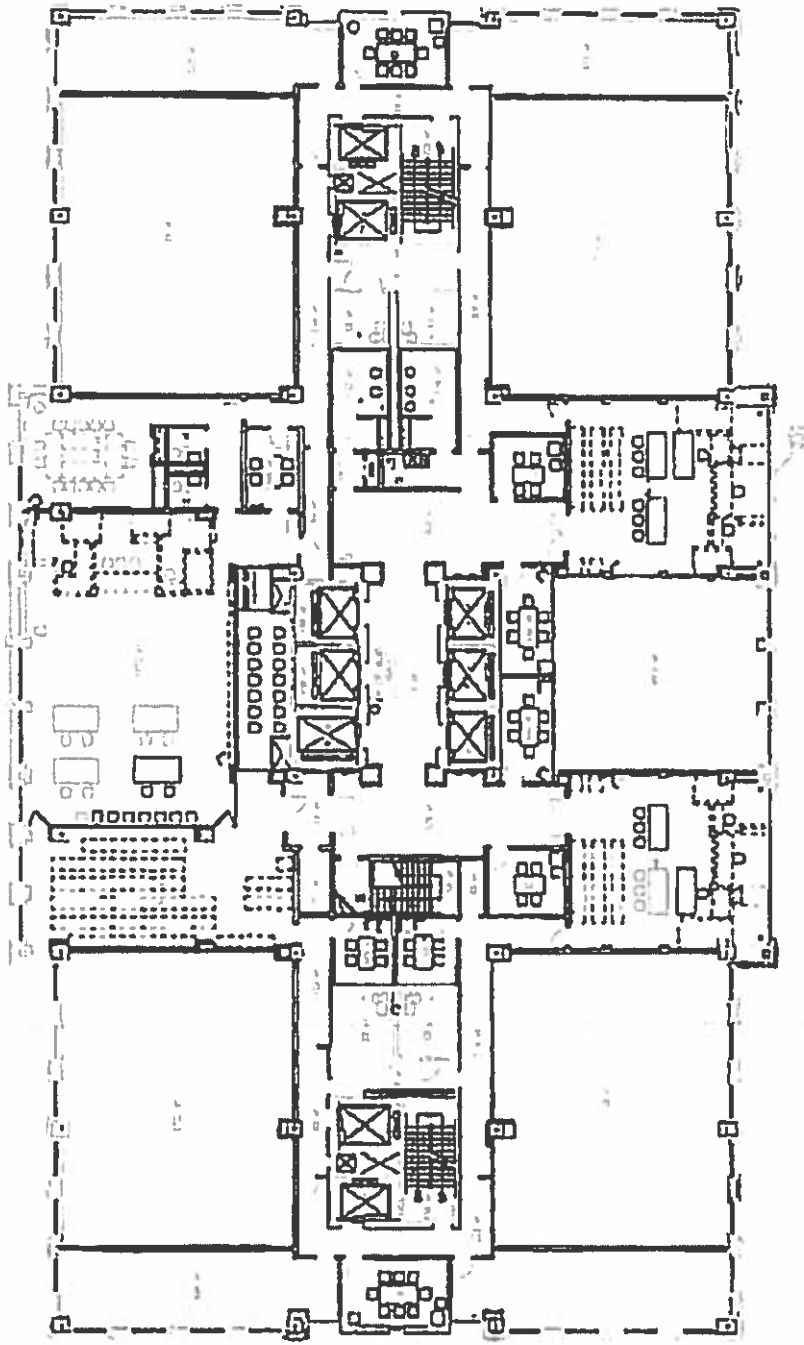
CONSTRUCTION
CLEANS



CONTRACTOR TAKES CARE
OF EVERY THING ON 10TH
FLOOR.

KNOLL ELECTRICAL PLAN

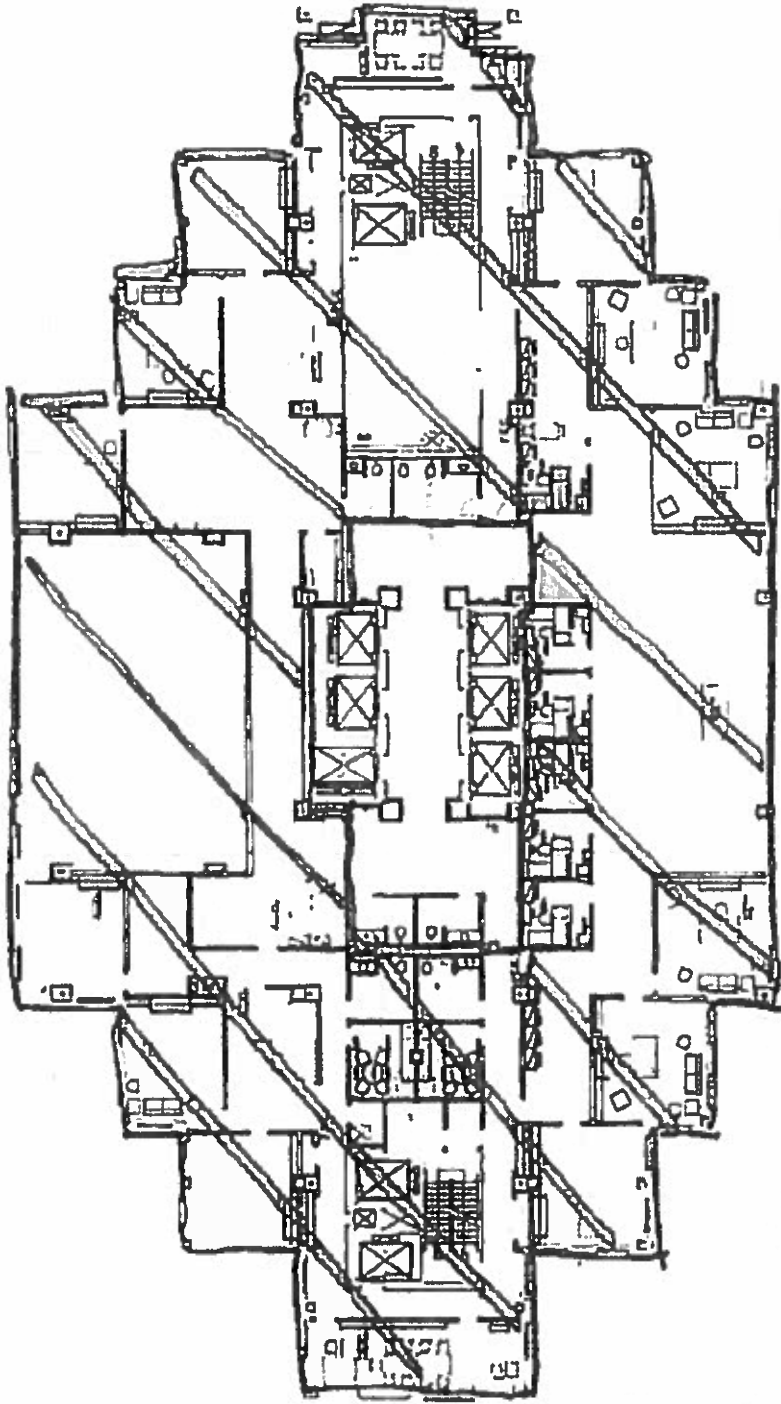
Compton Electric



KNOLL COMPONENT FURNISHING PLAN

CONTRACTOR TAKES
CARE OF EVERYTHING
ON 11TH FLOOR.

Contractor elements

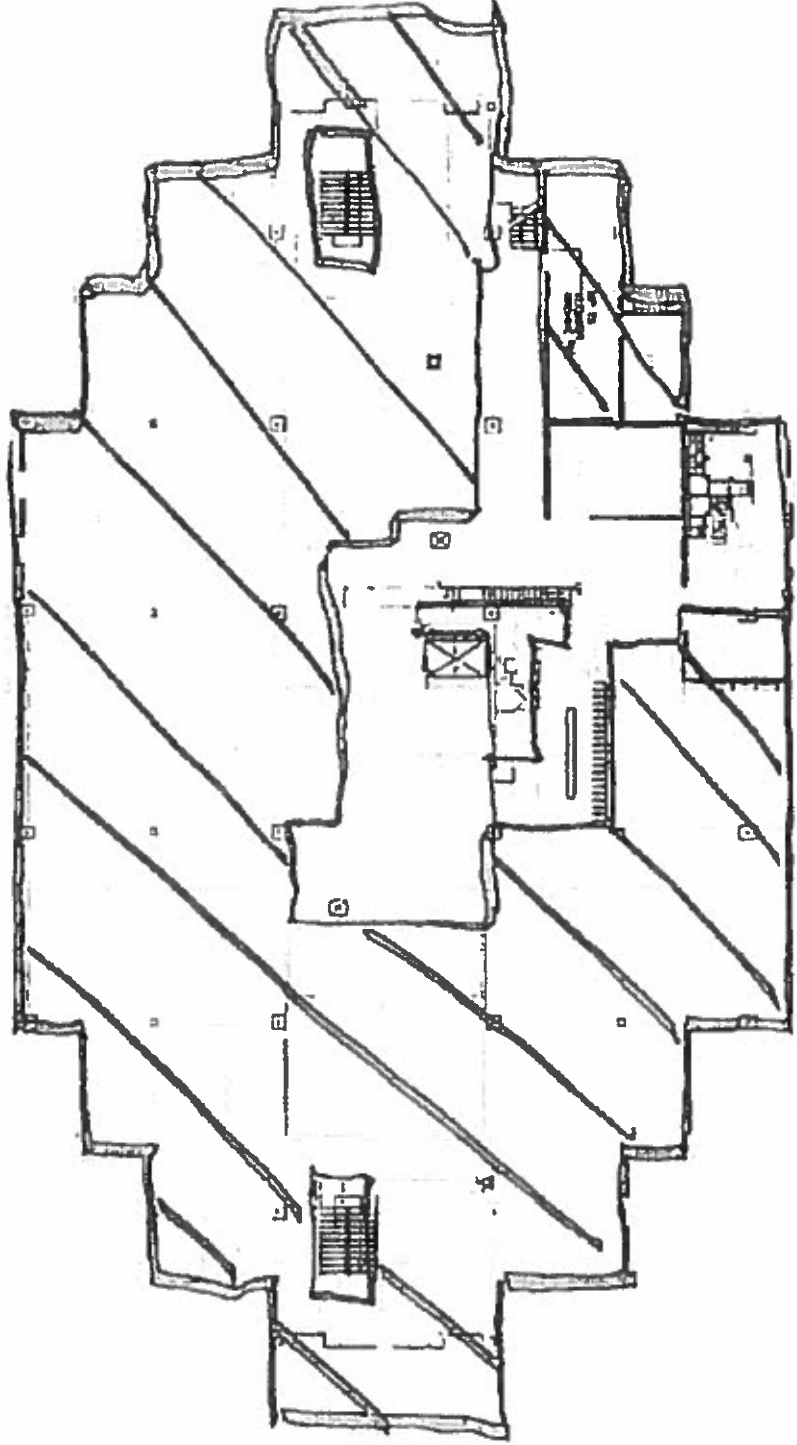


KNOLL COMPONENT FURNISHING PLAN

12th floor

Component plans

FURNITURE LAYOUT



13th floor

CONTRACTOR
C. J. M. S.