

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
SUITE 500  
2100 CLARENDON BOULEVARD  
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT AMENDMENT

TO:

ANIMAL WELFARE LEAGUE OF ARLINGTON  
2650 SOUTH ARLINGTON MILL DR.  
ARLINGTON, VA 22206

DATE ISSUED: March 28, 2016  
CURRENT CONTRACT NO: 430-10  
CONTRACT TITLE: ANIMAL CONTROL SERVICES

THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract term covered by this Notice of Contract Amendment is effective March 28, 2016 and expires on June 30, 2021.

ATTACHMENTS:

AMENDMENT NO.5

CONTRACT PRICING:

REFER TO ATTACHED AGREEMENT AND AMENDMENTS 1-4

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

CONFLICT OF INTEREST:

PRIOR TO PLACING AN ORDER FOR GOODS OR SERVICES UNDER THIS CONTRACT, EMPLOYEES ARE RESPONSIBLE FOR ENSURING THAT THEY NOT PROHIBITED FROM PARTICIPATING IN THE CONTRACT UNDER THE RULES SET FORT IN ARTICLE 9-103 OF THE ARLINGTON COUNTY PURCHASING RESOLUTION.

CONTACT: NEIL TRENT

TELEPHONE NO.: (703)931-9241

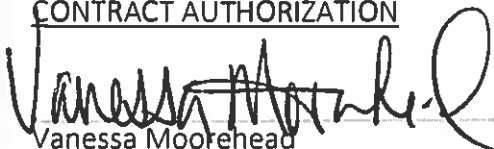
CONTACT EMAIL: ntrent@awla.org

COUNTY CONTACT: IFIOK IBANGA

TELEPHONE NO.: (703)228- 1444

CONTACT EMAIL: ilbanga@arlington.va.us

CONTRACT AUTHORIZATION

  
Vanessa Moorehead

Procurement Officer

3/28/16  
DATE

ARLINGTON COUNTY, VIRGINIA OFFICE  
OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

AGREEMENT NUMBER 430-10  
AMENDMENT NO. 5

This Amendment Number 5 ("Amendment") is made on the date of execution of the Amendment by the County and Agreement Number 430-10 dated June 28, 2011 as amended by Amendment No. 1, 2, 3, and 4 ("Main Agreement"), made between The Animal Welfare League of Arlington (AWLA), Arlington, Virginia, Incorporated ("Contractor"), a Virginia non-stock and non-profit corporation authorized to do business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County").

WHEREAS the County and the Contractor desire to amend the amount to be paid and the Scope of Work EXHIBIT A, pursuant to the Main Agreement, for the purpose of Replacement of Vehicles for Animal Control Officers, the contractor and the County, in consideration of the promises and other good and valuable consideration specified in this amendment, amend the Main Agreement as follows:

A. THE SCOPE OF WORK EXHIBIT A IS AMENDED TO INCLUDE THE REPLACEMENT OF VEHICLES FOR ANIMAL CONTROL OFFICERS :

1. The County shall provide the Contractor with the funds to replace vehicles for its Animal Control Officers (ACOs), per the process cited below; these funds shall be in addition to the annual contract amount.
2. Estimates regarding the fiscal years in which these funds may be provided will be in accordance with the vehicle replacement schedule provided per Addendum (X), attached.
3. Funds will be provided on a reimbursement basis per the process cited below.
4. As approved by the Project Officer, vehicles may be considered for replacement when they meet at least one of the following criteria:
  - a) Vehicle has over 50,000 miles
  - b) Vehicle is over 5 years old.
  - c) Vehicle has damage or needs repair that is greater than sixty percent (60%) of the NADA value.
  - d) The overall condition of the vehicle has deteriorated to an "unrepairable" state.
5. Vehicle replacement is expected not to exceed one vehicle per fiscal year, however, additional vehicle replacements may be considered on a case by case basis.
6. Approved vehicle replacement requests shall take into account the purpose for which the vehicle is being purchased, appropriate vehicle size and options, and reasonable cost. Cost is expected to be no more than \$35,000 per vehicle, including the cost of outfitting with a light bar and any other necessary equipment.
7. AWLA is expected to trade in a used vehicle toward the purchase price of a replacement for that vehicle.
8. If AWLA determines that there is a need to expand its fleet and to add additional vehicles, it may make that request and provide supporting documentation of the need. Provision of funds for additional vehicles may be considered by the Project Officer on a case by case basis.
9. Nothing in this contract shall prevent AWLA from purchasing additional vehicles using non-County funds.
10. Process
  - a) AWLA: 1) notifies Project Officer and arranges for Project Officer to inspect the vehicle proposed for replacement; and 2) provides proof that the vehicle has met one or more of criteria in item (4), above; and 3) provides estimate of cost to replace vehicle; and 4) provides other information regarding vehicle condition or vehicle needs, as may be requested by the Project Officer.

- b) Project Officer inspects vehicle, reviews materials provided as required by Item (10a) above and evaluates appropriateness of request; grants permission to replace vehicle, if appropriate.
- c) If approved, AWLA purchases vehicle.
- d) AWLA provides County Project Officer with copy of sales document, title, certificate of insurance and invoice for reimbursement.
- e) County Project Officer follows internal procedure to process request.
- f) Prior to reimbursement, County Risk Manager must review certificate of insurance and approve level of coverage for the vehicle.

**B. AMEND THE "CONTRACT AMOUNT" PARAGRAPH TO READ:**


An additional \$35,000 is added to the Contract Amount for the replacement of a vehicle for AWLA Animal Control Officer for Fiscal Year 2016. The total payment for all tasks under this agreement will not exceed \$1,454,517.00 for FY2016.

An additional \$35,000 per year will be added during the Subsequent years of the Contract Term (FY 2017, 2018, 2019, 2020 and 2021, respectively for the replacement of vehicles for AWLA Animal Control Officers, whenever such funds are made available by the Public Health Division of the Department of Human Services. The agreement will not exceed the County Board appropriated amount plus the addition of \$35,000 approved above.

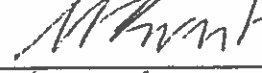
The Contract Amount during the Subsequent years of the Contract Term (FY 2017, 2018, 2019, 2020 and 2021, respectively), and in any Subsequent Contract Term or Subsequent Contract Terms, shall be determined by the County Board of Arlington County (subject to the "Non-Appropriation" section below) during its annual budget adoption process and confirmed by the County's Purchasing Agent in an annual Notice of Award that sets forth the consideration to be paid by the County to the Contract in each ensuing year for that year's services by the Contractor for the County.

IN WITNESS WHEREOF, the County and the Contractor have caused this Amendment to be executed and delivered as their respective acts, intending to be legally bound by its terms:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

AUTHORIZE  
SIGNATURE:   
PRINT NAME: MICHAEL E. BEVIS  
AND TITLE: PURCHASING AGENT  
DATE: 3/28/16

THE ANIMAL WELFARE LEAGUE OF  
ARLINGTON, VIRGINIA, INC.

AUTHORIZED  
SIGNATURE:   
PRINT NAME: NEIL TRENT  
AND TITLE: PRESIDENT / CEO  
DATE: 3/25/16

for

AGREEMENT NUMBER 430-10

AMENDMENT NO. 5

ADDENDUM (X)

Make	Model	Model Year	Year Purchased	Mileage @ 2/4/16	Lic. Tag	VIN #	Anticipated replacement date (FY)
Ford	Expedition	2006	2006	76,332	NEUTER	1FMPU14556LA78095	2016
Ford	Explorer	2008	2008	75,880	LICNSM	1FMEU73E28UA90732	2017
Ford	Expedition	2008	2010	45,688	HELPEM	1FMFK18558LA69881	2018
Chevy	Express Van	2009	2009	15,282	LEASHM	1GCGG25C491165629	2019
Ford	Explorer	2012	2012	28,763	VACIN8	1FMHKB89CGA80470	2018