

# CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/17/2023

Contract/Lease Control #: C23-3306-CAO

Procurement#: N/A

Contract/Lease Type: AGREEMENT

Award To/Lessee: BLACKMAN FIRE DISTRICT CORPORATION

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/14/2023

Expiration Date: 03/13/2073 W/ (2) 25 YR RENEWAL

Description of: TOWER SITE AGREEMENT

Department: CAO

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7105

Monitor's FAX # or E-mail: [JHOFSTAD@MYOKALOOSA.COM](mailto:JHOFSTAD@MYOKALOOSA.COM)

Closed: \_\_\_\_\_

CC: BCC RECORDS

## TOWER SITE AGREEMENT MARCH 2023

THIS AGREEMENT ("Agreement") is made this 14<sup>th</sup> day of March, 2023, by and between the Okaloosa County, a political subdivision of the state of Florida, (the "County") and the Blackman Fire District Corporation, ("the Fire District") for use of site to construct and maintain a radio tower to enhance Public Safety as part of a countywide Emergency Communications System for Okaloosa County. Collectively the County and the Fire District shall be referred to as the "Parties"

### WITNESSETH

**WHEREAS**, the Fire District owns Property located at 1850 Co Rd 2, Baker, Florida 32531 (22-5N-24-0000-0002-0010) (site 8); and,

**WHEREAS**, the "Property" is shown on Exhibit A inclusive of a route of ingress and egress from and to the site and other utility easements; and,

**WHEREAS**, the County desires to construct and maintain an Emergency Communication radio tower and other related emergency radio communications equipment and devices to enhance the county Public Safety emergency communications; and,

**WHEREAS**, the Emergency Communication System ("System") will operate as part of a comprehensive countywide network of 12 towers, 911 centers, and mobile and portable units for such emergency communications; and,

**WHEREAS**, The System will serve over 30 different public safety entities to include all Emergency Medical Services, Fire/Rescue, Law Enforcement, and Okaloosa Emergency Management Agencies, as well as Transit, Utilities and similar countywide support agencies including the Fire District;

**WHEREAS**, The County may permit additional tenants on the Property to defray the costs of maintaining the System, which may also provide additional benefits to the Fire District property for other types of non-emergency coverage.

**NOW, THEREFORE**, in consideration of these premises and the mutual covenants of the parties it is agreed as follows:

- 1. Property.** The Fire District hereby grants the County an easement over the Property to install, maintain, operate, and remove a radio tower, communication equipment and appurtenances the location of which is shown on a detailed map attached hereto as Exhibit A, which are further combined together with easements for access, utilities, and temporary construction easements. Upon approval of this agreement a survey with legal description shall be added to Exhibit A to definitively identify the Property.
- 2. Use.** The County shall be permitted to install a self-supporting, 300 ft Emergency Grade Radio tower on the Property in accordance with the details set for in Exhibit B attached hereto and incorporated herein, to include but not limited to all cabling, emergency power generators, utilities, fencing, site work, and related equipment on the Property and to install or improve utilities and access to get to the Property and the granted Easements.

**CONTRACT #: C23-3306-CAO**  
**BLACKMAN FIRE DISTRICT CORPORATION**  
TOWER SITE AGREEMENT  
EXPIRES: 03/13/2073 W/ (2) 25 YR RENEWAL

3. **Term.** The initial term of this Agreement shall be for a period of fifty (50) years commencing on the day of execution of this agreement. Within 5 years of the end of any term, the County shall have the right to extend this Agreement with written notice for two additional Twenty -Five (25) year periods conditioned upon it still being used as part of the emergency communication system.

4. **Construction.** County shall be solely responsible and cost to ensure that County's construction on and off the Property to include but not limited to: the tower installation, all tower mounted equipment, ground equipment, site development, stormwater, utilities, fencing access road from the parking lot and all related construction necessary is performed by County or its contractors in a safe manner consistent with current industry engineering and construction standards and practices.

5. **Construction Site Maintenance** - During construction on the Property, any Construction Area Easement and any other work within any related easement shall be maintained in a safe and workmanlike manner and shall seek to minimize aesthetics blight and the creation of any attractive nuisances. Any prolonged construction stoppage over thirty days may require additional measures to address the aesthetics of the site until construction resumes. Additionally, during hurricane season the site shall be secured prior to any emergency event to avoid creating windblown hazards.

6. **Property and Easement Egress/Ingress Access Easement.** The County shall be permitted, through the duration of this agreement and any future amendments, to ingress and egress on and to the Property and related easements for the purpose of design, construction/installation, upgrading repair, testing, refueling, and maintenance of the Property, Tower, Utilities, Communications equipment and all other related equipment. Access shall be to provide the County's employees and/or agents ingress and egress to the Property and related easements twenty-four hours a day, seven days a week. The Fire District may provide equal, alternative ingress and egress for the Property and related easements during emergency situations where access is restricted, during the initial construction period for construction traffic, during special events, and if the other construction at the Fire District alters the traffic patterns of the campus. In furtherance of providing the County with access to the Property and related Easements, there is hereby executed an easement, a copy of which is attached as Exhibit "C" and attached hereto.

7. **Temporary Construction Area Easement(s).** An additional area outside the Property is necessary for the initial construction and any major construction upgrades that may be necessary during the term of this agreement. This may include the staging of vehicles, cranes, tower sections and other related equipment for the Property. The Fire District hereby grants an initial temporary construction easement to the County for a duration of up to 12 Months, a copy of which is attached hereto as Exhibit "D."

The Fire District agrees to utilize best efforts to work with the County for any future construction area easements necessary to support future construction on the Property to include but not limited to: adding/removing tower equipment including utilities thereto, major tower or utility maintenance, repair and/or replacement, and similar more significant construction on the Property. Shall temporary future construction easements shall be for the minimum durations necessary and the Parties shall work cooperatively together on these locations.



8. **Approvals/Permitting.** The County with BFD's cooperation if needed, shall obtain all required governmental and quasi-governmental land use, permits, licenses, approvals and authorizations including but not limited to the FAA (which includes military coordination) for height and airspace penetration issues.

9. **Consideration.** The cost of allowing County to place equipment on the Property shall be at no cost. The Parties believe that it is in the public interest for the Parties, local residents, and first responders.

10. **Utilities.** The County will construct at its expense all required electrical, fiber, or other utilities necessary to support equipment on the property. The County shall be fully responsible for all utility usage for the Property. Beyond the initial construction, future utility construction may be necessary to serve the Property.

11. **Subleasing.** The County in its sole discretion has the right to sublease any portion of the tower site to another entity for purposes of use of the tower system, non-exclusively or exclusively. Sublessee's shall have the rights granted to the County hereunder to use of the Property, ingress, egress, construction and utilities.

12. **Acknowledgment of the Parties.** It is expressly understood and acknowledge that the property is continuously being used as the Blackman Community Fire Department as an active fire department. The communications tower which will provide assistance to the Fire Department will further support the use of the property as an active fire department. The property is not being sold or leased as part of this Agreement.

### **General Provisions**

13. **Governing Law & Venue.** This agreement shall be interpreted in accordance with the laws of the State of Florida without regard to its principles of conflicts of laws. Venue for any legal proceedings shall be in the state courts of Okaloosa County, Florida.

14. **Notices.** All notices shall be in writing. Such notices or demands shall be mailed or hand-delivered to the other party at the following address which may be changed in writing from time to time:

**County:**

Okaloosa County BCC  
Attn: County Administrator  
1250 N. Eglin Pkwy Suite 102  
Shalimar, FL 32579

**With a Copies to:**

Nabors, Giblin, & Nickerson, LLC  
Attn: Okaloosa County Attorney  
1250 N. Eglin Pkwy, Suite 102  
Shalimar, FL 32579

Okaloosa County Sheriff's Office  
Attn: Facilities Director  
50 2nd Street  
Shalimar, Florida, 32579



**BFD:**

Blackman Fire District Corporation  
Attn: Chairman, Board of Fire Commissioners  
P.O. Box 279  
Baker, FL 32531

**With a Copy to:**

Blackman Fire Department  
Attn: Chief  
P.O. Box 279  
Baker, FL 32531

Either party may change the notice designation, at any time, by providing the other party with written notice five (5) days in advance of the change.

15. **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractor and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so.

16. **Indemnification.** Unless otherwise stated herein, each party shall be solely responsible for the conduct of its employees and agents in connection with their performance or obligations under this Agreement, and hold the other harmless for any injuries or damages arising hereunder, and shall defend any claims for injuries or damages, even if such claims be groundless or fraudulent, except that liability in such cases shall not exceed the waiver limitations set forth in section 768.28, F.S., as it now exists or as it may be amended.

17. **Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by either party or of any rights or limits to liability existing under section 768.28, F.S. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

18. **Confidential and Exempt Security and Safety Plan Information.** The parties acknowledge that the plans and information related to the System to be installed are exempt from section 119.07(1), F.S., and section 24(a), Article I of the State Constitution, pursuant to section 119.071(3), F.S. In addition, such System plans and specifications constitute information relating to the security systems for property owned or leased by a political subdivision of the State of Florida and, pursuant to section 281.301(1), F.S., are confidential and exempt from public disclosure.

19. **Third Party Beneficiaries.** It is specifically agreed between the parties executing this AGREEMENT that it is not intended by any of the provisions of any part of this AGREEMENT to create in the public or any member thereof, a third-party beneficiary under this agreement, or to authorize anyone not a party to this AGREEMENT to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this AGREEMENT.

20. **Entire Agreement.** This Agreement contains the entire agreement between the parties and supersedes all prior oral or written agreements. The parties acknowledge that they have not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms of this AGREEMENT can only be amended in writing upon mutual agreement of the parties and execution of the amendment by both parties.

21. **Conflicting Provisions.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

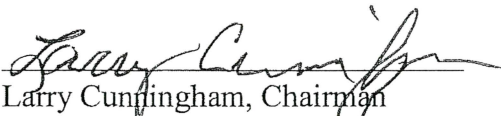
22. **Severability.** If any term of this AGREEMENT is deemed, by the court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms of this AGREEMENT shall remain in full force and effect. This AGREEMENT shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions herein.

23. **Effective Date.** Once executed by both parties this Agreement shall become effective immediately.

**IN WITNESS WHEREOF,** the parties hereto have made and executed this Agreement on the respective dates under each signature.

\*\*\*\*\* SIGNATURE PAGE FOLLOWS \*\*\*\*\*

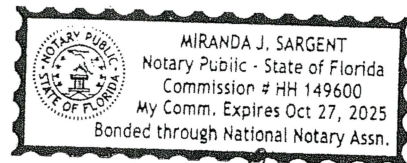
**BLACKMAN FIRE DISTRICT CORPORATION**


  
Larry Cunningham, Chairman  
Board of Fire Commissioners

3-2-2023  
Date

**ATTEST:**

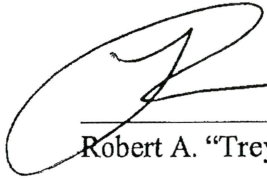
  
\_\_\_\_\_  
, Chief  
Blackman Fire Department





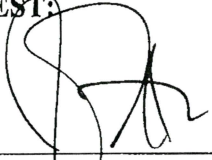


**OKALOOSA COUNTY, FLORIDA:**

  
\_\_\_\_\_  
Robert A. "Trey" Goodwin, Chairman

3/14/2023  
Date

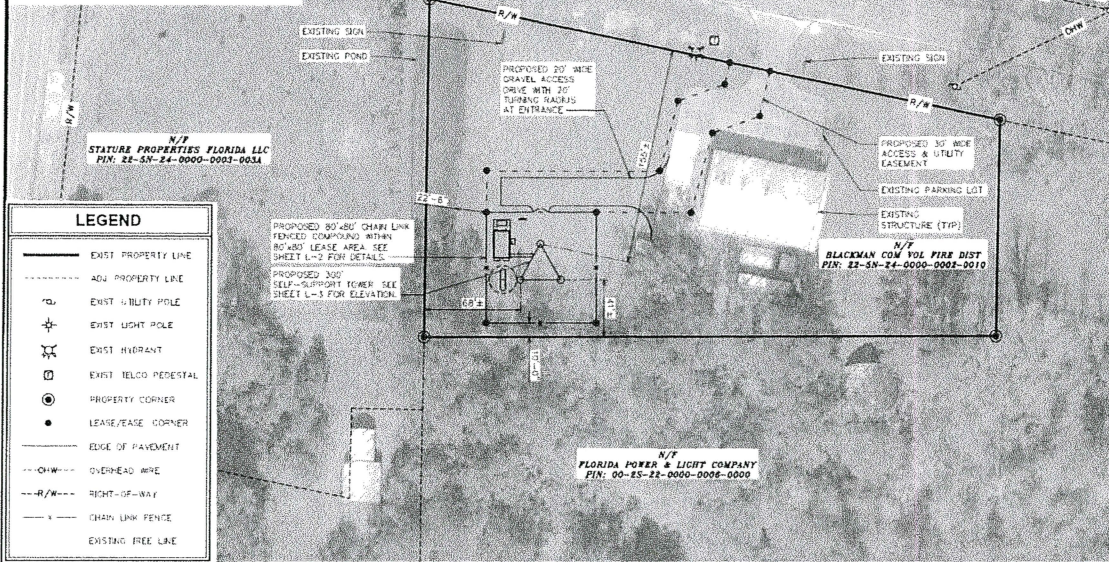
**ATTEST:**

  
\_\_\_\_\_  
J.D. Peacock, II Clerk



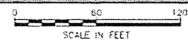
# Exhibit "A" Tower Location

- NOTES:**
1. SITE PLAN SHOWN TAKEN FROM INFORMATION PROVIDED BY GOOGLE MAPS & OKALOOSA COUNTY GIS. CONTRACTOR TO VERIFY THAT ALL EXISTING INFORMATION IS AS INDICATED ON SITE PLAN. CONTRACTOR TO ESTABLISH THE EXISTENCE AND LOCATION OF ALL EXISTING OVERHEAD AND UNDERGROUND UTILITIES. IMMEDIATELY NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCY.
  2. TEP DOES NOT GUARANTEE OR ENSURE THE PRECISION, ACCURACY, OR CORRECTNESS AND ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES, LOSS OF REVENUE, OR INJURY THAT MIGHT OCCUR. THE INFORMATION SHOWN IS INCORPORATED FOR REFERENCE ONLY.
  3. THE TOWER IS LOCATED IN ZONE "X" AREAS DETERMINED TO BE OUTSIDE THE 0.0% ANNUAL CHANCE FLOODPLAIN ACCORDING TO FEMA COMMUNITY PANEL #1200100050A, DATED MARCH 9, 2021.



LEGEND	
	EXIST PROPERTY LINE
	ADJ PROPERTY LINE
	EXIST UTILITY POLE
	EXIST LIGHT POLE
	EXIST HYDRANT
	EXIST TELCO PEDESTAL
	PROPERTY CORNER
	LEASE/EASE CORNER
	EDGE OF PAVEMENT
	OVERHEAD WIRE
	RIGHT-OF-WAY
	CHAIN LINK FENCE
	EXISTING FENCE LINE

**SITE PLAN**  
SCALE 1" = 50'



PLANS PREPARED FOR  
  
 5046 TENNESSEE CAPITAL BLVD  
 TALLAHASSEE, FL 32303  
 OFFICE: (850) 385-1121

PROJECT INFORMATION:  
**P25-RF SITE 8:  
 BLACKMAN-BLACKMAN  
 FIRE**  
 1850 COUNTY ROAD 2  
 BAKER, FL 32531  
 (OKALOOSA COUNTY)

PLANS PREPARED BY:  
  
**TOWER ENGINEERING PROFESSIONALS**  
 325 TRYON ROAD  
 RALEIGH, NC 27603-8630  
 OFFICE: (919) 961-6351  
 www.tepgroup.net  
 FL OCA #31011

SEAL:

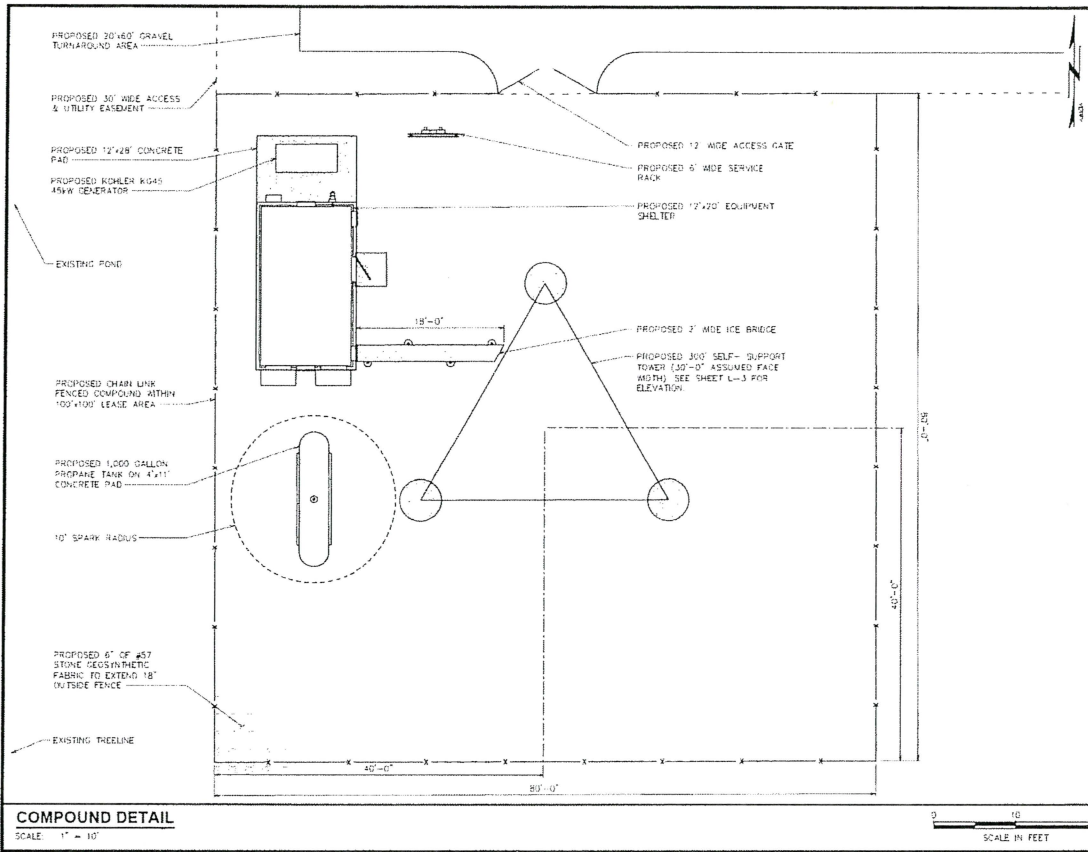
1	11-02-21	LEASE EXHIBIT
0	10-21-21	LEASE EXHIBIT
REV	DATE	ISSUED FOR

DRAWN BY: AAS | CHECKED BY: JEW  
 SHEET TITLE:  
**SITE PLAN**

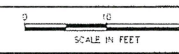
SHEET NUMBER: <b>L-1</b>	REVISION: 1 TEP # 306549
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# Exhibit "B"

## Radio Tower design and description



**COMPOUND DETAIL**  
SCALE: 1" = 10'



PLANS PREPARED FOR:

**WILLIAMS**  
COMMUNICATIONS, INC.  
5046 TENNESSEE CAPITAL BLVD.  
TALLAHASSEE, FL 32303  
OFFICE (904) 385-1121

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PROJECT INFORMATION:  
**P25-RF SITE 8:  
BLACKMAN-BLACKMAN  
FIRE**  
1950 COUNTY ROAD 2  
BAKER, FL 32531  
(OKALOOSA COUNTY)

---

PLANS PREPARED BY:

**TOWER ENGINEERING PROFESSIONALS**  
326 TRYON ROAD  
RALEIGH, NC 27603-3530  
OFFICE (919) 961-6351  
www.tegroup.net  
FL COA 431011

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SEAL:

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1	11-02-21	LEASE EXHIBIT
0	10-01-21	LEASE EXHIBIT
REV	DATE	ISSUED FOR:

---

DRAWN BY: AM'S    CHECKED BY: JW

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SHEET TITLE:

**COMPOUND  
DETAIL**

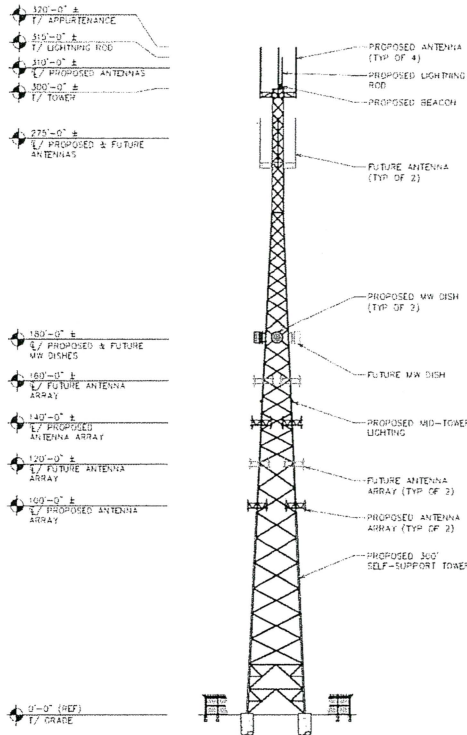
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SHEET NUMBER: <b>L-2</b>	REVISION: <b>1</b>
TEP # 302040	



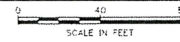
**NOTES:**

1. PROPOSED CABLES TO BE ROUTED PER SPECIFICATIONS OF STRUCTURAL ANALYSIS.
2. THE TOWER ELEVATION IS FOR SCHEMATIC PURPOSES ONLY.
3. CONTRACTOR TO VERIFY PROPOSED LOADING AND ANY LOADING TO BE REMOVED WITH PASSING STRUCTURAL ANALYSIS PRIOR TO CONSTRUCTION AND CONTACT TOWER OWNER IN THE EVENT OF ANY DISCREPANCIES.
4. TOWER SHALL BE ILLUMINATED AS REQUIRED BY THE FEDERAL COMMUNICATIONS COMMISSION (FCC), THE FEDERAL AVIATION ADMINISTRATION (FAA), OR OTHER STATE OR FEDERAL AGENCY OF COMPETENT JURISDICTION.
5. A SINGLE SIGN, 2 FEET SQUARE IN A VISIBLE LOCATION SHALL BE REQUIRED WITH NAME AND EMERGENCY TELEPHONE NUMBER OF THE TOWER OWNER AND ALL COMPANIES OPERATING ON THE TOWER. NO ADVERTISING SHALL BE ATTACHED TO THE TOWER.



**TOWER ELEVATION**

SCALE: 1" = 40'



PLANS PREPARED FOR:

**WILLIAMS COMMUNICATIONS, INC.**  
WIRELESS TECHNOLOGIES

5046 TENNESSEE CAPITAL BLVD.  
TALLAHASSEE, FL 32303  
OFFICE: (850) 385-1121

PROJECT INFORMATION:

**P25-RF SITE 8:  
BLACKMAN-BLACKMAN  
FIRE**

1850 COUNTY ROAD 2  
BAKER, FL 32331  
(GALASSA COUNTY)

PLANS PREPARED BY:

**TOWER ENGINEERING PROFESSIONALS**  
325 TRYON ROAD  
RALEIGH, NC 27603-3530  
OFFICE: (919) 661-6351  
www.tepgroup.net  
FL COA #31011

SEAL:

**LEASE EXHIBIT**  
DO NOT USE FOR  
CONSTRUCTION

REV	DATE	ISSUED FOR:
1	11-02-21	LEASE EXHIBIT
2	10-21-21	LEASE EXHIBIT

DRAWN BY: JMS | CHECKED BY: JMS

SHEET TITLE:

**TOWER  
ELEVATION**

SHEET NUMBER:	REVISION:
<b>L-3</b>	<b>1</b>
	TEP # 3062-12

**Exhibit “C”**  
**Easement for Ingress and Egress**

**Prepared by and return to:**

NAME

ADDRESS

TELEPHONE NUMBER

**EASEMENT**

**THIS EASEMENT** made this 14<sup>th</sup> day of March, 2023, by and between Blackman Fire District Corporation, whose address is 1850 Co Road 2, Baker, FL 32531, hereinafter called “**Grantor**,” and Okaloosa County, Florida with a mailing address of 1250 N. Eglin Parkway, Suite 102, Shalimar, FL, 32579, its successors and assigns, hereinafter called “**Grantee**”;

**WITNESSETH:**

That Grantor, for and in consideration of the sum of \$10.00 and other valuable considerations, receipt and sufficiency of which is hereby acknowledged, by these presents does hereby give, grant, bargain and release to the Grantee, a non-exclusive easement for the purpose of ingress, egress and maintenance of a radio tower and improvements upon, over and through the following described land in Okaloosa County, Florida, described as follows:

The entrance into the Fire Department site and continuing onto the drive on the west side of the Fire Station as depicted within Exhibit A.

This easement shall terminate in one hundred years from the date of recording.

*(Signatures on following page)*

IN WITNESS WHEREOF, Grantor has caused these presents to be executed in its name by its proper officers hereunto duly authorized, on the day, month and year first above written.

Signed, sealed and delivered  
in the presence of:

INSERT NAME

Sign: *Dwaine Melanson*

Print: Dwaine Melanson

*James L Lawson*  
*Dwaine Melanson*

Sign: *James L Lawson*

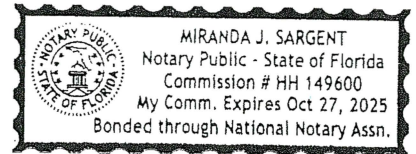
Print: JAMES L LAWSON

STATE OF Florida  
COUNTY OF Okaloosa

SWORN TO and subscribed [] in person or [] online order, this 2nd day of March, 2023, by Dwaine Melanson & James Lawson who is [] personally known to me, or who has [] produced \_\_\_\_\_ as identification.

*Miranda J. Sargent*  
Notary Public

[PLACE NOTARIAL SEAL]





**Exhibit “D”**  
**TEMPORARY CONSTRUCTION EASEMENT**

Prepared by and return to:

NAME

ADDRESS

TELEPHONE NUMBER

**THIS EASEMENT** made this 14<sup>th</sup> day of March, 2023, by and between Blackman Fire District Corporation, whose address is 1850 Co Road 2, Baker, FL 32531, hereinafter called “**Grantor**,” and Okaloosa County, Florida with a mailing address of 1250 N. Eglin Parkway, Suite 102, Shalimar, FL, 32579, its successors and assigns, hereinafter called “**Grantee**”;

**W I T N E S S E T H:**

That Grantor, for and in consideration of the sum of \$10.00 and other valuable considerations, receipt and sufficiency of which is hereby acknowledged, by these presents does hereby give, grant, bargain and release to the Grantee, a temporary construction easement for the purpose of constructing a radio tower and improvements according to the construction plans for said improvements in, upon, over and through the following described land in Okaloosa County, Florida, described as follows:

The open space/grass area west of the Fire Station entrance and drive and north of the emergency tower communication site.

**IT IS UNDERSTOOD** and agreed by the parties hereto that the rights granted herein shall terminate upon completion of the project, but no later than the last day of February 28th, 2024.

*(Signatures on following page)*

IN WITNESS WHEREOF, Grantor has caused these presents to be executed in its name by its proper officers hereunto duly authorized, on the day, month and year first above written.

Signed, sealed and delivered  
in the presence of:

INSERT NAME

Sign: *Duane Melanson*

Print: Duane Melanson

Sign: *James L Lawson*

Print: JAMES L LAWSON

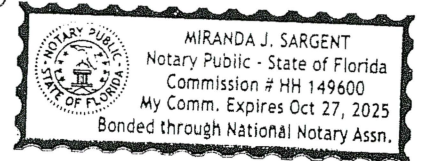
*Larry Cunningham*

STATE OF Florida  
COUNTY OF Okaloosa

SWORN TO and subscribed before me this 2nd day of March, 2023, by Duane Melanson & James Lawson, who is  personally known to me, or who has  produced \_\_\_\_\_ as identification.

*Miranda J Sargent*  
Notary Public

[PLACE NOTARIAL SEAL]





## BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

**DATE:** March 14, 2023  
**TO:** Honorable Chairman and Distinguished Members of the Board  
**FROM:** Craig Coffey  
**SUBJECT:** Long Term Easement Agreement for a Tower Site at Blackman Fire District  
**DEPARTMENT:** County Administrator  
**BCC DISTRICT:** 1.

---

**ACTION ITEM:** Request approval of a long-term easement agreement with Blackman Fire District Corporation at the station site in Blackman to provide for the location of an 800Mhz P25 Phase II Emergency Communication Tower Site.

**BACKGROUND:** The Emergency Communications Radio System will serve over 30 different public safety entities to include all Emergency Medical Services, Fire/Rescue, Law Enforcement, and Okaloosa Emergency Management Agencies, as well as Transit, Utilities and similar countywide support agencies. As part of creating the County's Emergency Communication Systems, the County has to acquire 12 sites that are spatially located to provide proper emergency radio area coverage and building penetration. The sites are somewhat co-dependent in their location and generally must be high and dry, and located near power and a paved road to minimize site development costs. Each site must also receive approvals by the FAA and Eglin AFB for airspace issues.

The long-term easement agreement in the backup provides for an initial agreement term for 50 years, with up to two additional 25-year renewals. The site itself is behind the Blackman fire station near the rear of the property. The Fire District Board as well as the new Fire Chief and Miranda Sargent (a volunteer) have been great to work with and a tremendous help in moving this project forward. The agreement was approved on March 2, 2023 at their monthly board meeting. All permitting for this tower will go through the County processes, which is currently in the works with construction to occur in the near future. This is one of the worst areas in the County for emergency radio reception.

This long-term easement is at no cost to the County. However, the County did pay \$40,000 for the underlying reverter clause from the donating family. In the event the property ever ceases to be used as a fire station, the County would become the owner.

The County will be running fiber to the tower and staff hopes to use the tower for other non-emergency County uses in the future. The County will also try to assist the department in improving their broadband access.

**FUNDING SOURCE, (If Applicable):** N/A

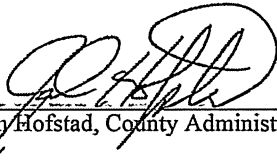
**OPTIONS:** Approve/Deny/Postpone



**RECOMMENDATIONS:** Approve the Long-term Easement Agreement presented and authorize the Chairman to execute the Agreement and related utility and construction easements. Additionally, authorize the County Administrator, with concurrence from the County Attorney, to make any minor adjustments necessary to finalize the easement attachments.

  
Craig Coffey, Deputy County Administrator - Operations 3/9/2023

**RECOMMENDED BY:**

  
John Hofstad, County Administrator 3/9/2023

**APPROVED BY:**