

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2959-AP

TASK ORDER #: 6

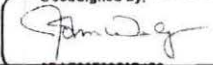
Project name: Okaloosa County DTS PAPI Commissioning

TASK ORDER AMOUNT: \$ \$16,780.00

OFFERED BY CONSULTANT:


RS&H Inc.
FIRM'S NAME

John Walz
REPRESENTATIVE'S PRINTED NAME


SIGNATURE
Senior Vice President 3/8/2023
TITLE DATE

RECOMMENDED FOR APPROVAL
Tracy Stage, A.A.E.

- APPROVED BY OKALOOSA COUNTY**
(Per Purchasing Manual)
- \$25,000 or less approved by Purchasing Manager
 - \$25,001 to \$50,000 approved by OMB Director
 - Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
 - In excess of \$100,000 approved by the Board.


SIGNATURE Tracy Stage A.A.E.

DeRita Mason Digitally signed by DeRita Mason
Date: 2023.03.15 07:13:47 -05'00'
PURCHASING MANAGER

Airports Director
TITLE

DATE

3-13-23
DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

CHAIRMAN-
(if applicable)

DATE

DATE

RS&H Project No. 1048-1915-008
Client Project No. _____
Short Title: Okaloosa County DTS PAPI Commissioning

WORK ORDER

Work Order No. 8
Date: 03-02-2023

RS&H, INC., a Florida corporation (“CONSULTANT”) agrees to perform and complete the following work (hereinafter “Work”) for **OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS** (the “COUNTY”), in accordance with the terms and conditions of the Professional Architectural, Engineering and Aviation Planning Services agreement dated August 18, 2020, all of which terms and conditions are incorporated herein by reference:

Project Location: Destin Executive Airport (DTS), Destin, Florida

Project Description/Scope of Services: The purpose of this project is for the CONSULTANT to provide professional services associated with the coordination of FAA commissioning of refurbished PAPIs at DTS. The scope of services are described more fully in the attached Scope of Work.

Fee: The COUNTY shall compensate the CONSULTANT for the performance of the scoped services on a Cost-Plus, Not-to-Exceed basis. The Cost-Plus fee shall be \$16,780.

Schedule: Consultant will start work immediately upon receiving Notice-to-Proceed (NTP). Schedule of PAPI flight inspection will be determined by the FAA.

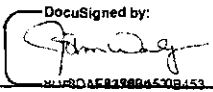
Deliverables: Described more fully in attached Scope of Work

Other Considerations: None.

CLIENT:
Okaloosa County Board of County
Commissioners

RS&H:
RS&H, Inc.

By:  _____

By:  _____
W1190AF8298045708453

Print Name: Tracy Stage

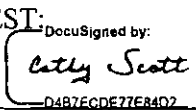
Print Name: John Walz

Title: Airports Director

Title: Senior Vice President

Date: 3.13.23

Date: 3/8/2023

ATTEST:
 _____
D4B7ECDE77E4D2

Assistant Corporate Secretary

[CORPORATE SEAL]

DTS PAPI Commissioning Scope of Work

DRAFT

Version 1.0

March 2, 2023

Okaloosa County Airports

Destin, FL

Prepared by *RS&H, Inc.* at the
direction of *Okaloosa County Airports*

RS&H

I PROJECT DESCRIPTION

Okaloosa County Airports (Owner or Client) has secured an electrical contractor to refurbish the existing Precision Approach Path Indicators (PAPIs) at Destin Executive Airport (DTS) with new parts and equipment inside the existing PAPI housing. The Owner has retained RS&H, Inc. (RS&H) to provide consulting services associated with the commissioning of these refurbished PAPIs at DTS. The scope of this work order is for RS&H to provide coordination support to the Owner associated with FAA flight check and documentation.

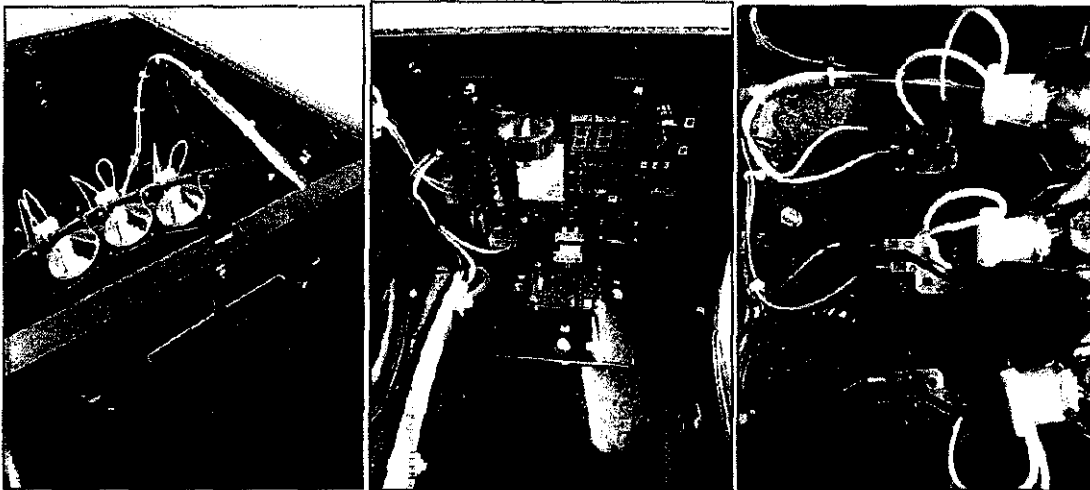


Figure 1 – Refurbished PAPI at DTS

II PROJECT TASKS

TASK 1 REVIEW AND VERIFY EXISTING PAPI INFORMATION

RS&H will review any available PAPI information provided by the Owner and will notify the Owner of any concerns. RS&H will review any available PAPI siting calculations and will provide Owner written record of their review.

TASK 2 FAA DOCUMENTATION

RS&H will prepare on the Owner's behalf FAA documentation required for the commissioning of the refurbished PAPIs. This is anticipated to include, at a minimum the VGSI/Airport Lighting/RVR Data Form, FAA Form 7900-14.

TASK 3 FAA COORDINATION

RS&H will, in the presence of the Owner and at their discretion, meet with the FAA via teleconference to coordinate the flight check required for the commissioning of the PAPIs. This

effort is anticipated to take up-to three (3) phone calls and associated follow communications. In-person meetings with the Owner and/or FAA are not anticipated and not included for this task order.

If a Reimbursable Agreement (RA) document is required by the FAA for purchasing the flight check, RS&H will provide the Owner review and comment on this document.

TASK 4 PROJECT MANAGEMENT

RS&H project manager will manage the Project in a professional manner to complete the efforts within the proposed time frame. This task consists of scheduling, resource allocation, monitoring, oversight, direction, and control for all aspects of the RS&H’s efforts, including assembly and coordination of all documentation.

III MEETINGS AND PRESENTATIONS

Meetings that are associated with each Project Task are identified in the descriptions of the respective task. A summary of the number of meetings associated with each task is:

- » Task 3 – Up-to Three (3) teleconferences to coordinate commissioning of PAPIs with FAA

IV DELIVERABLES

Deliverables for each task are identified in the descriptions of the respective task. A summary of the deliverables associated with each task is:

- » Task 2: Electronic submission of VGSI/Airport Lighting/RVR Data Form, FAA Form 7900-14

V PROJECT SCHEDULE

The project schedule is as follows:

	Date
Anticipated NTP	03/13/2023
FAA Flight Check	April 2023

The preliminary schedule is believed to be adequate to perform the listed Contract elements with the assumptions listed therein. Dates provided in the schedule above are for reference only and will vary depending on the Notice-to-Proceed date.

VI ASSUMPTIONS AND EXCLUSIONS

The following assumptions have been made for this Scope of Work:

- » Okaloosa County Airports will provide available reports and as-built documentation regarding the PAPIs at DTS.
- » Scope of this work order is limited to coordination of FAA commissioning of PAPIs at DTS. No other airfield NAVAIDs will be studied.
- » Scope includes payment of up-to \$10,000 for FAA commissioning flight inspection at DTS. If costs for flight inspection exceeds this amount, additional fee will be requested.
- » Work performed by RS&H under this work order will not require any on-site visit(s).
- » Scope does not include evaluation of any corrective action required, if identified by the FAA flight inspection.
- » Scope does not include evaluation of any obstacle clearance surfaces (OCS) or Light Signal Clearance Surfaces (LSCS) as defined by FAA Engineering Brief 95.

VII PROFESSIONAL SERVICES FEE AND FEE TYPE

RS&H will provide the above referenced services for a cost-plus, not-to-exceed fee of \$16,780. See Attachment A for a breakdown of costs.



DESTIN EXECUTIVE AIRPORT (DTS)
Okaloosa County Airports General Consultant Contract
DTS PAPI Commissioning Coordination Services
Work Breakdown Structure

SCOPE / TASK TITLE	PROJECT OFFICER	PROJECT MGR	SENIOR ENGINEER	JUNIOR ENGINEER	ADMIN	TOTAL
BASIC SERVICES - COST-PLUS, NTE FEE AMOUNT ESTIMATE BREAKDOWN						
Task 1 - Review and Verify Existing PAPI Information			8			8
Task 2 - FAA Documentation			6			6
Task 3 - FAA Coordination			10			10
Task 4 - Project Management		10			2	12
TOTAL HOURS	0	10	24	0	2	36
BURDENED RATE	\$200.00	\$185.00	\$200.00	\$130.00	\$65.00	\$188.33
TOTAL DIRECT LABOR \$	\$0	\$1,850	\$4,800	\$0	\$130	\$6,780
OTHER DIRECT NON-SALARY COSTS						
REPRODUCTION	# DWGS	# PAGES				
	@	@				
	\$9.00	\$0.25		#SETS		
Documentation						\$0
TOTAL REPRODUCTION						\$0
POSTAGE/DELIVERY	# PCKGS					
	@					
	\$50.00					
Reports/Specifications						\$0
TOTAL POSTAGE/DELIVERY						\$0
SPECIALTY PERMITTING / COMMISSIONING FEES						
FAA Commissioning Flight Inspection						\$10,000
						\$0
					Total Travel	\$10,000
TOTAL ODC's						\$10,000
Total Proposed Lump Sum Fee						\$16,780