

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 11/15/2022

Contract/Lease Control #: C21-3022-TDD

Procurement#: ITB TDD 78-20

Contract/Lease Type: AGREEMENT

Award To/Lessee: SOLO PRINTING

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 11/20/2020

Expiration Date: 11/09/2023 W/2 1 YR RENEWALS

Description of: DESTIN-FORT WALTON BEACH VISITOR GUIDE

Department: TDD

Department Monitor: ADAMS

Monitor's Telephone #: 850-609-5385

Monitor's FAX # or E-mail: JADAMS@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

Date: November 4, 2022
Company: Solo Printing
Attn: Viviana Besson
Address: 7860 NW 66 Street
City, St, Zip: Miami, FL 33166
RE: Contract Renewal- Visitors Guide

CONTRACT: C21-3022-TDD
SOLO PRINTING
DESTIN-FT. WALTON BEACH VISITOR GUIDE
EXPIRES: 11/09/2022 W/3 1 YR RENEWALS

Dear Mrs. Besson,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C21-3022-TDD for an additional term. The contract renewal period will be Nov.10, 2022 to Nov. 9, 2023. The annual budgeted amount for this contract is \$~ 69,170.25. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

\$66,769.00 Printing + \$2,401.25 per 9,000 envelopes + TBD for fulfillment

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature: Jennifer Adams
Digitally signed by Jennifer Adams
Date: 2022.11.14 06:06:51 -06'00'

Contractor: Solo Printing

Date: _____

Approved By: Faye Douglas
Digitally signed by Faye Douglas
Date: 2022.11.15 10:52:51 -06'00'
(as prescribed below on item 1)

Approved By: Viviana Besson

Date: _____

Approved By: John Hofstad
Digitally signed by John Hofstad
Date: 2022.11.15 13:19:27 -06'00'
(as prescribed below on item 1)

Title: Account Executive

Date: _____

Date: _____

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970