

DRAFT MINUTES – August 2, 2018

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

9. Continued...

Lot 3: \$300,150

[Fund Number 001, General Fund; Cost Center 53000; Object Code 53401, Other Contractual Services]

Motion: To approve Consent Agenda Items 1 through 15, with the exception of Item 12	
Made by: Commissioner Underhill	Seconded: Commissioner Robinson
Disposition: Carried unanimously	

10. **Recommendation:** That the Board approve, and authorize the County Administrator to sign, the Agreement between Escambia County, Florida, and George A. Smith, M.D., per the terms and conditions of PD 17-18.034, Part-Time Physician Services, Escambia County Jail, for a term of 36 months, with an option to renew for two successive twelve-month periods, in the amount of \$110 per hour, for the satisfactory performance of 20 or less hours per week of physician services at the Escambia County Jail. The annual contract amount for all services performed shall not exceed the maximum amount of \$105,600 per year.

[Funding: Fund 001, General Fund, Cost Center 290402, Object Code 53101]

Motion: To approve Consent Agenda Items 1 through 15, with the exception of Item 12	
Made by: Commissioner Underhill	Seconded: Commissioner Robinson
Disposition: Carried unanimously	

AGREEMENT FOR PART-TIME PHYSICIAN SERVICES (PD 17-18.034)

THIS AGREEMENT is made and entered into by and between Escambia County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County"), whose mailing address is 221 Palafox Place, Pensacola, Florida 32502, and George A. Smith, M.D. (hereinafter referred to as "Contractor"), whose principal address is 22 Bartlett Circle, Pensacola, FL 32505.

WITNESSETH:

WHEREAS, on March 12, 2018, the County issued a Request for Proposals (PD 17-18.034) seeking a licensed provider to provide physician services on a part-time basis for inmates in the custody of the Escambia County Department of Corrections; and

WHEREAS, the Contractor submitted a proposal and the County determined that the Contractor is the most responsive and responsible provider proposing to provide such services; and

WHEREAS, the County desires to enter into an agreement with the Contractor for the provision of such services as set forth herein.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein and other good and valuable consideration, the Contractor and the County agree as follows:

1. The recitals contained in the preamble of this Agreement are declared to be true and correct and are hereby incorporated into this Agreement.
2. Term. The term of this Agreement shall commence on October 1, 2018 and continue for a term of thirty-six (36) months. Upon mutual agreement of the parties, this agreement may be renewed for two additional twelve (12) month terms. The total duration of this Agreement, including the exercise of all options to renew/extend, shall not exceed the duration of sixty (60) months.
3. Scope of Services. Contractor agrees to perform in accordance with the Scope of Services set forth in Escambia County's *Request for Proposals for Part-Time Physician Services, Specification No. P.D. 17-18.034*, attached hereto as **Exhibit A**, and as provided in the Contractor's proposal (Tabs A, B, D & F), attached hereto as **Exhibit B**. In the event of a conflict between the terms of the Exhibits referenced above and this Agreement, the order of precedence shall be as follows: 1) the Agreement, including any amendments; 2) Escambia County's Request for Proposals, **Exhibit A**; and 3) the Contractor's proposal, **Exhibit B**.

All services shall be performed in accordance with the standard of care in the profession of medicine at the time such services are rendered or in accordance with the Florida statutory standards, as applicable.

4. Compensation. In exchange for Contractor's provision of the scope of services referenced above, County shall pay Contractor at a rate of \$110.00 per hour in accordance with the Cost Proposal (Tab B) provided in the Contractor's proposal, attached hereto as **Exhibit B**. Said hourly rate shall be inclusive of all expenses or other costs incurred for the performance of the Agreement. The annual contract amount for all services performed pursuant to this Agreement shall not exceed the maximum amount of \$105,600.00 per year.

5. Method of Payment/Billing. Contractor may request payment from County by the submission of a properly executed original invoice. Invoices shall reflect the amount due and owing for the value of services performed with appropriate supporting documentation. Invoices shall be submitted in duplicate to:

Clerk of the Circuit Court
Attention: Accounts Payable
221 Palafox Place, Suite 140
Pensacola, FL 32502

Payments under this agreement and interest on any late payments shall be governed by and construed in accordance with the Local Government Prompt Payment Act, §§218.70, et seq., Florida Statutes, as amended (the "Act").

6. Termination. This Agreement may be terminated for cause or convenience by the County upon providing thirty (30) days written notice to Contractor. This Agreement may be terminated for cause by the Contractor upon providing sixty (60) days written notice to the County.

7. Indemnification. Contractor shall indemnify, defend, and hold harmless Escambia County, and its officers, directors, employees and affiliates, from and against any liability, loss, cost, or expense including, without limitation, reasonable attorney's fees, arising out of or in connection with the negligence, recklessness, or wrongful misconduct of Contractor, its employees or agents, whether or not the same constitutes a breach of this Agreement or is committed in the course of performing the Contractor's duties hereunder. The parties understand and agree that such indemnification by the Contractor relating to any matter, which is the subject of this Agreement, shall extend throughout the term of this Agreement and any statutes of limitation thereafter. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims relating to Escambia County's indemnification right under this Agreement. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

8. Insurance. During the term of this Agreement, Contractor shall procure and maintain, at its sole expense, the following insurance:

Florida statutory workers' compensation and employers' liability with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease.

It is understood and agreed by the parties that in the event that the Contractor consists of a joint venture, partnership, or other association of professional or business firms, each such firm shall be required to individually carry the above cited coverages.

Contractor agrees all liability coverage shall be through carriers admitted to do business in the State of Florida. Carriers shall be "A" or other Secure Best Rating with a minimum financial size of "VII", according to the A.M. Best Key Rating Guide Latest Edition. The insurance policies shall be endorsed to provide at least 30 days' advance notice of cancellation, nonrenewal or adverse change. Such notices shall be mailed to Escambia County, Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597.

The Board of County Commissioners and Escambia County shall be endorsed as "additional insureds" on all liability policies except Workers' Compensation. Certificates of Insurance shall be provided to Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597 prior to commencement of work hereunder. Certificates shall reflect the additional insured status of Escambia County. The Board of County Commissioners and Escambia County shall also be the certificate holders.

9. Notice. Any notice, payment or other communication under this Agreement required hereunder or desired by the party giving such notice shall be given in writing and delivered by hand or through the instrumentality of certified mail of the United States Postal Service or private courier service, such as Federal Express. Unless otherwise notified in writing of a new address, notice shall be made to each party as follows:

To: George A. Smith, M.D.
Attention: Dr. G. A. Smith
22 Bartlett Circle
Pensacola, FL 32505

To: Escambia County
Attention: County Administrator
221 Palafox Place
Pensacola, Florida 32502

Rejection, or other refusal by the addressee to accept, or the inability of the courier service or the United States Postal Service to deliver because of a changed address of which no notice was given, shall be deemed to be receipt of the notice sent. Any party shall have the right, from time to time, to change the address to which notices shall be sent by giving the other party at least ten (10) days prior notice of the address change.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that venue shall be in the County of Escambia.

11. Public Records. The Contractor acknowledges that this Agreement and any related financial records, audits, reports, plans correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes. Contractor shall maintain all such public records and, upon request, provide a copy of the requested records or allow the records to be inspected within a reasonable time. Contractor shall also ensure that any public records that are exempt or exempt and confidential from disclosure are not disclosed except as authorized by law. Upon the expiration or termination of the Agreement, Contractor agrees to maintain all public records for a minimum period of five (5) fiscal years in accordance with the applicable records retention schedules established by the Florida Department of State. In the event the Contractor fails to abide by the provisions of Chapter 119, Florida Statutes, the County may, without prejudice to any other right or remedy and after giving the Contractor and surety, if any, seven days written notice, during which period the Contractor still fails to allow access to such documents, terminate the contract.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**Escambia County
Office of the County Administrator
221 Palafox Place, Suite 420
Pensacola, Florida 32502
(850) 595-4947**

12. Independent Contractor Status. In the performance of this Agreement hereunder, Contractor is an independent contractor. Contractor shall not hold itself out as an employee, agent or servant of the County; and Contractor shall not have the power or authority to bind the County in any promise, agreement or representation, other than as specifically provided in this Agreement or as may be expressly provided hereafter in writing by an authorized official of the County.

13. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all prior oral or written agreements. Contractor acknowledges that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Agreement can only be amended in writing upon mutual agreement of the parties.

14. Compliance with Laws. Contractor agrees to comply with all federal, state and local laws, rules, policies, or guidelines related to the performance of this Agreement.

15. Miscellaneous. If any term or condition of this Agreement shall be invalid or unenforceable, the remainder of the terms and conditions of this Agreement shall remain in full force and effect. This Agreement shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all of the terms and provisions hereof.

16. Annual Appropriation. Pursuant to the requirements of Florida law and Article II of Chapter 46, Escambia County Code of Ordinances, the County's performance and obligation to fund this Agreement shall be contingent upon an annual appropriation by the Escambia County Board of County Commissioners.

17. Authority. Each individual executing this Agreement on behalf of a corporate or governmental party represents and warrants that he/she is duly authorized to execute and deliver this Agreement on behalf of said party, in accordance with any a duly adopted action of the governing board of said party in accordance with applicable law, and that this Agreement is binding upon said party in accordance with its terms.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature.

**COUNTY:
BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA**

Angela Crakey
Witness

Judy H. Witterstator
Witness

By: [Signature]
Jack R. Brown, County Administrator

Date: 8/17/18

BCC Approved: 08-02-2018

CONTRACTOR: GEORGE A. SMITH, M.D.

deborah kwak
Witness

[Signature]
Witness

By: [Signature]

Date: 7/25/18

Approved as to form and legal sufficiency.

By/Title: [Signature]
Date: 7/10/18

ESCAMBIA COUNTY FLORIDA

REQUEST FOR PROPOSAL

Part-Time Physician Services, Escambia County Jail

Specification Number PD 17-18.034

Proposals Will Be Received Until: 10:00 a.m., CDT, April 13, 2018

A Non-Mandatory Pre-Solicitation Conference will be held in the Escambia County Jail, Main Lobby, 2935 North L Street, Pensacola, Florida 32501 on March 22, 2018 beginning at 10:00 a.m., CDT. All proposers are encouraged to attend.

Office of Purchasing, Room 11.101
213 Palafox Place, Pensacola, FL 32502
Matt Langley Bell III Building
Post Office Box 1591
Pensacola, FL 32591-1591
Attention: Emily D. Weddington, CPPB

Board of County Commissioners
Jeff Bergosh, Chairman
Lumon J. May, Vice Chairman
Steven Barry
Grover C. Robinson IV
Douglas B. Underhill

From:
Paul R. Nobles
Purchasing Manager

All requests for assistance should be made in writing when possible. Responses will be provided to all known submitters in writing. No verbal responses will be provided.

Assistance:

Emily D. Weddington, CPPB
Purchasing Coordinator
Phone: (850) 595-4987
Email: edweddington@myescambia.com

Office of Purchasing
2nd Floor, Matt Langley Bell, III Building
213 Palafox Place, Room 11.101
Pensacola, FL 32502

NOTICE

It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this solicitation shall be formed between Escambia County and the awardee vendor until such time as the contract is executed by the last party to the transaction.

SPECIAL ACCOMMODATIONS:

Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Office of Purchasing, (850) 595-4980 at least five (5) working days prior to the solicitation opening.



PART A SUMMARY

The Escambia County Correction's Department is responsible for the care, custody and control of the population housed within its facilities. The average daily population for the facilities requesting service via this RFP is approximate and can average between 1,400 and 1,600 offenders. Escambia County is currently in the process of designing and constructing a correctional facility to replace their Central Booking and Detention facility which was destroyed in 2014. Until the new facility is completed, the Escambia County Jail houses offenders at the following locations:

Name of Facility	Location of Facility	Average Daily Population of "Jail" Offenders (FY2017)
Escambia County Main Jail	2935 North L Street Pensacola, Florida 32501	907
Escambia County Work Release Facility	1211 West Fairfield Drive Pensacola, Florida 32501	241
Escambia County Road Prison	601 County Road 297A Cantonment, Florida 32533	60
Walton County Jail	796 Triple G Road, DeFuniak Springs, Florida 32433	263

Upon Completion of the New Jail Facility (expected completion is April 2020) the Escambia County Jail will house all offenders within the confines of the Main Jail Complex.

PART I GENERAL INFORMATION

1-1 PURPOSE

The Board of County Commissioners of Escambia County is seeking the Professional Services of a qualified and experienced contractor to provide the listed part-time physician services for the offenders housed at the Escambia County Jail's detention facilities.

1-2 OBJECTIVE

The Primary objective of The RFP is the selection of the most qualified and experienced Contractor to provide part-time physician services for the offenders housed at the Escambia County Jail's detention centers that is most advantageous to the County.

1-3 ISSUING OFFICER

The project Director shall be Jack R. Brown, County Administrator. The liaison officer shall be Whitney C. Lucas, Corrections Financial Manager, Escambia County Corrections. The contracting agency shall be the Escambia County Board of Commissioners, c/o the Office of Purchasing, P.O. Box 1591, Pensacola, Florida, 32591-1591.

1-4 CONTRACT CONSIDERATION

It is expected that the contract shall be a Unit Price Contract after negotiation.

1-5 REJECTION

The right is reserved by the Board of County Commissioners to accept or reject any or all proposals or to waive any informality, existing in any proposal, or to accept the proposal which best serves the interest and intent of this project and is from the most responsive and responsible proposer.

1-6 INQUIRIES

Questions regarding this Request for Proposal shall be directed to Emily D. Weddington, CPPB, Purchasing Coordinator, Office of Purchasing, Telephone (850) 595-4987, email: edweddington@myescambia.com.

1-7 ADDENDA

Any changes made in the Request for Proposal shall be brought to the attention of all of those who have provided the proper notices of interest in performing the services.

1-8 SCHEDULE

The following schedule shall be adhered to in so far as practical in all actions related to this procurement:

Mailing date of proposals	March 12, 2018
Pre-Solicitation Conference	10:00 a.m. CDT, March 22, 2018
Final Date for Questions	March 30, 2018
Date for Responses to Questions	April 4, 2018
Receipt of proposals	10:00 a.m. CDT, April 13, 2018
Short-Listing Meeting	2:00 p.m. CDT, April 18, 2018
Discussions / Selection Meeting	1:00 p.m. CDT, April 27, 2018
1 st Negotiations Meeting	2:00 p.m. CDT, May 16, 2018
2 nd Negotiations Meeting, if required	2:00 p.m. CDT, May 18, 2018
Board of County Commissioners approval	June 21, 2018

1-9 PROPOSAL CONTENT AND SIGNATURE

One (1) Original and One (1) CD of the proposal shall be required with the original having been signed by a company official with the power to bind the company in its proposal, and shall be completely responsive to the RFP for consideration.

1-10 NEGOTIATIONS

The contents of the proposal of the successful firm shall become a basis for contractual negotiations.

1-11 RECOMMENDED PROPOSAL PREPARATION GUIDELINES

All contractors shall provide a straight forward and concise description of their ability to meet the RFP requirements. There shall be avoidance of fancy bindings and promotional material within. The proposal shall clearly show the technical approach to include work tasks, estimated time phasing and the proposed approach rational. The County discourages overly lengthy or costly proposals.

1-12 PRIME CONTRACT RESPONSIBILITIES

The selected contractor shall be required to assume responsibility for all services offered in his proposal. The selected contractor shall be the sole point of contact with regard to contractual matters including payments of any and all changes resulting from the contract.

1-13 DISCLOSURES

All information submitted in response to this RFP shall become a matter of public record, subject to Florida Statutes regarding public disclosure.

1-14 DELAYS

The Project Director reserves the right to delay scheduled due dates if it is to the advantage of the project.

1-15 WORK PLAN CONTROL

Control of the work plan to be developed under the RFP shall remain totally with the Escambia County Board of Commissioners.

1-16 METHOD OF PAYMENT

Payment schedule and basis of payment shall be negotiated.

PART II INFORMATION REQUIRED FROM CONTRACTORS

ALL PROPOSALS SHALL INCLUDE THE FOLLOWING: TECHNICAL AND COST PROPOSAL

2-1 PROPOSAL FORMAT AND CONTENT

The County discourages overly lengthy and costly proposals, however, in order for the County to evaluate proposals fairly and completely, proposers should follow the format set out herein and provide all of the information requested.

2-2 INTRODUCTION (TAB A)

Proposals shall include the complete name and address of their firm and the name, mailing address, and telephone number of the person the County should contact regarding the proposal.

Proposals shall confirm that the firm will comply with all of the provisions in this RFP; and, if applicable, provide notice that the firm qualifies as a County proposer, as follows:

- Certificate of Authority to do Business from the State Of Florida (Information Can Be Obtained at <http://www.sunbiz.org/search.html>)
- Letter from Insurance Carrier as to Capacity to Provide a Certificate Of Insurance as Specified In the "Insurance Requirements"
- Sworn Statement Pursuant to Section 287.133 (3)(A), Florida Statutes, On Entity Crimes
- Drug-Free Workplace Form
- Information Sheet for Transactions and Conveyances Corporate Identification

2-3 COST PROPOSAL (TAB B)

Solicitation, Offer and Proposal Form (with original signature)

The proposal shall clearly state the hourly wage expected for services provided within the Escambia County Jail. Any additional fees for services that are requested must clearly be documented by the proposer for their consideration by the review committee.

2-4 EXPERIENCE AND QUALIFICATIONS (TAB C)

The vendor must provide copies of any and all certifications outlined below.

Required qualifications are as follows:

- a. Current Florida medical license.
- b. 5 years medical supervisory/medical director experience as an MD.
- c. A minimum of 5 years of emergency department experience working independently as an attending physician in the specialty of Family Practice or Emergency Medicine.
- d. ACLS certification (must maintain active BCLS and ACLS certifications from the American Heart Association during the contract term).
- e. Ability to obtain the required security clearance.
- f. Knowledge of federal, state, correctional health care standards, institutional policies and regulations and accreditation and certification requirements.
- g. Knowledge of legal and ethical standards for the delivery of medical care.
- h. Ability to supervise and train providers regarding appropriate care and proper documentation.
- i. Ability to maintain quality, safety and infection control standards.
- j. Knowledge of medical diagnostic and patient care services.

- k. Ability to develop and present in-service educational programs to clinic and detention staff.
- l. Knowledge of current principles, methods and procedures for the delivery of medical diagnosis and treatment.
- m. Ability to work, observe, assess and record symptoms and reactions in the health record.
- n. Knowledge of relevant drugs and non-pharmaceutical patient care aids and ability to prescribe dosages and instruct patients on correct usage.
- o. Skill in organizing resources and establishing priorities.
- p. No reported allegations of misconduct can have been reported within the last 5 years.
- q. Current Board Certification in Emergency Medicine or Board Certification in Family Practice with a minimum of 5 years of emergency medicine experience.
- r. Ability to obtain a separate DEA license under Escambia County Corrections.

Preferred qualifications are as follows:

- a. Correctional medicine experience.

2-5 UNDERSTANDING OF THE PROJECT (TAB D)

Proposers shall provide a comprehensive narrative statement that illustrates their understanding of the requirements of the Scope of Work.

Vendors are required to submit proposals upon the following expressed conditions:

- (a) Vendors shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the County shall not be cause to alter the original contract or for a vendor to request additional compensation.
- (b) Vendors shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of services. No pleas of ignorance by the vendor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the vendor to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the County or the compensation to the vendor.
- (c) Vendors are advised that County contracts are subject to all legal requirements provided for in the County, State and Federal Statutes.

2-6 REFERENCES (TAB E)

The vendor must provide 3 professional references which can be contacted by County staff as part of the review process.

- a. Entity Name
- b. Contact Name & Title
- c. Current Telephone Number
- d. Current Email Address
- e. Brief description of the services

2-7 METHODOLOGY USED FOR THE PROJECT (TAB F)

Proposers shall provide a comprehensive narrative statement that sets out the methodology they intend to employ and that illustrates how their methodology will serve to accomplish the work and meet the County's project schedule.

PART III CRITERIA FOR SELECTION

Experience with Similar Facilities: years and level of experience providing the requested service to local, state, or federal correctional facilities	60
Price: the hourly reimbursement rate	30
Evaluation by Professional References: feedback provided by professional references	10
Total Points Available	100

PART IV SCOPE OF WORK

This position provides and oversees medical diagnosis, treatment, procedures and care of patients in the Escambia County Jail, while supervising staff physicians and mid-level providers. It is estimated that the contractor will be needed an average of 20 hours per week. However, during times when the contractor is acting as the designated facility medical director, additional hours may be requested. The contractor will be working within the Escambia County Jail accountable to the Escambia County Corrections Medical Director. The contractor will be responsible for the following duties:

- Upholds Escambia County Board of County Commissioners' and health services policies and procedures.
- Complies with all National Commission on Corrections Healthcare (NCCHC) standards.
- Responsible for clinical judgments.
- Performs examinations, conducts sick call, makes medical diagnoses and prescribes medications and/or treatment on a routine and emergency basis.
- Order appropriate laboratory tests, and prescribes medications as established in physician protocols. Initiates, interprets and evaluates diagnostic clinical tests.
- Makes rounds and records progress of inmates' medical condition in infirmary.

- **Reviews radiology reports and outside records at the request of practitioners to determine the need or sign consult requests to send patients to specialists.**
- **Refers patients to outside medical facilities for specialized care, if indicated.**
- **Has scheduled clinic at least one time per week in the afternoon/evening (usually reserved for the evaluation of the sickest or more complicated patients).**
- **Performs emergency procedures and elective minor surgical procedures.**
- **Consults with other health services providers to ensure proper health care and treatment is provided to patients.**
- **Signs for non-formulary and controlled medications.**
- **Reviews/Sign off on ARNP's charting in electronic medical records.**
- **Reviews/Sign off on all "Initial Health Assessments" in electronic medical records.**
- **Enforces adherence to federal, state, and correctional health care standards.**
- **Attends medical audit and clinical quality improvement committee meetings.**
- **Attends continuing education programs to maintain licensure and special qualifications.**
- **Functions as the Facility's Medical Director when the staffed Medical Director is unavailable.**
- **Shares the responsibility of being the provider "on-call" for clinical consultation at least one weekend per month or as otherwise assigned by the Medical Director.**
- **Other related duties as assigned by the Jail's Medical Director.**

INTRODUCTION (TAB A)

GEORGE A SMITH MD

22 BARTLETT CIRCLE

PENSACOLA FL 32505

Cell : (850)454-8803

Proposes to provide part-time physician services to Escambia County Jail and will comply with all provisions in this RFP and if applicable, provide notice that he qualifies as a County proposer by supplying the required documents



COST PROPOSAL (TAB B)

HOURLY RATE FOR PHYSICIAN SERVICES PROVIDED AT ESCAMBIA COUNTY JAIL = \$110

MONTHLY ESTIMATE TO BE AT OR BELOW 20 HOURS WEEKLY = \$8800

COST OF DELIVERING WORK SHOULD NOT EXCEED 12 x \$8800 = \$105,600

UNDERSTANDING OF THE PROJECT (TAB D)

The scope of work requires a physician to care for patients in the Escambia County Jail. It will require the usual methods of acceptable health care such as performing history and physical exams and laboratory interpretation to diagnose and treat the inmates. The job also requires supervision of mid-levels to include consultation, review and sign off the ARNP's charting in the electronic records. There will be responsibility for clinical judgement which necessitates the performance of examinations, the ordering and interpretation of appropriate laboratory and radiologic tests and the initiation of treatment. This can be accomplished on a routine or emergency basis at sick calls, chronic care clinics and infirmary rounds and at least one scheduled clinic per week. Referral and consultation with specialists and outside medical facilities for specialized care will occur when indicated. Federal, state and correctional standards will be adhered to. There will be a requirement for attendance at medical audit and clinical quality improvement committee meetings. Will perform duties as assigned by and will answer to the Jail's Medical Director and function as such when the latter is unavailable. Maintenance of licensure and special qualifications is expected.

METHODOLOGY USED FOR THE PROJECT (TAB F)

- 1 Physician will visit the jail each day either early morning or early evening for onsite consultation with the clinical team , to review and sign paperwork and to see complicated patients in the infirmary or in clinic. Will see patients based on request of clinical team or jail Command. Patients can be placed on schedule one evening per week or can be seen randomly as the need arises.**

 - 2 Physician will be available daily by phone, text or email for consultation. Will furnish clinical judgement and direction to clinical staff.**

 - 3 Will spend several hours each week reviewing and signing ARNP infirmary and clinic notes and health assessments in electronic records**
-