

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 05/17/2023

Contract/Lease Control #: C20-2958-AP

Procurement#: RFQ AP 15-20

Contract/Lease Type: CONTRACT - AGREEMENT

Award To/Lessee: AMERICAN INFRASTRUCTURE DEVELOPMENT, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 08/18/2020

Expiration Date: 08/17/2023 W/ (2) 1 YR RENEWAL

Description of: GENERAL AVIATION ENGINEERING SERVICES FOR
OKALOOSA COUNTY AIRPORTS

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 08/19/2020

Contract/Lease Control #: C20-2958-AP

Procurement#: RFQ AP 15-20

Contract/Lease Type: CONTRACT

Award To/Lessee: AMERICAN INFRASTRUCTRE DEVELOPMENT, INC.†

Owner/Lessor: OKALOOSA COUNTY†

Effective Date: 08/18/2020

Expiration Date: 3 YRS W/ 2 (1)-ONE YEAR RENEWALS

Description of Contract/Lease: GENERAL AVIATION ENGINEERING†SERVICES FOR OKALOOSA COUNTY AIRPORTS

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-689-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed:

Cc: Finance Department Contracts & Grants Office

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2958-AP

TASK ORDER #: 6

Project name: VPS ELECTRICAL ENGINEERING DESIGN SERVICES FOR RAMP CONTROL TOWER AND GUIDANCE SIGN

TASK ORDER AMOUNT: \$ 11,512.00

**CONTRACT #: C20-2958-AP
AMERICAN INFRASTRUCTURE
DEVELOPMENT, INC.
GENERAL A&E SERVICES FOR OKALOOSA
COUNTY AIRPORTS
EXPIRES: 3 YEARS W/2 (1) ONE YEAR RENEWALS**

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.

FIRM'S NAME

Sabina C. Mohammadi

REPRESENTATIVE'S PRINTED NAME

Sabina C. Mohammadi

SIGNATURE

President – CEO

02/24/2022

TITLE

DATE

RECOMMENDED FOR APPROVAL

Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

Tracy A. Stage, A.A.E. Digitally signed by Tracy A. Stage, A.A.E.
Date: 2022.03.01 10:14:08 -06'00'

SIGNATURE Tracy Stage A.A.E.

Jeffrey A Hyde Digitally signed by Jeffrey A Hyde
Date: 2022.03.01 11:52:50 -06'00'

PURCHASING MANAGER

Airports Director

TITLE

DATE

3/1/22

DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

CHAIRMAN Carolyn N. Ketchel
(if applicable)

DATE

DATE

EXHIBIT A

ELECTRICAL ENGINEERING DESIGN SERVICES FOR RAMP CONTROL TOWER AND GUIDANCE SIGNS DESTIN-FORT WALTON BEACH AIRPORT (VPS) OKALOOSA COUNTY AIRPORTS (COUNTY)

Scope of Services

1. *General*

American Infrastructure Development, Inc. (AID), and its Subconsultants will provide Professional Electrical Engineering Services to Okaloosa County (County) for the new Ramp Control Tower and Guidance Sign project at Destin-Fort Walton Beach Airport (VPS)

AID subconsultant, Quantum, will provide these services as described in Attachment 1. AID will manage the project, coordinate with the County and Quantum to successfully complete this project.

2. *Deliverables*

See Attachment 1.

3. *Schedule*

30 Calendar Days.

4. *Fees*

See Exhibit B.

ELECTRICAL ENGINEERING DESIGN SERVICES FOR RAMP CONTROL TOWER
 AND GUIDANCE SIGN
 Destin-Fort Walton Beach Airport (VPS)
 Okaloosa County Airports (County)

Fee Summary

Task		Totals
Basic Services		
Phase 1A	Project Management and Coordination	\$ 1,740.00
Phase 1B -	Electrical Design Services - Quantum (Lump Sum)	\$ 8,272.00
Phase 1C	Project Coordination- AJT- (Lump Sum)	\$ 1,500.00
Phase 2 -	Bidding and Award Services - (Not Included)	\$ -
Phase 3	Construction Administration Services - (Not Included)	\$ -
Total Basic Services (LS):		\$11,512.00
Special Services		
1	Topographic Surveys	\$ -
2	Geotechnical Investigations	\$ -
3	Quality Assurance Testing	\$ -
4	Aerial Photography/Mapping	\$ -
5	Resident Project Representative (RPR) Services	\$ -
6	Stormwater Permitting	\$ -
7	Prepare Environmental Documentation	\$ -
8	Update the ALP	\$ -
9	Meeting with the FAA	\$ -
10	Grant Services (Application/Closeout)	\$ -
11	Prepare Record Drawings	\$ -
Total Special Services (LS) :		\$0.00
Expenses		
	Travel	\$ -
	Reproduction	\$ -
	Permits	\$ -
Total Expenses (LS) :		\$0.00
Total Lump Sum Fees:		\$11,512.00

Task	Description	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
		\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	

Phase 1A Project Management and Coordination

1	Coordinate with County & Manage Project		4					2	\$ 870
2	Coordinate with Subconsultant		4					2	\$ 870
Total Labor Hours:		0	8	0	0	0	0	4	12
Total Labor Costs (Lump Sum):		\$0.00	\$1,480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	\$1,740.00

Phase 1B	Electrical Design Services - Quantum (Lump Sum):								\$ 8,272
Total Costs (Lump Sum):									\$10,012.00

Phase 1C	AJT - Project Coordination (Lump Sum):								\$ 1,500
Total Costs (Lump Sum):									\$11,512.00

QUANTUM

Electrical Engineering, Inc.



February 24, 2022

American Infrastructure Development, Inc.
Mr. Mohsen Mohammadi P.E.
Principal
3810 Northdale Blvd., Suite 170
Tampa, FL 33624

Subject: Electrical Engineering Design Services Fee Proposal for the Northwest Florida Regional Airport Skywatch Tower and Guidance Sign Project.

Dear Mohsen,

Quantum Electrical Engineering, Inc. (QUANTUM) is pleased to provide American Infrastructure Development, Inc. (AID) an electrical engineering services fee proposal for Northwest Florida Regional Airport Skywatch Tower and Guidance Sign Project based on information provided by AID on 02/18/20.

The following tasks are included in our scope of services:

Task 1 – Design Services

- Includes design coordination meetings with the Airport, and AID Design Team.
- Includes record drawing reviews, electrical verifications, and virtual assessment of existing conditions.
- Includes all electrical calculations. The design shall be per Airport requirements, FAA, NEC and County codes & standards criteria.
- Includes airfield lighting electrical plans reflecting two new guidance signs, new cable & conduit systems, and installation details. Assumption based on information provided by AID that there is sufficient capacity on the existing airfield regulator for the addition of the new signs and upgrading the existing airfield circuit is not required.
- Includes design of new single point connection for an electrical service to the new Skywatch Tower (a single 30A, 240V circuit with a local disconnect switch pedestal from the existing GSE Pedestal). It is assumed that the existing GSE Pedestal and upstream electrical system has sufficient capacity for the new Skywatch electrical system.
- Includes ground connection point (ground rods and grounding conductor) to the new Skywatch Tower system.
- Includes design of underground infrastructure for new fiber optic connection to the new Skywatch Tower, including a pedestal with an communication termination box. It is assumed that the Owner shall provide all design requirements and specification of communication equipment, including but not limited to minimum size of termination box, fiber optic cable type and connectors, fiber optic converters, patch cables, switches, programming, cable testing requirements and etc. It is assumed power for the communication equipment will be from the Skywatch Tower.

Palm Beach County
2755 Vista Parkway, Suite I-9
West Palm Beach, FL 33411
561.210.9224

www.QuantumElectricalEngineering.com

Broward County
5571 N. University Drive, Suite 101
Coral Springs, FL 33067
954.369.5810

- AID shall provide location of the new Skywatch tower to QUANTUM along with the cut sheets and electrical load and grounding information and requirements from the manufacturer.

Assumptions and Exclusions

- Does not include design of any systems within the Skywatch Tower, including power, lighting, communication, grounding or lightning protection systems.
- Does not include design of fiber optic system, communication equipment specifications, terminations, CCTV, or testing. Owner shall provide the requirements of cable and equipment specifications.
- AID shall provide all base drawings to QUANTUM on AutoCAD 2020 or higher.
- QUANTUM shall provide 1- electronic set of electrical design documents to AID for 90% and 100% reviews electrical plans to AID.
- QUANTUM shall provide all FAA specifications, electrical bid line items, quantities, and cost estimates.
- AID shall provide all printing of Plans for reviews, permit and construction phases to the Airport.
- Excludes site visit
- Does not include Bid & Award Services
- Does not include Construction Administration Services.

Our proposed total Lump-Sum fee is:

\$ 8,272.00

(See attachment breakdown)

Sincerely,



Amy L. Champagne-Baker, PE
President

VPS SKYWATCH TOWER AND GUIDANCE SIGN PROJECT									
QUANTUM ELECTRICAL ENGINEERING, INC.									
SCOPE FEE SUMMARY									
FEE PROPOSAL ELECTRICAL DESIGN to AID 02/24/2022									
	Rate	\$160.00	\$144.00	\$138.00	\$80.00	\$132.00	\$45.00		
	Proj. Mgr.	Prof. Eng	Proj. Eng	CADD/Tech	Field Eng	Clerical	Total	TOTAL	
PHASE OF WORK	Hours	Hours	Hours	Hours	Hours	Hours	Hours	TASK COST	
TASK 1- Design Documents									
90% Design Documents									\$6,468.00
Design coordination, discovery & record document review		2	8				10		\$1,392.00
Design Airfield Electrical Plans & Details		2	4	4			10		\$1,160.00
Design Communication Plans & Details		2	6	4			12		\$1,436.00
Design Skywatch Tower Power Plans & Details		2	8	8			18		\$2,032.00
QA/QC & Comment Incorporation		2		2			4		\$448.00
100% Design/Final Documents									\$1,804.00
Design coordination meetings		1					1		\$144.00
Design Airfield Electrical Plans		1	2	1			4		\$500.00
Design Communication Plans		1	2	2			5		\$580.00
Design Skywatch Tower Power Plans		1	2	2			5		\$580.00
Subtotal	0	14	32	23	0	0	69		\$8,272.00
Grand Total Hours	0	14	32	23	0	0	69		\$8,272.00
Grand Total Labor Cost	\$0.00	\$2,016.00	\$4,416.00	\$1,840.00	\$0.00	\$0.00			\$8,272.00

C20-2958-AP

Client#: 1053893

AMERHNF3

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): 813 321-7525 E-MAIL ADDRESS:														
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Travelers Property Cas. Co. of America</td> <td>25674</td> </tr> <tr> <td>INSURER B: Travelers Casualty and Surety Company</td> <td>19038</td> </tr> <tr> <td>INSURER C: XL Specialty Insurance Company</td> <td>37885</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Travelers Property Cas. Co. of America	25674	INSURER B: Travelers Casualty and Surety Company	19038	INSURER C: XL Specialty Insurance Company	37885	INSURER D:		INSURER E:		INSURER F:
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INSURER D:															
INSURER E:															
INSURER F:															
INSURED American Infrastructure Development Inc 3810 Northdale Blvd. Suite 170 Tampa, FL 33624															


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6802H430278	09/10/2021	09/10/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			6802H430278	09/10/2021	09/10/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			CUP9E591416	09/10/2021	09/10/2022	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB9J214328	01/06/2021	01/06/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability			DPR9983531	09/10/2021	09/10/2022	\$5,000,000 per claim \$5,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached)
 Professional Liability coverage is written on a claims-made basis.
 Re: RFQ AP 15-20, Master A & E Agreement

CONTRACT# C20-2958-AP
 AMERICAN INFRASTRUCTURE DEVELOPMENT, INC.
 GENERAL AVIATION ENGINEERING
 SERVICES FOR OC APS
 EXPIRES: 3 YRS W 2 (1) ONE YR RENEWALS

CERTIFICATE HOLDER Okaloosa Board of County Commissioners 302 N. Wilson Street Suite 301 Crestview, FL 32536	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2958-AP

TASK ORDER #: 5

Project name: On Call Services

TASK ORDER AMOUNT: \$ 15,000.00

Contract #: C20-2958-AP
American Infrastructure Development, Inc.
General A&E Services for
Okaloosa County Airports
EXPIRES: 3 YRS w/2 (1) ONE YR RENEWALS

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.

FIRM'S NAME

Sabina C. Mohammadi

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

President – CEO

02/21/2022

TITLE

DATE

RECOMMENDED FOR APPROVAL
Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

Tracy A. Stage, A.A.E. Digitally signed by Tracy A. Stage, A.A.E.
Date: 2022.02.22 15:34:20 -06'00'

SIGNATURE Tracy Stage A.A.E.

Jeffrey A Hyde Digitally signed by Jeffrey A Hyde
Date: 2022.02.23 14:15:34 -06'00'

PURCHASING MANAGER

Airports Director

TITLE

DATE

2/22/22

DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

CHAIRMAN Carolyn N. Ketchel
(if applicable)

DATE

DATE

**EXHIBIT A
SCOPE OF SERVICES**



TASK NO. 5

**ON-CALL PROFESSIONAL AIRPORT CONSULTING SERVICES
FOR
OKALOOSA COUNTY AIRPORTS**

Scope of Services

The CONSULTANT will provide on-call professional airport consulting services as requested by the Okaloosa County Airports. The Consultant will be paid a Not-To-Exceed amount of Fifteen Thousand and 00/100's dollars (\$15,000.00) for time and material. Assignments could include specialty services to be performed as an extension of the Airport staff. This will include short-notice tasks that the County would require. For example, FAA and FDOT often require exhibits, reports, or additional investigations to supplement materials being submitted for agency review. Other examples of various on-call work under this Assignment could include, but are not limited to:

- Cost estimates for the airport's capital improvement program (CIP)
- Coordination with the FAA or FDOT, as requested
- Updates to existing airport drawings, sketches, or reports
- FAA Airspace coordination and Form 7460 preparation, as well as uploads to the OE/AAA website
- Airport Administration assistance including grant preparation and grant administration, project administration, and close-out requirements
- Special studies as requested by the County
- Preparation of written materials and graphics, as needed by the County
- Site/civil engineering services for small airside or landside projects
- Airport planning services
- Other Airport related services, as needed

The main intent of this Task Order is for the County to have the ability to request quick turn-around professional services as needed and when necessary.

RFQ AP 15-20
American Infrastructure Development, Inc.
Attachment A - Contractor's Bid
Rate Schedule

AMERICAN INFRASTRUCTURE DEVELOPMENT, INC. (AID)

2020-2022 LABOR RATES



CLASSIFICATION	LOADED RATE
Project Principal	\$200
Project Manager	\$185
Senior Engineer/Planner	\$160
Engineer/Planner	\$130
Sr. Designer	\$100
Designer	\$85
Clerical	\$65
RPR	\$95

Notes:

1) Rates may be adjusted in January 2023

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2958-AP

TASK ORDER #: 4

Project name: VPS – CONSTRUCT SHADE CANOPIES

TASK ORDER AMOUNT: \$ 85,014.00

**CONTRACT #: C20-2958-AP
AMERICAN INFRASTRUCTURE DEVELOPMENT, INC.
GENERAL A&E SERVICES FOR OKALOOSA
COUNTY AIRPORTS
EXPIRES: 3 YRS w/2 (1) ONE YEAR RENEWALS**

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.

FIRM'S NAME

Sabina C. Mohammadi

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

President – CEO

11/22/2021

TITLE

DATE

RECOMMENDED FOR APPROVAL

Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY

(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

Tracy A. Stage, A.A.E.

Digitally signed by Tracy A. Stage, A.A.E.
Date: 2021.12.06 14:39:54 -06'00'

SIGNATURE Tracy Stage A.A.E.

Jeffrey A Hyde

Digitally signed by Jeffrey A Hyde
Date: 2021.12.06 16:03:11 -06'00'

PURCHASING MANAGER

Airports Director

TITLE

DATE

12/6/21

DATE

Faye Douglas

Digitally signed by Faye Douglas
Date: 2021.12.07 14:29:49 -06'00'

OMB Director/DATE

DATE

John Hofstad

Digitally signed by John Hofstad
Date: 2021.12.07 16:12:08 -06'00'

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

CHAIRMAN Carolyn N. Ketchel
(if applicable)

DATE

DATE

Revised November 3, 2017

EXHIBIT A
SCOPE OF SERVICES



CONSTRUCT SHADE CANOPIES
DESTIN-FORT WALTON BEACH AIRPORT (VPS)
OKALOOSA COUNTY, FLORIDA

General Information

American Infrastructure Development, Inc. (AID), and its Subconsultants, will provide Professional Engineering Services to Okaloosa County (County) for the design, permitting, and bidding services for new canopies and covers at Destin-Fort Walton Beach Airport (VPS), and as show on **Figure 1**.

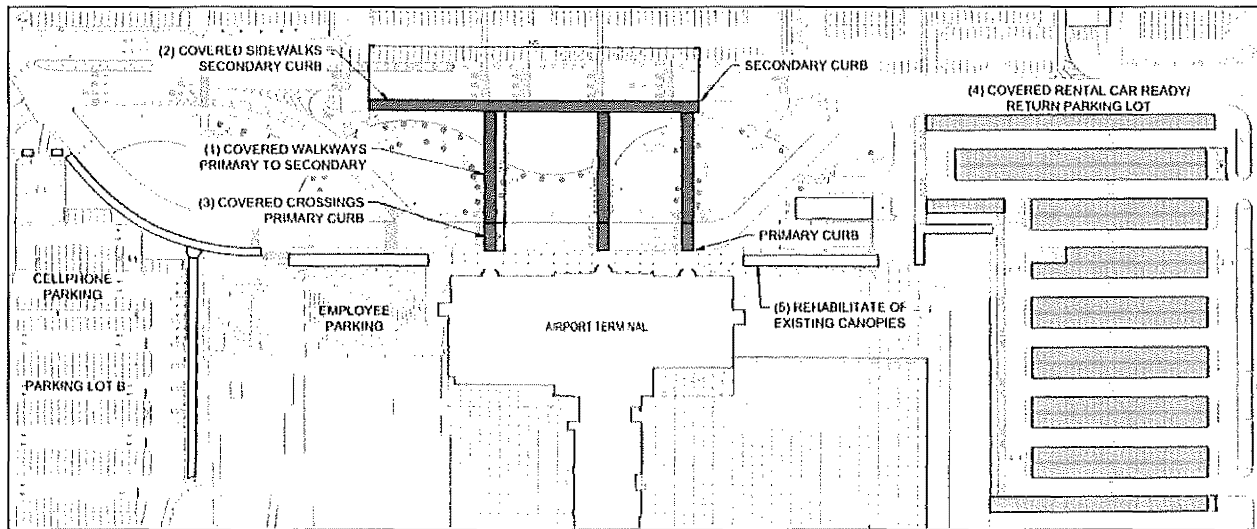


Figure 1 – Project Area

General Scope

This project consists of five elements to improve sidewalks, crossings, and parking areas by providing canopies and covers. These elements are summarized below:

1. Covered walkways, primary to secondary curbs: These concrete walkways are 15 feet wide and 143 feet long. Select number of oak and crape myrtle trees along these walkways will be removed to alleviate future maintenance needs. However, existing palm trees will remain in place. In addition, and as a part of this element, the existing flagpole will be relocated. The construction will consist of pre-engineered structural steel truss/frame supported by steel columns on concrete piers with tarp-like covered roofing. The walkways will also be reconstructed due to age and damage from the root systems.
2. Covered sidewalks at secondary curb: The construction of the canopies along the secondary curb will consist of pre-engineered structural steel truss/frame supported by steel columns on shallow concrete piers with tarp-like covered roofing. Alternatives for this design include posts along the center that will provide balanced coverage, or cantilever structure with supports along one side of the sidewalk to reduce obstruction. The existing sidewalks will be replaced.

EXHIBIT A SCOPE OF SERVICES



3. Covered crossings: Coverage will be provided for the three traffic lane crossings consisting of pre-engineered structural steel truss/frame supported by steel columns on shallow concrete piers with tarp-like covered roofing. These canopies will have gutters and downspouts to direct rainfall away from vehicles and pedestrians. The canopies will provide a standard FHWA vertical clearance of 16 feet above the existing raised walkway. Since the eaves of the existing terminal canopy system is approximately thirteen (13) feet above ground, it is likely the crossing will be constructed above the existing building.
4. Covered rental car ready/return parking lot: (Not Included)
5. Rehabilitate existing canopies: The maintenance of the existing canopies includes the removal of the multiwall polycarbonate panel material, sandblasting/cleaning, replace or repair of compromised connections of the structural steel frame members, re-coat the entire surfaces with corrosion resistance quality paint, and install new roofing material.

Geotechnical Services will be provided by AID. The Team will explore the subsurface soil conditions and provide soil parameters for the design of the support columns and flag mast, see Exhibit C for a detailed scope of geotechnical services.

Survey will be performed by Gustin, Cothorn, & Tucker, Inc. (GCT). See Exhibit D for a detailed scope of survey services.

Design of electrical component associated with the installation of the covered canopies and the flagpole will be provided by Watford Engineering, Inc. (WEI). See Exhibit E for a detailed scope of electrical services.

Landscaping will be provided by Landscape Architect, Alan D Holt, Inc. (ADHI). See Exhibit F for a detailed scope of landscaping services.

Design Criteria

The canopies will be pre-engineered by the manufacturer and delivered to the site for the purpose of providing shade to already existing features of the airport. The project does not include demolition of buildings or other major structures. A shallow foundation system consisting of spread footing or shallow piers will be recommended for the design of the canopy supports. Soil parameters will be provided to the selected contractor or others for the structural design of the support system(s).

General Scope

AID will provide the following general services for this project:

1. Manage the project throughout the design and until the bid opening and award of the contract.
2. Coordinate with survey, electrical, landscape, and drilling subconsultants.

**EXHIBIT A
SCOPE OF SERVICES**



3. Coordinate with the County and Airport staff.
4. Prepare meeting minutes, as necessary.
5. Perform pre-design site investigations
6. Assist the County with the front-end contract documents and prepare technical specifications.
7. Assist with bidding and award.

Specific Scope

Specific tasks (basic and special services) related to the above items are identified in each phase of the project as described below.

Basic Services

Phase 1 – Program Verification

This work was completed under a separate Task Order.

Phase 2 – Design Development (30%) – (Not Included)

Phase 3 – Contract Documents (60%)

During this phase, AID will continue with the design and preparation of the construction drawings and specifications. Specifically, the following tasks will be performed under this phase:

1. Review the geotechnical exploration report and evaluate findings.
2. Perform a site visit to verify existing data.
3. Finalize selection of canopy covering types and support locations.
4. Evaluate the construction sequence and update the phasing plan.
5. Review County Comments.
6. Prepare 60% level drawings, which may include:
 - a. Cover Sheet
 - b. General Notes
 - c. Contract Layout Plan
 - d. Safety and Security Plan
 - e. Safety and Security Notes
 - f. Phasing Plan
 - g. Project Survey Control Plan
 - h. Geotechnical/ Field Exploration Plan
 - i. Existing and Demolition Plan
 - j. Geometry Plans
 - k. Electrical Plans
 - l. Typical Sections

**EXHIBIT A
SCOPE OF SERVICES**



m. Site Details

7. Prepare construction cost estimate.
8. Prepare construction schedule.
9. Assist in preparing Front-End documents.
10. Prepare Draft Technical Specifications.
11. Quality Review
12. Submit 60% Documents
13. General coordination with County

Deliverables: The Consultant will submit a PDF copy of the 60% drawings and an updated cost estimate to the County for review.

Phase 3A – Contract Documents (90%)

AID will proceed with the final construction documents, including finalizing the construction phasing plan. At this stage, the construction cost estimate and the construction schedule will be updated and finalized.

The Project Manual, which will contain front-end documents, general provisions (if any), technical specifications, The geotechnical report will also be included. In addition, 90% construction drawings will be prepared including:

- a. Cover Sheet
- b. General Notes
- c. Contract Layout Plan
- d. Safety and Security Plan
- e. Safety and Security Notes
- f. Phasing Plan
- g. Project Survey Control Plan
- h. Geotechnical/ Field Exploration Plan
- i. Existing and Demolition Plan
- j. Geometry Plan
- k. Electrical Plans
- l. Typical Sections
- m. Site Details

Deliverables: AID will submit PDF copies of the 90% contract documents to the County. AID will meet with the County to address any final comments regarding the construction of this project.

Phase 3B – Contract Documents (100%)

Upon receipt of final comments from the County, AID will proceed with the preparation of the bidding documents. This effort includes incorporating comments by updating the construction drawings, the project manual (front-end documents, general provisions, and technical specifications), the construction

**EXHIBIT A
SCOPE OF SERVICES**



cost estimate, and the construction schedule. Electronically signed and sealed contract documents will be submitted to the County, if requested.

Deliverables: AID will submit an electronically signed and sealed copy of the 100% contract documents to the County.

Phase 4 – Bidding and Award Services

This phase will include the effort necessary to advertise for and receive bids from contractors, and to review the bids and make a recommendation of award to the County. The County will advertise this project on BidNetDirect where interested bidders and plan rooms may download the bidding documents. The following tasks will be performed by AID during this phase:

1. Coordinate with the County.
2. Prepare for and attend the Pre-Bid Conference.
3. Address questions from bidders/issue Addenda.
4. Make revisions to contract documents.
5. Coordinate submission of permit set.
6. Review bids for responsiveness and accuracy.
7. Prepare certified Bid Tabs.
8. Make recommendation for the award of the contract.
9. Prepare Conformed Plans and Specifications to be included in the contract documents.

Special Services

In addition to the basic services described herein, AID will provide the following special services required under this contract:

1. Geotechnical Investigations – AID will perform geotechnical engineering services on this project, as described in Exhibit C.
2. Field Survey – GCT will provide topographic survey services on this project, as described in Exhibit D.
3. Electrical design work associates with this project will be provided by WEI, as described in Exhibit E.
4. Landscape design work associates with this project will be provided by ADHI, as described in Exhibit F.

**EXHIBIT A
SCOPE OF SERVICES**



Services Not Included

Any services not specifically stated in the above scope such as changes in scope requested by the County will be considered additional services and will be included as an Amendment to the current Task Order.

Additional services we can provide include, but are not limited to, the following:

1. Grant Services.
2. Construction Administration Services.
3. Resident Project Representative (RPR) Services during Construction.
4. Quality Assurance Testing during Construction.

Project Schedule

AID will proceed with the following schedule of proposed work after receiving a Notice to Proceed from the County.

<u>Task</u>	<u>Days</u>
Field Investigations	20
Design Development (30%) – (Not Included)	0
Contract Documents (60%)	30
Contract Documents (90%)	20
Contract Documents (100%)	10
Bidding	60
TOTAL DAYS	140

Exhibit B
 Scope of Work
 Sidewalks Improvement
 Destin-Fort Walton Beach Airport (VPS)

TASK		Totals
Basic Services, Elements 1, 2, 3, and 5 (Lump Sum)		
Phase 1 -	Program Verification	\$0.00
Phase 2 -	Design Development (30%) - (Not Included)	\$0.00
Phase 3 -	Contract Documents (60%)	\$31,660.00
Phase 3A -	Contract Documents (90%)	\$11,300.00
Phase 3B -	Contract Documents (100%)	\$6,870.00
Phase 4 -	Bidding and Award Services	\$9,160.00
	Total Basic Services:	\$58,990.00
Special Services, Elements 1, 2, 3, and 5 (Lump Sum)		
	1 Geotechnical Investigations	\$5,149.00
	2 Field Survey (Gustin, Cothem, & Tucker, Inc.)	\$6,000.00
	3 Electrical Design (Watford Engineering, Inc.)	\$9,925.00
	4 Landscaping (Alan D Holt, Inc.)	\$4,950.00
	Total Special Services:	\$26,024.00
Expenses, Elements 1, 2, 3, and 5		
	Expenses	\$0.00
	Total Expenses:	\$0.00
	TOTAL FOR ELEMENTS 1, 2, 3, and 5:	\$85,014.00
Basic Services, Element 4 - (Not Included)		
	TOTAL FOR ELEMENT 4:	\$0.00
Total Design and Bidding Fees, Elements 1 through 5 (Lump Sum):		\$85,014.00

Exhibit B
Scope of Work
Sidewalks Improvement
Destin-Fort Walton Beach Airport (VPS)

TASK	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
	\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	

Elements 1, 2, 3, and 5

Phase 1 - Program Verification

Total Labor Hours:	0	0	0	0	0	0	0	0
Total Labor Costs:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Phase 2 - Design Development (30%) - (Not Included)

1 Prepare 30% Drawings								0
a Cover Sheet								0
b Project Site/Layout Plan								0
c Project Key Sheet								0
d Survey Control Plan								0
e Typical Sections								0
f Phasing Plan								0
g Staking/Demolition Plans								0
h Site Details								0
2 Prepare Construction Cost Estimate								0
3 Update Construction Schedule								0
4 Identify Modification to Standards								0
5 Prepare outline of Technical Specifications								0
6 Quality Review								0
7 Submit 30% Documents								0
8 General Coordination with County								0
Total Labor Hours:	0	0	0	0	0	0	0	0
Total Labor Costs:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Phase 3 - Contract Documents (60%)

1 Review Geotechnical Report and Evaluate Findings			4					4
2 Perform a Site Visit to Verify Survey			8					8
3 Finalize selection of canopy covering types and support locations.		2	2					4
4 Evaluate Construction Sequence and Phasing		6	6	2	4	8	2	28
5 Review County Comments			2	2				4
6 Prepare 60% Drawings								0
a Cover Sheet			1	2	4			7
b General Notes			2	2	2			6
c Project Site/Layout Plans			1	6	10			17
d Safety and Security Plan			2		4			6
e Safety and Security Notes			1		2			3
f Phasing Plan		4	6	2	12			24
g Project Survey Control Plans					6			6
h Geotechnical/Field Exploration Plan				2				2
i Existing and Demolition Plan			2	6	10			18
j Geometry Plan					4			4
k Typical Sections			2	6	6			14
l Site Details		4	3		8			15
7 Prepare Construction Cost Estimate		2	2		2		4	10
8 Prepare Construction Schedule			2	2			10	14
9 Prepare Draft Front-End Documents			2	4			6	12
10 Prepare Draft Specifications				10			4	14
11 Quality Review	6			2		8	2	18
12 Submit 60% Documents		4		4	2			10
13 General Coordination with County	4	2						6
Total Labor Hours:	10	24	48	52	76	16	28	254
Total Labor Costs:	\$2,000.00	\$4,440.00	\$7,680.00	\$6,760.00	\$7,600.00	\$1,360.00	\$1,820.00	\$31,660.00

Phase 3A - Contract Documents (90%)

1 Finalize Construction Cost Estimate			2	2	4			8
2 Finalize Construction Schedule			2	1	2			4
3 Prepare 90% Drawings								0

Exhibit B
Scope of Work
Sidewalks Improvement
Destin-Fort Walton Beach Airport (VPS)

TASK	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
	\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	
a Cover Sheet						2		2
b General Notes						2		2
c Project Site/Layout Plan						2		2
d Safety and Security Plan				1		2		3
e Safety and Security Notes				1		2		3
f Phasing Plan				2		4		6
g Project Survey Control Plan						2		2
h Geotechnical/Field Exploration Plan						2		2
i Existing and Demolition Plan				4		4		8
j Geometry Plan						4		4
k Typical Sections				2		4		6
l Site Details			2	2	2	2	2	10
4 Compile Front-End Documents		2		2			4	8
5 Complete Technical Specifications		4		4			8	16
6 Quality Review	4						4	8
7 Submit 90% Documents		2						2
8 General Coordination with County	2	2						4
Total Labor Hours:	6	10	6	20	8	32	18	100
Total Labor Costs:	\$1,200.00	\$1,850.00	\$960.00	\$2,600.00	\$800.00	\$2,720.00	\$1,170.00	\$11,300.00

Phase 3B - Contract Documents (100%)

1 Incorporate Final Review Comments			2	2	6		4	14
2 Prepare and Submit Final Bid Documents		2	2	16	24		4	48
Total Labor Hours:	0	2	4	18	30	0	8	62
Total Labor Costs:	\$0.00	\$370.00	\$640.00	\$2,340.00	\$3,000.00	\$0.00	\$520.00	\$6,870.00

Phase 4 - Bidding and Award Services

1 Coordinate with County		2						2
2 Prepare for and Attend Pre-Bid Conference		8					2	10
3 Answers to Bidders/Issue Addenda			4	4			4	12
4 Revise Contract Documents			4	4			4	12
5 Coordinate Submission of Permit Set		8						8
6 Review Bids for Responsiveness and accuracy			2				2	4
7 Certified Bid Tabs/Award Contract		2					2	4
8 Conformed Contract Preparation			2	2	12		2	18
Total Labor Hours:	0	20	12	10	12	0	16	70
Total Labor Costs:	\$0.00	\$3,700.00	\$1,920.00	\$1,300.00	\$1,200.00	\$0.00	\$1,040.00	\$9,160.00

Phase 5 - Construction Phase Services (Not Included)

Total Fees (Lump Sum): **\$58,990.00**

EXHIBIT C
GEOTECHNICAL SCOPE OF SERVICES



Special Services (Elements 1, 2, 3)

In addition to the basic services described herein, AID will provide the following Special Services required under this contract:

- AID will provide geotechnical exploration services to assist the project team in the design phase for the sidewalk improvements at Destin-Fort Walton Beach Airport (VPS). To evaluate existing subsurface conditions and arrive at our conclusions, AID will perform auger borings, obtain soil samples, perform laboratory testing if needed, and analyze gathered data. AID geotechnical scope of work will consist of the following:
 - Perform three (3) auger borings along north walkways leading to the terminal building and vicinity of the new flag pole.
 - Grout all borings and cap with cold patch asphalt where needed.
 - Provide a brief review of the field procedures and results of the field and laboratory testing.
 - Provide field exploration plan or GPS coordinates indicating the approximate location of the borings.
 - Provide graphical representation of the subsurface conditions including standard penetration resistance data and groundwater levels.
 - Provide general evaluation of the site considering the proposed project and encountered subsurface conditions.
 - Provide general design and construction criteria for the construction of the canopy supports, and
 - Provide recommendations for general site preparation and construction of compacted fills or backfills, little if any backfill is anticipated.

AID shall prepare a Geotechnical Engineering Report of the findings and shall deliver to the County a PDF copy of the report.

Exhibit C
Geotechnical Service Cost Estimate
Destin-Fort Walton Beach Airport (VPS) - Sidewalk Improvements - (Elements 1, 2, 3)
Okaloosa County, Florida

Description	Unit	Estimated Quantity	Unit Cost	Estimated Total
Field Services				
A. 3 borings each up to 10 feet, [Day Time Work]	LS	1.0	\$2,000.00	\$1,000.00
B. Bulk Sample collection and preparations	Each	1.0	\$0.00	\$0.00
C. In-place Permeability Testing	Each	2.0	\$0.00	\$0.00
D. Engineer/Planner/Field Professional with drillers	Hour	6.0	\$133.00	\$798.00
E. Engineer/Planner/Coordination, etc.	Hour	2.0	\$133.00	\$266.00
F. Senior Engineering (sample review)	Hour	1.0	\$162.00	\$162.00
			Sub-Total	\$2,226.00
Laboratory Testing				
A. Moisture Content (ASTM D 2216)	Each	2.0	\$10.00	\$20.00
B. Grain Size Analysis/Fines Content	Each	2.0	\$25.00	\$50.00
C. Liquid Limit, Plastic Limit and Plasticity Index of Soils (ASTM D 4318)	Each	1.0	\$125.00	\$125.00
D. California Bearing Ratio (CBR) Test / Subgrade Soils	Each	0.0	\$450.00	\$0.00
			Sub-Total	\$195.00
Engineering & Administration				
A. Project Manager	Hour	1.0	\$184.00	\$184.00
B. Senior Engineer	Hour	3.0	\$162.00	\$486.00
C. Engineer/Planner	Hour	12.0	\$133.00	\$1,596.00
D. Designer/Drafting/CADD	Hour	4.0	\$96.00	\$384.00
E. Clerical/Administration	Hour	1.0	\$78.00	\$78.00
			Sub-Total	\$2,728.00
			Lump Sum Total	\$5,149.00



GUSTIN, COTHERN, & TUCKER, INC.

SURVEYING & MAPPING

121 Hart Street | Niceville, FL 32578

Phone: (850) 678-5141 | Fax: (850) 729-2460 | www.gct-survmap.com

Proposal for Professional Services

Client Information

Name:	Mohsen Mohammadi	Date:	10/15/2021
Company:	American Infrastructure Development, Inc.	Business:	813-374-2200
Address:	3810 Northdale Blvd, suite 170, Tampa, FL 33624	Cell:	813-244-6609
		Email:	mohsen@aidinc.us

Project Information

Project Name: VPS Canopies – Destin Airport
Project Location: 1701 SR-85 Eglin Airforce Base, FL 32579

Task Number and Description:

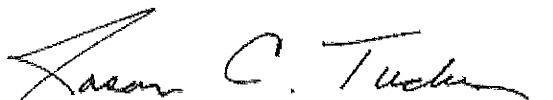
- 1) As-built and topographic locations to include utilities in areas provided by client.

TOTAL: \$6,000.00

Notes: We are currently 3-4 weeks out from your notice to proceed.

Gustin, Cothern & Tucker, Inc.

American Infrastructure Development



 Jason C. Tucker, Project Manager

 Mohsen Mohammadi, Principal

10-15-2021

 Date Signed

 Date Signed

EXHIBIT E



WATFORD
ENGINEERING

October 19, 2021

Mr. Mohsen Mohammadi, Ph. D., P.E.
American Infrastructure Development, Inc.
3810 Northdale Blvd., Suite 170
Tampa, FL 33624

Re: Electrical Engineering Proposal for VPS Sidewalk
Canopy Installation (Elements I, II, & III)
Valparaiso, FL

Mr. Mohammadi:

We propose to furnish the required electrical design for the above project including complete contract documents (specifications and CAD drawings) for finished construction. The understood scope of the project is as follows:

Element I

Lighting Design for three (3) covered walkways (15'W x 143'L) from the primary curb to the secondary curb. Existing flagpole to be relocated and lighting provided for pole at new location. Existing ground lighting to be removed.

Element II

Lighting Design for canopy to be constructed over sidewalk along the secondary curb.

Element III

Lighting Design for three (3) covered traffic lane crossings.

Electrical Design: \$9,925.00

Photometric calculations to be performed for each element reflecting the lighting levels and distribution. Construction Administration (including review of shop drawing submittals, responding to RFI's, and incidental revisions that may arise during construction) not included in this proposal. Any work not in the above scope that may be requested by your office will be billed on an hourly basis of 2.5 times payroll cost not to exceed \$175.00 per hour.

If the above proposal is acceptable to you, please sign and return for our files. I will gladly discuss this proposal with you, if you have any questions.

Sincerely,

Anthony L. Davis, PE
Vice-President

Fee Approved _____ Date: _____

By: _____

Title: _____

AGREEMENT BETWEEN CLIENT AND LANDSCAPE ARCHITECT

This Agreement, effective as of October 26, 2021, is between Client – American Infrastructure Development, Inc., (collectively "Client") and Landscape Architect Alan D. Holt, ASLA Landscape Architect, P.O. Box 2549 Panama City, FL 32402 for the following Project: VPS Canopies Landscape Architectural Services

Article 1 Landscape Architect's Basic and Additional Services

- A. Landscape Architect agrees to provide Client the following Basic Services:
1. Prepare landscape construction drawings and specifications suitable for construction. Submit for 60% review. Based on comments received in 60% review, revise drawings as requested.
 2. Prepare landscape construction drawings and specifications suitable for construction. Submit for 90% review. Based on comments received in 90% review, revise drawings as requested.
 3. Prepare landscape construction drawings and specifications suitable for construction. Submit for 100% review. Based on comments received in 100% review, revise drawings as requested.
 4. Assist in bidding, coordinate and answer contractor questions.
- B. Additional Services beyond Landscape Architect's Basic Services may be provided if confirmed in writing. Additional services include revisions to the Landscape plan caused by changes outside of the Landscape Architects control, including, but not limited to changes in the Engineer's or Architect's base information that conflicts with the Landscape permit drawings.
- C. Excluded Services: Project management, payment requests by others, subsurface conditions, soil issues (including suitability for plant material, soil content, level of compaction), lot line location, drainage, utilities' location, surveys, permits, signage, security, street lighting, insurance requirements, bidding requirements, project budget, existing plant inventory, maintenance after completion.
- D. Landscape Architect agrees to provide professional services in accordance with generally accepted standards of its profession. Landscape Architect agrees to put forth reasonable efforts to comply with codes, laws and regulations in effect as of the date of this agreement.

Article 2 Client's Responsibilities

- A. Client agrees to provide Landscape Architect with all information, surveys, reports, and professional recommendations requested by Landscape Architect to provide its professional services. Landscape Architect may reasonably rely on the accuracy and completeness of these items.
- B. Client agrees to advise Landscape Architect of any known or suspected contaminants at the Project site. Client shall be solely responsible for all subsurface soil conditions unless otherwise agreed to in writing.
- C. Client will obtain and pay for all necessary permits from authorities having jurisdiction over the project. Landscape Architect will assist Client with this obligation by completing and submitting appropriate paperwork and forms to governing authorities. Landscape Architect's assistance, however, shall not include attendance at more than one meeting with such governing authorities or creating additional or special documentation required by such authorities.
- D. Client agrees to provide the items described in Article 2.A and to render decisions in a timely manner so as not to delay the orderly and sequential progress of Landscape Architect's services.

Article 3 Estimated Schedule and Project Budget

- A. Landscape Architect shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule.
- B. As of the date of this Agreement, Client's Project budget is unknown. Client agrees to promptly notify Landscape Architect if Client's schedule or budget changes. Client acknowledges that significant changes to the Project schedule, budget or the Project's scope may require Additional Services of Landscape Architect.

Article 4 Compensation and Payments

- A. Client agrees to pay Landscape Architect a total fee of \$4,950.00 as follows:
 - a. Construction Documents and bidding \$4,950.00
 - 2. Design fees will not exceed \$4,950.00 without written authorization.
- B. Landscape Architect shall bill Client for Basic Services upon completion of the drawings.

Article 5 Termination

- A. Either Client or Landscape Architect may terminate this Agreement upon seven days written notice;
- B. If terminated, Client agrees to pay Landscape Architect for all Basic and Additional Services rendered, but only to the extent that such basic services were actually performed as delineated in Article 1.A. above and Reimbursable Expenses incurred up to the date of termination at the Landscape Architect's standard rate listed in Article 4.A.a.
- C. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Client fails to pay Landscape Architect in full for services rendered or expenses incurred. Landscape Architect shall have no liability because of such suspension of service or termination due to nonpayment.

Article 6 Dispute Resolution

- A. Client and Landscape Architect agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by a local mediator or any other mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law. Mediation shall be binding upon both parties if agreed to in writing.

Article 7 Ownership of Documents

- A. All instruments of professional service prepared by Landscape Architect, including, but not limited to, drawings and specifications, are the property of Landscape Architect, and these documents shall not be reused on other projects without Landscape Architect's written permission. Landscape Architect retains all rights, including the copyright in its documents. Client or others cannot use Landscape Architect's documents to complete this Project with others unless Landscape Architect is found to have materially breached this Agreement. Client may make copies of the documents as required for construction of this project only.
- B. Landscape Architect reserves the right to include representations of the Project in its promotional and professional materials.

Article 8 Governing Law

- A. This Agreement is governed by the law of the state in which the Project is located.

Article 9 Entire Agreement and Severability

- A. This Agreement is the entire and integrated agreement between Client and Landscape Architect and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Landscape Architect.

- B. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

Article 10 No Assignment

- A. Neither party can assign this Agreement without the other party's written permission.

Article 11 Limited Construction Phase Services

- A. Notwithstanding any other term in this Agreement, Landscape Architect shall not control or be responsible for another's means, methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs, or for another's failure to complete the work in accordance with the plans and specifications.
- B. Construction-phase services will not be provided to determine the general progress of the work and so will not include supervision of the contractors, or of their means, methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs. Landscape Architect maintains the right but not the duty to recommend that Client reject work that does not appear to conform generally to the plans and specifications. Landscape Architect shall not have any liability for recommendations made in good faith.
- C. If construction-phase payment certification services are included in this agreement, such certifications for payment shall be a representation to the Client that, to the best of Landscape Architect's knowledge, information and belief, the work has progressed to approximately the point indicated. Such certification shall be subject to any noted qualifications by Landscape Architect and shall not be a representation that Landscape Architect has supervised the work, reviewed means, methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs of the contractors, or that Landscape Architect has reviewed how or for what purpose the contractor has used or intends to use the contract funds.

Article 12 Indemnification

- A. Client agrees to indemnify, defend and hold Landscape Architect harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred on appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injury or death, or economic losses, arising out of the Project and/or the performance or non-performance of obligations under this Agreement, except to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by Landscape Architect's negligent errors or omissions.
- B. Likewise, Landscape Architect agrees to indemnify and hold Client harmless from and against any claims, liabilities, costs and expenses, including reasonable attorneys' fees damages or losses to property or persons, including injury or death, or economic losses, arising out of the Project and/or the performance or non-performance of obligations under this Agreement, except to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by Client's or others negligent errors or omissions.

Article 13 Attorneys' Fees

- A. Should any legal proceeding be commenced between the parties to this Agreement seeking to enforce any of its provisions, including, but not limited to, fee provisions, the predominantly prevailing party in such proceeding shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for attorneys' and expert witnesses' fees if awarded by the court and if the party claiming to be the prevailing party recovers above a bona fide written settlement offer from the other party. If neither is met, the parties bear their own respective attorney's fees, expert fees and court costs. For purposes of this provision, "prevailing party" shall include a party which dismisses an action for recovery hereunder in exchange for payment of the sum allegedly due, performance of covenants allegedly breached, or consideration substantially equal to the relief sought in the action or proceeding.

Article 14 Waivers of Consequential Damages and Subrogation

- A. Client and Landscape Architect waive all claims to consequential damages for any claims or disputes arising out of or relating to this agreement.
- B. In addition, Client and Landscape Architect waive all claims against each other to the extent covered by any applicable insurance during design or construction, including but not limited to claims for subrogation.

Article 15 Client's Responsibility For Maintenance

- A. Client acknowledges and agrees that proper Project maintenance is required after the Project is complete. A lack of or improper maintenance in areas such as, but not limited to, mowing, weeding, protection of trees and shrubs from mowing operations and proper irrigation of plant material may result in damage to property or persons. Client further acknowledges that, as between the parties to this Agreement, Client is solely responsible for the results of any lack of or improper maintenance.

Article 16 No Third Party Beneficiaries

- A. Nothing in this agreement is intended to create a contractual relationship for the benefit of any third party. There are no intended beneficiaries of this agreement except Landscape Architect and Client.

Article 17 Expiration of Proposal

If this agreement is not accepted within 14 days, the offer to perform the described services is withdrawn and shall be null and void.

LANDSCAPE ARCHITECT
Alan D. Holt, ASLA

CLIENT
American Infrastructure
Development, Inc.



Dated October 26, 2021

Dated _____

Florida License No. 1659

Renewal Date: November 30, 2021

TASK ORDER APPROVAL FORM

Approved 10/11/21

CONTRACT #: C20-2958-AP

TASK ORDER #: 3

Project name: DTS - ATCT COMMUNICATIONS EQUIPMENT MAINTENANCE AND REPAIR RFP/TRAINING

TASK ORDER AMOUNT: \$ 8,846.00

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.

FIRM'S NAME

Sabina C. Mohammadi

REPRESENTATIVE'S PRINTED NAME

Sabina C. Mohammadi

SIGNATURE

President - CEO

10/07/2021

TITLE

DATE

RECOMMENDED FOR APPROVAL Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
• \$25,001 to \$50,000 approved by OMB Director
• Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
• In excess of \$100,000 approved by the Board.

Tracy Stage

SIGNATURE Tracy Stage A.A.E.

Jeffrey A Hyde

Digitally signed by Jeffrey A Hyde Date: 2021.10.12 16:26:59 -05'00

PURCHASING MANAGER

Airports Director

TITLE

DATE

10.11.21 DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad (if applicable)

CHAIRMAN Carolyn N. Ketchel (if applicable)

DATE

DATE

Revised November 3, 2017

CONTRACT #: C20-2958-AP American Infrastructure Development, Inc. General A&E Services for Okaloosa County Airports EXPIRES: 3 YRS w/2 (1) One Year Renewals

EXHIBIT A

ATCT COMMUNICATIONS EQUIPMENT MAINTENANCE AND REPAIR RFP/TRAINING DESTIN AIRPORT (DTS) OKALOOSA COUNTY AIRPORTS (COUNTY)

Scope of Services

1. *General*

The County intends to prepare an RFP scope to establish annual maintenance as required for various pieces of County-owned equipment in the Airport Traffic Control Tower at DTS.

AID subconsultant, AJT, will provide these services as described in Attachment 1. AID will manage the project, coordinate with the County and AJT to successfully complete this project.

2. *Deliverables*

See Attachment 1.

3. *Schedule*

See Attachment 1.

4. *Fees*

See Exhibit B.



Task	Description	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
		\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	

1	Coordinate with County & Manage Project		4					2	\$ 870
2	Coordinate with Subconsultant		4					2	\$ 870

Total Labor Hours:	0	8	0	0	0	0	0	4	12
Total Labor Costs (Lump Sum):	\$0.00	\$1,480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	\$1,740.00
Subconsultant Fees (Lump Sum):									\$7,106.00
Total Costs (Lump Sum):									\$8,846.00



AJT ENGINEERING INC

ATCT Communications Equipment Maintenance and Repair RFP/Training Destin Airport (DTS) Okaloosa County Airports (County)

Scope of Services

Provide an RFP scope to establish annual maintenance as required for various pieces of County-owned equipment in the tower. The contract should also include options for emergency and non-emergency repairs to equipment, telephone support, in-person response time if deemed an emergency, and the ability to perform other services such as new equipment installs through a quote and purchase order / task order process.

Provide detail of maintenance requirements for systems to include:

Voice Communications and Control Switch

Radios and Antennas

Recorder

Secondary Weather and DASI

Airfield Lighting Control Panel

Coordination Check with Air Force

Provide possible options for long term permanent O&M/Repair of comm and weather equipment by inhouse personnel. Investigate requirements and training for in house maintenance and repair.

Deliverables

AJT will submit a draft, final draft and final of an RFP for Maintenance and Repair. We will contact system manufacturers to obtain maintenance training requirements and prepare a compilation report for the in house accomplishment of these tasks. We will support virtual meetings for all reviews and provide the final document in pdf format.

Schedule

AJT will complete the draft within 45 days after notice to proceed.

Fee Summary

Task		Totals
Basic Services		
<i>Document</i>	DTS Comm Maintenance and Repair	\$ 7,106.00
	Total Basic Services:	\$7,106.00
Special Services		
1	None	\$ -
		\$ -
	Total Special Services:	\$0.00
Expenses		
Travel	None, assumed combined with Ramp	\$ -
	Study	\$ -
		\$ -
	Total Expenses:	\$0.00
Total Fees (Lump Sum):		\$7,106.00

Task	Description	Project	Project	Senior Arch	Designer	CAD	Clerical	Totals
		Principal/Manager	Manager	Designer		Designer		
		\$187.00	\$185.00	\$90.00	\$64.00	\$51.00	\$45.00	

DTS Repair and Maintenance

1	Coordinate with County & Manage Project	1						\$ 187
2	Review Project Scope/Documents	1						\$ 187
3	Site Investigation/Scope and Findings Meeting On Site	4						\$ 748
4	Evaluate Existing Data and Review Record Drawings	1						\$ 187
5	Prepare meeting notes	2						\$ 374
6	Status Meeting - Three (3) Virtual	3						\$ 561
7	Prepare Conceptual Scope	8						\$ 1,496
8	Prepare Grading Schedule	2						\$ 374
8	Prepare Training for In house Maintenance and Training	4						\$ 748
9	Prepare Schedule for Recurring Requirements	4						\$ 748
10	Evaluate and Incorporate Comments	2						\$ 374
11	Prepare Final Draft Report	4						\$ 748
12	Prepare Final Report	2						\$ 374
Total Labor Hours:		38	0	0	0	0	0	38
Total Labor Costs (Lump Sum):		\$7,106.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,106.00

Hyde 10/11/21

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2958-AP

TASK ORDER #: 2

Project name: VPS - RAMP CONTROL TOWER AND PROCESSES

TASK ORDER AMOUNT: \$38,218.85

CONTRACT: C20-2958-AP
AMERICAN INFRASTRUCTURE DEVELOPMENT, INC.
GENERAL A&E SERVICES FOR OKALOOSA
COUNTY AIRPORTS
EXPIRES: 3 YRS WITH 2 1 YR RENEWAL

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.

FIRM'S NAME

Sabina C. Mohammadi

REPRESENTATIVE'S PRINTED NAME

Sabina C. Mohammadi

SIGNATURE

President - CEO

10/07/2021

TITLE

DATE

RECOMMENDED FOR APPROVAL

Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY

(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

[Handwritten Signature]

SIGNATURE Tracy Stage A.A.E.

Airports Director

TITLE

10.11.21
DATE

Jeffrey A Hyde Digitally signed by Jeffrey A Hyde
Date: 2021.10.12 14:15:53 -05'00'

PURCHASING MANAGER

DATE

Faye Douglas Digitally signed by Faye Douglas
Date: 2021.10.12 15:51:03 -05'00'

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

DATE

CHAIRMAN Carolyn N. Ketchel
(if applicable)

DATE

EXHIBIT A

RAMP CONTROL TOWER AND PROCESSES DESTIN-FORT WALTON BEACH AIRPORT (VPS) OKALOOSA COUNTY AIRPORTS (COUNTY)

Scope of Services

1. *General*

The County intends to perform a study that investigates the siting of a FLIR style mobile Ramp Control Tower Cab. Siting will include Line of Sight, location, utilities required, and concept of cab equipment.

AID subconsultant, AJT, will provide these services as described in Attachment 1. AID will manage the project, coordinate with the County and AJT to successfully complete this project.

2. *Deliverables*

See Attachment 1.

3. *Schedule*

See Attachment 1.

4. *Fees*

See Exhibit B.



Task	Description	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
		\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	

1	Coordinate with County & Manage Project		6					4	\$ 1,370
2	Coordinate with Subconsultant		8					4	\$ 1,740

Total Labor Hours:	0	14	0	0	0	0	0	8	22
Total Labor Costs (Lump Sum):	\$0.00	\$2,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520.00	\$3,110.00
Subconsultant Fees (Not-To-Exceed):									\$35,108.85
Total Costs (Not-To-Exceed):									\$38,218.85

**AJT ENGINEERING INC****Ramp Control Tower and Processes
Destin-Fort Walton Beach Airport (VPS)
Okaloosa County Airports (County)****Scope of Services**

Provide a study that investigates the siting of a FLIR style mobile Ramp Control Tower Cab. Siting will include Line of Sight, location, utilities required, and concept of cab equipment. We will contact all selected manufacturers and suppliers. AJT will provide comm equipment recommendations and possible cab modifications/factory features required. We will provide an equipment operations manual. AJT will provide FAA/FCC Frequency application and coordination. Robinson Aviation (RVA) will provide a Concept of Operations for the controller which will be reviewed and coordinated with the Eglin AFB tower. **RVA will also provide two (2) on site days of training and equipment functionality testing once cab is ready for operations.**

Deliverables

AJT will submit a draft, final draft and final of the equipment operations manual, study and Concept of Operations. Input to a Frequency application. We will support one site visit and virtual meetings for all reviews and provide the final document in pdf format. **Provide both hard and soft copies as required.**

Schedule

AJT will complete the draft within 45 days after notice to proceed.

Fee Summary

Task		Totals
Basic Services		
<i>Study</i>	Ramp Tower Study and Processes	\$ 19,220.00
	Total Basic Services:	\$19,220.00
Special Services		
1	Concept of Operations	\$ 12,611.00
2	AJT Markup	\$ 1,891.65
	Total Special Services:	\$14,502.65
Expenses		
	Travel	\$ 886.20
	Reproduction	\$ 500.00
	Permits	
	Total Expenses:	\$1,386.20
	Total Fees:	\$35,108.85

Task	Description	Project	Project	Senior Arch	Designer	CAD	Clerical	Totals
		Principal/Manager	Manager	Designer		Designer		
		\$187.00	\$185.00	\$90.00	\$64.00	\$51.00	\$45.00	

Study and Processes

1	Coordinate with County & Manage Project	2						\$ 374
2	Review Project Scope/Documents	1						\$ 187
3	Site Investigation/Scope and Findings Meeting On Site	16						\$ 2,992
4	Evaluate Existing Data and Review Record Drawings	1						\$ 187
5	Review/Evaluate FLIR Skywatch Tower and accomodations for ATC	8						\$ 1,496
6	Evaluate Siting	4				16		\$ 1,564
6	Coordinate with other Subconsultants	1						\$ 187
7	Prepare meeting notes	4						\$ 748
8	Evaluate Alternatives and Rank	4						\$ 748
9	Estimate Costs	4						\$ 748
10	Assist in Eglin Coordination	2						\$ 374
11	Status Meeting - Three (3) Virtual	3						\$ 561
12	Prepare Conceptual Report	8		8	8	8		\$ 3,136
13	Internal QC/Processes and Procedures Review	2		2	2			\$ 682
13	FAA/FCC Frequency Application	8						\$ 1,496
14	Evaluate and Incorporate Comments	4						\$ 748
15	Prepare Final Draft Report	8						\$ 1,496
16	Prepare Final Report	8						\$ 1,496
Total Labor Hours:		88	0	10	10	24	0	132
Total Labor Costs (Lump Sum):		\$16,456.00	\$0.00	\$900.00	\$640.00	\$1,224.00	\$0.00	\$19,220.00

App 8/17/21

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2958-AP

TASK ORDER #: 1

Project name: Conceptual Design Shade Canopies At VPS

TASK ORDER AMOUNT: \$ \$24,970.00

OFFERED BY CONSULTANT:

American Infrastructure Development, Inc.
FIRM'S NAME

CONTRACT#: C20-2958-AP
AMERICAN INFRASTRUCTURE DEVELOPMENT, INC.
GENERAL A&E SERVICES FOR OKALOOSA COUNTY AIRPORTS
EXPIRES: 3 YRS WITH 2 1 YR RENEALS

Sabina C. Mohammadi
REPRESENTATIVE'S PRINTED NAME

Sabina C. Mohammadi
SIGNATURE

President - CEO
TITLE

08/13/2021
DATE

RECOMMENDED FOR APPROVAL
Tracy Stage, A.A.E.

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

[Signature]
SIGNATURE Tracy Stage A.A.E.

Airports Director
TITLE

8-17-21
DATE

[Signature]
PURCHASING MANAGER
08/18/2021
DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

CHAIRMAN Carolyn N. Ketchel
(if applicable)

DATE

DATE

CONSTRUCT SHADE CANOPIES DESTIN-FORT WALTON BEACH AIRPORT (VPS) OKALOOSA COUNTY AIRPORTS (COUNTY)

Scope of Services – Conceptual Design

1. General

The County intends to provide new canopies and covers for various elements to the exterior of the terminal, including sidewalks, parking, and secondary curb loading and unloading zones. It also intends to evaluate covering the Rental Car Ready Return lot. Finally, it evaluates rehabilitating existing canopies by cleaning and re-coating the structures.

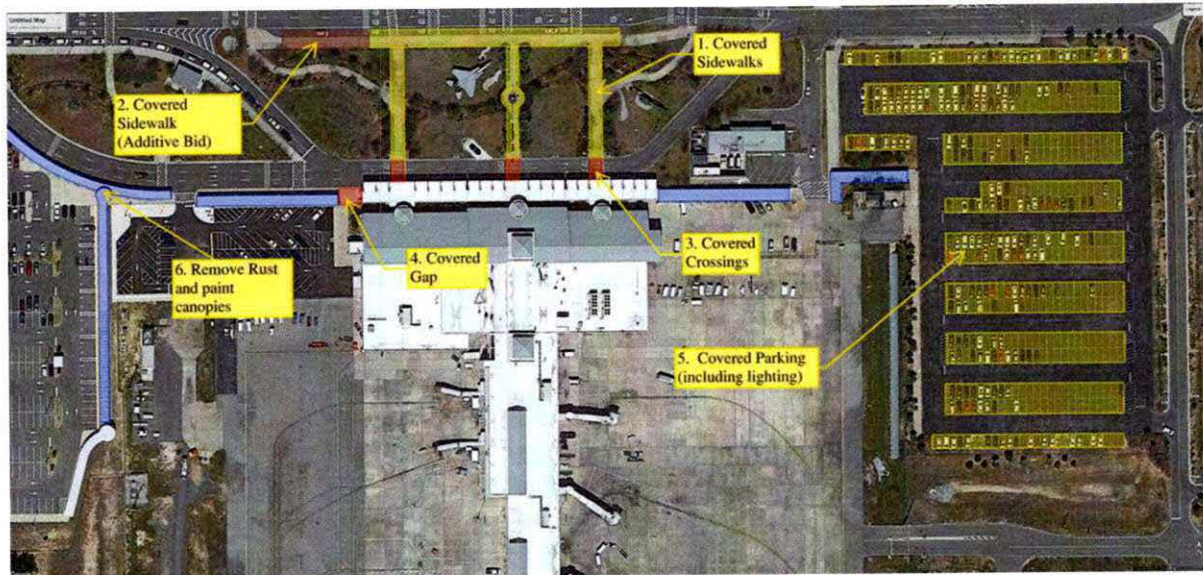


Figure 1: Project Area

AID will provide the following general services for this project:

1. Coordinate with the County.
2. Manage the project.
3. Conduct initial field investigations.
4. Evaluate and investigate existing data, including base maps, record drawings, and other design data provided by the County.
5. Coordinate with subconsultants or other consultants hired by the County, if needed.
6. Prepare minutes of meetings.
7. Evaluate design alternatives. Rank and prioritize areas and concepts.
8. Estimate costs for various alternatives.

3. Determine the cost to connect primary curb canopy and future Concourse C (low priority).
4. Evaluate canopy lighting alternatives and photometrics for the selected option.

4. *Covered Rental Car Ready Return Parking*

The County intends to evaluate covering the parking lot east of the terminal building. Elements of work include the following:

1. Evaluate canopy types and locations. Cantilever, umbrella, and dual-column canopy types will be considered. Canopy structure and roof materials such as aluminum, steel, and PVC will be evaluated for aesthetics, functionality, and cost.
2. Estimate canopy height and width to accommodate all traffic and provide weather protection for pedestrians.
3. Provide an initial estimate of signage needs and locations for rental car operations.
4. Evaluate canopy lighting alternatives and photometrics for the selected option.
5. Evaluate the potential for solar canopy structures over the parking lot.

5. *Rehabilitate Existing Canopies*

The County intends to identify canopies that need to be rehabilitated by cleaning, removing corrosion, and re-coating the steel support structures. These will be visually inspected during the site visit to identify the locations and extent of rehabilitation needed. An exhibit will be produced to identify the locations and estimated costs for rehabilitation.

6. *Deliverables*

AID will submit a pre-design report that includes all the findings from this phase, including structure types, permitting, a conceptual drawing showing the canopy locations, and a preliminary cost estimate for each element. AID will also prepare a preliminary construction and funding schedule. The report will be submitted in PDF format to the County. AID will meet with the County to review the findings from this phase.

Other Elements

Permitting

During the conceptual design phase, AID will identify relevant permitting agency requirements. Areas of research will include the following:

- Northwest Florida Water Management District Environmental Resource Permitting: adding impervious surfaces will be minimal and will not likely require stormwater treatment or attenuation, however existing permits and requirements will be investigated.
- Building permitting: Okaloosa County permitting may be required for the structures, lighting, landscaping (trees), and stormwater. These requirements will be investigated.



Task	Description	Project Principal	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
		\$200.00	\$185.00	\$160.00	\$130.00	\$100.00	\$85.00	\$65.00	

Phase 1A - Conceptual Design

1	Coordinate with County & Manage Project		4	4				2	\$ 1,510
2	Review Project Scope/Documents			1	2				\$ 420
3	Site Investigation/Field Verify As-Built			8	8				\$ 2,320
4	Evaluate Existing Data and Review Record Drawings				4	16			\$ 2,120
5	Coordinate with other Subconsultants			1				2	\$ 290
6	Prepare meeting minutes			2				2	\$ 450
7	Evaluate Design Alternatives and Rank			16		8			\$ 3,360
8	Estimate Costs		2	8	4	8		2	\$ 3,100
9	Investigate Permit Requirements			4	8				\$ 1,680
10	Prepare Conceptual Design Report				16	8		8	\$ 3,400
11	Internal QC	4							\$ 800
12	Evaluate Covered Sidewalks				8	8			\$ 1,840
13	Evaluate Covered Crossings				4	4			\$ 920
14	Evaluate Covered Rental Car Ready Return Parking				8	8			\$ 1,840
15	Evaluate Rehabilitate Existing Canopies				4	4			\$ 920

Total Labor Hours:	4	6	44	66	64	0	16	200
Total Labor Costs (Lump Sum):	\$800.00	\$1,110.00	\$7,040.00	\$8,580.00	\$6,400.00	\$0.00	\$1,040.00	\$24,970.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kraus-Anderson Insurance 420 Gateway Blvd Burnsville MN 55337	CONTACT NAME: Certificates Department PHONE (A/C. No. Ext): 952-707-8200 E-MAIL ADDRESS: Certificates@kainsurance.com	FAX (A/C. No): 952-890-0535													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Arch Insurance Company</td> <td>11150</td> </tr> <tr> <td>INSURER B : Navigators Insurance Company</td> <td>42307</td> </tr> <tr> <td>INSURER C : Endurance American Specialty I</td> <td>41718</td> </tr> <tr> <td>INSURER D : Allied World Assurance Company</td> <td>19489</td> </tr> <tr> <td>INSURER E : Arch Indemnity Insurance Compa</td> <td>30830</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Arch Insurance Company	11150	INSURER B : Navigators Insurance Company	42307	INSURER C : Endurance American Specialty I	41718	INSURER D : Allied World Assurance Company	19489	INSURER E : Arch Indemnity Insurance Compa	30830	INSURER F :
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INSURER E : Arch Indemnity Insurance Compa	30830														
INSURER F :															
INSURED American Infrastructure Technologies Corporation 8799 US Highway 31 Hanceville AL 35077	VEIT&CO-03														

COVERAGES

CERTIFICATE NUMBER: 1557012072

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Contractual Liab <input checked="" type="checkbox"/> XCU Coverage GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y		51PKG8956202	1/1/2021	1/1/2022	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COM/OP AGG	\$ 4,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			51PKG8956202	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ n			CH20EXC204697IV ELD30000907801	1/1/2021 1/1/2021	1/1/2022 1/1/2022	EACH OCCURRENCE	\$ 15,000,000
							AGGREGATE	\$ 15,000,000
								\$
E A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	54WC18956002 51WC18955902	1/1/2021 1/1/2021	1/1/2022 1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Contractors Pollution Liability Occurrence Form			0309-9410	1/1/2021	1/1/2022	Each Incident	\$10,000,000
							Aggregate:	\$10,000,000
							Retention:	\$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Gravity Sewer Rehad Project (2019)

The Certificate Holder is an Additional Insured under the Commercial General Liability when required by written contract.

CONTRACT#: C20-2958-AP
 AMERICAN INFRASTRUCTURE DEVELOPMENT, INC
 GENERAL AVIATION ENGINEERING SERVICES
 FOR AKALOOSA COUNTY AIRPORTS
 EXPIRES: 3 YRS W/2 1 YR RENEWALS

CERTIFICATE HOLDER**CANCE**

Okaloosa County Board of County Commissioners
 5479A Old Bethel Road
 Crestview FL 32536

SHOULD THE EXPIRATION DATE THEREOF, NOTICE BE GIVEN IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

4025-20
~~8701-209A~~

Procurement/Contract/Lease Number: TBD Tracking Number: TBD

Procurement/Contractor/Lessee Name: A.I.D Grant Funded: YES TBD NO NO

Purpose: General A&E Services for OC Airports

Date/Term: 3 Yrs w/ 2 (1) One Yr Renewals

Department #: Various upon TO (TBD)

Account #: Various upon TO (TBD)

Amount: TASK order Based

Department: Airport Dept. Monitor Name: Tracy Stage

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review

Procurement or Contract/Lease requirements are met:
Jessica Darr via coordination

Purchasing Manager or designee: Jeff Hyde, DeRita Mason, Jessica Darr Date: 26 May, 2020

2CFR Compliance Review (if required)

Approved as written: See Email 4 May, 2020 Grant Name: (Per Task order)

Danielle Garcia Date: 4 May, 2020

Grants Coordinator: Danielle Garcia

Risk Management Review

Approved as written: See Email 4 May, 2020

Karen Donaldson Date: 4 May, 2020

Risk Manager or designee: Edith Gibson or Karen Donaldson

County Attorney Review

Approved as written: See Email dated May 12, 2020 @ 3:54pm

Kerry Parsons Date: 26 12 May 2020

County Attorney: Lynn Hoshihara, Kerry Parsons or Designee

Department Funding Review

Department funding confirmed: See Email Dec 13, 19

Allyson Oury Date: 13 Dec, 2019

Jesica Darr

From: Danielle Garcia
Sent: Monday, May 4, 2020 8:48 AM
To: Jesica Darr
Subject: RE: Review and Approval requested RFQ AP 15-20 A.I.D. vendor

Categories: 15-20 A & E services

Approved for grant procurement purposes.

Regards,
Danielle Garcia
850-689-5960 x 6971

From: Jesica Darr <jdarr@myokaloosa.com>
Sent: Friday, May 01, 2020 2:26 PM
To: Karen Donaldson <kdonaldson@myokaloosa.com>; Danielle Garcia <dgarcia@myokaloosa.com>; kparsons@ngn-tally.com
Cc: Jeffrey Hyde <jhyde@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>; jesicadarr2@gmail.com
Subject: Review and Approval requested RFQ AP 15-20 A.I.D. vendor

Good Afternoon, All!

The Airport has successfully negotiated rates for the A & E Master agreement with the contractor, American Infrastructure Development, Inc.

Danielle, there may be grant(s) associated with a Task Order, but of course the Airport won't know until they issue a required Task Order. We included grant related information, because the Task Orders will be issued based on this attached Master Agreement.

Kerry, the word document includes verbiage in Paragraphs 2 and 4 from the last Airport A & E Master agreement (given to ICE and AVCON named RFQ AP 13-19) that has the exact scope as this one. That is why the contract is sent to you in Word instead of the PDF template. I added a few notes in the Word document to get your advice.

For everyone, please see the attachments for your review and approval. Please let me know if there are any questions.

Thank you !! Have a good day!

Respectfully,

Jesica

Jesica Darr

From: Karen Donaldson
Sent: Tuesday, May 12, 2020 3:54 PM
To: Jesica Darr
Subject: RE: Review and Approval requested RFQ AP 15-20 A.I.D. vendor Requested by 14 May 2020

Jesica

This is approved by risk management for insurance purposes.

Thank you

Karen Donaldson

Karen Donaldson
Claims Examiner
Public Records and Contracts Specialist
Okaloosa County Risk Management
302 N Wilson Street, Suite 301
Crestview, Fl. 32536
850.683.6207
KDonaldson@myokaloosa.com



Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Jesica Darr <jdarr@myokaloosa.com>
Sent: Tuesday, May 12, 2020 3:41 PM
To: Karen Donaldson <kdonaldson@myokaloosa.com>
Subject: RE: Review and Approval requested RFQ AP 15-20 A.I.D. vendor Requested by 14 May 2020

Karen,

Good Afternoon!

- I'm having trouble locating your approval for A I.D. You approved a mirror contract for the other award winner, RS&H, recently.

Please see for your review and approval.

Jesica Darr

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Tuesday, May 26, 2020 8:53 AM
To: Jesica Darr
Cc: Lynn Hoshihara
Subject: RE: Final review A.I.D vendor RFQ AP 15-20

Yes this is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**
ESTABLISHED 1948

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: Jesica Darr <jdarr@myokaloosa.com>
Sent: Tuesday, May 26, 2020 9:50 AM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Jesica Darr <jdarr@myokaloosa.com>
Subject: RE: Final review A.I.D vendor RFQ AP 15-20

Kerry,

Good Morning!

Are we good to go on this one? It is the same contract as the counter/other awardee (RH &S), which you approved. I'm just e-mailing for a response to place within the file record.

- Please see attached for final review and approval.

Please let me know if you have any questions.

Thank you so much!!

Most Respectfully,

Jesica

From: Jessica Darr
Sent: Thursday, May 21, 2020 8:24 AM
To: kparsons@ngn-tally.com
Subject: FW: Final review A.I.D vendor RFQ AP 15-20

Kerry,

Good Morning!

I know the Airport is going to be asking me about this requirement soon. You approved one contract for one of the awardees.

- Please see attachment for your final review and approval for A. I .D.

Please let me know if there are any questions!

Thank you!

Respectfully,

Jesica



Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
jdarr@myokaloosa.com

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From: Jessica Darr

From: Jessica Darr

Sent: Wednesday, May 13, 2020 2:57 PM

To: Parsons, Kerry <KParsons@ngn-tally.com>; Danielle Garcia <dgarcia@myokaloosa.com>

Cc: Jeffrey Hyde <jhyde@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>; Jessica Darr <jdarr@myokaloosa.com>

Subject: Final review RE: Review and Approval requested RFQ AP 15-20 RS& H Inc. vendor 19 May 2020

Kerry,

Good Afternoon!

Thank you for the information below.

I've added the applicable sections that you mentioned by extracting the verbiage from the word doc of professional services template (the 17 page word doc template for professional services). In the future, I will use the Professional Services word doc for that type of contract and not the applicable PDF. I've highlighted these additions in yellow/bold.

Please see the attached contract for RFQ AP 15-20, vendor RS&H, for your approval. Please review and send back in the next 3 business days, if possible.

Thank you for your time and assistance! Have a wonderful day!

Very Respectfully,

Jesica



Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
jdarr@myokaloosa.com

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From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Tuesday, May 12, 2020 4:01 PM
To: Jesica Darr <jdarr@myokaloosa.com>; Danielle Garcia <dgarcia@myokaloosa.com>
Cc: Jeffrey Hyde <jhyde@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Subject: RE: Question _ RE: Review and Approval requested RFQ AP 15-20 RS& H Inc. vendor 15 May 2020

Generally, task orders should not have additional legal requirements in them. In addition, not sure, depending on the federal agency whether or not this will fly in all circumstances, but we will cross that bridge when we get there. The minimum federal requirements for under 100k should be included in the agreement. If the time comes where there is federal funding involved and the federal grant agency says it is ok, we will enter into a task order and include any additional federal provisions.

Jesica Darr

From: Allyson Oury
Sent: Friday, December 13, 2019 3:24 PM
To: Jesica Darr
Cc: Robert "Chad" Rogers
Subject: Re: General Engineering Services Master Agreement RFQ AP 15-20

Hi Jessica,

Yes, the airport has sufficient funds and will budget for and encumber costs for related task orders, when presented.

Allyson Oury, CPA
Airports CFO
Okaloosa County

On Dec 13, 2019, at 3:16 PM, Jesica Darr <jdarr@myokaloosa.com> wrote:

Allyson,

Good Afternoon!

For the RFQ AP 15-20 requirement, please confirm that the Airport will be able to encumber funds, as needed and applicable, in the future for task orders issued under the CCNA limits through the resulting contract. (Essentially, I just have to place your response in the contract file.)

Thank you for time and help!

Most Respectfully,

Jesica

<image004.png>

Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
jdarr@myokaloosa.com

AGREEMENT BETWEEN OKALOOSA COUNTY, FLORIDA
AND AMERICAN INFRASTRUCTURE DEVELOPMENT INC.

THIS AGREEMENT (hereinafter referred to as the "Agreement") is made this 18, day of AUG, 2020, by and between Okaloosa County, a political subdivision of the state of Florida, (hereinafter referred to as the "County"), with a mailing address of 1250 N. Eglin Parkway, Suite 100, Shalimar, Florida, 32579, and American Infrastructure Development Inc., a Florida Limited Liability Company authorized to do business in the State of Florida (hereinafter referred to as "Contractor") whose Federal I.D. # is 26-4321571.

RECITALS

WHEREAS, the County is in need of a contractor to provide Architecture & Engineering Services, as described in Paragraph 2 of this Agreement and in accordance with Attachment "A" ("Services"); and

WHEREAS, pursuant to the Okaloosa County Purchasing Manual, the County issued a Request For Qualifications to competitively procure the Services and received responses to perform these Services. A copy of the procurement and Contractor's response to the procurement is included as Attachment "A"; and

WHEREAS, Contractor is a certified and insured entity with the necessary experience to provide the desired Services; and

WHEREAS, the County wishes to enter into this Agreement with Contractor to provide the Services to the County for the amount negotiated and set forth within each assigned Task Order, resulting from this Agreement.

NOW THEREFORE, in consideration of the promises and the mutual covenants herein, the parties agree as follows:

1. Recitals and Attachments. The Recitals set forth above are hereby incorporated into this Agreement and made part hereof for reference. The following documents are attached to this Agreement and are incorporated herein; attachments "D" and "E" shall be included with each Task Order, as applicable.

Attachment "A" – Procurement RFQ AP 15-20; Contractor's Proposal and Rate Schedule

Attachment "B" – Insurance Requirements;

Attachment "C" – Title VI list of pertinent nondiscrimination acts and authorities;

Attachment "D" – Special Conditions – Additional Federal Requirements (shall be included *as applicable* within each assigned Task Order)

Attachment "E" – Grant or Agreement (shall be included *as applicable* within each assigned Task Order)

2. Services. Contractor agrees to perform the following services to be performed under the AGREEMENT shall be specifically described for each assignment in individual Task Orders

written and executed in accordance with this AGREEMENT. Each assignment may consist of the following (non-inclusive) characteristics:

Engineering studies and design; surveys; preparation of specifications and contract documents; preparation of cost estimates; obtaining necessary permits; bid services; construction inspections; construction management; contract administration; airport airspace and geometric analysis; storm water analysis; presentations; assistance in identifying and acquiring grants; and any type of necessary environmental consulting. The types of projects which may be assigned include: pavement rehabilitation or new airfield pavement construction; fuel tanks and mechanical systems; facility remodel or new construction; security fencing; obstruction removal; aircraft jet bridges; security system enhancements to include cameras, badging controls, exit lanes and bag screening; parking structures and shade systems; utility infrastructure; storm water infrastructure and plans to meet permit compliance; localized master plan and area development studies; produce exhibits for presentations; regulatory compliance and reports; and any other type of project which may be in the County's Airport Layout Plans for all three (3) County airports.

On an as-needed basis, COUNTY will issue Task Orders to the CONTRACTOR describing the work required for each assignment to be undertaken under this AGREEMENT. In response, the CONTRACTOR will prepare a scope of services and costs, which shall become part of the negotiated Task Order upon execution by both parties. No work will commence until a fully executed Task Order is received by the CONTRACTOR.

The Services to be provided are further detailed in the Contractor's proposal attached as Attachment "A" and incorporated herein by reference. The Services shall be performed by Contractor to the full satisfaction of the County. Contractor agrees to have a qualified representative to audit and inspect the Services provided on a regular basis to ensure all Services are being performed in accordance with the County's needs and pursuant to the terms of this Agreement and shall report to the County accordingly. Contractor agrees to immediately inform the County via telephone and in writing of any problems that could cause damage to the County. Contractor will require its employees to perform their work in a manner befitting the type and scope of work to be performed.

3. Term and Renewal. The term of this Agreement shall begin upon mutual written consent of both Parties, and shall continue for a period of three (3) years from the date of full execution of this Agreement, subject to the County's ability to terminate in accordance with Section 7 of this Agreement. The terms of Section 23 entitled "Indemnification and Waiver of Liability" shall survive termination of this Agreement.

This agreement may be renewed upon mutual written agreement of the parties for a period of up to two (2), additional one (1) year contract renewals.

4. Compensation.

- a) Services, payment shall be made in accordance with each authorized Task Order. CONTRACTOR will submit invoices for each Task Order to the COUNTY covering services completed to date and for those deliverables being completed and submitted. Each invoice will be prepared in CONTRACTOR's standard form and supported by documentation according to CONTRACTOR's standard practice. CONTRACTOR shall submit a progress report with each invoice. Within thirty (30) days of receipt of the invoice, the COUNTY shall give detailed, written notice of any sums which it may reasonably dispute or contest. If the parties are unable to resolve the matter within thirty (30) days, only that portion so reasonably contested may be withheld from payment. Invoices will be numbered sequentially and specify the time period for charges, the work performed, the amount requested for that invoice and a total amount paid to date and budget remaining. The CONTRACTOR shall clearly state "Final Invoice" on the CONTRACTOR's final/last invoice to the COUNTY. This shall indicate that contracted services have been performed and all charges and costs have been invoiced to the COUNTY. This invoice shall close all future billings and future charges shall be waived by CONTRACTOR. CONTRACTOR shall deliver to the COUNTY for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials required.

Direct Expenses are those necessary costs and charges incurred for the project as described in the Task Order and further explained in Attachment A. CONTRACTOR has represented that they are local providers; therefore, in general, travel expenses are not allowed expenses and will not be reimbursed. Travel expenses may only be approved/reimbursed by the COUNTY for specialized technical support, which would be authorized in advance in the specific Task Order. Any and all direct expenses requested by the CONTRACTOR shall only be eligible for reimbursement, when allowable and allocable to the assigned project, and proper documentation is provided with the invoice and payment request form. Fees not expressly provided on the rate schedule are not eligible for payment or reimbursement unless specifically authorized by a Task Order or through a subsequent written and fully executed Amendment of this AGREEMENT. Rates to be utilized for the duration of this AGREEMENT are as described in the fee schedule included as Attachment A. These rates include all allowances for salary, overhead, and fees, but do not include allowances for Direct Expenses.

- b) Payment Schedule. Invoices received from the Contractor pursuant to this Agreement will be reviewed by the initiating County Department. Payment will be disbursed as set forth above. If services have been rendered in conformity with the Agreement, the invoice will be sent to the Finance Department for payment. Invoices must reference the contract number assigned by the County after execution of this Agreement. Invoices will be paid in accordance with the State of Florida Local Government Prompt Payment Act.
- c) Availability of Funds. The County's performance and obligation to pay under this Agreement is contingent upon annual appropriation for its purpose by the County Commission.

Contractor shall make no other charges to the County for supplies, labor, taxes, licenses, permits, overhead or any other expenses or costs unless any such expenses or cost is incurred by Contractor with the prior written approval of the County. If the County disputes any charges on the invoices, it may make payment of the uncontested amounts and withhold payment on the contested amounts until they are resolved by agreement with the Contractor. Contractor shall not pledge the County's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The Contractor further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

5. Ownership of Documents and Equipment. All documents prepared by the Contractor pursuant to this Agreement and related Services to this Agreement are intended and represented for the ownership of the County only. Any other use by Contractor or other parties shall be approved in writing by the County. If requested, Contractor shall deliver the documents to the County within fifteen (15) calendar days.

6. Insurance. Contractor shall, at its sole cost and expense, during the period of any work being performed under this Agreement, procure and maintain the minimum insurance coverage required as set forth in Attachment "B" attached hereto and incorporated herein, to protect the County and Contractor against all loss, claims, damages and liabilities caused by Contractor, its agents, or employees.

7. Termination and Remedies for Breach.

7.1 Contractor shall be considered in material default of this Contract and such default will be considered cause for County to terminate this Contract, in whole or in part, as further set forth in this section, for any of the following reasons: (a) failure to begin work under the Contract within a reasonable time after issuance of the Notice(s) to Proceed of a Notice to Proceed, or (b) failure to properly and timely perform the services to be provided hereunder or as directed by County pursuant to this Contract, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by Contractor or by any of Contractor's principals, officers or directors, as detailed below, or (d) failure to obey laws, ordinances, regulations or other codes of conduct, or (e) failure to perform or abide by the terms or spirit of this Contract, or (f) for any other just cause, (g) for County convenience, (h) failure to adhere to Public Records Law. The County may so terminate this Contract, in whole or in part, by giving the Contractor seven (7) calendar days' written notice.

If, after notice of termination of this Contract as provided for in paragraph 7.1 above, it is determined for any reason that Contractor was not, in default, or that its default was excusable, or that County otherwise was not entitled to the remedy against Contractor provided for in paragraph 7.1, then the notice of termination given pursuant to paragraph 7.1 shall be deemed to be the notice of termination provided for in paragraph 7.2 below and Contractor's remedies against County shall be the same as and limited to those afforded Contractor under paragraph 7.2 below.

7.2 County shall have the right to terminate this Contract, in whole or in part, without cause upon seven (7) calendar days' written notice to Contractor. In the event of such termination for convenience, Contractor's recovery against County shall be limited to that portion of the fee earned

through the date of termination, together with any retainage withheld and any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against County, including, but not limited to, anticipated fees or profits on work not required to be performed.

7.3 Upon termination, the Contractor shall deliver to the County all original papers, records, documents, drawings, models, and other material set forth and described in this Contract.

7.4 The County shall have the power to suspend all or any portions of the services to be provided by Contractor hereunder upon giving Contractor two (2) calendar days prior written notice of such suspension. If all or any portion of the services to be rendered hereunder are so suspended, the Contractor's sole and exclusive remedy shall be to seek an extension of time to its schedule in accordance with the procedures set forth within Paragraph 7.4a. – 7.4d., below:

- a. Services to be rendered by Contractor shall be commenced subsequent to the execution of any Notice to Proceed issued pursuant to this Contract, after receiving written Notice to Proceed from County for all or any designated portion of the Project and shall be performed and completed in accordance with the Project Schedule attached to the Notice to Proceed for the Project.
- b. Should Contractor be obstructed or delayed in the prosecution or completion of its services as a result of unforeseeable causes beyond the control of Contractor, and not due to its own fault or neglect, including but not restricted to acts of God or of public enemy, acts of government or of the County, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, then Contractor shall notify County in writing within five (5) working days after commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which Contractor may have had to request a time extension.
- c. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of Contractor's services from any cause whatsoever, including those for which County may be responsible in whole or in part, shall relieve Contractor of its duty to perform or give rise to any right to damages or additional compensation from County. Contractor's sole remedy against County will be the right to seek an extension of time to its schedule. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion. Provided, however, if through no fault or neglect of the Contractor, the services to be provided hereunder have not been completed within the schedule identified in the Notice to Proceed, the Contractor's compensation shall be equitably adjusted, with respect to those services that have not yet been performed, to reflect the incremental increase in costs experienced by Contractor.
- d. Should the Contractor fail to commence, provide, perform or complete any of the services to be provided hereunder in a timely and reasonable manner, in addition to any other rights or remedies available to the County hereunder, the County at its sole discretion and option may withhold any and all payments due and owing to the Contractor until such time as the Contractor resumes performance of its obligations hereunder in such a manner so as to reasonably establish to the County's satisfaction that the Contractor's performance is or will shortly be back on schedule.

- e. Notwithstanding the foregoing, the Contractor shall not be relieved of liability to the County for damages sustained by it by virtue of a breach of the Agreement by Contractor and the County may reasonably withhold payment to Contractor for the purposes of set-off until such time as the exact amount of damages due the County from the Contractor is determined.

7.5 Termination for Convenience of County. The County may, for its convenience and without cause immediately terminate the Services then remaining to be performed at any time by giving written notice. The terms of Paragraph a(i) and a(ii) above shall be applicable hereunder.

7.6 Termination for Insolvency. The County also reserves the right to terminate the remaining Services to be performed in the event the Contractor is placed either in voluntary or involuntary bankruptcy or makes any assignment for the benefit of creditors.

7.7 Termination for failure to adhere to the Public Records Law. Failure of the Contractor to adhere to the requirements of Chapter 119 of the Florida Statutes and Section 9 below, may result in immediate termination of this Agreement.

8. Governing Law, Venue and Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. All parties agree and accept that jurisdiction of any dispute or controversy arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder shall be brought exclusively in the First Judicial Circuit in and for Okaloosa County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its residency or other jurisdictional device. In the event it becomes necessary for the County to file a lawsuit to enforce any term or provision under this Agreement, then the County shall be entitled to its costs and attorney's fees at the pretrial, trial and appellate levels. BY ENTERING INTO THIS AGREEMENT, CONTRACTOR AND COUNTY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT. Nothing in this Agreement is intended to serve as a waiver of sovereign immunity, or of any other immunity, defense, or privilege enjoyed by the County pursuant to Section 768.28, Florida Statutes.

9. Public Records. Any record created by either party in accordance with this Contract shall be retained and maintained in accordance with the public records law, Florida Statutes, Chapter 119. Contractor must comply with the public records laws, Florida Statute chapter 119, specifically Contractor must:

- a. Keep and maintain public records required by the County to perform the service.
- b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.

- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
- d. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OKALOOSA COUNTY RISK MANAGEMENT DEPARTMENT 5479 OLD BETHEL ROAD CRESTVIEW, FL 32536 PHONE: (850) 689-5977 riskinfo@myokaloosa.com.

10. Assignment. Contractor shall not assign this Agreement or any part thereof, without the prior consent in writing of the County. If Contractor does, with approval, assign this Agreement or any part thereof, it shall require that its assignee be bound to it and to assume toward Contractor all of the obligations and responsibilities that Contractor has assumed toward the County.

11. Subcontracting. Contractor shall not subcontract any services or work to be provided to County without the prior written approval of the County's Representative. The County reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Agreement. The County's acceptance of a subcontractor shall not be unreasonably withheld. The Contractor is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities. Additionally, any subcontract entered into between the Contractor and subcontractor will need to be approved by the County prior to it being entered into and said agreement shall incorporate in all required terms in accordance with local, state and federal regulations.

If to the County:	Mr. Tracy Stage, Airports Director 1701 State Road Hwy 85 North Eglin A.F.B., FL 32542-1498 (850) 651-7160 ext. 4	With a copy to: County Attorney Office 1250 N. Eglin Pkwy, Suite 100 Shalimar, FL 32579 (850) 224-4070
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If to the Contractor:	Mrs. Sabin Mohammadi, President American Infrastructure Development 3810 Northdale Blvd. Suite 170 Tampa, FL 33624 (813) 374-2200	
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12. Civil Rights. The Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

13. Compliance with Nondiscrimination Requirements. During the performance of this Agreement, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

- a) Compliance with Regulations: The Contractor will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated and attached hereto as Attachment "C".
- b) Nondiscrimination: The Contractor, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- c) Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
- d) Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County or other governmental entity to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the County or the other governmental entity, as appropriate, and will set forth what efforts it has made to obtain the information.

e) Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the County will impose such contract sanctions as it or another applicable state or federal governmental entity may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the Contractor under the Agreement until the Contractor complies; and/or
- b. Cancelling, terminating, or suspending the Agreement, in whole or in part.

f) Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the County may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the County to enter into any litigation to protect the interests of the County. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

14. Procurement of Recovered Materials. Contractor and any subcontractors agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to use products containing the highest percentage of recovered materials for items designated by the Environmental Protection Agency (EPA) under 40 CFR Part 247 whenever:

- 1) The contract requires procurement of \$10,000 or more of a designated item during the fiscal year; or
- 2) The contractor has procured \$10,000 or more of a designated item using Federal funding during the previous fiscal year.

The list of EPA-designated items is available at www.epa.gov/smm/comprehensive-procurement-guidelines-construction-products.

Section 6002(c) establishes exceptions to the preference for recovery of EPA-designated products if the contractor can demonstrate the item is:

- a) Not reasonably available within a timeframe providing for compliance with the contract performance schedule;
- b) Fails to meet reasonable contract performance requirements; or
- c) Is only available at an unreasonable price.

15. Debarment and Suspension. This Agreement may be covered in part as transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the Contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

a. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

b. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the State of Florida and the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

c. The Contractor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Contractor as part of the procurement response, Attachment "A" has submitted to the County a certification that Contractor and its principals, if applicable, are not presently debarred or suspended by any Federal department or agency from participating in this transaction. Contractor now agrees to verify, to the extent applicable, that for each lower tier subcontractor that exceeds \$25,000 as a "covered transaction" under the Services to be provided is not presently debarred or otherwise disqualified from participating in the federally assisted services. The Contractor agrees to accomplish this verification by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certification of Offerer /Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

16. Minority/Women's Business Enterprises. Contractor must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, in accordance with 2 CFR 200.321. Prior to contract award, the contractor shall document efforts to utilize M/WBE firms including what firms were solicited as suppliers and/or subcontractors as applicable and submit this information with their bid submittal. If subcontracts are to be let, prime contractor will require compliance by all sub-contractors. Information regarding certified M/WBE firms can be obtained from (the following list is not exhaustive):

- Florida Department of Management Services (Office of Supplier Diversity);
- Florida Department of Transportation;
- Minority Business Development Center in most large cities; and
- Local Government M/DBE programs in many large counties and cities.

17. Compliance with Laws. Contractor shall secure any and all permits, licenses and approvals that may be required in order to perform the Services, shall exercise full and complete authority over Contractor's personnel, shall comply with all workers' compensation, employer's liability and all other federal, state, county, and municipal laws, ordinances, rules and regulations required of an employer performing services such as the Services, and shall make all reports and remit all withholdings or other deductions from the compensation paid to Contractor's personnel as may be required by any federal, state, county, or municipal law, ordinance, rule, or regulation.

18. Conflict of Interest. The Contractor covenants that it presently has no interest and shall not acquire any interest, directly or indirectly which could conflict in any manner or degree with the performance of the Services. The Contractor further covenants that in the performance of this Agreement, no person having any such interest shall knowingly be employed by the Contractor. The Contractor guarantees that he/she has not offered or given to any member of, delegate to the Congress of the United States, any or part of this contract or to any benefit arising therefrom.

19. Independent Contractor. Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor or any of Contractor's employees look to the County as his/her employer, or as partner, agent or principal. Neither Contractor, nor any of Contractor's employees, shall be entitled to any benefits accorded to the County's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance as well as licenses and permits usual and necessary for conducting the services to be provided under this Agreement.

20. Third Party Beneficiaries. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

21. Indemnification and Waiver of Liability. The Contractor agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the County, its agents, representatives, officers, directors, officials and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees, court costs and costs of appellate proceedings) relating to, arising out of or resulting from the Contractor's negligent acts, errors, mistakes or omissions relating to professional Services performed under this Agreement. The Contractor's duty to defend, hold harmless and indemnify the County its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury; sickness; disease; death; or injury to impairment, or destruction of

tangible property including loss of use resulting therefrom, caused by any negligent acts, errors, mistakes or omissions related to Services in the performance of this Agreement including any person for whose acts, errors, mistakes or omissions the Contractor may be legally liable. The parties agree that TEN DOLLARS (\$10.00) represents specific consideration to the Contractor for the indemnification set forth herein.

The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of the County to enforce any of the provisions hereof shall not be construed to be a waiver of the right of the County thereafter to enforce such provisions.

22. Taxes and Assessments. Contractor agrees to pay all sales, use, or other taxes, assessments and other similar charges when due now or in the future, required by any local, state or federal law, including but not limited to such taxes and assessments as may from time to time be imposed by the County in accordance with this Agreement. Contractor further agrees that it shall protect, reimburse and indemnify County from and assume all liability for its tax and assessment obligations under the terms of the Agreement.

The County is exempt from payment of Florida state sales and use taxes. The Contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the County, nor is the Contractor authorized to use the County's tax exemption number in securing such materials.

The Contractor shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this Agreement.

23. Prohibition Against Contracting with Scrutinized Companies. Pursuant to Florida Statutes Section 215.4725, contracting with any entity that is listed on the Scrutinized Companies that Boycott Israel List or that is engaged in the boycott of Israel is prohibited. Contractors must certify that the company is not participating in a boycott of Israel. Any contract for goods or services of One Million Dollars (\$1,000,000) or more shall be terminated at the County's option if it is discovered that the entity submitted false documents of certification, is listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria after July 1, 2018.

Any contract entered into or renewed after July 1, 2018 shall be terminated at the County's option if the company is listed on the Scrutinized Companies that Boycott Israel List or engaged in the boycott of Israel. Contractors must submit the certification that is attached to this agreement as Attachment "D". Submitting a false certification shall be deemed a material breach of contract. The County shall provide notice, in writing, to the Contractor of the County's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination was in error. If the Contractor does not demonstrate that the County's determination of false certification was made in error, then the County shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute Section 215.4725.

24. Special Conditions – Additional Federal Requirements. As some or all of the Services to be provided under this Agreement may be funded with federal funds. Contractor agrees to adhere to the required additional federal requirements set forth in Attachment “D” and incorporated herein by reference.

25. Grant or Agreement Requirements. Paragraph will be applied as applicable per Task Order assigned. The County is in receipt of a grant or agreement identified as (attached as Attachment “E” and incorporated herein by reference) with ___ which shall be funding some or all of the Services to be provided under this Agreement. Contractor agrees to adhere to all of the requirements of the Grant or Agreement.

26. Inconsistencies and Entire Agreement. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any attachment attached hereto, any document or events referred to herein, or any document incorporated into this Agreement, the term, statement, requirement, or provision contained in this Agreement shall prevail and be given superior effect and priority over any conflicting or inconsistent term, statement, requirement or provision contained in any other document or attachment, including but not limited to Attachments listed in Section 1.

27. Severability. If any term or condition of this Contract shall be deemed, by a court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms and conditions of this Contract shall remain in full force and effect. This Contract shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions hereof.

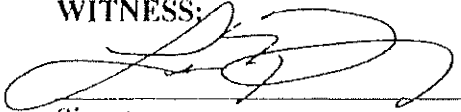
28. Entire Agreement. This Agreement contains the entire agreement of the parties, and may be amended, waived, changed, modified, extended or rescinded only by in writing signed by the party against whom any such amendment, waiver, change, modification, extension and/or rescission is sought.

29. Representation of Authority to Contractor/Signatory. The individual signing this Agreement on behalf of Contractor represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. The signatory represents and warrants to the County that the execution and delivery of this Agreement and the performance of the Services and obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the Contractor and enforceable in accordance with its terms.

30. Byrd Anti-Lobbying. Contractor who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the recipient.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the day and year first written above.

WITNESS:



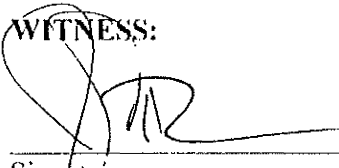
Signature

Lee Pierson

Print Name

BY: 
Sabina C. Mohammadi, President-CEO

WITNESS:

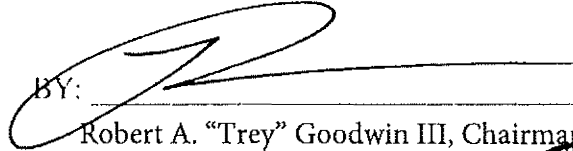


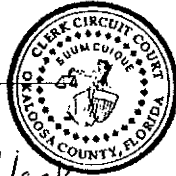
Signature

JD Peacock II, Clerk

Print Name

OKALOOSA COUNTY, FLORIDA

BY: 
Robert A. "Trey" Goodwin III, Chairman



RFQ AP 15-20

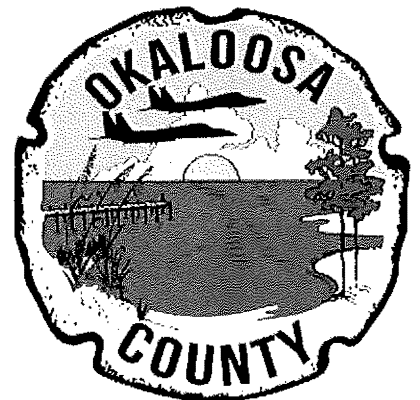
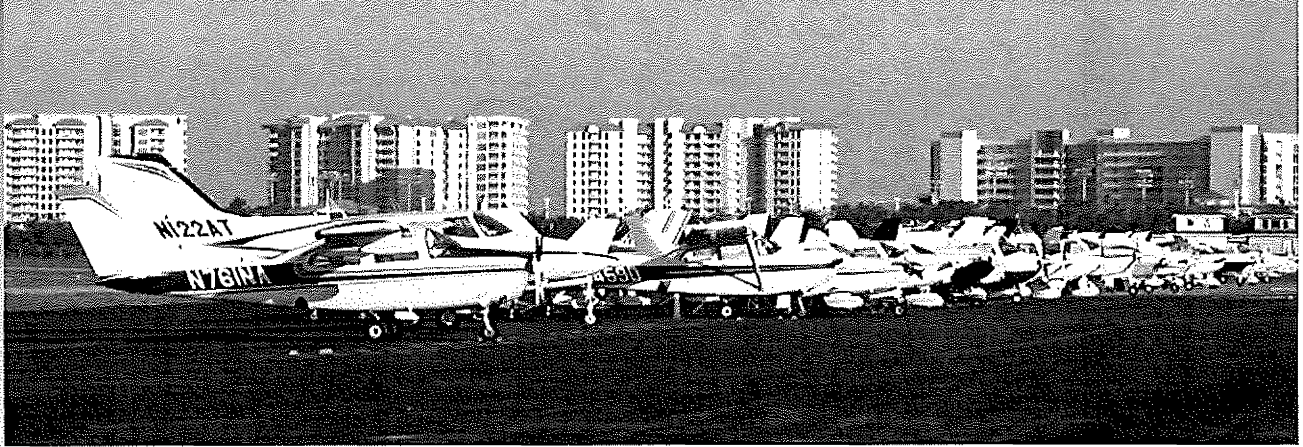
American Infrastructure Development, Inc.
ATTACHMENT A - Contractor's Bid



AMERICAN
INFRASTRUCTURE
DEVELOPMENT, INC.

STATEMENT OF QUALIFICATIONS RFQ NO. AP 15-20

GENERAL AVIATION ENGINEERING SERVICES - OKALOOSA COUNTY AIRPORTS





1. LETTER OF INTEREST

January 24, 2020

Okaloosa County Purchasing Department
 5479A Old Bethel Road
 Crestview, Florida 32536



**Subject: Statement of Qualifications for RFQ # AP 15-20
 General Aviation Engineering Services – Okaloosa County Airports**

Dear Selection Committee Members:

It is a pleasure to submit our response to your Request for Qualifications (RFQ) for General Aviation Engineering Services at Okaloosa County Airports. American Infrastructure Development, Inc. (AID) and our Team Members are immediately available and eager to assist you on this Contract. AID will serve this contract from our headquarters in Tampa supported by our branch offices in Lake City and Orlando.

Our designated Project Manager and point of contact with the County is Mohsen Mohammadi, Ph.D., P.E. with 30 years of aviation experience, including many years of experience working at Okaloosa County Airports. The AID Team is composed of five (5) aviation-focused firms. Our multi-disciplinary, comprehensive team of aviation experts has the required experience and capabilities necessary to provide the Planning and Engineering Services referenced in this RFQ. The AID Team includes the firms listed below followed by the services each will provide for this Contract:

- **AMERICAN INFRASTRUCTURE DEVELOPMENT, INC. (AID)** – Project Management, FAA and FDOT Grant Assistance and Compliance, Airfield Design, Drainage and Stormwater Permitting, Utility and Landside Design, Obstruction Mitigation, Airport Planning, Construction Engineering and Inspections, and Geotechnical Engineering
- **AECOM** – Airfield Electrical Engineering and Architectural Services
- **NOVA ENGINEERING** – Geotechnical Engineering Support
- **UNIVERSAL ENGINEERING SCIENCES, INC. (UES)** – Environmental and Geotechnical Engineering Support
- **GUSTIN, COTHERN & TUCKER, INC. (GCT)** - Surveying

We have successfully provided Continuing General Aviation Engineering Services for multiple clients in Florida, including Venice Municipal Airport, Albert Whitted Airport, Brooksville-Tampa Bay Regional Airport, Zephyrhills Airport, St. Pete-Clearwater Airport, Sebastian Municipal Airport, Martin County Airport, and Citrus County Airports (Crystal River and Inverness), as further described in this proposal.

AID’s Mission Statement is to provide Quality, Service and Integrity on every project – regardless of its size. The AID Team is making the commitment to be responsive, available, focused on your needs and to produce successful projects within budget and on schedule. This has been AID’s key to successful projects, repeat work, and multiple re-selections at several Airports.

We would greatly appreciate the opportunity to be selected for this Contract and to begin an excellent working relationship with Okaloosa County. If you have any questions or require additional information regarding this Statement of Qualifications, please contact either Mohsen at (813) 244-6609 or me at (813) 374-2200.

Sincerely,
 American Infrastructure Development, Inc.

Sabina C. Mohammadi
 Sabina C. Mohammadi
 President – CEO





2. BUSINESS CREDENTIALS



American Infrastructure Development, Inc. (AID) is a Florida Corporation, established in 2009, to provide airports with comprehensive engineering and planning services. Adhering to our Mission Statement has enabled AID to successfully complete projects at the full satisfaction of our clients. AID has provided General Engineering Consulting services for multiple clients. Our excellent performance has resulted in multiple re-selections as the GEC at airports such as Venice Municipal Airport (selected twice), Albert Whitted Airport (selected three times), and Henry E. Rohlsen International Airport (selected twice).

AID has eight (8) office locations and a fully certified Geotechnical lab. Our Florida office locations are in Tampa (Corporate), Orlando, Clearwater, Venice, West Palm Beach and Lake City (office and Geotechnical lab). AID also has offices in St. Croix (USVI) and Washington, D.C. Since 2009, AID has provided airside and landside design services and airport planning at over 35 airports in Florida. We have had tremendous opportunities working on airport projects varying in size and ranging from \$25,000 to \$82,000,000 in construction costs.

AID has eight (8) office locations and a fully certified Geotechnical lab. Our Florida office locations are in Tampa (Corporate), Orlando, Clearwater, Venice, West Palm Beach and Lake City (office and Geotechnical lab). AID also has offices in St. Croix (USVI) and Washington, D.C. Since 2009, AID has provided airside and landside design services and airport planning at over 35 airports in Florida. We have had tremendous opportunities working on airport projects varying in size and ranging from \$25,000 to \$82,000,000 in construction costs.

Over the past 10 years, AID has proven its capability to provide excellent quality services under very aggressive time schedules. In addition to our experience at General Aviation Airports, we have worked at air carrier airports such as Orlando International, Tampa International, St. Pete-Clearwater International, Palm Beach International, Jacksonville International, Minneapolis-St. Paul International, Dulles International, San Francisco International, Henry E. Rohlsen, and Mineta San José International Airport. We also worked at military airports, such as MacDill Air Force Base, where we rehabilitated Runway 4-22 and aircraft parking aprons.

The exceptional level of service our clients have received on these projects is independent of the size of the project. Our commitment to Quality and Service is best described by our clients, such as by Mr. Damian Cartwright, P.E. with the Virgin Islands Port Authority:

"...Having a knowledgeable and responsive Consultant like AID as a part of your Team simply makes everything that much easier..."

Our Project Team has the necessary staffing, ability, willingness and availability to expedite any assignment, as needed. We can meet any deadlines given to us by the County, Airport Staff, FAA, FDOT or other agencies involved in a project. The Team's key personnel have proven track records of high standards for excellence and performance.

As the Lead Firm, AID will provide Project Management, Construction Management, Quality Control and Assurance, FDOT/FAA Grant support, Grant compliance assistance, Airport Planning, Airspace Analysis, Airport Design and Engineering and full-time inspection. Our Project Manager, Mohsen Mohammadi, Ph.D., P.E., will lead all the effort on any project you may assign to AID.

AID is certified as a Disadvantaged Business Enterprise (DBE) under the Florida Unified Certification Program.





3. REGISTRATION

State of Florida Department of State

I certify from the records of this office that AMERICAN INFRASTRUCTURE DEVELOPMENT, INC. is a corporation organized under the laws of the State of Florida, filed on February 16, 2009.

The document number of this corporation is P09000015113.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on March 15, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
 Great Seal of the State of Florida
 at Tallahassee, the Capital, this
 the Fifteenth day of March, 2019*

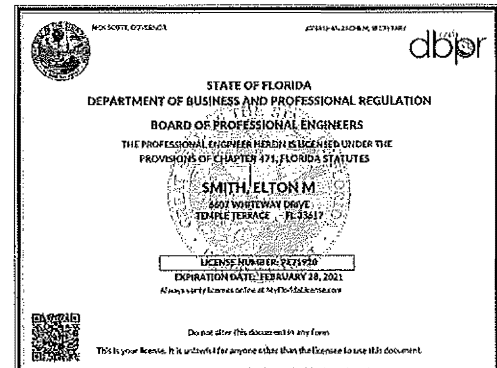
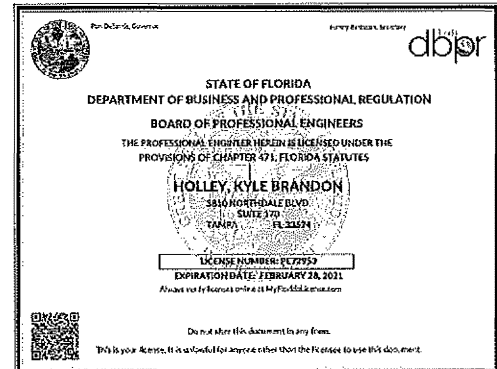
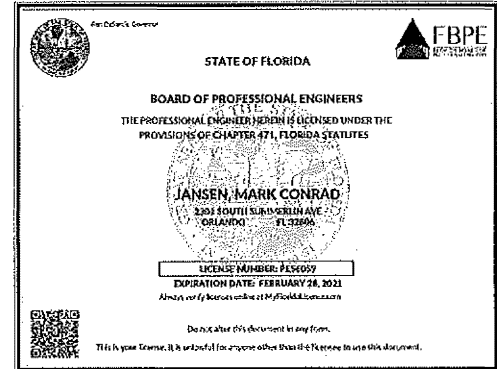
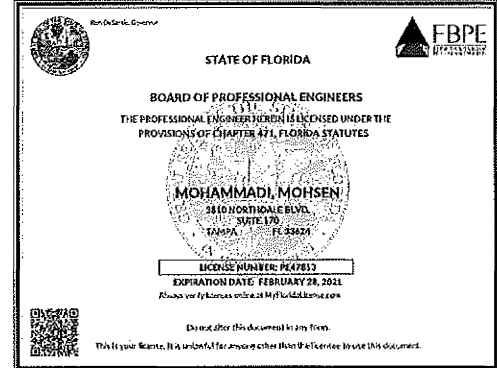


Ronald DeSantis
 Secretary of State

Tracking Number: 305077907CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filing/CertificateStatus/CertificateAuthentication>





4. SPECIFIC ACCOMPLISHMENTS

The following is a list of the most relevant projects representative of the type of work proposed in the Okaloosa County Request for Qualifications. The projects completed at these airports during the last 5 years are identical to the anticipated projects at Okaloosa County Airports.

GENERAL CONSULTING AND PLANNING SERVICES Venice Municipal Airport – Venice, Florida

AID has worked with the City of Venice at the Venice Municipal Airport since 2010. The City completed a Master Plan Update and Airport Layout Plan Update in 2011. AID was selected by the City of Venice in 2010 as the General Engineering Consultant to the Airport to help implement the Master Plan that was in its final stages of approval by the City, the FAA and the FDOT.

AID worked with the Airport Staff to help verify the airfield pavement conditions and prioritize the proposed improvements at the Airport based on the FAA and the FDOT funding availability and the condition of the pavements. AID assisted the Airport in verifying the cost estimates established in the Master Plan to help with updating the JACIP and prepared FAA Pre-Applications and Grant Applications to maximize the use of available FAA Discretionary Funding for these projects.



AID was re-selected as the General Engineering Consultant for the Airport in 2017.

SERVICES PROVIDED:

- Runways and Taxiways Pavement Evaluations
- Runway 4-22 (5-23) Reconstruction, Runway Safety Area and Object Free Area Improvements, Taxiway E Realignment, and Removal of Effluent Ponds east of Runway 4-22
- Taxiways A and C Reconstruction
- Runway 13-31 Rehabilitation, Taxiway D Reconstruction, Runway 13-31 and Taxiway D Extension, Installation of an Engineered Materials Arresting System (EMAS) at Runway 31 End
- Apron Reconstruction
- Shade Hangar Rehabilitation
- T-Hangar Design and Taxi lane Construction
- Airport Planning
- Airport Floodplain Study and Stormwater Master Plan Update and Conceptual Permit
- Apron Expansion (at Suncoast Air Center)
- DBE Program Update
- Cost Estimating
- Public Involvement/Community Involvement

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Mark Jansen, P.E., LEED BD+C
- Timeka Carter
- Elton Smith P.E.
- Almida Martinez

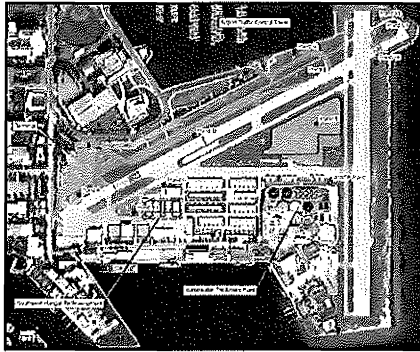
GENERAL CONSULTING CONTRACT Albert Whitted Airport – St. Petersburg, Florida

AID serves as the General Engineering Consultant (GEC) for the City of St. Petersburg at Albert Whitted Airport. AID was selected as the GEC in 2012 and was re-selected in 2016 for another 4-year term. As part of the GEC contract, AID has been involved with numerous projects at the Airport. The projects are designed to accommodate the City’s Sustainable Green Initiative, Downtown Waterfront Master Plan, City’s Stormwater Regulations, and Land Development Regulations.





Statement of Qualifications—RFQ No. AP 15-20
GENERAL AVIATION ENGINEERING SERVICES
 Okaloosa County Airports



SERVICES PROVIDED:

- Runway 7-25 and Connector Taxiway Rehabilitation
- Taxiway C Rehabilitation
- Maintenance Hangar Design
- T-Hangar and Taxilanes Design
- Tie-Down Aprons
- Landside Roadways and Parking
- Stormwater Master Plan Update
- Runway 7-25 Extension Feasibility Study

- DBE Program Update
- Wildlife Management Plan

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Mark Jansen, P.E.
- Elton Smith, P.E.
- Timeka Carter

GENERAL ENGINEERING CONSULTANT

St. Pete-Clearwater International Airport – Clearwater, Florida

SERVICES PROVIDED:

- Taxiway Rehabilitation Phase 1 & 2
- RPR and Construction Management for Apron Hardstand Extension
- Project Management
- Design (Engineer of Record)
- Stormwater Design and Permitting
- Construction Administration and Grant Services
- Quality Control and Assurance Reviews

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Kyle Holley, P.E.
- Mark Jansen, P.E.
- Elton Smith, P.E.
- Michael Cummings



GENERAL CONSULTING CONTRACT

Henry E. Rohlsen Airport – St. Croix, U.S. Virgin Islands



SERVICES PROVIDED:

- Runway 10-28 Rehabilitation
- Taxiway A Rehabilitation
- Commercial, General, Military, and Cargo Apron Rehabilitation
- Stormwater Improvements
- Wildlife Deterrent Perimeter Fencing
- Landside Roadways and Parking
- Aircraft Rescue and Fire Fighting Facility
- Terminal Area Planning
- Pavement Management Plan Update

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Kyle Holley
- Mark Jansen, P.E.
- Timeka Carter
- Almida Martinez

GENERAL ENGINEERING SERVICES

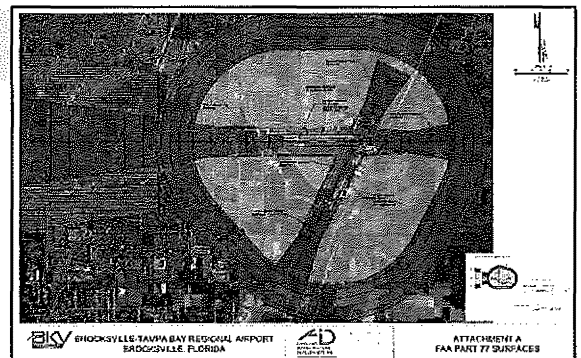
Brooksville-Tampa Bay Regional Airport – Brooksville, Florida

SERVICES PROVIDED:

- Taxiway A Rehabilitation
- Taxiway B Reconstruction
- Construction Administration
- FAA and FDOT Grant Assistance
- Runway 9 MALSR Upgrade
- Airport Zoning Ordinance Update
- Local Government Coordination

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Elton Smith, P.E.
- Timeka Carter
- Kyle Holley, P.E.
- Almida Martinez





REPAIR (SUSTAIN) FAILED APRON AND TAXIWAY PAVEMENTS

MacDill Air Force Base – Tampa, Florida

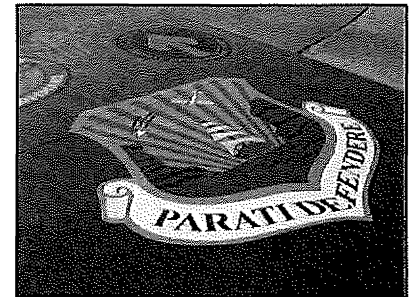
AID was the Engineer of Record for the rehabilitation of MacDill AFB's south apron facilities totaling approximately 1,000,000 SF of asphalt pavement and infrastructure. Rehabilitation included the mill and overlay of the South Apron, relocation of the secure red line in security sensitive locations, reconstruction of a PCC POV (personal operator's vehicle) apron, rehabilitation of the existing Machine Shop Ct. access road and the rehabilitation and remarking of Taxilane A. AID was responsible for developing the design approach for the project including, but not limited to, detailed field inspections, assessing the current condition of the apron and determining the best approach for executing the prescribed repair techniques in this highly secure and active portion of the airfield.

PROJECT RELEVANCE:

- Military UFC and USGS Standards
- Design-Build Contract
- Asphalt Pavement Design
- PCC Pavement Design
- Airfield Marking
- Construction Administration

KEY PERSONNEL:

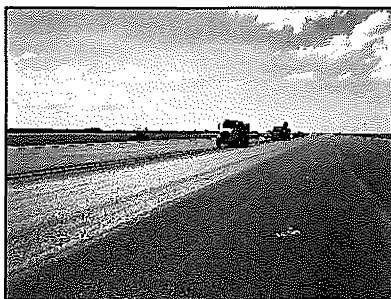
- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Kyle Holley, P.E.
- Elton Smith, P.E.



REPAIR (SUSTAIN) FAILING RUNWAY (4-22) PAVEMENTS

MacDill Air Force Base – Tampa, Florida

AID was the Engineer of Record for the rehabilitation of MacDill AFB's 150-foot wide x 11,421-foot long Runway 4-22. Rehabilitation was designed as a high definition mill and overlay using design models developed by AID. These design models were input into the milling and paving equipment's Trimble GPS guidance software. High definition milling allowed for grade and profile correction of the existing runway surface without disturbing the underlying lime rock base material. Since Runway 4-22 is MacDill AFB's only runway, great attention to detail in the design and construction schedule had to be maintained in order to construct the project as quickly and efficiently as possible.



AID also provided construction administration services, which included review of submittals, responses to RFI's, site visits, and project closeout.

PROJECT RELEVANCE:

- Runway Geometric
- High Definition Survey
- Asphalt Pavement Design
- Construction Administration

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mohsen Mohammadi, Ph.D., P.E.
- Kyle Holley, P.E.
- Elton Smith, P.E.

GENERAL ENGINEERING CONSULTANT

Daytona Beach International Airport – County of Volusia, Florida

SERVICES PROVIDED:

- Cell Phone Parking Lot Design
- Research Hangar Design (Embry Riddle Aeronautical University)
- County Permitting
- Bid and Award Assistance
- Cost Estimating
- Quality Control and Assurance Reviews
- Geotechnical Services

KEY PERSONNEL:

- Sabina C. Mohammadi
- Mark Jansen, P.E.
- Mohsen Mohammadi, Ph.D., P.E.
- Timeka Carter





5. AREA OF EXPERTISE

Our Engineers, Planners, and Designers have provided a variety of services to our clients during the past 10 years. Areas of expertise include, but are not limited to:



1. Civil Engineering/Site Design
2. Airport and Land Use Planning
3. Geotechnical Engineering
4. FAA and FDOT Grant Assistance and Local Agency Coordination
5. Stormwater Modeling and Permitting
6. Construction Management/Resident Project Representative

The list below is a sample of the projects which represent this expertise.

AIRPORT	PROJECT	1	2	3	4	5	6
BKV	Zoning Ordinance Update		X				
BKV	Taxiway A Rehabilitation	X					
BKV	Taxiway B Reconstruction	X			X		X
BKV	Fuel Farm Design	X				X	
BKV	Maintenance Hangar, Apron, & Parking Lot Development	X				X	
VNC	Runway 13-31 Improvements (EMAS)	X	X			X	X
VNC	Extend Taxiway D	X	X	X	X	X	X
VNC	Runway 4-22 Rehabilitation & Taxiway E Relocation	X	X		X	X	X
VNC	Update to Airport Master Drainage Plan				X	X	
VNC	Apron Rehabilitation	X			X		X
VNC	Taxiways A and C Rehabilitation	X			X		X
VNC	General Engineering and Planning Services		X		X		
VNC	T-Hangar Rehabilitation	X				X	X
VNC	Floodplain Study				X	X	
STX	Apron Rehabilitation	X			X		X
STX	New Airport Rescue and Fire Fighting Facility (ARFF)	X			X	X	X
STX	Runway 10-28 Rehabilitation	X	X		X	X	X
PIE	Apron Hardstands						X
PIE	Overflow Parking Lot	X	X			X	
PIE	Taxiway Rehabilitation Phase 1	X	X			X	X
PIE	Taxiway Rehabilitation Phase 2	X	X		X	X	X
PIE	Terminal Loop Road and Parking		X				
PIE	Terminal Improvement – Phase 3						X
PIE	Ticketing A Baggage Handling System						X
SPG	Southwest Hangar Redevelopment	X			X		X
SPG	Runway 7-25 and South Connector Taxiways Rehabilitation	X	X		X		X
SPG	Stormwater Master Plan					X	
SPG	Taxiway C Rehabilitation	X			X		X
MAFB	Repair (Sustain) Failed Apron and Taxiway Pavements	X					X
MAFB	Repair (Sustain) Failing Runway 4-22 Pavements	X					X
CGC	Taxiway B, Apron, and Taxilanes Rehabilitation	X		X	X		X
CGC	Airport Master Plan Update		X	X			
ZPH	Stormwater Master Plan				X	X	
ZPH	Runway 01-19 Extension	X			X		X
PCM	Runway 10-28 and Other Pavement Rehabilitation	X			X	X	



Statement of Qualifications—RFQ No. AP 15-20
GENERAL AVIATION ENGINEERING SERVICES
 Okaloosa County Airports



AECOM is noted worldwide for leadership in airport development and expansion. Their track record includes general consulting/on-call services at more than 30 Florida airports, including both air carrier and general aviation facilities. In fact, AECOM has worked at all of Florida's public airports through their contracts with Florida DOT's Central Aviation Office for the Statewide Airport Pavement Management System and the Florida Aviation System Plan. This is in addition to various assignments performed directly for airlines and the FAA. From this experience, AECOM has amassed broad knowledge of situations and solutions that few firms can claim.

In recent years, AECOM's Tampa office has completed planning, programming, design and/or construction management of a host of architectural projects ranging in size from 1,000 SF to over 760,000 SF. Projects have involved construction of new buildings as well as renovation/expansion of existing ones. Their in-house capabilities include needs assessment, architectural programming, concept/schematic/final design, interior design, and engineering (structural, foundations, mechanical, electrical, fire protection, security, civil) as well as site planning, roads, parking lots, and supporting utilities systems. Clients have included airport authorities, other airport sponsors, federal and state agencies, municipalities, county governments, and private-sector concerns.



Universal Engineering Sciences, Inc., has a long history of providing quality service in all phases of geotechnical engineering. We are Department of Transportation (Florida DOT, and Georgia DOT) pre-qualified to conduct geotechnical and materials testing work related to highway design and construction. Additionally, our engineers have served private developers, industrial complexes, government agencies, and other professionals. They have worked

on projects ranging from high-rise buildings, industrial developments, and commercial facilities, to solid and hazardous waste landfills and stormwater management systems.

UES' offices maintain in-house drilling departments and full-service, certified geotechnical laboratories. With this type of in-house support, UES provides its clients with a multitude of capabilities ranging from preliminary investigations through final design. Using the results of field and laboratory testing of soils and groundwater, our geotechnical engineers can analyze existing site conditions to provide our clients with safe, viable, cost-effective construction solutions.

UES performed geotechnical evaluations for the New Tepper Aviation Hangar Site located at the Bob Sikes Airport in Crestview, Florida in February 2017.



Headquartered near Atlanta, Georgia, NOVA is an employee-owned engineering consulting firm with over \$30 million in annual revenue. NOVA's staff and resources are more than sufficient to service major projects, yet strategically located to give personal attention to each project undertaken. With more than 350 personnel in 14 offices in 4 states, primarily in the southeast, our geographic coverage enables our personnel to have a working knowledge of local soil and geologic conditions, and established relationships with local regulatory agencies. We have performed or are currently providing engineering, environmental, and/or testing services in many states across the country.

Additionally, NOVA's local Pensacola office has extensive experience providing engineering services for Okaloosa County Airports. We have provided Geotechnical and Construction Materials Testing/Inspections for the following projects:

- VPS Parking Lot Rehabilitation
- VPS VIP Parking Lot
- VPS Apron High Mast Lighting
- VPS Taxiways D1 & D2
- VPS Fuel Farm Expansion
- DTS Air Traffic Control Tower
- DTS Sound Barrier Wall
- BSA Asphalt Apron Rehabilitation
- DTS Taxiway A
- BSA High Mast Light Rehabilitation – Bob Sikes



Gustin, Cothorn & Tucker Inc., (GCT) is one of the largest full service civil engineering and surveying firms of its kind in Northwest Florida, specializing in the services such as hydrographic surveying using multi-beam and other state of the art equipment, Photogrammetric control, construction stake-out with conventional total stations, Real-time Kinematic (RTK) GPS, and robotic total stations. These services also include all types of boundary surveys and civil engineering, both residential and commercial. Integrity, experience and innovation have earned GCT the respect of clients, community, and contemporaries. Eighty years of service make surveying a tradition at GCT.

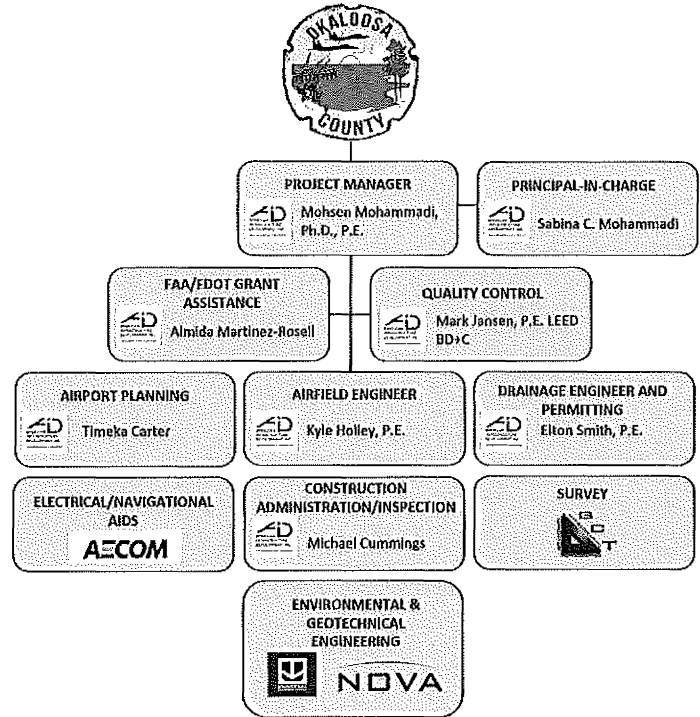




6. PROJECT MANAGEMENT ORGANIZATION

AID and subconsultants, AECOM, NOVA Engineering, UES, and GCT, are committed to providing all the resources necessary to meet the requirements of every aspect of this project from the technical standpoint as well as the availability of our Team’s personnel. Our Team is structured to be scalable based on the schedule and deadlines during the design and construction of this project. Key Team Members are immediately available to start work on this project.

Our Project Manager, Mohsen, will be the point of contact with the County and will provide immediate response as necessary. If requested by the County, AID will establish a local office, specifically during construction, for immediate response. We have shown our clients in Florida and throughout the U.S. that we provide responsive service regardless of proximity.



Mohsen Mohammadi, Ph.D., P.E. | Project Manager

Education: B.S in Civil Engineering; M.S. Civil/Structural Engineering; Ph.D. in Civil/Structural Engineering | Experience: Total: 30, AID: 10 | Professional Engineering License: Florida 47813



Mohsen, Principal and Project Manager with AID, has over 30 years of diverse experience in the transportation industry. During this time, he has worked at over 60 Airports throughout the United States providing aviation-related services, including Program Management, Airport Design (rehabilitation, reconstruction or new construction of Runways, Taxiways, and Aprons), Project Management, Navigational Aids Design and Relocation, Construction Management, Roadways and Drainage Design, as well as Bridges and other Structural Design.

Mohsen has provided General Airport Engineering Consulting Services for numerous agencies in Florida, including, but not limited to, Okaloosa County Airports (three airports), Venice Municipal Airport, Albert Whitted Airport, Brooksville-Tampa Bay Regional Airport, Zephyrhills Municipal Airport, Crystal River Airport, Inverness Airport, Key West International Airport, Palm Beach County Department of Airports (four airports), St. Pete-Clearwater International Airport, Sarasota Bradenton International Airport, Daytona Beach International Airport, Tallahassee Regional Airport, and Jacksonville Aviation Authority (four airports). Mohsen has an excellent long-term relationship with FDOT and FAA Orlando Airports District Office coordinating on grants, designs, modifications to standards, navigational aids, construction administration, and project closeouts. Mohsen is a Private Pilot.

- General Engineering and Architectural Consulting - Venice Municipal Airport, Venice, Florida: Project Manager
- General Engineering and Architectural Consulting - Albert Whitted Airport, St. Petersburg, Florida: Project Manager
- General Engineering Services - Brooksville-Tampa Bay Regional Airport, Brooksville, Florida: Project Manager
- General Engineering Services – Zephyrhills Airport, Zephyrhills, Florida: Project Manager





- General Engineering Services - St. Pete-Clearwater International Airport, Clearwater, Florida: Project Manager; Engineer of Record
- General Engineering Services – Daytona Beach International Airport, Florida: Project Principal
- General Engineering Services – Henry E. Rohlsen International Airport, St. Croix, USVI: Project Manager

Sabina C. Mohammadi | Principal-In-Charge

Education: Master’s in Business Management | Experience: Total: 30, AID: 10



Sabina is the President-CEO of American Infrastructure Development, Inc. (AID). She is the Principal-In-Charge of many of the Company’s projects. She has 30 years of management experience and has worked at over 60 airports in the United States, Puerto Rico, and the Virgin Islands. Her experience includes managing projects, programs, personnel, as well as implementing Quality Control/Assurance processes while working with the Department of Transportation and the Federal Aviation Administration. Since founding AID in 2009, Sabina has been Principal-In-Charge on many similar projects. Sabina is a Private Pilot.

- General Engineering and Architectural Consulting - Venice Municipal Airport, Venice, Florida: Principal
- General Engineering and Architectural Consulting - Albert Whitted Airport, St. Petersburg, Florida: Principal
- General Engineering Services - Brooksville-Tampa Bay Regional Airport, Brooksville, Florida: Principal
- General Engineering Services – Zephyrhills Airport, Zephyrhills, Florida: Principal
- General Engineering Services - St. Pete-Clearwater International Airport, Clearwater, Florida: Principal
- General Engineering Services – Daytona Beach International Airport, Florida: Quality Assurance
- General Engineering Services – Henry E. Rohlsen International Airport, St. Croix, USVI: Principal

Mark Jansen, P.E., LEED BD+C | Quality Control

Education: B.S. in Civil and Environmental Engineering; M.S. in Civil Engineering | Experience: Total: 23, AID: 7 | Professional Engineering License: FL/P.E. 56065, LEED® Accredited Professional/10411328



Mark Jansen, P.E. has over 23 years of experience managing projects from concept and permitting to construction administration. He has provided General Airport Engineering Consulting Services for numerous agencies in Florida, including, but not limited to Palm Beach County Department of Airports (four airports), Venice Municipal Airport, Martin County Airport, Kissimmee Gateway Airport, Daytona Beach International Airport, Jacksonville Aviation Authority (four airports), and Sebastian Municipal Airport. Mark has an excellent long-term relationship with FDOT and FAA Orlando Airports District Office coordinating on grants, designs, modifications to standards, navigational aids, construction administration, and project closeouts.

- General Consultant - Daytona Beach International Airport, Daytona Beach, Florida: Project Manager
- On-Call Consulting Services - Sebastian Municipal Airport, Sebastian, Florida: Project Manager
- General Consultant - Martin County Airport, Stuart, Florida: Project Manager
- General Civil Engineering Consultant - Greater Orlando Aviation Authority, Orlando, Florida: Project Manager

Kyle Holley, P.E. | Airfield Engineer

Education: B.S. in Civil Engineering | Experience: Total: 15, AID: 6 | Professional Engineering License: Florida 72653



Kyle has served on a wide variety of projects on airports ranging in size from small GA facilities to large international hubs and military installations. He is well versed in the current FAA, ICAO, and Military UFC guidelines with skills encompassing Pavement Design, Geometric Layout of Facilities, Utility Design, Project Management, and Construction Administration. Kyle’s most recent experience has been at St. Pete-Clearwater International, Tampa International, Venice Municipal Airport, Albert Whitted Airport, and Henry E. Rohlsen International Airport in St. Croix, USVI.

- Taxiway Rehabilitation, Phases 1 & 2 - St. Pete-Clearwater International Airport, Clearwater, Florida: Lead Airfield Design Engineer
- Runway 4-22 And Other Pavements Rehabilitation - Peter O. Knight, Tampa, Florida: Engineer of Record





Statement of Qualifications—RFQ No. AP 15-20

GENERAL AVIATION ENGINEERING SERVICES

Okaloosa County Airports

- ➔ Commercial Apron Rehabilitation - Key West International Airport, Key West, Florida: Engineer of Record
- ➔ FBO Complex, Site Development (Utilities, Drainage, And Parking), And Taxiway Connectors - Mineta San José International Airport, San José, California: Design Engineer
- ➔ General Engineering and Architectural Consulting - Henry E. Rohlsen International Airport, St. Croix, US Virgin Islands: Project Engineer; Construction Manager; Project Manager

Elton Smith, P.E. | Drainage Engineer/Permitting



Education: B.S. in Mechanical Engineering | Experience: Total: 10, AID: 5 | Professional Engineering License: Florida 71920

Elton's expertise is characterized by his knowledge of a variety of engineering disciplines and his ability to provide solutions to complex challenges. Elton performed a variety of site civil tasks, including channel and pond design, roadway drainage design, and the preparation of stormwater management plans for subdivisions and large mining operations. Elton has also been involved in the design of utilities and drainage on many projects with AID. Elton's proficiency is with hydrologic and hydraulic modeling of projects, such as site-wide water balance models and large-scale watershed modelling.

- ➔ General Engineering and Architectural Consulting - Venice Municipal Airport, Venice, Florida: Engineer of Record; Stormwater Designer
- ➔ General Consultant - Martin County Airport, Stuart, Florida: Drainage Engineer
- ➔ On-Call Consulting Services - Sebastian Municipal Airport, Sebastian, Florida: Drainage Engineer
- ➔ Stormwater Master Plan - Zephyrhills Municipal Airport - Zephyrhills, Florida: Stormwater Engineer

Timeka Carter | Airport Planner



Education: B.S. in Aviation Management | Experience: Total: 14, AID: 3

Timeka is an Airport Planning Consultant with AID, possessing General Aviation airport experience including master planning, noise analysis, environmental planning, and land use planning. Timeka has been involved in several projects with dynamic public outreach components which were key to project success. Timeka is also an expert in noise modeling to determine airport noise impacts. She has experience with both the Integrated Noise Model and the Aviation Environmental Design Tool. Timeka is proficient in ArcGIS and has prepared various graphics for a variety of airport projects including airport master plans, noise compatibility plans, part 150 studies, and obstruction mitigation projects.

- ➔ Hangar Redevelopment/Re-Configuration - Albert Whitted Airport, St. Petersburg, Florida: Planner; Airspace Analysis
- ➔ Airspace Analyses for Various Projects - Venice Municipal Airport, Venice, Florida: Planner
- ➔ Airport Master Plan Update - The Florida Keys Marathon International Airport - Marathon, Florida: Planner
- ➔ FAR Part 150 Noise Study - Ft. Lauderdale/Hollywood International Airport, Ft. Lauderdale, Florida: Planner

Michael Cummings, E.I. | Construction Management/RPR



Education: B.S. in Civil Engineering | Experience: Total: 19, AID: 5

Michael has over 19 years of diverse experience in GA and commercial service aviation projects in the United States and abroad. He is experienced in civil engineering FAA based design, construction management and claims mitigation of airside and landside facilities. He has successfully managed complex airfield and landside construction including airfield terminal and security checkpoint expansions, underground utilities, concrete and asphalt pavement systems, site grading, relocation of NAVAIDS, airfield marking, loading bridge installation and GSE parking analysis. He is an effective communicator focused on client service and dedicated to delivering on time and successful airport projects. Michael is also a native English speaker with Spanish as his second language. He enjoys aerial photography and mapping in his free time and is an avid quadcopter pilot.

- ➔ Runway 4-22 Reconstruction - Peter O. Knight Airport, Tampa, Florida: Resident Project Representative
- ➔ Phase IV Terminal Improvements Ticketing "A" In-Line Baggage Handling System - St. Pete-Clearwater International Airport, Clearwater, Florida: On-Site Resident Project Representative
- ➔ Phase III Gates 7-10 Terminal Addition Project - St. Pete-Clearwater International Airport, Clearwater, Florida: Construction Manager and On-Site Resident Project Representative





- ➔ Terminal Apron Hardstand Expansion, Phase II - St. Pete-Clearwater International Airport, Clearwater, Florida:
 Resident Project Representative and On-Site Project Manager.

Almida Martinez-Rosell | Grant Assistance



Experience: Total: 23, AID: 2

Almida has worked on a wide variety of projects at airports. Her professional experience includes 20 years in General Contracting (administration) and 2 years in Professional Services (exclusively on aviation projects). This knowledge and understanding of construction enable her to assist Project Managers to ensure success on projects and serve as a liaison between clients, contractors, and engineers. Her diverse experience includes assisting in documents control, preparation of subconsultant and prime agreements, assisting with local, federal, and state grant compliances, preparing front end bid documents, technical specifications, cost estimates, bid forms, FAA Contract Provisions, FDOT Contract Provisions and the Construction Safety and Phasing Plans (CSPP). Almida has experience with the Davis Bacon Act, Service Contract Act, and Buy American Requirements. She has completed training on the prevailing wage rates hosted by the Department of Labor to aid in grant compliance related to certified payrolls.

Susan Nute, AIA, LEED AP BD+C | Lead Architect



Education: M.S. in Aeronautics and Astronautics; Master of Architecture in Advanced Studies; B.S. of Architecture |
 Registration/Certification: Florida #AR11913; LEED® Accredited Professional

Susan is a hands-on manager/architect who is noted for closely monitoring each project and quickly resolving problems. In her 41 years of experience, projects have included study, planning and design for new and renovated airport terminal facilities, hangars, FBO facilities, and many types of support buildings and facilities

William Lawrence, P.E. | Geotechnical Engineer



Education: B.S. in Civil Engineering | Professional Engineering License: Florida, Alabama, Mississippi, Louisiana, Arkansas, Indiana, Texas

Mr. Lawrence is the Branch Manager and resident Senior Project Engineer for NOVA's Pensacola branch office and has over 20 years of experience in geotechnical engineering, subsurface exploration/drilling and construction materials testing services. He has performed geotechnical explorations for single- and multi-storied structures. Typical projects have included residential structures, commercial, heavy industrial and aerospace developments along with education and governmental facilities. Mr. Lawrence has served as project geotechnical engineer and project manager on a wide variety of geotechnical engineering and materials testing projects throughout the southeastern United States. He also has extensive background serving as a Threshold Special Inspector Representative on many projects along the Florida Panhandle.

Allen Tucker, P.S.M. | Surveyor



Education: B.S. in Resource Management and Planning | License: Florida Land Surveyor #4584

Mr. Tucker has been a licensed surveyor for 31 years with over 40 years of experience in the surveying and engineering profession. Mr. Tucker along with two (2) other partners founded the company in 1982 and is currently the president and majority owner of the company. For the past twenty years, Mr. Tucker has worked extensively throughout Alabama and Northwest Florida primarily as manager of large boundary surveys and large engineering projects. Mr. Tucker supervised the Airport Obstruction Surveys for a NOAA contract from 2013 through 2015. Other government survey work included construction layout of the Destin Airport runway and new control tower and construction staking at VPS for parking resurfacing. In 2001 Mr. Tucker became President of Gustin, Cothorn & Tucker, Inc. He now helps in the day to day business decision making along with his normal project management duties.



7. REFERENCES

REFERENCE NO. 1	VENICE MUNICIPAL AIRPORT – CITY OF VENICE, FLORIDA
Contact Person	Mark Cervasio, Airport Director
Address	150 Airport Avenue East
City, State, ZIP	Venice, Florida 34285
Telephone & E-mail	(941) 486-2711 mcervasio@ci.venice.fl.us
Date(s) of Service	2010 to Present
Type of Service	General Engineering Services – Design, bidding, and construction management services (including RPR) on multitude of civil construction projects including runways and taxiways rehabilitations, T-hangar construction, aircraft wash rack facilities, and Grant assistance.

REFERENCE NO. 2	ST. PETE-CLEARWATER INTERNATIONAL AIRPORT, CLEARWATER, FLORIDA
Contact Person	Thomas Jewsbury, Airport Director
Address	14700 Terminal Boulevard, Suite 221
City, State, ZIP	Clearwater, Florida 33762
Telephone & E-mail	(727) 453-7801 jewsbury@fly2pie.com
Date(s) of Service	2012 to Present
Type of Service	General Engineering Services – Airfield Design, Landside Parking and roadway design, Construction Management, Pavement Management Plan.

REFERENCE NO. 3	BROOKSVILLE – TAMPA BAY REGIONAL AIRPORT – HERNANDO COUNTY, FLORIDA
Contact Person	Kevin Daugherty, AAE, Airport Manager
Address	15800 Flight Path Drive
City, State, ZIP	Brooksville, Florida 34604
Telephone & E-mail	(352) 754-4061 kdaugherty@co.hernando.fl.us
Date(s) of Service	2010 to Present
Type of Service	General Engineering Services - Aviation and airport engineering consulting, including taxiway rehabilitation, fuel farm facility, approach lighting system replacement, construction administration, and Grant assistance.



8. ADDITIONAL INFORMATION & COMMENTS

INTERNAL PROCESS

American Infrastructure Development, Inc. (AID) is experienced with the design process and approach to the projects identified at Okaloosa County Airports. The approach AID utilizes on projects follows the FAA guidelines in addition to our in-house policies regarding quality control and quality assurance. Below is a summary of the different steps taken to successfully complete your projects on schedule and within budget.

Schematic Design (30%)

Following the Notice to Proceed, AID will conduct field investigations and review available drawings and reports and proceed with the 30% level design and plans production. Project Team Members will visit the site to field verify the survey information and become more familiar with airport operations. Specifically, AID will prepare a preliminary construction phasing and safety plan and 30% level drawings, update the construction cost estimate and schedule, and identify any required Modifications of Design Standards (MOS).

Design Development (60%)

During this phase, AID will continue with the design and preparation of the construction drawings and specifications and incorporate comments received on 30% documents. Specifically, the Design Team will finalize the pavement design, prepare the Construction Safety and Phasing Plan (CSPP), prepare 60% level drawings, prepare an outline of Technical Specifications, update and independently review the construction cost estimate and schedule, perform value engineering, and perform a constructability review.

Contract Documents (90%)

The Design Team will proceed with 90% construction documents, including finalizing the Construction Phasing Plan. At this stage, the construction cost estimate and construction schedule will be updated and finalized, and the Engineer's Report will be completed. The Project Manual, which will contain the latest FAA required contract provisions, FAA General Provisions, Technical Specifications, and the Geotechnical Report, will also be completed. In addition, 90% construction drawings will be prepared. During this phase, AID will assist the County in submitting the CSPP and the Airspace Analyses for temporary construction equipment and permanent facilities to the FAA via the OE/AAA web portal.

Contract Documents (100%)

Upon receipt of final comments from the County, FAA, and FDOT, AID will proceed with the preparation of the bidding documents. This effort includes incorporating final comments and finalizing the construction drawings, Project Manual, Engineer's Report, construction cost estimate, and construction schedule. Signed and sealed contract documents will be submitted to the County.

Bidding and Award Phase

This phase will include the effort necessary to advertise for and receive bids from contractors and to review the bids and make a recommendation of award to the County. The AID Design Team will provide the County with electronic and hard copies of the Bid Documents, prepare for and attend the Pre-Bid Meeting, assist the County on addressing bidders' questions and issuing addenda, review bids for responsiveness and accuracy, prepare the bid tabulation, make a recommendation of award and prepare conformed documents for construction.

Construction Administration

To maintain continuity from the design to the construction phase, AID's Project Manager, Mohsen, will manage and be involved with all the tasks associated with the Construction Administration Services. Mohsen will work with the Design Team to prepare the Construction Management Plan incorporating the Contractor's Quality Control Plan. AID will prepare a Quality Control Testing schedule and a submittal checklist to ensure that all the required testing is completed and all shop drawings and documents such as the Safety Plan Compliance Document (SPCD) are submitted in a timely manner to avoid delays in construction.

We will prepare for and attend the Pre-Construction Meeting to review the project scope, budget, and schedule. Mohsen will make periodic site visits to observe and familiarize himself with the progress and quality of the work. The Design Team will review all shop drawings and submittals and monitor the Buy American requirements and review all the Quality Assurance Test results performed by our subconsultant and request corrective action from the Contractor, as necessary.



We will also review monthly pay applications and supporting documentations, such as Certified Payrolls and DBE Participation Reports to ensure compliance with Grant Assurances. Once the final inspection is performed and punch list items are complete, AID will assist the County in obtaining all the construction closeout documents and prepare Record Drawings as the final steps in closing projects.

RPR Services

If requested by the County, AID will assign a seasoned Inspector to perform as the Resident Project Representative (RPR) during construction. Our RPR will provide daily inspection reports, oversee and coordinate quality assurance testing activities, review test results, attend daily and weekly coordination meetings, perform Davis Bacon Wage Interviews, and coordinate with the Design Team on the interpretation of the design documents.

QUALITY CONTROL

Quality Assurance

Sabina Mohammadi will be responsible for the Quality Assurance of all work prior to being submitted to Okaloosa County. Sabina will remain independent of the daily design efforts. She will also be responsible for reviews of all subconsultant contracts during the assignment.

Quality Control

Quality Control is the key aspect of our Firm’s Mission Statement. Quality Control is the responsibility of Mark Jansen, P.E. Mark will ensure that at every phase of any project, there are steps in place to perform independent reviews of the documents or drawings by individuals not directly involved with the project. The advantage of our Project Team is that AID staff has overlapping technical capabilities that will allow independent reviews to be performed by one member of the Team who is not involved with the day-to-day decision-making process on a project.

Project Manager Responsibility

The Project Manager, Mohsen Mohammadi, Ph.D., P.E., will report directly to the Principal-In-Charge. All other individual discipline leaders will report to Mohsen. All team members are responsible for following AID’s quality control procedures and delivering the best-in-class technical products and services to the County.

Prior to submitting work to the Project Manager, Mark will assure the work is technically correct and acceptable for the task. The Project Manager must then review all materials prior to submitting to the County. Mohsen will coordinate resource allocation, project-specific communication with the County, the Airport(s) and other stakeholders, and provide direct, hands-on oversight of technical work through each project element.

ABILITY TO MEET PROJECT SCHEDULE AND BUDGET REQUIREMENTS

Establishing a project schedule and budget and continually updating the cost estimate is critical to making the project successful and keeping grant dollars assigned. To control costs, AID monitors the project budget from the planning stage throughout the design and construction. The following examples show a sampling of our success with this process:

AIRPORT	PROJECT	FAA/ FDOT	DESIGN	CONST.	SCHEDULE	ORIGINAL TOTAL COSTS	FINAL TOTAL COSTS
VNC	Runway 13-31 RPZ Improvements	Both	2015	2016	Ahead	\$8,894,960	\$8,749,337
VNC	Taxiway A and C Construction	Both	2014	2015	On-Time	\$4,659,298	\$4,543,798
VNC	Runway 4-22, Taxiway E, & RSA/ROFA Improvements	Both	2012	2014	On-Time	\$8,513,951	\$8,382,179
STX	Runway 10-28 Rehabilitation	FAA	2010	2011	On-Time	\$9,998,699	\$9,042,420
STX	Apron Phase 1	FAA	2013	2014	Ahead	\$5,167,506	\$4,763,635
STX	ARFF - Design Services	FAA	2015	2015	On-Time	\$426,103	\$418,432
STX	ARFF - Construction	FAA	2016	2017	On-Time	\$7,590,687	On-Going
STX	Airfield Security Improvements	FAA	2014	2015	Ahead	\$382,980	\$377,474
PIE	Taxiway Rehabilitation	Both	2013	2016	On-Time	\$16,618,262	\$16,516,436
PIE	Terminal Hardstand Phase 2 – CM Services	Both	2015	2016	On-Time	\$6,137,659	\$6,089,785



REQUEST FOR QUALIFICATIONS (RFQ) & RESPONDENT'S ACKNOWLEDGEMENT

RFQ TITLE:
**GENERAL AVIATION ENGINEERING SERVICES
FOR OKALOOSA COUNTY AIRPORTS**

RFQ NUMBER:
RFQ AP 15-20

<u>ISSUE DATE:</u>	December 16, 2020	8:00 A.M. CST
<u>LAST DAY FOR QUESTIONS:</u>	January 02, 2020	3:00 P.M. CST
<u>RFQ OPENING DATE & TIME:</u>	January 24, 2020	3:00 P.M. CST

NOTE: PROPOSALS RECEIVED AFTER THE DUE DATE & TIME WILL NOT BE CONSIDERED.

Okaloosa County, Florida solicits your company to submit a response on the above referenced goods or services. All terms, specifications and conditions set forth in this RFQ are incorporated into your response. A response will not be accepted unless all conditions have been met. All responses must have an authorized signature in the space provided below. All responses must be sealed and received by the Okaloosa County Purchasing Department by the "RFQ Opening Date & Time" referenced above. The address to submit packages is 5479A Old Bethel Rd., Crestview, FL 32536. All envelopes containing sealed bids must reference the "RFQ Title" and "RFQ Number". Okaloosa County is not responsible for lost or late delivery of responses by the U.S. Postal Service or other delivery services used by the respondent. Neither faxed nor electronically submitted bids will be accepted. Responses may not be withdrawn for a period of ninety (90) days after the bid opening unless otherwise specified.

RESPONDENT ACKNOWLEDGEMENT FORM BELOW MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR QUALIFICATION PACKAGE. PROPOSALS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDENT.

COMPANY NAME American Infrastructure Development, Inc.

MAILING ADDRESS 3810 Northdale Blvd., Suite 170

CITY, STATE, ZIP Tampa, Florida 33624

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): 26-4321571

TELEPHONE NUMBER: (813) 374-2200 EXT: _____ FAX: _____

EMAIL: Sabina@aidinc.us

I CERTIFY THAT THIS SUBMITTAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER RESPONDENT SUBMITTING FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS SOLICITATION AND CERTIFY THAT I AM AUTHORIZED TO SIGN THESE DOCUMENTS FOR THE RESPONDENT.

AUTHORIZED SIGNATURE: *Sabina C. Mohammadi* TYPED OR PRINTED NAME Sabina C. Mohammadi

TITLE: President - CEO DATE January 24, 2020

NOTICE TO RESPONDENTS
RFQ AP 15-20

GENERAL AVIATION ENGINEERING SERVICES FOR OKALOOSA COUNTY AIRPORTS

Pursuant to section 287.055, Florida Statutes, and County policy, the Okaloosa County Board of County Commissioners (BCC) requests qualifications from professional engineering firms for public infrastructure projects for professional engineering services including but not limited to: engineering studies and design; surveys; preparation of specifications and contract documents; preparation of cost estimates; obtaining necessary permits; bid services; construction inspections; construction management; contract administration; airport airspace and geometric analysis; storm water analysis; presentations; assistance in identifying and acquiring grants; and any type of necessary environmental consulting. The types of projects which may be assigned include: pavement rehabilitation or new airfield pavement construction; fuel tanks and mechanical systems; facility remodel or new construction; security fencing; obstruction removal; aircraft jet bridges; security system enhancements to include cameras, badging controls, exit lanes and bag screening; parking structures and shade systems; utility infrastructure; storm water infrastructure and plans to meet permit compliance; localized master plan and area development studies; produce exhibits for presentations; regulatory compliance and reports; and any other type of project which may be in the County's Airport Layout Plans for all three (3) County airports. Services of the consultant(s) shall be under the general direction of the County Department Director initiating the work or his/her designee, who shall act as the County's representative during the performance of the scope of services.

Agencies desiring consideration should provide one (1) original hard copy and one (1) thumb drive of their Request for Qualifications (RFQ) with the agency's areas of expertise identified. Hard copy submissions should be portrait orientation, unbound, and 8 ½" x 11" where practical. Guidelines detailing form and content requirements for the statement of qualifications are available by contacting Okaloosa County Purchasing Department, 5479A Old Bethel Road, Crestview, FL 32536, 850-689-5960, or download them from our website at <http://www.myokaloosa.com/purchasing/home>

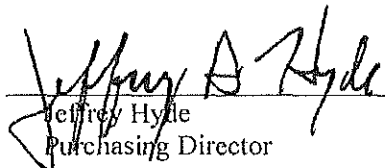
Submittals must be delivered to the Okaloosa County Purchasing Department at the address below no later than **January 24, 2020 @ 3 P.M. (CST)** to be considered. **NOTE: Crestview, FL is not a next day guaranteed delivery location by most delivery services.** Proposers using mail or delivery services assume all risks of late or non-delivery.

All submittals must be in sealed envelopes reflecting on the outside thereof "Request for Qualifications for General Aviation Engineering Services for Okaloosa County Airports". Failure to mark outside of envelope as set forth herein shall result in the submittal not being considered.

The County reserves the right to award to the firm(s) submitting qualifications with a resulting negotiated agreement that is most advantageous and in the best interest of Okaloosa County, and to waive any irregularity or technicality. Okaloosa County shall be the sole judge of the submittal and the resulting negotiating agreement that is in its best interest and its decision will be final.

All submittals should be addressed as follows:

Okaloosa County Purchasing Department
RE: General Aviation Engineering Services for Okaloosa County Airports
RFQ AP 15-20 Attn: Jessica Darr
5479A Old Bethel Road
Crestview, FL 32536



Jeffrey Hyle
Purchasing Director

BOARD OF COUNTY COMMISSIONERS
OKALOOSA COUNTY, FL

Chairman

**GUIDELINES FOR REQUEST FOR QUALIFICATIONS (RFQ):
GENERAL AVIATION ENGINEERING SERVICES FOR OKALOOSA COUNTY AIRPORTS**

The purpose of this Request for Qualifications is to provide interested consultants with guidelines and information to enhance their RFQ submission.

It is the intent of Okaloosa County, on behalf of its Airports Department, to contract with multiple professional engineering firms for engineering services including but not limited to: engineering studies and design; surveys; preparation of plans, specifications, and contract documents; preparation of cost estimates; obtaining necessary federal, state, and local governmental agency permits; competitive procurement services; construction inspection services; construction management; contract administration; project completion certifications and as-builts may be required; airport analysis including airspace and geometrics; storm water analysis and management; presentations to the Board of County Commissioners, Okaloosa County Aviation Board, and the general public; assistance in identifying and acquiring grants and loans from federal and state agencies or other applicable sources of funding; and any type of necessary environmental consulting. The types of projects which may be assigned include: pavement rehabilitation or new airfield pavement construction; fuel tanks and mechanical systems; facility remodel or new construction; security fencing; obstruction removal; aircraft jet bridges; security system enhancements to include cameras, badging controls, exit lanes and bag screening; parking structures and shade systems; utility infrastructure; storm water infrastructure and plans to meet permits and compliance (SWPPP or SPCC); localized master plan and area development studies; produce exhibits for presentations; regulatory compliance and reports; and any other type of project which may be in the County's Airport Layout Plans for all three County airports. Services of the consultant shall be under the general direction of the County Airports Department Director or his/her designee, namely the Airports Projects Manager, who shall act as the County's representative during the performance of the scope of services.

Negotiations will conform to the Florida Consultants Competitive Negotiation Act (CCNA) Chapter 287.057, Florida Statutes and abide by FAA criteria and County policies. Once fixed hourly costs are negotiated and contracts signed, each miscellaneous project will be negotiated to have work tasks that are either lump sum or time and expenses, with a not to exceed limit based on the agreed number of hours and ancillary expenses. The results of each negotiation will result in a Task Order for the miscellaneous project. The County's standard form of consulting agreement is attached and will be utilized.

The initial term of this contract will be for three (3) years. The County reserves the right to renew the contract for two (2) additional one (1) year contract periods for a total of up to five (5) years, mutually agreed upon by both parties.

The content of the RFQ of the successful firms will become a basis for contractual negotiations.

The selected consultant shall be required to assume responsibility for all services offered in their RFQ. The selected consultant shall be the sole point of contact concerning contractual matters including payments of any charges resulting from the contract.

Payment schedule and basis for payment will be negotiated, but will be based upon documented work completed.

Proposals shall be submitted in the format described below:

1. **Letter of Interest** including a brief company synopsis and ability to assign resources to meet the County's needs related to AE services.
2. **Business Credentials** – Provide a summary of the consultant's qualifications, to include specific capabilities of the firm and recognized expertise in any types of work requested. Indicate whether the firm is a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act, if so; include a copy of the certification with submittal.
3. **Registration** – List of the State of Florida licensing/registration qualifications of the consultant's personnel that may potentially assist in task orders and business office.
4. **Specific Accomplishments** – Provide a listing of the most relevant completed projects within the last five (5) years with a description of the work performed by the consultant representative of the type of work

proposed under this Request for Qualifications. The list should include only projects that had significant input from individuals who will be assigned to work on County projects.

5. **Area of Expertise** – Provide a list of your company’s area of expertise. Include a listing of projects representative of this expertise. Firms are not required to have expertise in all areas to be considered and specific examples can go beyond the five (5) year period requested in item 4. Note that a multitude of services may be required and familiarity with grant funding agencies and client grant services should be highlighted relative to the ranking criteria.
6. **Project Management Organization** – Describe the organizational structure that will be used to manage projects and task orders. The consultant must identify key personnel to be assigned to projects, and provide a resume of their qualifications, education and experience. Highlight project manager strengths and responsiveness goals, as well as the lead office for the primary County point of contact (POC). Any subcontractors that intend to be used to perform portions of or specific types of work should also be clearly identified.
7. **References** – List three (3) references representative of past experience in the State of Florida similar to the services described herein, to include, at a minimum, a contact person, company name, phone number, and a brief description of the project or services rendered.
8. **Additional Information & Comments** – The contents under this heading are to be left to the discretion of the consultant. Material must be pertinent to the RFQ but not be otherwise requested in the Request for Qualifications. Consideration should be given to knowledge of the local construction environment and the Okaloosa Airports System, as well as experience in assisting with grant services for both state and federal agencies.

Evaluation / Selection of Submittals – The submittals will be reviewed by the County’s Standing Selection Committee. Proposals should be responsive to the items identified in this RFQ and contain no more than 15 pages not including standard forms, cover or table of contents. The Committee will select those firms deemed to be most responsive and hear presentations by those firms, if necessary.

The Committee will evaluate all submittals received and:

1. Prepare an alphabetical listing of those proposers determined to be interested and available. Evaluate the submittals meeting minimum submission criteria based upon qualifications and conduct discussions with those firms deemed to be the most highly qualified to provide the services required. Ranking of the best qualified firms will be based on the following considerations:
 - a. Adequate information regarding the qualifications and responsibilities of the assigned personnel, primarily the project manager. Adequate personnel are available with appropriate education and training.
 - b. Submittal complies with the requirements of the request and the specified protocols were followed. The proposal is clear and indicates an understanding of the services requested.
 - c. Demonstration of a sound reputation and high level of competence. The extent of repeat business. Demonstrated expertise and experience in utilizing various design and modeling software. Qualifications and responsibilities of personnel to be assigned to the program including availability of adequate personnel, equipment, and facilities.
 - d. Firm’s ability to timely respond to the needs of the County. If the lead office or County point of contact is outside of 150 miles the RFQ should address the firm’s plan to provide responsiveness to County needs, especially if construction services are provided.
 - e. Firm demonstrates a history to meet schedule and budget requirements; cites past airports examples. Current workload and firm’s capacity to perform future work.
 - f. Demonstrates a past record of professional accomplishments related to the areas of work the firm is proposing to perform.

- g. Feedback from references, representative of past experience in the State of Florida similar to the services described herein.
 - h. Submittal demonstrates an extent of experience and past performance when working with FAA, FDOT, FDEP, NFWFMD, USACE, EPA, and Eglin AFB or other DoD agencies in the capacity as an agent attempting to obtain permits and approvals. This should include familiarity with grant programs and processes.
2. Review of all submittals received will proceed as follows:
 - a. The Standing Okaloosa County Selection Committee will review all written documents submitted.
 - b. The committee may request oral presentations and/or hold discussions from the consultants after establishing the recommended priority or short list, if necessary.
 - c. The committee's ranking of prospective firms shall be based on the specific criteria listed above and found within the ranking sheet, as well as the overall adherence to the Request for Qualifications.
 3. Presentation of the highest-ranking firm(s) will be made to the Okaloosa County Board of County Commissioners in accordance with the Purchasing Department's policy related to the acquisition of services.
 4. At such time when an approval is granted by the Okaloosa County Board of Commissioners notification will be provided to each firm in accordance with the County's Purchasing Department policy.
 5. Direct one-on-one contact with the Committee members, County Commissioners, the County Administrator, or County Employees with the exception of the Purchasing Manager or their appointed representative is prohibited (exception: if the contact pertains to a specific existing Contract/Task Order) during the procurement period as further detailed in the Certificate regarding the Cone of Silence in accordance with section 28 of the Okaloosa County Purchasing Manual. Any questions during this period should ONLY be directed to the Purchasing Manager or their appointed representative. Failure of a bidder to adhere to the County's Cone of Silence may result in disqualification of the bidder's submittal.

Negotiations will conform to the Florida Consultants Competitive Negotiation Act (CCNA) Chapter 287.057, Florida Statutes and abide by FAA criteria and County policies. Once a consultant(s) is/are selected, the details within the initial scope and project fees/rate schedule will be negotiated and a contract signed.

The contract may have multiple phases of services to be provided (i.e. design, grant, bid) and will include a time constraint for the first phase, while additional phases will follow County timelines and processes.

The content of the RFQ of the successful firm(s) will become a basis for contractual negotiations. If an agreement cannot be reached on the details within the initial scope and project fees/rate schedule, the Standing Selection Committee may select an alternate firm including, but not limited to, engaging the company with the next highest scoring proposal in order to come to a satisfactory agreement for requested services.

The selected consultant(s) shall be required to assume responsibility for all services offered in their RFQ. The selected consultant(s) will be the sole point of contact concerning contractual matters including payments of any charges resulting from the contract.

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**GENERAL AVIATION ENGINEERING SERVICES FOR
OKALOOSA COUNTY AIRPORTS
RFQ AP 15-20
RANKING SHEET**

RANKING CRITERIA			
<u>Proposed Project Team</u> : Proposal provides adequate information regarding the qualifications and responsibilities of the assigned personnel, primarily the project manager. Are adequate personnel available with appropriate education and training? (20 pts)			
<u>Responsiveness to Proposal</u> : Did the submittal comply with the requirements of the request? Were the specified protocols followed? Is the proposal clear and does it indicate an understanding of the services requested? (15 pts)			
<u>Firm's Qualifications</u> : Does the firm demonstrate a sound reputation and high level of competence? What is the extent of repeat business? Demonstrated expertise and experience in utilizing various design and modeling software. Quals and responsibilities of personnel to be assigned to the program including availability of adequate personnel, equipment, and facilities. (15 pts)			
<u>Timely Responsiveness</u> : Firm's ability to timely respond to the needs of the County. If the lead office or County point of contact is outside of 150 miles the RFQ should address the firm's plan to provide responsiveness to County needs, especially if construction services are provided (15 pts)			
<u>Performance Assurance</u> : Firm demonstrates a history to meet schedule and budget requirements; cites past airports examples. Current workload and firm's capacity to perform future work. (10 pts)			
<u>Past Accomplishments</u> : How well did the submittal demonstrate a past record of professional accomplishments related to the areas of work the firm is proposing to perform? (10 pts)			
<u>References</u> : Feedback from references, representative of past experience in the State of Florida similar to the services described herein. (10 pts)			
<u>Regulatory and Grant Experience</u> : Submittal demonstrates an extent of experience and past performance when working with FAA, FDOT, FDEP, NFWFMD, USACE, EPA, and Eglin AFB or other DoD agencies in the capacity as an agent attempting to obtain permits and approvals. This should include familiarity with grant programs and processes. (5 pts)			
TOTAL POSSIBLE – 100 PTS			

COMMITTEE MEMBER: _____

DATE: _____

TIMELINE GOALS - all timelines are tentative

Last Day for Questions:	Date: January 02 2020, 3:00 p.m.
Issue Addendum (if necessary):	Date: January 14 2020, 3:00 p.m.
Proposal Response Due:	Date: January 24 2020, 3:00 p.m.
Committee Review to Short List:	Date: February 11, 2020
Short List Announcement:	Date: February 14, 2020
Oral Presentations*if needed:	Date: week of March 4-6, 2020
Intent to Award:	Date: March 13, 2020
Board Review and Approval:	Date: April 07, 2020

GENERAL SERVICES INSURANCE REQUIREMENTS

CONTRACTORS INSURANCE

1. The Contractor shall not commence any work in connection with this Agreement until obtaining all required insurance and the certificate of insurance has been approved by the Okaloosa County Risk Manager or designee.
2. All insurance policies shall be with insurers authorized to do business in the State of Florida and having a minimum rating of A, Class X in the Best Key Rating Guide published by A.M. Best & Co. Inc.
3. All insurance shall include the interest of all entities named and their respective officials, employees & volunteers of each and all other interests as may be reasonably required by Okaloosa County. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.
4. Where applicable the County shall be shown as an Additional Insured with a waiver of subrogation on the Certificate of Insurance.
5. The County shall retain the right to reject all insurance policies that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day prior written notice to the Contractor.
6. The County reserves the right at any time to require the Contractor to provide copies of any insurance policies to document the insurance coverage specified in this Agreement.
7. Any subsidiaries used shall also be required to obtain and maintain the same insurance requirements as are being required herein of the Contractor.
8. Any exclusions or provisions in the insurance maintained by the Contractor that excludes coverage for work contemplated in this agreement shall be deemed unacceptable and shall be considered a breach of contract.

WORKERS' COMPENSATION INSURANCE

1. The Contractor shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management of this project and in case any work is sublet, with the approval of the County, the Contractor shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.
2. Contractor must follow all applicable State and Federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act or Jones Act, if applicable.
3. No class of employee, including the Contractor himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.
4. A Waiver of Subrogation is required to be shown on all Workers Compensation Certificates of Insurance.

BUSINESS AUTOMOBILE LIABILITY

Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than \$1,000,000 (One Million Dollars) combined single limit each accident. If the contractor does not own vehicles, the contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Policy. Contractor must maintain this insurance coverage throughout the life of this Agreement.

COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Contractor shall carry Commercial General Liability insurance against all claims for Bodily Injury, Property Damage and Personal and Advertising Injury caused by the Contractor.
2. Commercial General Liability coverage shall include the following:
 - 1.) Premises & Operations Liability
 - 2.) Bodily Injury and Property Damage Liability
 - 3.) Independent Contractors Liability
 - 4.) Contractual Liability
 - 5.) Products and Completed Operations Liability
3. Contractor shall agree to keep in continuous force Commercial General Liability coverage for the length of the contract.

INSURANCE LIMITS OF LIABILITY

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

	<u>LIMIT</u>
1. Workers' Compensation	
1.) State	Statutory
2.) Employer's Liability	\$500,000 each accident
2. Business Automobile	\$1,000,000 each accident (A combined single limit)

- | | | |
|----|---------------------------------|--|
| 3. | Commercial General Liability | \$1,000,000 each occurrence
Bodily Injury & Property Damage
\$1,000,000 each occurrence Products and
completed operations |
| 4. | Personal and Advertising Injury | \$1,000,000 each occurrence |
| 5. | Professional Liability (E&O) | \$1,000,000 each occurrence |

NOTICE OF CLAIMS OR LITIGATION

The Contractor agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Contractor's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the Contractor becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

INDEMNIFICATION & HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Contractor and/or other persons employed or utilized by the Contractor in the performance of this contract.

CERTIFICATE OF INSURANCE

1. Certificates of insurance indicating the job site and evidencing all required coverage must be submitted not less than 10 days prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 5479A Old Bethel Road, Crestview, Florida, 32536.
2. The contractor shall provide a Certificate of Insurance to the County with a thirty (30) day prior written notice of cancellation; ten (10) days' prior written notice if cancellation is for nonpayment of premium.
3. In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of the contractor to provide the proper notice. Such notification shall be in writing by registered mail, return receipt requested, and addressed to the Okaloosa County Purchasing Department at 5479-A Old Bethel Road, Crestview, FL 32536.
4. In the event the contract term goes beyond the expiration date of the insurance policy, the contractor shall provide the County with an updated Certificate of insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The County reserves the right to suspend the contract until this requirement is met.
5. The certificate shall indicate if coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the certificate will show a retroactive date, which should be the same date of the initial contract or prior.
6. All certificates shall be subject to Okaloosa County's approval of adequacy of protection.
7. All deductibles or self-insured retentions (SIRs), whether approved by Okaloosa County or not, shall be the Contractor's full responsibility.
8. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR.

GENERAL TERMS

Any type of insurance or increase of limits of liability not described above which, the Contractor required for its own protection or on account of statute shall be its own responsibility and at its own expense.

Any exclusions or provisions in the insurance maintained by the contractor that excludes coverage for work contemplated in this contract shall be deemed unacceptable and shall be considered a breach of contract.

The carrying of the insurance described shall in no way be interpreted as relieving the Contractor of any responsibility under this contract.

Should the Contractor engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Contractor hereby waives all rights of subrogation against Okaloosa County and its employees under all the foregoing policies of insurance.

EXCESS/UMBRELLA INSURANCE

The Contractor shall have the right to meet the liability insurance requirements with the purchase of an EXCESS/UMBRELLA insurance policy. In all instances, the combination of primary and EXCESS/UMBRELLA liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement. An Excess liability policy must be submitted indicating which policy it applies to.

GENERAL QUALIFICATIONS CONDITIONS

1. PRE-QUALIFICATION ACTIVITY -

Except as provided in this section, respondents are prohibited from contacting or lobbying the County, County Administrator, Commissioners, County staff, and Review Committee members, or any other person authorized on behalf of the County related or involved with the solicitation. All inquiries on the scope of work, specifications, additional requirements, attachments, terms and general conditions or instructions, or any issue must be directed in writing, by US mail or email to:

Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
Email: jdarr@myokaloosa.com
(850) 689-5960

All questions or inquiries must be received no later than the last day for questions (reference RFQ & Respondent's Acknowledgement form). Any addenda or other modification to the bid documents will be issued by the County seven (7) days prior to the date and time of bid closing, as a written addenda distributed to all prospective respondents by posting to the Florida Online Bid System (Florida Purchasing Group) and the Okaloosa County Web Site.

To access the Florida Online Bid System go to: www.floridabidsystem.com. To access the Okaloosa County Web Site go to: <http://www.co.okaloosa.fl.us/purchasing/current-solicitations>.

Such written addenda or modification shall be part of the RFQ documents and shall be binding upon each respondent. Each respondent is required to acknowledge receipt of any and all addenda in writing

and submit with their documents. No respondent may rely upon any verbal modification or interpretation.

2. **PREPARATION OF QUALIFICATIONS** – Qualifications which contain any omissions, erasures, alterations, additions, irregularities of any kind, or items not called for which shall in any manner fail to conform to the conditions of public notice requesting qualifications may be rejected.
 - A. Qualifications submitted by a corporation shall be executed in the corporate name by the president or a vice president or other corporate officer who has legal authority to sign.
 - B. Qualifications submitted by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature). The official address of the partnership shall be shown below the signature.
 - C. Qualifications submitted by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm must be shown below the signature.
 - D. Qualifications submitted by an individual shall show the respondent's name and official address.
 - E. Qualifications submitted by a joint venture shall be executed by each joint venture in the manner indicated in the Request for Qualification. The official address of the joint venture must be shown below the signature.
 - F. All signatures shall be in blue ink. All names shall be typed or printed below the signature.
 - G. The submittal shall contain an acknowledgement of receipt of all Addenda, the numbers of which shall be filled in on the form. The address and telephone # for communications regarding the submittal shall be shown.
 - H. If the respondent is an out-of-state corporation, the submittal shall contain evidence of respondent's authority and qualification to do business as an out-of-state corporation in the State of Florida.
3. **INTEGRITY OF QUALIFICATIONS DOCUMENTS** - Respondents shall use the original qualification documents provided by the Purchasing Department and enter information only in the spaces where a response is requested. Respondents may use an attachment as an addendum to the qualification documents if sufficient space is not available. Any modifications or alterations to the original solicitation documents by the respondent, whether intentional or otherwise, will constitute grounds for rejection of submittal. Any such modifications or alterations that a respondent wishes to propose must be clearly stated in the respondent's response and the form of an addendum to the original documents.
4. **SUBMITTAL OF QUALIFICATIONS** – Qualifications shall be submitted no later than the date and time prescribed and at the place indicated in the advertisement or request for qualifications and shall be enclosed in an opaque sealed envelope plainly marked with the project title (and, if applicable, the designated portion of the project for which the qualifications are being submitted for), the name and address of the respondent, and shall be accompanied by the other required documents.

Note: Crestview is not a next day delivery site for overnight carriers.

5. **MODIFICATION & WITHDRAWAL OF SUBMITTAL** – Qualifications may be modified or withdrawn by an appropriate document duly executed in the manner that a submittal must be executed and delivered to the place where documents are to be submitted prior to the date and time for the opening of the solicitation.

If within 24 hours after qualifications are opened any respondent files a duly signed written notice with the County and promptly thereafter demonstrates to the reasonable satisfaction of the County that there was a material substantial mistake in the preparation of its submittal, that respondent may withdraw its submittal,. Thereafter, if the work is a re-qualification, that respondent will be disqualified from 1) further purposing on the work, and 2) doing any work on the contract, either as a subRespondent or in any other capacity.

6. **QUALIFICATIONS DOCUMENTS TO REMAIN SUBJECT TO ACCEPTANCE** – All qualifications documents will remain subject to acceptance or rejection for one hundred twenty (120) calendar days after the day of the opening.
7. **IDENTICAL TIE QUALIFICATIONS** - In cases of identical procurement responses, the award shall be determined either by lot or on the basis of factors deemed to serve the best interest of the County. In the case of the latter, there must be adequate documentation to support such a decision.
8. **CONDITIONAL & INCOMPLETE QUALIFICATIONS** - Okaloosa County specifically reserves the right to reject any conditional submittal and qualifications which make it impossible to determine the true quality of services to be provided by respondent.
9. **ADDITION/DELETION OF ITEM** – The County reserves the right to add or delete any item from this qualification or resulting contract when deemed to be in the County’s best interest.
10. **APPLICABLE LAWS & REGULATIONS** – All applicable Federal and State laws, County and municipal ordinances, orders, rules and regulations of all authorities having jurisdiction over the project shall apply to the qualifications throughout, and they will be deemed to be included in the contract the same as though they were written in full therein.
11. **DISQUALIFICATION OF RESPONDENTS** - Any of the following reasons may be considered as sufficient for the disqualification of a respondent and the rejection of its qualifications:
 - a. Submission of more than one qualification for the same work from an individual, firm or corporation under the same or different name.
 - b. Evidence that the respondent has a financial interest in the firm of another proposer for the same work.
 - c. Evidence of collusion among respondents. Participants in such collusion will receive no recognition as respondents for any future work of the County until such participant has been reinstated as a qualified respondent.
 - d. Incomplete work, which in the judgment of the County, might hinder or prevent the prompt completion of additional work if awarded.
 - e. Failure to pay or satisfactorily settle all bills due for labor and material on former contracts in force at the time of advertisement of request for qualifications.
 - f. Default under previous contract.

- g. Listing of the respondent by any Local, State or Federal Government on its barred/suspended vendor list.
- h. Communication in violation of the Cone of Silence.

12. AWARD OF CONTRACT - Okaloosa County Review: A Selection committee will review all qualifications and will participate in the Recommendation to Award.

The County will award the contract to the most qualified respondent(s), and the County reserves the right to award the contract to the respondent(s) submitting the most responsive submittal with a resulting negotiated agreement which is most advantageous and in the best interest of the County, and to reject any and all qualifications or to waive any irregularity or technicality in qualifications received. Okaloosa County shall be the sole judge of the qualifications.

Okaloosa County reserves the right to waive any informalities or reject any and all qualifications, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this RFQ and to accept the submittal that in its judgment will best serve the interest of the County.

Okaloosa County specifically reserves the right to reject any conditional qualifications and bids which make it impossible to determine the true quality of services to be provided by respondent.

- 13. PAYMENTS** – The respondent shall be paid upon submission of invoices and approval of acceptance by Okaloosa County Board of County Commissioners, Finance Office, 302 N. Wilson St., #203, Crestview FL 32536, for the prices stipulated in the resulting agreement. Invoices must show Contract number.
- 14. DISCRIMINATION** - An entity or affiliate who has been placed on the discriminatory vendor list may not submit qualifications for a contract to provide goods or services to a public entity, may not submit qualifications on a contract with a public entity for the construction or repair of a public building or public work, may not submit qualifications on leases of real property to a public entity, may not award or perform work as a Respondent, supplier, subRespondent, or consultant under contract with any public entity, and may not transact business with any public entity.
- 15. PUBLIC ENTITY CRIME INFORMATION** - Pursuant to Florida Statute 287.133, a respondent may not be awarded or perform work as a Respondent, supplier, subRespondent, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.
- 16. DRUG FREE WORKPLACE REQUIREMENTS** - Drug-free workplace requirements in accordance with Drug Free Workplace Act of 1988 (Pub l 100-690, Title V, Subtitle D) All Respondents entering into Federal funded contracts over \$100,000 must comply with Federal Drug Free workplace requirements as Drug Free Workplace Act of 1988.

Note: For respondent's convenience, this certification form is enclosed and is made a part of this package.

- 17. CONFLICT OF INTEREST** - The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their qualifications the name of any officer, director, or agent who is also a public officer or an employee of the Okaloosa Board of County Commissioners, or any of its agencies. Furthermore, all respondents must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches.

Note: For respondent's convenience, this certification form is enclosed and is made a part of this package.

18. E-VERIFY - Enrollment and verification requirements.

- (1) If the Respondent is not enrolled as a Federal Respondent in E-Verify at time of contract award, the Respondent shall-
 - a. Enroll. Enroll as a Federal Respondent in the E-Verify Program within thirty (30) calendar days of contract award;
 - b. Verify all new employees. Within ninety (90) calendar days of enrollment in the E-Verify program, begin to use E-Verify to initiate verification of employment eligibility of all new hires of the Respondent, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); and,
 - c. Verify employees assigned to the contract. For each employee assigned to the contract, initiate verification within ninety (90) calendar days after date of enrollment or within thirty (30) calendar days of the employee's assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section.)
- (2) If the Respondent is enrolled as a Federal Respondent in E-Verify at time of contract award, the Respondent shall use E-Verify to initiate verification of employment eligibility of
 - a. All new employees.
 - i. Enrolled ninety (90) calendar days or more. The Respondent shall initiate verification of all new hires of the Respondent, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); or
 - ii. Enrolled less than ninety (90) calendar days. Within ninety (90) calendar days after enrollment as a Federal Respondent in E-Verify, the Respondent shall initiate verification of all new hires of the Respondent, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); or
 - iii. Employees assigned to the contract. For each employee assigned to the contract, the Respondent shall initiate verification within ninety (90) calendar days after date of contract award or within thirty (30) days after assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section.)
- (3) If the Respondent is an institution of higher education (as defined at 20 U.S.C. 1001(a)); a State of local government or the government of a Federally recognized Indian tribe, or a surety performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond, the Respondent may choose to verify only employees assigned to the contract, whether existing employees or new hires. The Respondent shall follow the applicable verification requirements of (b)(1) or (b)(2), respectively, except that any requirement for verification of new employees applies only to new employees assigned to the contract.
- (4) Option to verify employment eligibility of all employees. The Respondent may elect to verify all existing employees hired after November 6, 2986 (after November 27, 2009, in the

Commonwealth of the Northern Mariana Islands), rather than just those employees assigned to the contract. The Respondent shall initiate verification for each existing employee working in the United States who was hired after November 6, 1986 (after November 27, 2009, in the Commonwealth of the Northern Mariana Islands), within one hundred eighty (180) calendar days of-

- i. Enrollment in the E-Verify program; or
- ii. Notification to E-Verify Operations of the Respondent's decision to exercise this option, using the contract information provided in the E-Verify program Memorandum of Understanding (MOU)

(5) The Respondent shall comply, for the period of performance of this contract, with the requirements of the E-Verify program MOU.

i. The Department of Homeland Security (DHS) or the Social Security Administration (SSA) may terminate the Respondent's MOU and deny access to the E-Verify system in accordance with the terms of the MOU. In such case, the Respondent, will be referred to a suspension or debarment official.

ii. During the period between termination of the MOU and a decision by the suspension or debarment official whether to suspend or debar, the Respondent is excused from its obligations under paragraph (b) of this clause. If the suspension or debarment official determines not to suspend or debar the Respondent, then the Respondent must reenroll in E-Verify.

iii. Web site. Information on registration for and use of the E-Verify program can be obtained via the Internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify>.

Individuals previously verified. The Respondent is not required by this clause to perform additional employment verification using E-Verify for any employee-

- (a) Whose employment eligibility was previously verified by the Respondent through the E-Verify program;
- (b) Who has been granted and holds an active U.S. Government security clearance for access to confidential, secret, or top secret information in accordance with the National Industrial Security Program Operating Manual; or
- (c) Who has undergone a completed background investigation and been issued credentials pursuant to Homeland Security Presidential Directive (HSPD)-12. Policy for a Common Identification Standard for Federal Employees and Respondents.

Subcontracts. The Respondent shall include the requirements of this clause, including this paragraph € (appropriately modified for identification of the parties in each subcontract that-

(1) Is for-(i) Commercial and noncommercial services (except for commercial services that are part of the purchase of a COTS item (or an item that would be a COTS item, but for minor modifications), performed by the COTS provider, and are normally provided for that COTS item); or

(ii) Construction;

(2) Has a value of more than \$3,500; and

(3) Includes work performed in the United States.

19. **COMPANY DATA AND ENROLLMENT IN SAM.GOV-** Prospective Respondents shall provide all company data requested by County and shall be registered in the SAM.gov database prior to award of a contract or agreement, except for
- A. Purchases under the micro-purchase threshold (\$3,500);
 - B. Contracts to support unusual or compelling needs

Note: For respondent's convenience, requested information forms are enclosed and made a part of this package.

20. **DEBARMENT AND SUSPENSION -** (Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension. SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. The Respondent shall certify compliance. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions and subcontracts.

Note: For respondent's convenience, this certification form is enclosed and is made a part of this package.

21. **BYRD ANTI-LOBBYING AMENDMENT -** (31 U.S.C. 1352): Respondents that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the non-Federal award. The Respondent shall certify compliance.

Note: For respondent's convenience, this certification form is enclosed and is made a part of this package.

22. **REORGANIZATION OR BANKRUPTCY PROCEEDINGS -** Qualifications will not be considered from respondents who are currently involved in official financial reorganization or bankruptcy proceedings.

Note: For respondent's convenience, this certification form is enclosed and is made a part of this package.

23. **INVESTIGATION OF RESPONDENT -** The County may make such investigations, as it deems necessary to determine the stability of the respondent to perform the work and that there is no conflict of interest as it relates to the project. The respondent shall furnish any additional information and financial data for this purpose as the County may request.

24. **CONE OF SILENCE CLAUSE -** A cone of silence shall be established on all County competitive selection processes. The cone of silence prohibits any communication regarding a ITB, RFP, ITQ, ITN, RFQ or other competitive solicitation between the bidder (or its agents or representatives) or

other entity with the potential for a financial interest in the award (or their respective agents or representatives) regarding such competitive solicitation, and any County Commissioner or County employee, Selection committee member or other persons authorized to act on behalf of the Board including the County's Architect, Engineer or their sub-consultants, or anyone designated to provide a recommendation to award a particular contract, other than Purchasing Department staff.

The Cone of Silence shall be in effect from the time of advertisement until contract award.

Each competitive solicitation shall provide notice of the cone of silence requirement.

FAILURE TO ADHERE TO THE CONE OF SILENCE PROVISIONS MAY RESULT IN DISQUALIFICATION OF THE RESPONDENT'S PROPOSAL.

- Note:** For respondent's convenience, this certification form is enclosed and is made a part of this package.
25. **REVIEW OF PROCUREMENT DOCUMENTS** - Per Florida Statute 119.071(1)(b)2. sealed bids, proposals, or replies received by an the County pursuant to a competitive solicitation are exempt from public disclosure until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.
 26. **PROTECTION OF RESIDENT WORKERS** – The Okaloosa County Board of County Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verifications, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verifications. The respondent shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment. Okaloosa County reserves the right to request documentation showing compliance with the requirements.
 27. **EQUAL EMPLOYMENT OPPORTUNITY** - (As per Executive Order 11246) The Respondent may not discriminate against any employee or applicant for employment because of age, race, color, creed, sex, disability or national origin. The Respondent agrees to take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, race, color, creed, sex, disability or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship.
 28. **NON-COLLUSION** – Respondent certifies that it has entered into no agreement to commit a fraudulent, deceitful, unlawful or wrongful act, or any act which may result in an unfair advantage over other respondents. See Florida Statute 838.22.
 29. **UNAUTHORIZED ALIENS/PATRIOT'S ACT** – The knowing employment by respondent or its subcontractors of any alien not authorized to work by the immigration laws is prohibited and shall be a default of the contract. In the event that the respondent is notified or becomes aware of such default, the respondent shall take steps as are necessary to terminate said employment with 24 hours of notification or actual knowledge that an alien is being employed. Respondent's failure to take such steps as are necessary to terminate the employment of any said alien within 24 hours of notification or actual knowledge that an alien is being employed shall be grounds for immediate termination of the contract. Respondent shall take all commercially reasonable precautions to ensure that it and its subcontractors do not employ persons who are not authorized to work by the immigration laws.

30. VENDORS ON SCRUTINIZED COMPANIES LISTS

Respondent, _____ certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may immediately disqualify the Respondent and/or terminate any resulting Agreement for cause if the Respondent is found to have submitted a false certification as to the above or if the Respondent is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of this procurement and any resulting agreement. If the County determines that the Respondent has submitted a false certification, the County will provide written notice to the Respondent. Unless the Respondent demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the Respondent. If the County's determination is upheld, a civil penalty equal to the greater of \$2 million or twice the amount of this Agreement shall be imposed on the Bidder, and the Respondent will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by Respondent. If federal law ceases to authorize the states to adopt and enforce this prohibition shall be null and void.

31. BUY AMERICAN PREFERENCE

The Respondent agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP funded projects are produced in the United States, unless the Federal Aviation Administration has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list. A bidder or offeror must complete and submit the Buy America certification included herein with their bid or offer. The Owner will reject as nonresponsive any bid or offer that does not include a completed Certificate of Buy American Compliance.

32. DISTRACTED DRIVING

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Respondent to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Respondent must include the substance of this clause in all sub-tier contracts exceeding \$3,500 that involve driving a motor vehicle in performance of work activities associated with the project.

33. ENERGY CONSERVATION REQUIREMENTS

Respondent and SubRespondent agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC 6201 *et seq.*).

34. PROHIBITION OF SEGREGATED FACILITIES

The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Employment Opportunity clause in this contract.

“Segregated facilities,” as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.

The Respondent shall include this clause in every subcontract and purchase order that is subject to the Equal Employment Opportunity clause of this contract.

35. RIGHT TO INVENTIONS

Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements. This contract incorporates by reference the patent and inventions rights as specified within 37 CFR §401.14.

Respondent must include this requirement in all sub-tier contracts involving experimental, developmental, or research work.

36. SEISMIC SAFETY

In the performance of design services, the Consultant agrees to furnish a building design and associated construction specification that conform to a building code standard that provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of the design services, the Consultant agrees to furnish the Owner a “certification of compliance” that attests conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

37. TAX DELINQUENCY AND FELONY CONVICTIONS

The applicant must complete the following two certification statements. The applicant must indicate its current status as it relates to tax delinquency and felony conviction by inserting a checkmark (☐) in the space following the applicable response. The applicant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

1) The applicant represents that it is () is not () a corporation that has any unpaid

Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2) The applicant represents that it is () is not () is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

38. TRADE RESTRICTION CERTIFICATION

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –

1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);

2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and

3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC Section 1001.

The Offeror/Respondent must provide immediate written notice to the Owner if the Offeror/Respondent learns that its certification or that of a subRespondent was erroneous when submitted or has become erroneous by reason of changed circumstances. The Respondent must require subcontractors provide immediate written notice to the Respondent if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subRespondent: who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR or

1) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list or

2) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a Respondent is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Respondent may rely on the certification of a prospective subRespondent that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Respondent or subRespondent knowingly

rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

39. VETERAN'S PREFERENCE

In the employment of labor (excluding executive, administrative, and supervisory positions), the Respondent and all sub-tier Respondents must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

(Remainder of Page Intentionally Left Blank)

40. The following documents are to be submitted with the qualifications packet:

- A. Indemnification and Hold Harmless
- B. Drug-Free Workplace Certification Form
- C. Conflict of Interest
- D. Federal E-Verify
- E. Cone of Silence Clause Form
- F. Company Data
- G. System for Award Management
- H. Addendum Acknowledgement
- I. Certification Regarding Lobbying
- J. Governmental Debarment & Suspension
- K. Recycled Content Form
- L. General Grant Funding Special Proposal Conditions
- M. Sworn Statement- Public Entity Crimes
- N. Anti-Collusion Statement
- O. Vendors on Scrutinized Companies list
- P. Tax Delinquency and Felony Convictions

(Remainder of Page Intentionally Left Blank)

INDEMNIFICATION AND HOLD HARMLESS

Respondent shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the Respondent and other persons employed or utilized by the Respondent in the performance of this Agreement.

American Infrastructure Development, Inc.
Respondent's Company Name

Sabina C. Mohammadi
Authorized Signature – Manual

3810 Northdale Blvd., Suite 170 Tampa, FL 33624
Physical Address

Sabina C. Mohammadi
Authorized Signature – Typed

3810 Northdale Blvd., Suite 170 Tampa, FL 33624
Mailing Address

President - CEO
Title

(813) 374-2200
Phone Number

N/A
FAX Number

(813) 245-7327
Cellular Number

N/A
After-Hours Number(s)

January 24, 2020
Date

DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED RESPONDENT CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: January 24, 2020 SIGNATURE: *Sabina C. Mohammadi*
COMPANY: American Infrastructure Development, Inc. NAME: Sabina C. Mohammadi
(Typed or Printed)
ADDRESS: 3810 Northdale Blvd., Suite 170 TITLE: President - CEO
Tampa, Florida 33624
E-MAIL: Sabina@aidinc.us
PHONE NO.: (813) 374-2200

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all respondents, must disclose if any Okaloosa Board of County Commissioner, employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

YES: _____ NO: ✓

NAME(S)	POSITION(S)

FIRM NAME: American Infrastructure Development, Inc.

BY (PRINTED): Sabina C. Mohammadi

BY (SIGNATURE): *Sabina C. Mohammadi*

TITLE: President - CEO

ADDRESS: 3810 Northdale Blvd., Suite 170 Tampa, FL 33624

PHONE NO.: (813) 374-2200

E-MAIL : Sabina@aidinc.us

DATE: January 24, 2020

FEDERAL E-VERIFY COMPLIANCE CERTIFICATION

In accordance with Okaloosa County Policy and Executive Order Number 11-116 from the office of the Governor of the State of Florida, Respondent hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the respondent during the contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the contact to likewise utilize the U.S. Department of Homeland Securities E-Verify system to verify the employment eligibility of all new employees hired by the subRespondent during the contract term; and shall provide documentation such verification to the COUNTY upon request.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above requirements.

DATE: January 24, 2020

SIGNATURE: *Sabina C. Mohammadi*

COMPANY: American Infrastructure Development, Inc.

NAME: Sabina C. Mohammadi

ADDRESS: 3810 Northdale Blvd., Suite 170
Tampa, Florida 33624

TITLE: President - CEO

E-MAIL: Sabina@aidinc.us

PHONE NO.: (813) 374-2200

CONE OF SILENCE CLAUSE

The Board of County Commissioners have established a solicitation silence policy (**Cone of Silence Clause**) that prohibits oral and written communication regarding all formal solicitations for goods and services (formal bids, Request for Proposals, Requests for Qualifications, Invitation to Quote, Invitation to Negotiate) issued by the Board through the County Purchasing Department.

The period commences upon receipt of the procurement proposal, by the County, and terminates upon Board approval to award a contract or reject all bids/responses.

When the solicitation silence period is in effect, no oral or written communication is allowed regarding the solicitation between prospective respondents and members of the Board of County Commissioners, the County Administrator, county employees or members of the Board Approved Review Committee. All questions or requests for information regarding the solicitation **MUST** be directed to the designated Purchasing Representative listed in the solicitation.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Purchasing Director or an appointed representative. It shall be the Purchasing Director decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the respondent from consideration during the selection process.

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

I *Sabrina C. Mohammadi* representing American Infrastructure Development, Inc.
Signature Company Name

On this 24th day of January 2020 hereby agree to abide by the County's "Cone of Silence Clause" and understand violation of this policy shall result in disqualification of my proposal/submittal.

COMPANY DATA

Respondent's Company Name: American Infrastructure Development, Inc.

Physical Address & Phone #: 3810 Northdale Blvd., Suite 170
Tampa, Florida 33624
(813) 374-2200

Contact Person (Typed-Printed): Sabina C. Mohammadi

Phone #: (813) 374-2200

Cell #: (813) 245-7327

Email: Sabina@aidinc.us

Federal ID or SS #: 26-4321571

Respondent's License #: CA28731

Fax #: N/A

Emergency #'s After Hours,
Weekends & Holidays: N/A

SYSTEM FOR AWARD MANAGEMENT (OCT 2016)

(a) Definitions. As used in this provision.

“Electronic Funds Transfer (EFT) indicator” means a four-character suffix to the unique entity identifier. The suffix is assigned at the discretion of the commercial, nonprofit, or Government entity to establish additional System for Award Management records for identifying alternative EFT accounts (see subpart 32.11) for the same entity.

“Registered in the System for Award Management (SAM) database” means that.

(1) The Offeror has entered all mandatory information, including the unique entity identifier and the EFT indicator, if applicable, the Commercial and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record “Active”.

“Unique entity identifier” means a number or other identifier used to identify a specific commercial, nonprofit, or Government entity. See www.sam.gov for the designated entity for establishing unique entity identifiers.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “Unique Entity Identifier” followed by the unique entity identifier that identifies the Offeror’s name and address exactly as stated in the offer. The Offeror also shall enter its EFT indicator, if applicable. The unique entity identifier will be used by the Contracting Officer to verify that the Offeror is registered in the SAM database.

(c) If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for establishment of the unique entity identifier directly to obtain one. The Offeror should be prepared to provide the following information:

(1) Company legal business name.

(2) Trade style, doing business, or other name by which your entity is commonly recognized.

(3) Company Physical Street Address, City, State, and Zip Code.

(4) Company Mailing Address, City, State and Zip Code (if separate from physical).

(5) Company telephone number.

(6) Date the company was started.

(7) Number of employees at your location.

(8) Chief executive officer/key manager.

(9) Line of business (industry).

(10) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in timely manner, the Contracting Officer may proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov> .

Offerors SAM information:

Entity Name: American Infrastructure Development, Inc.
Entity Address: 3810 Northdale Blvd., Suite 170 Tampa, FL 33624
Duns Number: 830628017
CAGE Code: _____



ADDENDUM 1

January 10, 2020

RFQ AP 15-20

General Aviation Engineering Services For Okaloosa County Airports

Note: The RFO Opening Date & Time remains unchanged.

- I. Previous to the last day for questions on January 02, 2020 at 3:00 P.M. CST, the County received one question regarding the project. The question is summarized within Item II below.
- II. **Question:** "If we intend to include subconsultants on our team, what specific information needs to be included in reference to them? For example, I see on item 6 that resumes for subs must be included; however, should their licenses/registration be included in item 3, specific accomplishments in item 4, and area of expertise in item 5?"

Answer: The owner is interested in the qualifications for the team that will most likely be supporting their tasks. Therefore, treat sub-consultants and specific personnel from those subs that will support the prime in the same format, but following the prime contractor personnel in items 3, 4, and 5.

LOBBYING - 31 U.S.C. 1352, as amended

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Respondent] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Respondent, American Infrastructure Development, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Respondent understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

Sabina C. Mohammadi Signature of Respondent's Authorized Official

Sabina C. Mohammadi, President-CEO Name and Title of Respondent's Authorized Official

January 24, 2020 Date

Government Debarment & Suspension

Instructions

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Orders 12549, at Subpart C of OMB 2 C.F.R. Part 180 and 3000.332. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended,

debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552(a), as amended). This certification is required by the regulations implementing Executive Orders 12549, Debarment and Suspension, and OMB 2 C.F.R. Part 180, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880.

[READ INSTRUCTIONS ON PREVIOUS PAGE BEFORE COMPLETING CERTIFICATION]

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal

Sabina C. Mohammadi, President-CEO

Printed Name and Title of Authorized Representative


Signature

January 24, 2020

Date

RECYCLED CONTENT FORM

RECYCLED CONTENT INFORMATION

1. Is the material in the above: _____ or Recycled _____ (Check the applicable blank). If
Virgin _____ recycled,
what _____
percentage _____%.

Product Description: Not Sure

2. Is your product packaged and/or shipped in material containing recycled content?

Yes _____ No _____

Specify: Not Sure

3. Is your product recyclable after it has reached its intended end use?

Yes X _____ No _____

Specify: _____

The above is not applicable if there is only a personal service involved with no product involvement.

Name of Respondent: American Infrastructure Development, Inc.

E-Mail: Sabina@aidinc.us

GENERAL GRANT FUNDING SPECIAL PROPOSAL CONDITIONS

Either this solicitation is fully or partially Grant funded. Respondents shall comply with the clauses as enumerated below.

1. **Respondent Compliance:** The Respondent shall comply with all uniform administrative requirements, cost principles, and audit requirements for federal awards.
2. **Mandatory Disclosures:** The Respondent must disclose in writing all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.
3. **Utilization of Small and Minority Businesses, Women's Business Enterprises and Labor Surplus Area Firms:** The Respondent must take all necessary affirmative steps to assure that small, minority, and women-owned businesses are utilized when possible, in accordance with 2CFR 200.321. If subcontracts are to be let, prime Respondent will require compliance of this provision by all sub-Respondents. Prior to contract award, the Respondent shall document efforts to assure that such businesses are solicited when there are potential sources; that the Respondent made an effort to divide total requirement, when economically feasible, into smaller tasks or quantities to permit maximum participation by such businesses; and, that the Respondent has established delivery schedules, where permitted, to encourage such businesses respond. Respondent and sub-Respondent shall utilize service and assistance from such organizations as SBA, Minority Business Development Agency of the Department of Commerce, the Florida Department of Management Services (Office of Supplier Diversity), the Florida Department of Transportation, Minority Business Development Center, and Local Government M/DBE programs, available in many large counties and cities. Documentation, including what firms were solicited as suppliers and/or sub-Respondents, as applicable, shall be included with the bid proposal.
4. **Davis-Bacon Act:** If applicable to this contract, the Respondent agrees to comply with all provisions of the Davis Bacon Act as amended (40 U.S.C. 3141-3148). Respondents are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Respondents must be required to pay wages not less than once a week. If the grant award contains Davis Bacon provisions, the County will place a copy of the current prevailing wage determination issued by the Department of Labor in the solicitation document. The decision to award a contract shall be conditioned upon the acceptance of the wage determination.
5. **Copeland Anti Kick Back Act:** If applicable to this contract, Respondents shall comply with all the requirements of 18 U.S.C. § 874, 40 U.S.C. § 3145, 29 CFR Part 3 which are incorporated by reference to this contract. Respondents are prohibited from inducing by any means any person employed in the construction, completion or repair of public work to give up any part of the compensation to which he or she is otherwise entitled.
6. **Contract Work Hours and Safety Standards Act:** (40 U.S.C. 3701-3708): Where applicable, all contracts awarded in excess of \$100,000 that involve the employment of mechanics or laborers must be in compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each Respondent is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for

transportation or transmission of intelligence.

7. **Clean Air Act (42 U.S.C. 7401–7671q.)**: and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387): as amended—The Respondent agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. **Rights to Inventions Made Under a Contract or Agreement**: If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
9. **Procurement of Recovered Materials**: Respondents must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
10. **Access to Records and Reports**: Respondent will make available to the County’s granting agency, the granting agency’s Office of Inspector General, the Government Accountability Office, the Comptroller General of the United States, Okaloosa County, Okaloosa County Clerk of Court’s Inspector General, or any of their duly authorized representatives any books, documents, papers or other records, including electronic records, of the Respondent that are pertinent to the County’s grant award, in order to make audits, investigations, examinations, excerpts, transcripts, and copies of such documents. The right also includes timely and reasonable access to the Respondent’s personnel during normal business hours for the purpose of interview and discussion related to such documents. This right of access shall continue as long as records are retained.
11. **Federal Changes**: Respondent shall comply with all applicable Federal agency regulations, policies, procedures and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract.
12. **Termination for Default (Breach or Cause)**: Contracts in excess of \$10,000 – If Respondent does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Respondent fails to perform in the manner called for in the contract, or if the Respondent fails to comply with any other provisions of the contract, the County may terminate the contract for default. Termination shall be effected by serving a notice of termination on the Respondent setting forth the manner in which the Respondent is in default. The Respondent will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.
13. **Safeguarding Personal Identifiable Information**: Respondent will take reasonable measures to safeguard protected personally identifiable information and other

information designated as sensitive by the awarding agency or is considered sensitive consistent with applicable Federal, state and/or local laws regarding privacy and obligations of confidentiality.

14. **Prohibition on utilization of cost plus a percentage of cost contracts:** The County will not award contracts containing Federal funding on a cost plus percentage of cost basis.

15. **Disputes:** Any dispute arising under this Agreement which is not settled by Agreement of the parties may be settled by mediation, arbitration, or other appropriate legal proceedings. Pending any decision, appeal or judgment in such proceedings or the settlement of any dispute arising under this Agreement, shall proceed diligently with the performance of this Agreement in accordance with the decision of the County. This Agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement shall be in the Circuit Court of Okaloosa County.

16. **Energy Policy and Conservation Act (43 U.S.C. §6201):**

All contracts except micro-purchases (\$3500 or less, except for construction contracts over \$2000). Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19645, Apr. 19, 1995].

17. **Title VI Clauses for Compliance with Nondiscrimination Requirements:**

During the performance of this contract, the Respondent, for itself, its assignees, and successors in interest (hereinafter referred to as the "Respondent") agrees as follows:

1. **Compliance with Regulations:** The Respondent (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The Respondent, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Respondent will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Respondent for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subRespondent or supplier will be notified by the Respondent of the Respondent's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Respondent will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of a Respondent is in the exclusive possession of another who fails or refuses to furnish the information, the Respondent will so certify to the

sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a Respondent's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Respondent under the contract until the Respondent complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Respondent will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Respondent will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Respondent becomes involved in, or is threatened with litigation by a subRespondent, or supplier because of such direction, the Respondent may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the Respondent may request the United States to enter into the litigation to protect the interests of the United States.

Title VI List of Pertinent Nondiscrimination Acts and Authorities

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this contract, the Respondent, for itself, its assignees, and successors in interest (hereinafter referred to as the "Respondent") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all

of the programs or activities of the Federal-aid recipients, sub-recipients and Respondents, whether such programs or activities are Federally funded or not);

- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

18. **Federal Fair Labor Standards Act (Federal Minimum Wage)**: All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The Respondent] has full responsibility to monitor compliance to the referenced statute or regulation. The Respondent must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

19. **Occupational Safety and Health Act of 1970**:

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Respondent must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Respondent retains full responsibility to monitor its compliance and their subRespondent’s compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Respondent must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above requirements.

DATE: January 24, 2020

SIGNATURE: *Sabina C. Mohammadi*

COMPANY: American Infrastructure Development, Inc.

NAME: Sabina C. Mohammadi

ADDRESS: 3810 Northdale Blvd., Suite 170
Tampa, Florida 33624

TITLE: President - CEO

E-MAIL: Sabina@aidinc.us

PHONE NO.: (813) 374-2200

SWORN STATEMENT UNDER SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted for Okaloosa County

2. This sworn statement is submitted by American Infrastructure Development, Inc.

Whose business address is: 3810 Northdale Boulevard, Tampa, Florida 33624 and (if applicable) its Federal Employer Identification Number (FEIN) is 26-4321571. (If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Sabina C. Mohammadi and my relationship to the entity named above is President / CEO

4. I understand that a "public entity crime" as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in Section 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record, relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Section 287.133(1) (a), Florida Statutes, means:
(1) A predecessor or successor of a person convicted of a public entity crime; or (2) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Section 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, that statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

X Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of public entity crime subsequent to July 1, 1989.

_____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. [Please attach a copy of the Final Order.]

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. [Please attach a copy of the Final Order.]

_____ The person or affiliate has not been placed on the convicted vendor list. [Please describe any action taken by or pending with the Department of General Services.]

Date: January 20, 2020 Signature: Saberia C. Mohammadi

STATE OF: FLORIDA

COUNTY OF: HILLSBOROUGH

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who after first being sworn by me, affixed his/her signature in the space provided above on this 20th day of January, in the year 2020, in the year 2020.

Almida Martinez Rosell My commission expires: August 30, 2023
Notary Public



ALMIDA MARTINEZ-ROSELL
Commission # GG 337166
Expires August 30, 2023
Bonded Thru Budget Notary Services

Print, Type or Stamp of Notary Public

Personally Known X OR Produced Identification: _____

Type of Identification Produced _____

ANTI-COLLUSION STATEMENT: The below signed bidder has not divulged to, discussed or compared his bid with other bidders and has not **colluded with any other bidder or parties to bid whatever.** **Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials.** Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from bid list(s).

American Infrastructure Development, Inc.

Bidder's Company Name

3810 Northdale Blvd., Suite 170

Address

Tampa, Florida 33624

Address

(813) 374-2200

Phone #

26-4321571

Federal ID # or SS #

Sabina C. Mohammadi

Authorized Signature – Manual

Sabina C. Mohammadi

Authorized Signature – Typed

President - CEO

Title

N/A

Fax #

Date Submitted: January 24, 2020

VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate American Infrastructure Development, Inc., the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Respondent is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: January 24, 2020

SIGNATURE: *Sabina C. Mohammadi*

COMPANY: American Infrastructure Development, Inc.

NAME: Sabina C. Mohammadi
(Typed or Printed)

ADDRESS: 3810 Northdale Blvd., Suite 170
Tampa, Florida 33624

TITLE: President - CEO

E-MAIL: Sabina@aidinc.us

PHONE NO.: (813) 374-2200

TAX DELINQUENCY AND FELONY CONVICTIONS

The applicant must complete the following two certification statements. The applicant must indicate its current status as it relates to tax delinquency and felony conviction by inserting a checkmark () in the space following the applicable response. The applicant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

- 1) The applicant represents that it is () is not () a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) The applicant represents that it is () is not () is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

AMERICAN INFRASTRUCTURE DEVELOPMENT, INC. (AID)

2020-2022 LABOR RATES



CLASSIFICATION	LOADED RATE
Project Principal	\$200
Project Manager	\$185
Senior Engineer/Planner	\$160
Engineer/Planner	\$130
Sr. Designer	\$100
Designer	\$85
Clerical	\$65
RPR	\$95

Notes:

- 1) Rates may be adjusted in January 2023