



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: KINGMOR SUPPLY, INC. ORIGINAL DATE ISSUED: March 28, 2022
6187 SOUTH VALLEY PIKE CONTRACT NO: 22-DES-R-572-a
MT. CRAWFORD, VA. 22841 CONTRACT TITLE: SCHOOL BUS PARTS & SERVICE

THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 22-DES-R-572-a including any attachments or amendments thereto.

EFFECTIVE DATE: JULY 1, 2023
EXPIRES: JUNE 30, 2024
RENEWALS: NO RENEWALS REMAINING.

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: MARK KING VENDOR TEL. NO.: (434) 821-1000
EMAIL ADDRESS: ADMIN@KINGMORSUPPLY.COM
COUNTY CONTACT: CARMEN RIVERA LEHMAN COUNTY TEL. NO.: (703) 228-6465
COUNTY CONTACT EMAIL: CLEHMAN@ARLINGTONVA.US

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA

KINGMOR SUPPLY, INC.

PRINT: Dr. Sharon T Lewis

Mark H King

PRINT: \_\_\_\_\_

SIGNATURE: [DocuSigned by: Dr. SHARON T. LEWIS]
Purchasing Agent

SIGNATURE: [DocuSigned by: MARK KING]
Parts Manager

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: 8/22/2023

DATE: 8/18/2023

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23  
Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

**NOTICE OF CONTRACT RENEWAL**

1. DATE: April 12, 2023
2. COMMODITY NAME: OEM School Bus Parts & Service
3. CONTRACT NUMBER: 73-19jwc
4. CONTRACT PERIOD: July 9, 2019 – June 30, 2020  
1<sup>st</sup> Renewal: July 1, 2020 – June 30, 2021  
2<sup>nd</sup> Renewal: July 1, 2021 – June 30, 2022  
3<sup>rd</sup> Renewal: July 1, 2022 – June 30, 2023  
4<sup>th</sup> Renewal: July 1, 2023 – June 30, 2024
5. RENEWAL OPTIONS: Four (4) one-year renewals  
***Zero options available***
6. CONTRACTOR(s):  
Sonny Merryman, Inc.  
5120 Wards Road  
Evington, VA 24055  
Ph: (434) 821-1000 Fx: (434) 821-2621  
Attn: Derek Shelton, Parts Manager  
[derek@sonnymerryman.com](mailto:derek@sonnymerryman.com)  
  
Kingmor Supply, Inc.  
6187 South Valley Pike  
Mt Crawford, VA 22841  
Ph: (540) 433-0073 Fx: (540) 433-0099  
Attn: Carrie Dennett-Executive Director  
[carrie@kingmorsupply.com](mailto:carrie@kingmorsupply.com)
7. TERMS: Net 45 days
8. DELIVERY: Within twenty-four (24) hours after placement of order,  
F.O.B. Destination - Fleet Maintenance Dept.
9. FOR FURTHER INFORMATION CONTACT: Jeffrey Campbell  
Procurement Officer III  
PH: (540) 422-8350  
[jeffrey.campbell@fauquiercounty.gov](mailto:jeffrey.campbell@fauquiercounty.gov)
10. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

**INSTRUCTIONS**

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, four (4) one-year renewals exist on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, prior to the expiration date of the current term.
6. Price Adjustments: Changes to the labor rates only, as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB No. 73-19jwc, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the "Contracting Agent" for these jurisdictions and political subdivisions.

## **OEM Bus Parts & Service - Contract Pricing**

### **Thomas** Awarded to **Sonny Merryman, Inc. (SM-73-19jwc)**

1. OEM Thomas List Price, Parts Discount: **35%**
2. Service: Hourly labor rate for service on Thomas: **\$137.68 per hour**
3. Credit Terms for return of unused parts: Contractor shall provide **full credit\*** for the return of unused parts or supplies purchased during the term of this contract.
4. Core Charge: Core charge will be refunded in full when core is returned within one-year.

### **International (Primary)** Awarded to **Kingmor Supply, Inc. (KS-73-19jwc)**

1. OEM International List Price, Parts Discount: **12%**
2. Service: Hourly labor rate for service on International: **\$115.00 per hour**
3. Credit terms for return of unused parts: Contractor shall provide **full credit\*** for the return of unused parts or supplies purchased during the term of this contract.
4. Core Charge: Core charge will be refunded in full when core is returned.

*\* Items must be in new, sellable condition for full credit*