



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: CAREERSTONE GROUP, LLC
2304 TUNLAW ROAD NW
WASHINGTON, DC 20007

ORIGINAL DATE ISSUED: JANUARY 1, 2022
CONTRACT NO: 21-HRD-RFP-479-5
CONTRACT TITLE: LEADERSHIP & INDIVIDUAL
DEVELOPMENT TRAINING, VIRTUAL
LEARNING SESSIONS, AND
ORGANIZATIONAL DEVELOPMENT
SERVICES

THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 21-HRD-RFP-479-5 including any attachments or amendments thereto.

EFFECTIVE DATE: JANUARY 1, 2023
EXPIRES: DECEMBER 31, 2023
RENEWALS: THREE (3) ONE-YEAR RENEWALS REMAINING.

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: MARY ABBAJAY
VENDOR TEL. NO.: (202) 965-1144
EMAIL ADDRESS: MARY@CAREERSTONEGROUP.COM
COUNTY CONTACT: SHARON MILLER (HRD)
COUNTY TEL. NO.: (703) 228-3595
COUNTY CONTACT EMAIL: SEMILLER@ARLINGTONVA.US

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

CAREERSTONE GROUP, LLC

PRINT: DR. SHARON T. LEWIS

PRINT: Mary Abbajay

SIGNATURE: Dr. SHARON T. LEWIS
DocuSigned by:
89B86B1AD301462...

SIGNATURE: Mary Abbajay
DocuSigned by:
8584FEED33D3410...

TITLE: PURCHASING AGENT

TITLE: President

DATE: 11/4/2022

DATE: 11/3/2022

EXHIBIT B**COURSE DELIVERY PRICING**

GENERAL INSTITUTE & DIVERSITY AND INCLUSION IN PERSON TRAINING COURSE	
DAILY RATES	\$2,430
HALF DAY RATES	\$1,350
COMPUTER AND TECHNOLOGY APPLICATIONS IN PERSON COURSE	
DAILY RATES	N/A
HALF DAY RATES	N/A
90-MINUTE SESSIONS	N/A
VIRTUAL LEARNING SESSIONS	
1-HOUR SESSION	\$850.00
2-HOUR SESSION	\$1,050.00
4-HOUR SESSION	\$1,350.00

SERVICES DELIVERY PRICING TABLE

EXECUTIVE COACHING SERVICES	
HOURLY	N/A
ORGANIZATION DEVELOPMENT SERVICES	
DAILY RATE	\$2,160.00
HOURLY RATE	\$270.00
DIVERSITY & INCLUSION ORGANIZATION DEVELOPMENT SERVICES	
DAILY RATE	N/A

HOURLY RATE	N/A
MULTI-RATER ASSESSMENT	
COST PER INDIVIDUAL ASSESSMENT/REPORT	N/A
CUSTOMIZATION	N/A
INSTRUCTOR-LED NEW COURSE DEVELOPMENT	
HOURLY RATE	\$150.00

E-Learning Custom Development

Simple Asynchronous	Static HTML pages with text and graphics	N/A
Average Asynchronous	Above plus - flash, animation, GIF's	N/A
Complex Asynchronous	Above plus - audio, video, interactive simulations	N/A