

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 22-DHS-EP-247**

AMENDMENT NUMBER 2

This Amendment Number 2 is made on the date of execution by the County and amends Agreement Number 22-DHS-EP-247 ("Main Agreement") dated July 12, 2021, between Bridges to Independence, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

I. ADD THE FOLLOWING LANGUAGE TO MAIN AGREEMENT PARAGRAPH 5. CONTRACT PRICING

Due to factors related to COVID-19, including availability of one-time funding from federal and state sources for Rapid Rehousing (RRH) assistance, the County is approving a one-time budget amendment to shift the unspent RRH balance in the amount of \$90,528.00 towards shelter costs not covered by other sources through June 30, 2022.

In accordance with the attached Revised Exhibit B, the contractor must submit a final FY22 invoice in the amount of \$157,082.75 for shelter operations upon execution of the amendment.

II. REPLACE EXHIBIT B, CONTRACT PRICING IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT B, CONTRACT PRICING

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

BRIDGES TO INDEPENDENCE, INC.

AUTHORIZED DocuSigned by:
SIGNATURE *Lucas Alexander*
NAME: Lucas Alexander
TITLE: Procurement Officer
DATE: 4/20/2022

AUTHORIZED DocuSigned by:
SIGNATURE *Brian O'Neil*
NAME: Brian O'Neil
TITLE: Interim CEO
DATE: 4/19/2022

REVISED EXHIBIT B

Budget A – Revised FY22 Shelter Operations Budget

Bridges to Independence - Sullivan House		
	FTE	
Personnel:		
Chief Program Officer	0.49	\$53,565
Data Intake Coordinator & QA	0.75	\$48,543
Shelter Facilities Manager	1	\$65,727
Volunteer & Community Outreach	0.5	\$30,000
SH House Manager-Full Time Hourly	1	\$45,210
SH House Manager-Full Time Hourly	1	\$45,210
SH Case Manager	1	\$74,726
Clinical Employment Specialist	0.5	\$30,338
SH House Managers- Midday/Weekend/Relief Staff- Varies	1.5	\$67,100
Total Personnel	7.74	\$460,419
Non-Personnel:		
Building Maintenance and Repair (Cleaning Contract Incl.)		\$18,540
Transportation		\$3,297
Client Transportation		\$1,000
Direct Client Assistance		\$3,000
Language Assistance (Language Line)		\$6,000
Total Non-Personnel		\$31,837
	Admin Cap Rate	5.92%
	Admin Cost	\$30,973
	Grand Total	\$523,229
	Grant Amount	\$523,229
Admin Cap		
Communication(Phone/Internet)		3,000
Insurance		14,403
Audit		3,000
Supplies		6,675
Accounting		3,895
	Total	0
		\$30,973

Budget B – Revised FY22 Rapid Rehousing Budget

Bridges to Independence - Rapid Rehousing FY 2022 Budget		
	FTE	Total
Personnel:		
Total Personnel		\$0
Non-Personnel:		
Rental Subsidies		\$2,773
<i>Optional: Ten thousand dollars (\$10,000) of the funding may be used for salaries and benefits for case management services for post program aftercare.</i>		
Total Non-Personnel		\$2,773
Admin Cap Rate		62%
Admin Cost		\$4,514
Grand Total		\$7,287
Grant Amount		\$7,287
Admin Cap		
Finance Manager	0.15	\$3,463
Language Assistance (Language Line)		\$1,050
Total	0.15	\$4,514

Budget C – Case Management at the Shelter Overflow Hotel Budget
October 18, 2021 – June 30, 2022

Line Item	Detailed Explanation	Cost
Case Manager	Case Manager for 36.5 weeks, includes salary, fringe benefits and holiday pay	\$ 29,804.93
	SUBTOTAL	\$ 29,804.93
	<i>INDIRECT RATE</i>	<i>10%</i>
	INDIRECT COST	\$ 2,980.49
	GRAND TOTAL	\$ 32,785.42