

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/15/2022

Contract/Lease Control #: C19-2792-AP

Procurement#: RFQ 13-19

Contract/Lease Type: CONTRACT

Award To/Lessee: AVCON

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/26/2022

Expiration Date: 03/26/2024

Description of: GENERAL AVIATION ENGINEERING SERVICES

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: ISTAGE@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

Date: February 15, 2022
Company: AVCON, Inc
Attn: Virgil C. "Lee" Lewis, Vice President
Address: 320 Bayshore Drive Suite A
City, St, Zip: Niceville, FL 32578
RE: Contract Renewal

Dear Mr. Lewis,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C19-2792-AP for an additional term. The contract renewal period will be 3/26/2022 to 3/26/2024. The annual budgeted amount for this contract is \$ per task order. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

Dept. Director Tracy A. Stage, A.A.E.
Signature: Stage, A.A.E.
Digitally signed by Tracy A. Stage, A.A.E.
Date: 2022.01.13 10:58:18 -06'00'

Date: _____
Approved By: John Hofstad
(as prescribed below on item 1)
Digitally signed by John Hofstad
Date: 2022.01.13 10:00:47 -06'00'

Date: _____
Approved By: Mel Ponder
Mel Ponder, Chairman
Board of County Commissioners
Date: February 15, 2022

AUTHORIZED COMPANY REPRESENTATIVE

Contractor: [Signature]
Printed Name: Virgil C. "Lee" Lewis, P.E.
Title: Vice President, AVCON, INC.
Date: January 11, 2022



County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (if applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960. Fax: 850-689-5970