

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT AMENDMENT

Home Care Team, Inc. dba	DATE ISSUED:	December 10, 2018
The Medical Team Personal Care Services	CURRENT REFERENCE NO:	16-151-RFP-1
1902 Campus Commons Drive #650		Provision of In-home Services to
Reston, VA 20191	CONTRACT TITLE:	Persons enrolled in the
		Community Living Program
	AMENDMENT NO:	3

THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 16-151-RFP-1 including any attachments or amendments thereto.

EFFECTIVE DATE: February 1, 2022

EXPIRES: January 31, 2024

RENEWALS: Five one-year Renewal Options remaining from February 1, 2024 to January 31, 2029

COMMODITY CODE(S): 95208, 95243, 95280, 95240

LIVING WAGE: Y

PROFESSIONAL SERVICES: N

ATTACHMENTS:

AMENDMENT NO. 3

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Ryan Grisard **VENDOR TEL. NO.:** (703) 390-2321

EMAIL ADDRESS: Ryan@medteam.com

COUNTY CONTACT: Fiona Elad, DHS, ADSD **COUNTY TEL. NO.:** (703) 228-1715

COUNTY CONTACT EMAIL: felad@arlingtonva.us



**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 16-151-RFP-1
AMENDMENT NUMBER 3**

This Amendment Number 3 is made on February 1, 2022 and amends Agreement Number 16-151-RFP-1 ("Main Agreement") dated December 10, 2018 between Home Care Team, Inc. dba The Medical Team Personal Care Services ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the contract terms and conditions, and Exhibit B, Contract Pricing called for under the Main Agreement as follows:

1. Contract Documents: The following Contract Documents are hereby Added:

- Exhibit E– Contractor COVID-19 Vaccination Certification
- Exhibit F – Contractor COVID-19 Vaccination Quarterly Compliance Certification

- 2. Living Wage Rate Increase:** Per the Arlington County Purchasing Resolution, this Contract Living Wage Rate is hereby increased from the current rate to \$17 per hour for all employees performing the services of this contract, to include Virginia FICA Tax at 7.65% and a 2.71% Workers' Compensation Insurance rate.
- 3. Contract Price CPI-U Increase:** Pursuant to Section 6. Contract Price Adjustments, as amended below, the contract amount is hereby increased by 6.2% per the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas ("CPI-U") for the 12 months of statistics available at the time of the Contract's renewal.

Pricing from February 1, 2022, to January 31, 2023, shall be in accordance with Revised Exhibit B – Contractor Pricing, dated February 1, 2022

4. Contract Price Adjustments is hereby deleted in its entirety and replaced with:

6. CONTRACT PRICE ADJUSTMENTS

The Contract Amount/unit price(s) will remain firm until January 31, 2022 ("Price Adjustment Date"). To request a price adjustment, the Contractor or the County must submit a written request to the other party not less than 90 days before the Price Adjustment Date. Adjustments to the Contract Amount/unit price(s) will not exceed the percentage of change in the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas ("CPI-U") for the 12 months of statistics available at the time of the Contract's renewal.

Any Contract Amount/unit price(s) that result from this provision will become effective the day after the Price Adjustment Date and will be binding for 12 months. The new Price Adjustment Date will be 12 months after the price adjustment.

If the Contractor and the County have not agreed on a requested adjustment by 30 days before the Price Adjustment Date, the County may not renew the Contract, whether or not the County has previously elected to renew the Contract's term

5. **Incorporation of COVID-19 Vaccination Policy for Contractors** is hereby added to the Contract Terms and Conditions.

51. COVID-19 VACCINATION POLICY FOR CONTRACTORS

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits E and F). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

It is recognized that the COVID-19 pandemic is an ongoing health crisis. As such, requirements with respect to health and safety, including vaccines and face-coverings may change over time. Contractors are expected to adhere to the County requirements as they evolve in response to the crisis.

For questions, the Contractor may email contractorvaccineinfo@arlingtonva.us.

6. **Revised Exhibit B – Contractor's Pricing** is hereby deleted in its entirety and replaced with the attached **Revised Exhibit B – Contractor Pricing, dated February 1, 2022**. Pricing from February 1, 2022, to January 31, 2023, shall be in accordance with Revised Exhibit B – Contractor Pricing, dated February 1, 2022.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED SIGNATURE: DocuSigned by:
Tomeka D. Price
5950D4E0ACC0472...

NAME: TOMEKA D PRICE

TITLE: PROJECT OFFICER

DATE: 2/2/2022

THE HOME CARE TEAM, INC. dba
THE MEDICAL TEAM PERSONAL CARE SERVICES

AUTHORIZED SIGNATURE: Ryan Grisard

NAME: Ryan Grisard

TITLE: (FO)

DATE: 2/2/22

REVISED EXHIBIT B
CONTRACT PRICING
dated February 1, 2022

The County will pay the Contractor up to the maximum amount of \$875,000 for services delivered to clients in a variety of residential settings:

Service or Rate Description	Unit Rate	New Price w/LW Increase	New Price beginning 2/1/2022 (w/CPI-U 6.2% Increase)
Hourly Rate for all services except heavy housekeeping	PER HR	\$ 35.00	\$ 37.17
Comprehensive Assessment	LS	\$ 150.00	\$ 159.30
Personal Care/Bathing	LS	\$ 45.00	\$ 47.79
Toileting	LS	\$ 16.00	\$ 16.99
Light Housekeeping	LS	\$ 40.62	\$ 43.14
Personal Laundry	LS	\$ 45.62	\$ 48.45
Ambulation and Transfer Assistance	LS	\$ 16.00	\$ 16.99
Meal Preparation and Assistance	LS	\$ 16.00	\$ 16.99
Medication Reminders	LS	\$ 8.00	\$ 8.50
Grocery Shopping and Other Essential Errands	PER HR	\$ 27.75	\$ 29.47
Escort to and from Medical Appointments	PER HR	\$ 27.75	\$ 29.47
Safety Checks	LS	\$ 8.00	\$ 8.50
Preparation for Bed	LS	\$ 22.00	\$ 23.36
Holiday Hourly Rate for Services	PER HR	\$ 40.65	\$ 43.17
Hourly Rate for Heavy Housekeeping	PER HR	\$ 28.10	\$ 29.84
Rate for Comprehensive Assessment	PER HR	\$ 100.00	\$ 106.20

EXHIBIT F

CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION

By Email: Please complete the report below and return it to: contractorvaccineinfo@arlingtonva.us.

- I hereby certify that all _____ (Contractor Name) employees and subcontractors working on Contract No. 16-151-RFP-1 are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

Please do not include any of your employees' medical documentation, including vaccination records or test results.

Date: _____

Signature: _____

Printed Name and Title: _____

Company Name: _____

Company Address: _____