

# TASK ORDER APPROVAL FORM

CONTRACT #: C19-2750-PW

TASK ORDER #: 08-Addendum 1

TASK ORDER AMOUNT: \$ Increase of \$4,995 for a maximum of \$87,776

CONTRACT: C19-2750-PW  
AMERICAN CONSULTING ENGINEERS, LLC  
GENERAL ENGINEERING SERVICES FOR PW  
EXPIRES: 09/30/2023

OFFERED BY CONSULTANT:

American Consulting Engineers, LLC

FIRM'S NAME

Jeffrey S. Novotny, PE, AICP

REPRESENTATIVE'S PRINTED NAME

**Jeffrey S Novotny**

Digitally signed by Jeffrey S Novotny  
Date: 2021.12.01 09:25:22 -05'00'

SIGNATURE

Principal/ Managing Member


12/01/2021

TITLE

DATE

**RECOMMENDED FOR APPROVAL  
(Department Director)**

**APPROVED BY OKALOOSA COUNTY  
(Per Purchasing Manual) Table 1**

  
SIGNATURE

Jeffrey A Hyde  
Digitally signed by Jeffrey A Hyde  
Date: 2022.01.07 15:52:18 -06'00'  
PURCHASING MANAGER

Paul Works Director  
TITLE

DATE

1/7/22  
DATE

Faye Douglas  
Digitally signed by Faye Douglas  
Date: 2022.01.07 16:47:26 -06'00'  
OMB DIRECTOR/DATE

DATE

John Hofstad  
Digitally signed by John Hofstad  
Date: 2022.01.10 09:09:00 -08'00'

COUNTY ADMINISTRATOR (if applicable)

CHAIRMAN (if applicable)

DATE

DATE



# TASK WORK ORDER SUMMARY

Task Work Order No.: 08 – Addendum 1  
Contract No.: C19-2750-PW  
ACP Project No.: 5189652  
Date: November 30, 2021

American Consulting Professionals, LLC., (hereafter "CONSULTANT") requests that the following tasks in connection with the original agreement for General Engineering Services (Contract No: RFQ PW 51-18), dated July 18, 2018, are considered to be beyond the original scope of work for **Task Order 08, Bob White Drive Drainage Improvements.**

### Task 1 Additional Project Coordination

Additional project coordination is required to facilitate potential additional mitigation strategies to minimize impacts to downstream properties in association with the planned improvements along Bob White Drive. Exhibits and correspondence with BCC Engineering, Inc (FDOT consultant) were facilitated to ensure the county's proposed improvements would not impact the states planned improvements for US 98 widening.

Additional project coordination to investigate additional mitigation strategies included additional engineering to document the feasibility of adding a detention pond to improve the stormwater system with the Brookwood community will be provided.

### Task 2 Additional Geotechnical Testing

Additional geotechnical borings and testing are required for the structural design of the proposed cross culvert identified to replace the existing 3-36" CMP pipes under Bob White Drive. Original scope provided by NOVA only included geotechnical testing for the armoring of the channel and did not provide the level of testing to support a structure design for the improved crossing.

**Deliverables:** additional geotechnical reporting for structural calculations, engineering results of pond alternative

**Compensation:** For all the work performed in accordance with Table 1 (Lump Sum, % complete)

Table 1: Bob White Drive Drainage Improvements – Addendum 1	
Original Contract	\$82,781
Task 1 Additional Project Coordination (ACP)	\$2,995
Task 2 Additional Geotechnical (NOVA)	\$2,000
PROJECT TOTAL=	\$ 87,776

**Additional requested Fee: \$4,995**

This Agreement constitutes our understanding of the required Additional Services and our relationship under this project, and may only be modified in writing, signed by both parties. All other terms and conditions contained in our original Agreement signed by the Parties and/or dated June 2, 2021, and any/all amendments relating thereto and executed by the Parties since the said date will remain in effect. The signature below authorizes the work herein described and does so on behalf of the Signatory and on behalf of the Owner of the land or property upon which the work is to be performed,

**American Consulting Professionals, LLC**

4489 Woodbine Road · Pace, Florida 32571 · 850.289.1000 · www.acp-americas.com



and warrants that he/she has authority to sign this Agreement on behalf of the Signatory and on behalf of the Owner of the land.

American Consulting Professionals, LLC

Jeffrey S  
Novotny


Digitally signed by  
Jeffrey S Novotny  
Date: 2021.12.01  
09:03:47 -05'00'

12/01/21

Jeffrey S. Novotny, PE, AICP  
Managing Member

Accepted and Approved by:

Okaloosa County

  
\_\_\_\_\_  
Signature  
Name: Jason Adams  
Title: Public Works Director  
Date: 1/7/22





**NOVA ENGINEERING AND ENVIRONMENTAL LLC  
PROFESSIONAL SERVICES AGREEMENT**

<b>DATE:</b> November 29, 2021	<b>PROPOSAL NO.:</b> 016-20217814
<b><u>PROJECT NAME AND ADDRESS</u></b>  BOB WHITE DRIVE CULVERT CROSSING Mary Esther, Okaloosa County, Florida	<b><u>CLIENT NAME AND ADDRESS</u></b>  American Consulting Professionals, LLC 4489 Woodbine Road Pace, Florida 32571  Attn: Ms. Kari J. Edwards, P.E. Email: <a href="mailto:kedwards@acp-fl.com">kedwards@acp-fl.com</a> Phone: 850-289-1013
<p><b>Geotechnical Services</b> (Mobilize drilling rig and crew to perform two (2) 25-foot SPT borings within the proposed culvert structure footprint, Limited laboratory testing to include up to 4 percent fines/natural moisture content tests, Geotechnical evaluation and reporting with site preparation, groundwater control, and foundation design recommendations)</p> <p align="right"><b><u>ACCEPTED</u></b></p> <p><b>GEOTECHNICAL SERVICES (LUMP SUM) ..... \$ 2,000</b> <input type="checkbox"/></p>	

All work will be in accordance with NOVA's General Terms and Conditions attached hereto. NOVA will invoice monthly and our payment terms are net 30 days. This proposal is valid for 90 days. If this proposal is acceptable, please sign and return this professional service agreement and attached proposal to [james@usanova.com](mailto:james@usanova.com).

<b>AUTHORIZED BY:</b>	<b>INVOICE TO:</b>
Signature	Firm
Name	Name
Title	Address
Date	Federal ID # or Social Security #