



ARLINGTON COUNTY, VIRGINIA
 OFFICE OF THE PURCHASING AGENT
 2100 CLARENDON BOULEVARD, SUITE 500
 ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL (UNILATERAL REVISED)

TO: St. John's Community Services 7611 Little River Turnpike – Suite 404 Annapolis, Virginia 22003	ORIGINAL DATE ISSUED: 09/08/2017 CONTRACT NO: 18-031-X revised to 18-031-EP CONTRACT TITLE: Residential Services Adults with Developmental Disabilities
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THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 18-031-EP including any attachments or amendments thereto.

EFFECTIVE DATE: 07/1/2022

EXPIRES: 06/30/2023 (Correcting from a complete 5-year renewal term to agree with original contract terms, which is a possible 5 year renewal – 12 months period)

RENEWALS: THIS IS THE 1st YEAR RENEWAL OF A POSSIBLE 4 YEAR RENEWAL OPTION, for a total of 10 years.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: KWAKU AGYEMAN

VENDOR TEL. NO.: (703) 916-2740

EMAIL ADDRESS: KAGYEMAN@SJCS.ORG

COUNTY CONTACT: JIM BAKER

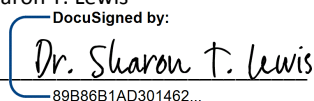
COUNTY TEL. NO.: (703) 228-1713

COUNTY CONTACT EMAIL: JBAKER@ARLINGTONVA.US

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON
 COUNTY, VIRGINIA

PRINT: Dr. Sharon T. Lewis

SIGNATURE:  DocuSigned by:
 89B86B1AD301462...

TITLE: Purchasing Agent

DATE: 4/5/2022



ARLINGTON COUNTY, VIRGINIA
 OFFICE OF THE PURCHASING AGENT
 2100 CLARENDON BOULEVARD, SUITE 500
 ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: St. John's Community Services 7611 Little River Turnpike – Suite 404 Annapolis, Virginia 22003	ORIGINAL DATE ISSUED: 09/08/2017 CONTRACT NO: 18-031-X revised to 18-031-EP CONTRACT TITLE: Residential Services Adults with Developmental Disabilities
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The contract documents consist of the terms and conditions of AGREEMENT No. 18-031-EP including any attachments or amendments thereto.

EFFECTIVE DATE: 07/1/2022

EXPIRES: 06/30/2027

RENEWALS: THIS IS THE 1st YEAR RENEWAL OF A POSSIBLE 10 YEAR CONTRACT. There are no further renewals.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: KWAKU AGYEMAN

VENDOR TEL. NO.: (703) 916-2740

EMAIL ADDRESS: KAGYEMAN@SJCS.ORG

COUNTY CONTACT: JIM BAKER

COUNTY TEL. NO.: (703) 228-1713

COUNTY CONTACT EMAIL: JBAKER@ARLINGTONVA.US

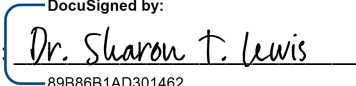
CONTRACT AUTHORIZATION

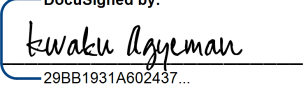
THE COUNTY BOARD OF ARLINGTON
 COUNTY, VIRGINIA

ST. JOHN'S COMMUNITY SERVICES

PRINT: Dr. Sharon T. Lewis

PRINT: Kwaku Agyeman

SIGNATURE:  DocuSigned by: 89B86B1AD301462...

SIGNATURE:  DocuSigned by: 29BB1931A602437...

TITLE: Purchasing Agent

TITLE: State Director

DATE: 4/5/2022

DATE: 4/5/2022

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

CONTRACT AMENDMENT COVERPAGE

TO: ST. JOHN'S COMMUNITY SERVICES	DATE ISSUED:	SEPTEMBER 8, 2017
7611 LITTLE RIVER TURNPIKE	CONTRACT NO:	18-031-EP
SUITE 203 WEST	CONTRACT TITLE:	
ANNANDALE, VA 22003		RESIDENTIAL SERVICES FOR ADULTS WITH DEVELOPMENTAL DISABILITIES

**THIS IS A NOTICE OF CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR
RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 18-031-EP including any attachments or amendments thereto.

EFFECTIVE DATE: JUNE 26, 2020

EXPIRES: JUNE 30, 2022

RENEWALS: FIVE ADDITIONAL 12 MONTH OPTIONS THROUGH JUNE 30, 2027

COMMODITY CODE(S):

LIVING WAGE: N

ATTACHMENTS:

CONTRACT 18-031-EP AMENDMENT No. 2

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: KWAKU AGYEMAN

VENDOR TEL. NO.: (703) 914-2755 EXT. 1201

EMAIL ADDRESS: KAGYEMAN@SJCS.ORG

COUNTY CONTACT: JIM BAKER

COUNTY TEL. NO.: (703) 228-1713

EMAIL ADDRESS: JBAKER@ARLINGTONVA.US

PURCHASING DIVISION AUTHORIZATION

Meloni Hurley

Title: Assistant Purchasing Agent

Date: 6/09/2020

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 18-031-EP
AMENDMENT NUMBER 2**

This **Amendment Number 2** ("Amendment") is made on the date of execution of the Amendment by the County and amends **Agreement Number 18-031-EP** dated **September 8, 2017** ("Main Agreement") and made between **St. John's Community Services**, located at 7611 Little River Turnpike Suite ~~404~~, 203 West Annandale, VA 22003 ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor desire to amend the Main Agreement as follows.

1. ADD THE FOLLOWING TO SECTION II. PERFORMANCE SPECIFICATIONS, A. GENERAL REQUIREMENTS OF THE SCOPE OF WORK:

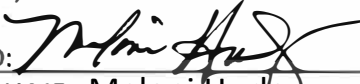
16. The Contractor must make reasonable efforts to provide adequate communication services, including interpretation and translation, for Arlington County clients with limited English proficiency. The County will pay the Contractor for the costs up to a maximum amount of \$1,000 annually, according to **Exhibit B**. Invoices must be submitted to the Project Officer and include the following: Date of service, units of service, name of client and total cost. A copy of the original invoice from the interpretation service provider must be attached. The Contractor must have policies and procedures in place to implement the services including staff training. Policies must be made available upon request.
17. The Contractor must provide annual training on sexual abuse awareness for residents and training for Direct Support Professionals and managers on safeguarding against client sexual abuse. Training and training attendance must be documented and submitted annually to the County Project Officer by July 1.

2. REVISE EXHIBIT B CONTRACT PRICING PER THE ATTACHED

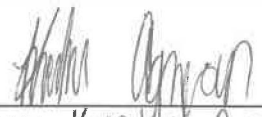
All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SIGNED: 
PRINT NAME: Meloni Hurley
TITLE: Assistant Purchasing Agent
DATE: June 26, 2020

ST. JOHN'S COMMUNITY SERVICES

SIGNED: 
PRINT NAME: Kwaku Agyeman
TITLE: State Director
DATE: 5-27-2020

AGREEMENT NO. 18-031-EP

AMENDED EXHIBIT B

CONTRACT RATES

The Contractor shall bill Medicaid through Department of Medical Assistance (DMAS) for services provided to clients with DD Medicaid Waiver. The County agrees to pay the Contractor a maximum of \$80,000 in FY2021 for Non-Medicaid Waiver eligible services delivered to Arlington County clients, as detailed below:

Non-Medicaid Waiver Eligible clients will be billed to Arlington County DD Services at a rate of \$29.84 per hour, up to a maximum of \$70,000.00.

The Contractor may bill Arlington County DD Services for indirect services not paid by DMAS for DD Waiver Eligible clients. These include staff travel time and report writing, at the rate of \$36 per hour, up to a maximum of 250 hours per contract term, maximum of \$9,000.00.

Arlington County funds must be used in adherence to all Federal and Commonwealth of Virginia, Department of Medical Assistance Services regulations governing DD Home and Community-Based Medicaid Waiver Services.

The County will pay the Contractor up to \$1,000 for language interpretation and translation services for FY 2021, The Contractor must submit a copy of the original invoice from the interpretation service provider as back-up documentation. The invoice must include the client's initials, date and units of service and total cost.

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT AMENDMENT

TO:	DATE ISSUED:	November 6, 2018
St. John's Community Services	AGREEMENT NO:	18-031-EP
7611 Little River Turnpike – Suite W-203		'Residential Services
Annapolis, Virginia 22003	AGREEMENT TITLE:	Adults with
		Developmental
		Disabilities'

**THIS IS A NOTICE OF A CONTRACT AMENDMENT NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS**

The contract term covered by this Notice of Amendment is effective **November 6, 2018** thru **June 30, 2022**. This is the first term of a ten year contract with the option of five additional 12 month options to renew through June 30, 2027.

The contract documents consist of the terms and conditions of Agreement No. 18-031-EP, including any exhibits or attachments.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Kwaku Agyeman	TELEPHONE NO.:	(703) 916-2740
	EMAIL ADDRESS:	kagyemane@sjcs.org
COUNTY CONTACT: Jim Baker	TELEPHONE NO.:	(703) 228-1713
	EMAIL ADDRESS:	jbaker@arlingtonva.us

CONTRACT AUTHORIZATION

Vanessa Moorehead	TELEPHONE NO:	(703) 228-3405
	EMAIL ADDRESS:	vmoorehead@arlingtonva.us

Distribution: Contractor: 1 Contract Folder: 1 Administrative Officer: 1 Purchasing Admin: 1

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 18-031-EP
AMENDMENT NUMBER 1**

This **Amendment Number 1** ("Amendment") is made on the date of execution of the Amendment by the County and amends **Agreement Number 18-031-X** dated **September 8, 2017** ("Main Agreement") and made between **St. John's Community Services, 7611 Little River Turnpike Suite W-203, Annandale, VA 22003** ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the Contract Pricing (Exhibit B) and Agreement Number as follows:

1. REVISE EXHIBIT B CONTRACT PRICING:

See attached Exhibit B.

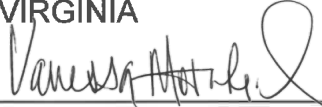
2. REVISE AGREEMENT NUMBER:

Agreement number 18-031-X is revised to 18-031-EP to administratively identify the contract as an Exempt Agreement (EP30).


All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SIGNED: 
PRINT NAME: VANESSA MOOREHEAD
TITLE: PROCUREMENT OFFICER
DATE: 11/6/18

ST JOHN'S COMMUNITY SERVICES

SIGNED: 
PRINT NAME: ALAN THORNTON
TITLE: CEO
DATE: 11/5/18

AGREEMENT NO. 18-031-EP

AMENDED EXHIBIT B

CONTRACT RATES

The Contractor shall bill Medicaid through Department of Medical Assistance (DMAS) for services provided to clients with DD Medicaid Waiver. Additionally, the County agrees to pay the Contractor up to the total amount of \$74,320.00 per year for services delivered to Arlington County clients.

Non-Medicaid Waiver Eligible clients will be billed to Arlington County DD Services at a rate of \$29.84 per hour, up to a maximum of \$70,000.00.

The contractor may bill Arlington County DD Services for indirect services not paid by DMAS for DD Waiver Eligible clients. These include staff travel time and report writing, at the rate of \$36 per hour, up to a maximum of 120 hours per contract term, maximum of \$4,320.00.

Arlington County funds must be used in adherence to all Federal and Commonwealth of Virginia, Department of Medical Assistance Services regulations governing DD Home and Community-Based Medicaid Waiver Services.

In the event one or more of the Arlington County clients experiences a medical emergency that requires hospitalization, the Contractor, with prior approval from the County Project officer, may provide companion care to the resident in the medical facility. The number of companion care hours will be determined on a case by case basis. This service shall be reimbursed at the DD Waiver Companion Care rate, currently \$15.81/hour.