

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 11/08/2023

Contract/Lease Control #: C00-0372-PW

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: HORIZONS

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2023

Expiration Date: 09/30/2024

Description of: OFFICE RECYCLING

Department: PW

Department Monitor: AUTREY

Monitor's Telephone #: 850-689-5772

Monitor's FAX # or E-mail: JAUTREY@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

November 7, 2023
The Arc of the Emerald Coast/HORIZONS
Attn: Melissa Rogers
123 Truxton Avenue
Fort Walton Beach, FL 32548
RE: Office Recycling

CONTRACT: C00-0372-PW
HORIZONS OF OKALOOSA COUNTY
OFFICE PAPER RECYCLING
EXPIRES:09/30/2024

Dear Sir:

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C00-0372-PW for an additional term. The contract renewal period will be 10/01/2023 to 9/30/2024. The annual budgeted amount for this contract is \$46,000.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director Jason T. Autrey, P.E., C.P.M.
Signature: Digitally signed by Jason T. Autrey, P.E., C.P.M. Date: 2023.11.08 10:12:18 -06'00'

Contractor: Horizons of Okaloosa County, Inc. dba the Arc of the Emerald Coast

Date:

Approved By: Melina C. Roga

Approved By: DeRita Mason
(as prescribed below on item 1)

Date:

Approved By: Faye Douglas
(as prescribed below on item 1)

Title: CEO

Date:

Date: 11/7/2023

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
2) Keep a copy of this form for your records.
3) Send original to Contracts and Lease Coordinator at Purchasing Department. If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970