

TASK ORDER APPROVAL FORM

CONTRACT #: C18-2655-IT

TASK ORDER #: 13

TASK ORDER AMOUNT: \$ 13,970.00

CONTRACT: C18-2655-IT
HALFF ASSOCIATES, INC.
SPECIALIZED TELECOM SERVICES
EXPIRES: 12/04/2022

OFFERED BY CONSULTANT:

HALFF ASSOCIATES, INC.

FIRM'S NAME

TRACY FORESTER

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Vice President, Director of ITS

4/11/2022

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**



Digitally signed by Dan
Sambenedetto
Date: 2022.04.12
11:47:43 -05'00'

SIGNATURE

IT Director

TITLE

Whita Mason on behalf of

PURCHASING MANAGER

4-12-22

DATE

DATE

OMB DIRECTOR/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

CHAIRMAN (if applicable)

DATE

DATE

I. Purpose

Half Associates, Inc. (CONSULTANT) shall provide Okaloosa County (COUNTY) with engineering services necessary to support the development of permit plans for conduit installation and submitting a FDOT utility permit for approximately 1.3 miles along SR 397 from Chicago Avenue to Lewis Middle School.

II. Scope of Services

The following services are anticipated for the completion of this project:

A. Coordination of Utilities

CONSULTANT will submit a design locate ticket through Sunshine 811 and coordinate with existing utility owners within the project limits to include the locations of the responsive existing utilities for the purposes of submitting FDOT Permit Plans. Coordination will also include notifying existing utility owners of the proposed work as required by the FDOT permitting process.

B. Develop Permit Plans and submit plans for a FDOT Utility Permit

CONSULTANT will produce a 50-scale pdf design drawing of the COUNTY's desired conduit installation for the purposes of an FDOT utility permit for 1.3 miles along SR 397 from Chicago Avenue to Lewis Middle School. Utility information obtained from utility owners will be placed in plans and labeled for approximate horizontal distances as required by the FDOT permitting process. CONSULTANT will submit the FDOT utility permit on behalf of the COUNTY.

III. COUNTY Responsibilities

- A. Provide CONSULTANT with Right of Way shapefile for use in the plans.
- B. Obtain permit for conduit use on Tom's Bayou Bridge
- C. Payment of any and all impact, review and permitting fees.
- D. Provide CONSULTANT with any information, agreements, and/or restrictions that may be in effect on the property and impact the design guidelines or criteria for the project.
- E. The COUNTY shall provide CONSULTANT with access to the site for activities necessary for the performance of the services.

IV. Excluded Services

CONSULTANT'S Scope of Services expressly does not include the following services which are the obligation of the COUNTY or Owner, as the case may be.

- A. Environmental/Biological Services and Permitting
- B. Coordination for FDOT Bridge Conduit Permitting
- C. Geotechnical, Architectural, Structural, Foundation Design, Mechanical, or Electrical Services
- D. Survey
- E. Fiber Optic Splice Diagrams
- F. Building conduit entry details

V. Compensation

As compensation for providing the services under this Task Order, COUNTY shall pay CONSULTANT in accordance with Exhibit A of the December 7, 2021, agreement for the actual work completed and accepted by the OWNER. Invoicing must show specific quantities and grouped by each assigned task with sufficient detail to fully report results, conclusions, and recommendations as required. Each invoice will also show total to date and remainder under this task order.

The not-to-exceed amount for this Task Order is \$13,970.00

Okaloosa County Information Technology Specialized Telecom Services
Contract Number C18-2655-IT
Task Order 13

AUTHORIZED REPRESENTATIVES

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For OWNER:


Dan Sambenedetto
dsambenedetto@myokaloosa.com
1250 Eglin Pkwy N Suite 303
Shalimar, FL 32579
850-651-7570, 850-200-5346

For CONTRACTOR:

Tracy Forester
tforester@halff.com
2507 Callaway Road, Suite 100
Tallahassee, FL 32303
850-848-9421, 850-694-0819

Dan Sambenedetto

REPRESENTATIVE'S PRINTED NAME

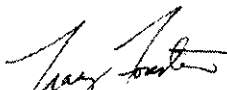

Director
Department of Information Technology
Okaloosa County Florida

SIGNATURE

Digitally signed by Dan Sambenedetto
Date: 2022.04.12 11:48:01 -0500'

Tracy Forester

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Exhibit A
Okaloosa County Utility Coordination and Permit submittal - Lewis Middle School
3/11/2022

TASK	Man Hour Cost Details											
	Senior ITS Manager		Sr. Professional Engineer		Professional Engineer		Engineering Intern		Executive Admin Assistant		Task Totals	
	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours by Activity	Salary Cost by Activity
		231.00		170.50		121.00		82.50		593.50		
Task A - Coordination of Utilities												
1. Coordinate locations of existing utilities	0.0	-	0.0	-	8.0	968.00	30.0	2,475.00	0.0	\$0.00	38.0	\$3,443.00
Task A Total	0.0	0.0	0.0	0.0	8.0	968.0	30.0	2,475.0	0.0	0.0	38.0	3,443.0
Task B - Develop Utility Permit Plans / Submit Permit												
1. Develop pdf planset of proposed conduit installation	3.5	808.50	3.0	511.50	22.0	2,662.00	39.0	3,217.50	2.0	\$187.00	69.5	\$7,386.50
2. Draw and dimension existing utilities	0.0	-	0.0	-	5.0	605.00	15.0	1,237.50	0.0	\$0.00	20.0	\$1,842.50
3. Coordinate and Complete FDOT Permitting submittal	0.0	-	0.0	-	8.0	968.00	4.0	330.00	0.0	\$0.00	12.0	\$1,298.00
Task B Total	3.5	808.50	3.0	511.50	35.0	4,235.00	68.0	4,785.00	2.0	\$187.00	101.5	\$10,527.00
										TOTAL HOURS	139.5	\$13,970.00