

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 10/31/2023

Contract/Lease Control #: C22-3236-OMB

Procurement#: N/A

Contract/Lease Type: AGREEMENT-CLOSE OUT

Award To/Lessee: EARLY LEARNING COALITION OF WALTON & OKALOOSA
COUNTIES, INC

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2022

Expiration Date: 09/30/2023

Description of: GRANT FUNDING ASSISTANCE

Department: OMB

Department Monitor: DOUGLAS

Monitor's Telephone #: 850-651-7521

Monitor's FAX # or E-mail: FDOUGLAS@MYOKALOOSA.COM

Closed: October 31, 2023 (CV)

CC: BCC RECORDS

CONTRACT: C22-3236-OMB
Early Learning Coalition Okaloosa Walton Counties
Grant Funding Assistance
EXPIRES:09/30/2023

CONTRACT CLOSE-OUT CHECKLIST
 (To Be Prepared by the Contracts & Lease Coordinator)

DATE: October 19, 2023
 TO: Finance Department
 SUBJECT: Contract No. C22-3236-OMB
 MANAGING DEPARTMENT: OMB
 CONTRACTOR'S NAME: Early Learning Coalition
 PROJECT TITLE: Grant Funding Assistance

The attached has met the final payment contract requirement in subject contract.

| | Yes | No |
|-------------------------|-----|----|
| 1. <u>Final Invoice</u> | X | |

| | Yes | No | N/A |
|--|-----|----|-----|
| 2. <u>Close-Out Documents</u> | | | |
| a. <u>Signed Release of Lien</u> | | | X |
| b. <u>Proof of Completion Advertisement</u> | | | X |
| c. <u>Certificate of Insurance</u> | | | X |
| d. <u>Consent of Surety to Final Payment</u> | | | X |
| e. <u>Proof of Performance/Payment Bond</u> | | | X |
| <u>Continuation 12 Months Following</u> | | | |
| <u>Final Payment</u> | | | |
| f. <u>Grants approval/signature</u> | | | X |

3. Remarks
Vendor #21600086
Invoice # Q4 FINAL Amount \$9,375.00



Early Learning Coalition of the Emerald Coast
 Our mission is to support the success of every child and their family through quality early education and care.

Date of Request: October 17, 2023

Faye Douglas
 Director of Office of Management and Budget
 Okaloosa Board of County Commissioners
 1250 North Eglin Pkwy, Shalimar, FL 32579

RE: Funding Distribution Request for FY 2022-2023

We respectfully request **\$9,375** for the [4th] Quarter of the Okaloosa Board of County Commissioner budgeted funds based on 2022-2023 Agreement. This funding is to be utilized towards the required School Readiness Match Program for Okaloosa County income-eligible subsidized child care.

Request #: 4 of 4 Qtr

| | |
|---|-----------------|
| Total Budget Appropriation: | \$ 37,500.00 |
| Prior Disbursements: | 28,125.00 |
| Balance Remaining before this request | 9,375.00 |
| This Funding Disbursement Request | 9,375.00 |
| Fund Balance Remaining after this request | - |

We thank the citizens of Okaloosa County for their support of this program which enables the lower-income residents to access child care services while the parents are working.

Sondra Moffit

Sondra Moffit
 Chief Finance Officer

10/17/2023

Date

Please Remit Payment To:
 Early Learning Coalition of Okaloosa and Walton Counties, Inc.
 DBA: Early Learning Coalition of the Emerald Coast, Inc.
 1130 N Eglin Pkwy, Shalimar, FL 32579
 (850) 833-3627

Faye Douglas Digitally signed by Faye Douglas
 Date: 2023.10.19 09:25:57 -05'00'

OMB DIRECTOR

DATE

Voucher # V2400622
\$9,375.00 10/26/2023

| SRMAT Okaloosa Co Commissioners | | |
|---------------------------------|--------------------|-------------------------|
| Row Labels | Sum of MatchAmount | Sum of OCAPaymentAmount |
| October-22 | 185.60 | 3179.41 |
| November-22 | 1,001.56 | 2512.66 |
| December-22 | 1,641.95 | 2550.58 |
| January-23 | 3,179.44 | 3048.29 |
| February-23 | 2,448.05 | 4568.95 |
| March-23 | 2,550.56 | 5068.39 |
| April-23 | 3,048.36 | 2183.13 |
| May-23 | 4,568.95 | 4634.74 |
| June-23 | 5,613.51 | 4815.89 |
| July-23 | 2,424.37 | 185.6 |
| August-23 | 5,004.32 | 1264.05 |
| September-23 | 5,833.32 | 1641.96 |
| Grand Total | 37,499.99 | 35653.65 |

| | |
|--|-------|
| Number of families receiving SR MATCH program services | 55.00 |
| Number of children enrolled in the SR MATCH Program | 70.00 |