

RESOLUTION NO. 14-222

A RESOLUTION APPROVING A CONTRACT WITH PLANNING SOLUTIONS CORP TO PROVIDE GRANT RELATED SERVICES FOR A TERM OF ONE YEAR COMMENCING AUGUST 15, 2014, WITH OPTIONS TO RENEW FOR FOUR ADDITIONAL ONE-YEAR TERMS; AUTHORIZING PAYMENT OF AN ANNUAL FIXED FEE OF \$68,250 FOR STRATEGIC PLANNING SERVICES TO MAXIMIZE GRANT FUNDING OPPORTUNITIES; AUTHORIZING PAYMENT OF AN ADDITIONAL FIXED, PERCENTAGE, OR HOURLY FEE FOR SPECIFIC GRANT WRITING AND GRANT ADMINISTRATION SERVICES AS AUTHORIZED BY THE CITY MANAGER SUBJECT TO CERTAIN CONDITIONS; AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE THE CONTRACT; AUTHORIZING EXPENDITURES PURSUANT TO THE CONTRACT TERMS; AUTHORIZING THE CITY MANAGER TO EXECUTE RENEWAL OPTIONS SUBJECT TO BUDGETING AND APPROPRIATION OF SUFFICIENT FUNDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 30-57, City Code, provides for contracting and expenditures for personal services without competitive bidding; and

WHEREAS, the City is in need of professional services to identify and maximize opportunities to receive grant funding, and to properly administer grant funds; and

WHEREAS, Planning Solutions Corp (PSC) submitted a proposal, and staff and PSC have negotiated a proposed contract for PSC to provide such services for a term of one year commencing August 15, 2014, with options to renew for four additional one-year terms; and

WHEREAS, the contract provides for PSC to perform various strategic planning services intended to identify grant funding sources and to maximize opportunities for the City to receive grant funds, with compensation for the services being a fixed fee of \$68,250 per year, payable in equal monthly installments; and

WHEREAS, the contract further provides that the City Manager may direct and PSC may agree to provide specific grant writing and grant administration services to be compensated by payment to PSC of a percentage of grant funds received, or alternatively at a fixed fee or hourly rate, subject to various conditions including City Commission authorization for such compensation at a fixed fee or hourly rate not exceeding \$50,000 annually; and

WHEREAS, the Deputy City Manager/Administrative Services recommends approval of the proposed contract; and

WHEREAS, the Chief Financial Officer has submitted a Sufficiency of Funds Certificate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH, FLORIDA:

SECTION 1. The Professional Services Contract with Planning Solutions Corp for a term of one year commencing August 15, 2014, with options to renew for four additional one-year terms, is hereby approved. The Contract provides for strategic planning for grant funding, grant preparation, and grant administration services to be provided subject to certain terms and conditions.

SECTION 2. The Mayor and City Clerk are hereby authorized to execute the Professional Services Contract with Planning Solutions Corp, a copy of the Contract in substantially final form being attached hereto and made a part hereof by reference.


SECTION 3. The expenditure of \$68,250 per year for provision of strategic planning services as provided in the Contract is hereby approved.

SECTION 4. Expenditure of additional funds for grant writing and grant administration permitted and authorized as a percentage of grant funds received are hereby authorized as set forth in the Contract.

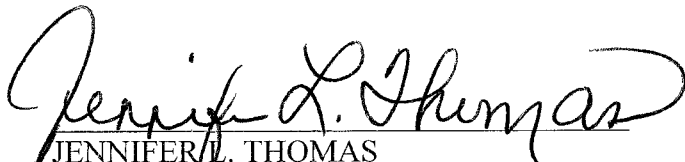
SECTION 5. Expenditure of additional funds for grant writing and grant administration compensated at a fixed fee or hourly rate as set forth in the Contract are hereby authorized, provided such expenditures do not exceed a maximum amount of \$50,000 annually.

SECTION 6. The City Manager is hereby authorized to execute renewal options and expend funds as provided herein for each additional year of the Contract, subject to budgeting and appropriation.

SECTION 7. This Resolution shall take effect immediately upon its adoption.


DERRICK L. HENRY
Mayor

ATTEST:


JENNIFER L. THOMAS
City Clerk

Adopted: August 6, 2014