



**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 22-DHS-EP-257
AMENDMENT NUMBER 6**

This Amendment Number 6 is made on 8/31/2023 by the County and amends Agreement Number 22-DHS-EP-257 (“Main Agreement”) dated July 1, 2021, between Doorways for Women and Families, Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

I. ADD THE FOLLOWING LANGUAGE TO PARAGRAPH 5. CONTRACT AMOUNT:

The County will provide one-time FY24 funding in the amount of \$2,574.81 (\$1,923.49 for client hotel accommodations, \$469.43 for client meals and \$181.89 for client transportation) for reimbursement of client-related expenses during the power outage on July 29, 2023

The Contractor must submit an invoice for the \$2,574.81 upon execution of this Amendment 6. The County will pay the Contractor in one lump sum upon receipt and approval of the invoice.

All other terms and conditions of the Main Agreement, as amended, remain in effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

DOORWAYS FOR WOMEN AND FAMILIES, INC.

AUTHORIZED DocuSigned by:
SIGNATURE: Tomeka D. Price
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AUTHORIZED DocuSigned by:
SIGNATURE: Diana Ortiz
BB1538070EA8418...

NAME: TOMEKA D. PRICE

NAME: Diana Ortiz

TITLE: PROCUREMENT OFFICER

TITLE: President and CEO

DATE: 8/31/2023

DATE: 8/30/2023

REVISED EXHIBIT B

Budget A – FY24 Shelter Operations Budget

Doorways Shelter - FY 2024 Budget				
	FTE	Safehouse	Family Home	Total
Personnel:				
Chief Program Officer	16%	10,000	10,000	\$20,000
D/SV Program Director	35%	32,200	-	\$32,200
SH Senior Case Manager	35%	21,630	-	\$21,630
Sr. Hotline & Safehouse Coordinator	18%	10,467	-	\$10,467
SH Home Coordinators (5 staff on 24/7 shifts)	217%	100,128	-	\$100,128
SH Client Assistants (hourly, ad hoc)	83%	17,347	-	\$17,347
FH Senior Case Manager	90%	-	51,300	\$51,300
FH Home Coordinators (4 staff on 24/7 shifts)	328%	-	146,944	\$146,944
FH Client Assistants (hourly, ad hoc)	83%	-	17,347	\$17,347
Volunteer Resources Specialist	20%	-	11,694	\$11,694
Grants Specialist	8%	2,081	2,081	\$4,162
Facilities Manager	26%	3,315	13,923	\$17,238
Salary Subtotal		197,168	253,289	\$450,457
<i>Fringe Subtotal (22.7%)</i>		\$ 44,797	\$57,547	\$102,344
Total Personnel		241,965	310,836	552,801
Non-Personnel:				
Staff Cell Phone Reimbursement for on call		\$ 720	\$ 1,620	\$2,340
CPR/First Aid Training (required for contract)		\$ 206	\$ 206	\$412
Insurance (required for contract)		\$ 4,009	\$ 2,000	\$6,009
Utilities/Telephone-Facilities		\$ 15,000	\$ 5,400	\$20,400
Building Maintenance		\$ 14,000	\$ 24,000	\$38,000
Building Repairs/Supplies		\$ 9,000	\$ 11,500	\$20,500
Food, Clothing, Household Supplies		\$ -	\$ 7,000	\$7,000
Transportation		\$ 2,100	\$ 1,500	\$3,600
Total Non-Personnel		\$45,035	\$53,226	\$98,261
Admin Cap Rate				10%
Admin Cap				\$72,340
Grand Total		314,299	409,102	\$723,402
Grant Amount				\$723,402
Admin Cap				
		Safehouse	Family	Total
Depreciation & Amortization		\$ -	\$ 25,840	\$25,840
Rent/Utilities/Taxes - Admin		\$24,000	\$18,000	\$42,000
Parking		\$3,300	\$1,200	\$4,500
Total		\$27,300	\$45,040	\$72,340

Budget B –FY24 Rapid Rehousing Budget

Doorways - Rapid Rehousing - FY 2024 Budget		
	FTE	Total
Personnel:		
HS Program Manager & Client Service Counselors	0.45	\$ 30,221
Total Personnel		\$ 30,221
Non-Personnel:		
Rental Subsidies		\$172,133
<u>Optional:</u> \$32,319 of the funding may be used for salaries and benefits for case management services and/or aftercare for graduates.		
Total Non-Personnel		\$172,133
Admin Cap Rate*		10%
Admin Cost		\$22,484
Grand Total		\$ 224,838
Grant Amount		224,838
Admin Cap		
Dir. Housing & Homeless Programs		\$ 7,484
Rent/Utilities/Taxes - Admin		\$11,000
Insurance		\$4,000
Total		\$22,484