

# TASK ORDER APPROVAL FORM

CONTRACT #: C18-2678-WS

TASK ORDER #: 24 *Rev 1*

TASK ORDER AMOUNT: \$45,000.00

REVISION AMOUNT: \$60,000.00

OFFERED BY CONSULTANT:

ARDURRA GROUP, INC.

FIRM'S NAME

JOSEPH G. CREWS, P.E.

REPRESENTATIVE'S PRINTED NAME

*Joseph G. Crews*  
SIGNATURE

Southeast Water Practice Director

*7/25/22*

TITLE

DATE

**RECOMMENDED FOR APPROVAL  
(Department Director)**

**Jeff Littrell**  
Digitally signed by Jeff Littrell  
DN: cn=Jeff Littrell, o=Okaloosa County Water & Sewer System, ou=Okaloosa  
County Water & Sewer System, email=jeff.littrell@ocws.com, c=US  
Date: 2022.08.15 13:13:01 -05'00'

Jeff Littrell

WATER & SEWER DIRECTOR

TITLE

*08/12/2022*

DATE

**APPROVED BY OKALOOSA COUNTY  
(Per Purchasing Manual)**

**Jeffrey A Hyde**  
Digitally signed by Jeffrey  
A Hyde  
Date: 2022.08.15  
07:55:14 -05'00'

Jeff Hyde, PURCHASING MANAGER

DATE

**Faye Douglas**  
Digitally signed by Faye  
Douglas  
Date: 2022.08.15  
09:13:01 -05'00'

Faye Douglas  
OMB DIRECTOR (if applicable)

DATE

**John Hofstad**  
Digitally signed by John  
Hofstad  
Date: 2022.08.15  
09:58:03 -05'00'

John Hofstad  
COUNTY ADMINISTRATOR (if applicable)

DATE

Mel Ponder  
CHAIRMAN (if applicable)

DATE

Revised January 21, 2020

**CONTRACT #: C18-2678-WS  
ARDURRA GROUP, INC.  
MASTER SERVICE ENG. AGREEMENT  
EXPIRES: 09/30/2022**

## Revision 01 to TASK ORDER 24

THIS REVISION TO TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED FEBRUARY 6, 2018, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND CONSTANTINE ENGINEERING, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

### Scope of Basic Services for Fiscal Year 2022 General Professional Engineering Services

#### Article A. Purpose:

The purpose of this Revision to the Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with additional professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to provide general water and wastewater professional services assistance. The activities that are included are described in "Article B. Scope of Services."

#### Article B. Scope of Services:

The general professional consultation services that CONSULTANT agrees to furnish include, but are not limited to, preparation of studies, reports, field work, and special services, etc., and that are applicable to the General Professional Engineering Services (Project), as requested by COUNTY's representative as described below:

CONSULTANT will provide and perform general professional engineering and related services as authorized by the COUNTY that consists of the appropriate items, as follows:

- Attending meetings as requested by representatives of the COUNTY and provide general engineering assistance, consultation, and opinions.
- Perform professional engineering services that might include engineering or environmental rate studies.
- Developing schedules, plans, engineering analyses and evaluations to address small independent issues or projects.
- Providing assistance in identifying and acquiring grants and loans from federal agencies or other applicable sources of funding.
- Addressing issues associated with federal, state, and local government agency permits (fees to be provided by the COUNTY) and inquiries from regulatory agencies not associated with other projects.
- Assisting the COUNTY to develop conceptual level planning documents and preparing cost estimates, prior to the development of larger task orders, to evaluate the feasibility of different alternatives.
- Preparation of small investigations or evaluations of equipment or unit processes under consideration by the COUNTY for incorporation in their system.

- Performing field investigations and construction observation not associated with other projects or task orders.
- Developing presentations to the Board of COUNTY Commissioners, the general public, regulatory agencies, professional societies, or civic groups regarding projects or activities under taken or in consideration by the COUNTY.
- Responding to general questions on engineering matters as requested by the COUNTY’s designated representative.
- Perform any other professional services as required and specifically requested by the COUNTY.

**Article C. Compensation Provisions:**

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with the Article 2 of the Agreement, based on the CONSULTANT’s Per Diem Rates for the actual time worked on the Project, plus Direct Expense incurred for the Project. The original budget ceiling for this Task Order was \$45,000.00. The Task Order is being increased by \$15,000.00 for a revised Budget Ceiling amount of \$60,000.00. This revision is necessary to adjust the budget ceiling to cover increased services requested by the COUNTY.

CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.


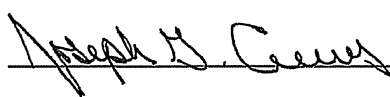
**Article D. Period of Service:**

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed	October 1, 2021
Termination of Task Order	September 30, 2022

**Article E. Authorized Representatives:**

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
<b>Name:</b> Jeff Littrell, Director	<b>Name:</b> Joseph G. Crews, PE, Sr. Project Manager
 <small>Digitally signed by Jeff Littrell            DN: cn=Jeff Littrell, ou=Okaloosa County Water &amp; Sewer System, ou=Okaloosa County, c=US            Date: 2022.08.12 12:41:19 -0500</small> 08/12/2022	 7/25/22
signature	signature
date	date
<b>Address:</b> 1804 Lewis Turner, Blvd., Ste 300 Fort Walton Beach, FL 32547	<b>Address:</b> 1988 Lewis Turner Boulevard Fort Walton Beach, FL 32547
<b>Telephone:</b> 850-651-7172	<b>Telephone:</b> 850.244.5800