



Contract:# C22-3192-FM  
SYSTEM SPECIALIST, INC.  
FACILITY TECHNOLOGY INTEGRATION  
& SECURITY SYSTEM SERVICES  
Expires: 03/31/2025

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN OKALOOSA  
COUNTY, FLORIDA AND SYSTEMS SPECIALISTS, INC.  
CONTRACT NO. C22-3192-FM**

This First Amendment to the Agreement between Okaloosa County, a political subdivision of the State of Florida (the "County"), and Systems Specialists, Inc. (the "Contractor") executed this 3rd day of March, 2023 made a part of the original Agreement dated June 8, 2022, Contract No. C22-3192-FM (the "original Agreement"), incorporated herein by reference. The County and Contractor hereby agree as follows:

1. The County and Contractor wish to amend Attachment "A" to add the following location to the original Agreement for the annual amount of \$30,590.00-billed quarterly at \$7647.50, as attached hereto in Exhibit "A":

Destin Fort Walton Beach Airport  
1701 State Road 85N  
Eglin AFB, FL 32542

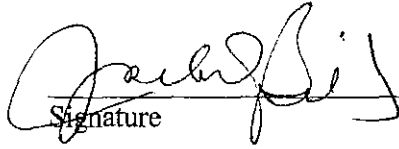
2. **OTHER PROVISIONS REMAIN IN EFFECT.** Except as specifically modified herein, all terms and conditions of the original Agreement between the parties, dated June 8, 2022 and any amendments thereto, shall remain in full force and effect.
3. **CONFLICTING PROVISIONS.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

**(Remainder of Page Intentionally Left Blank)**



IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

SYSTEMS SPECIALISTS, INC.:

  
Signature  
JACK D Bilby  
Print Name

TITLE: SERVICE MANAGER

OKALOOSA COUNTY, FLORIDA

BY: John Hofstad Digitally signed by John Hofstad  
Date: 2023.03.03 09:12:15 -06'00'  
John Hofstad, County Administrator



Attachment "A"  
Vendor Price

# Systems Specialists, Inc.

| 850-549-3013 | <http://www.ssiffa.com> |  
114 East Wright Street, Pensacola, FL



PROPOSAL SUBMITTED TO: Destin Ft Walton Beach Airport	CUSTOMER #: PO#	DATE: 02/22/2023
ATTN: Patrick Milton 1701 State Road 85 N	JOB NAME: Destin Ft Walton Beach Airports Preventive Maintenance	
CITY, STATE AND ZIP : Eglin AFB, FL 32542-1498	JOB LOCATION: Eglin Air Force Base, FL 32542	
PHONE #: (850) 651-7160 ext 1047	Email: <a href="mailto:pmilton@myokaloosa.com">pmilton@myokaloosa.com</a>	FAX#: (xxx)-

**We propose the following:**

Provide a Preventive Maintenance Contract for the Destin Ft Walton Beach Airport which will include maintenance for 10 VAV Air Handler Units, 3 Constant Volume Air Handler Units, 2 Air Cooled Chillers with 3 pumps, 2 Boilers with 2 pumps, 58 VAV Terminal Units, 41 Fan Powered VAV Terminal Units, 26 Exhaust Fans, 5 Ventilation Fans and 10 Unit Heaters. Each unit will be semi-annually checked during spring and fall tested to match its Sequence of Operation, Sensors will be tested for proper calibration and an annual database backup will be performed. The Generators will be verified thru the switch gear controls to ensure that when the Generators are tested or run the controls are monitoring and reading correctly. The Destin Executive Airport will be check semi-annually the (2) heat pumps in the cab and the (6) sensors monitoring the P-Tac unit to ensure proper operation. During the midseasons there will be a (40) hour computer check of the controls for both winter and summer seasons.

SSI will guarantee the labor and parts at the below rated for one year and only be changed base on the state wide contract.  
 Normal Labor Rated: \$105.00 per hours  
 Overtime Labor Rates: \$157.50 per hours  
 Holiday Labor Rates: \$210.00 per hours  
 Holidays: Christmas, New Years, Memorial Day, 4th of July, Labor Day and 2 days for Thanksgiving  
 Parts markup: On Schneider Electric Parts are 0.36 times List  
 On non Schneider Electric Parts are 1.45 times cost  
 Contract will be Invoiced Quarterly: \$7647.50 Seven Thousand Six Hundred Forty Seven Dollars and fifty Cents

**TOTAL: \$30,590.00 (Thirty Thousand Five Hundred Ninty Dollars and Zero Cents).**

**This does not include:**  
*Mechanical Equipment except for controls verification*  
*Any controls not listed above*

**TERMS: Payment will be billed upon completion of the above described work.**  
 I have the authority to order the above described work. In the event this proposal is placed for collection, I agree to pay all cost of collection, including attorney's fees and interest as allowed under Florida Statute.

All work to be completed in a workmanlike manner according to standard practices. Warranty is one year from completion date.

Proposed by: Jack D Bilby

Date 22-Feb-23

**Note: This proposal may be withdrawn by us if not accepted within 30 days.**  
 Acceptance of Proposal -- The above prices and scope of work are satisfactory and are accepted. Payment will be made in accordance with terms outlined above.

Accepted by

Date

**PROCUREMENT/CONTRACT/LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C22-3192-FM Tracking Number: 4847-23  
Procurement/Contractor/Lessee Name: SST Grant Funded: YES \_\_\_ NO X  
Purpose: amerchnt # 1  
Date/Term: 3-31-2025 1.  GREATER THAN \$100,000  
Department #: 4202 2.  GREATER THAN \$50,000  
Account #: 546640 3.  \$50,000 OR LESS  
Amount: 30,590.00 annually  
Department: Airport Dept. Monitor Name: Stafe

*Purchasing Review*

Procurement or Contract/Lease requirements are met: DeRita Mason Date: 2-23-23  
Purchasing Manager or designee: \_\_\_\_\_ DeRita Mason, Erin Poole, Amber Hammonds

*2CFR Compliance Review (if required)*

Approved as written: no Federal funds Grant Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Grants Coordinator: \_\_\_\_\_ Suzanne Ulloa

*Risk Management Review*

Approved as written: see email attached Date: 2-24-23  
Risk Manager or designee: \_\_\_\_\_ Lydia Garcia

*County Attorney Review*

Approved as written: see email attached Date: 3-2-23  
County Attorney: \_\_\_\_\_ Lynn Hoshihara, Kerry Parsons or Designee

*Department Funding Review*

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

*IT Review (if applicable)*

Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

## DeRita Mason

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**From:** Jacqueline Matichuk  
**Sent:** Thursday, February 23, 2023 4:37 PM  
**To:** DeRita Mason  
**Subject:** RE: C22-3192-FM 1st amendment

The General Services Insurance Requirements in the original contract are sufficient for this amendment.

Jackie Matichuk  
Claims Examiner  
Okaloosa County Risk Management  
302 N. Wilson St., Ste 301  
Crestview FL 32536  
(850) 683-6207  
[jmatichuk@myokaloosa.com](mailto:jmatichuk@myokaloosa.com)

Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

**From:** DeRita Mason <[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)>  
**Sent:** Thursday, February 23, 2023 2:43 PM  
**To:** Lynn Hoshihara <[lhoshihara@myokaloosa.com](mailto:lhoshihara@myokaloosa.com)>  
**Cc:** Parsons, Kerry <[KParsons@ngn-tally.com](mailto:KParsons@ngn-tally.com)>; Jacqueline Matichuk <[jmatichuk@myokaloosa.com](mailto:jmatichuk@myokaloosa.com)>  
**Subject:** C22-3192-FM 1st amendment

Good afternoon,  
Please review and approve the attached.

Lynn, put John's signature since it is under \$100,000.

Thank you,

DeRita Mason



## DeRita Mason

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**From:** Lynn Hoshihara  
**Sent:** Thursday, March 2, 2023 10:20 AM  
**To:** DeRita Mason  
**Cc:** Parsons, Kerry; Jacqueline Matichuk  
**Subject:** Re: C22-3192-FM 1st amendment  
**Attachments:** C22-3192-FM 1st amendment 3.2.23.docx

DeRita,

With the attached changes, this is approved.

Lynn

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

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**From:** DeRita Mason  
**Sent:** Thursday, February 23, 2023 3:42 PM  
**To:** Lynn Hoshihara  
**Cc:** Parsons, Kerry; Jacqueline Matichuk  
**Subject:** C22-3192-FM 1st amendment

Good afternoon,  
Please review and approve the attached.

Lynn, put John's signature since it is under \$100,000.

Thank you,

DeRita Mason



DeRita Mason, CFPO, CPPB, NIGP-CPP  
Purchasing Manager  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, Florida 32536  
(850) 689-5960  
[dmason@myokaloosa.com](mailto:dmason@myokaloosa.com)



**MAY 11-12, 2023**

Panama City, FL at Gulf Coast State College

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