

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 530-15
AMENDMENT NUMBER 6**

This Amendment Number 6 is made on the date of execution by the County and amends Agreement Number 530-15 dated March 31, 2016, ("Main Agreement") between Accela, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the services as amended and described in Exhibit 1 of this Amendment.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

ACCELA, INC.

AUTHORIZED
SIGNATURE: Sharon Lewis

AUTHORIZED
SIGNATURE: Brian Leahy

NAME: Sharon T. Lewis
TITLE: Purchasing Division Chief

NAME AND
TITLE: Brian Leahy VP, Revenue Ops

DATE: 10/15/2019

DATE: 10/14/19

Deliverable 02: Record Type Finalization and Deliverable and 03: Record Type Gap Analysis Workshops

Amend **Table A – Record Types in Scope** as follows:

	Phase I		Phase II	
	Department	Record Types	Department	Record Types
	Remove the following record types		Add the following record types	
9	DES	PROW/TROW Project		
13	ISD	General Consultation Review		
32	Zoning	Zoning Response Letter		
40			Multi	Certificate of Occupancy Project
41			Zoning	Certificate of Occupancy Change of Use/Tenant
42			Multi	Proactive Inspection - Zoning

All other record types shown in **Table A – Record Types in Scope** remain in scope.

Deliverable 14: Power User and End User Training

- Remove “Schedule development for training activities” from list of activities included in **Phase I Power User Training** and remove “Provide assistance and feedback to the County on training agenda and training schedule” from “Accela Responsibilities” section under **“End User Training”**
- Amend **Phase II Power User Training** section to add an additional four hours of optional training to Phase II: increase the number of hours of on-site classroom training for Basic/Intro, Power User and End User Training as requested by the County from “up to 84 hours” to “up to 88 hours”, as shown in the first bullet under Phase II.

Exhibit B (“Pricing and Payment Schedule”)

Exhibit B will change as noted below

EXHIBIT 1

Deliverable	Phase 1 Services	Phase 2 Services	Total Services
Deliverable 01: Project Initiation	\$6,660.00	\$3,463.20	\$10,123.20
Deliverable 02 - AMD2: Record Type Finalization	\$21,652.40	\$47,488.00	\$69,140.40
Deliverable 03- AMD2: Record Type Gap Analysis by Department	\$30,679.00	\$37,848.57	\$68,527.57
Deliverable 03 - Payment Department Split:			
D03 CPHD/HP, ISD: P1A: \$3,834.88			
D03 DES: P1B: \$9,587.19			
D03 Planning: P1C \$10,545. 91			
D03 Zoning: P1D - \$6,711.03, P2A: \$8,734.29			
D03 ISD: P2B: \$25,232.28			
D03: DES/DHS/Multi: P2C: \$3,881.90			
Deliverable 04: Historic Data Conversion Analysis	\$49,950.00	\$41,440.00	\$91,390.00
Deliverable 05: Historic Data Conversion Development	\$49,950.00	\$41,440.00	\$91,390.00
Deliverable 06: Interface Analysis and Development	\$30,932.00		\$30,932.00
Deliverable 06 - Payment Interfaces Split:			
D06 - Financials: P1A: \$15,466			
D06 - DPOR: P1B: \$7,733			
D06 - ACE: P1C \$7,733			
Deliverable 07: EDR Analysis	\$5,652.12		\$5,652.12
Deliverable 08: Selectron IVR-Interactive Voice Response System Interface	\$2,249.60		\$2,249.60
Deliverable 09: Business Process Validation and Automation (Scripting)	\$140,932.48	\$42,346.62	183,279.10
Deliverable 09: Payment Split by Scripts Completed - see Table 4			
Deliverable 10: Report Specifications and Development	\$56,976.14	\$32,886.10	\$89,862.24
Deliverable 10: Payment Split by Reports Completed - see Table 5			
Deliverable 11: Accela Citizen Access Deployment	\$59,940.00	\$19,358.40	\$79,298.40
Deliverable 12: Accela Mobile Deployment	\$11,470.00	\$5,964.40	\$17,434.40
Deliverable 13: Administrative Training	\$25,900.00		\$25,900.00
Deliverable 14: Power User and End User Training			
Deliverable 14 Split:			
Phase I Power User and End User Classroom Training hours	\$8,140.00		\$8,140.00
Optional Phase I classroom training, up to 40 hours @ \$185/hour (subject to approval by Arlington Program Manager)	\$7,400.00*		\$7,400.00*
Phase I User Manuals	\$8,880.00		\$8,880.00
Phase I schedule development	\$740.00		\$740.00
Optional Phase II User Manuals, up to 4 manuals @ \$2,200/manual (subject to approval by Arlington Program Manager)		\$8,880.00*	\$8,880.00*
Optional Phase II Classroom Training, up to 64 88 hours (subject to approval by Arlington Program Manager)		\$15,540.00* + \$740.00* = \$16,280.00*	\$15,540.00* + \$740.00* = \$16,280.00*
Optional Phase II schedule development, up to 4 hours (subject to approval by Arlington Program Manager)		\$740.00*	\$740.00*

EXHIBIT 1

Deliverable	Phase 1 Services	Phase 2 Services	Total Services
Deliverable 15: User Acceptance Testing	\$26,889.76	\$12,681.76	\$39,572.48
Deliverable 16: Production Support	\$22,200.00	\$11,544.00	\$33,744.00
Deliverable 17: Post Deploy Support & Transition to Customer Support	\$44,400.00	\$23,088.00	\$67,488.00
Deliverable 18: Project Management	\$481,000.00	\$115,431.00	\$596,431.00
<i>Phase 1: thirteen (13) monthly payments totaling: \$37,000</i>			
<i>Phase 2: eleven (11) payments totaling: \$10,493.73</i>			
Deliverable 19: ONBASE EDR AND EDMS INTEGRATION	\$22,496.00		\$22,496.00
Deliverable 20: Security Set-up	\$22,200.00	\$11,544.00	\$33,744.00
Deliverable 21: GIS Deployment	\$18,500.00		\$18,500.00
Total	\$1,148,389.50 - \$740.00 + \$7,400.00*	\$446,524.05 + \$740.00* + \$25,160.00*	\$1,594,913.55 - \$740.00 + \$32,560.00*
Services only subject to approval by the Arlington Program Manager	\$1,155,789.50 \$1,155,049.50	\$471,684.05 \$472,424.05	+ \$32,560.00 \$1,627,473.55