

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

RENEWAL COVERPAGE

TO: CEDRIC J WHITAKER	DATE ISSUED:	JANUARY 10, 2020
D/B/A EC WHITAKER ENTERPRISES	CONTRACT NO:	20-118-ITB
9406 ARDWICK ARDMORE RD	CONTRACT TITLE:	REMOVAL, TRANSPORTATION & STORAGE
SPRINGDALE, MD 20774		SERVICES OF DECEASED BODIES.

THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 20-118-ITB including any attachments or amendments thereto.

EFFECTIVE DATE: JANUARY 10, 2021

EXPIRES: JANUARY 9, 2022

RENEWALS: THIS IS THE SECOND YEAR RENEWAL OF A POSSIBLE 5 YEAR CONTRACT.

COMMODITY CODE(S): 96270

LIVING WAGE: N

ATTACHMENTS:

AMENDMENT No. 1

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: CEDRIC J WHITAKER **VENDOR TEL. NO.:** (301) 322-4696

EMAIL ADDRESS: CONTACT@WHITKERSFIRSTCALL.COM

COUNTY CONTACT: SCOTT LINDER (ACPD) **COUNTY TEL. NO.:** (703) 228-4231

COUNTY CONTACT EMAIL: SLINDER@ARLINGTONVA.US

PURCHASING DIVISION AUTHORIZATION

SY GEZACHEW Title : **PROCUREMENT OFFICER** Date: **DECEMBER 15, 2020**

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 20-118-ITB
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 20-118-ITB ("Main Agreement") dated January 10, 2020 between Cedric J Whitaker dba EC Whitaker Enterprises ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the main contract called for under the Main Agreement as follows:

1. This amendment hereby corrects Section 4: CONTRACT TERMS called for under the Main Agreement.

The language in the above referenced section is deleted in its entirety and replaced with the following language:

Time is of the essence. The Work will commence on January 10, 2020 and must be completed no later than January 9, 2022 ("Initial Contract Term"), subject to any modifications provided in the Contract Documents. Upon satisfactory performance by the Contractor the County may, through issuance of a unilateral Notice of Award, authorize continuation of the Agreement under the same contract prices for not more than three additional 12-month periods, from January 10, 2022 to January 9, 2025 (each a "Subsequent Contract Term"). The Initial Contract Term and any Subsequent Contract Term(s) are together the "Contract Term".

2. Increase unit pricing for service provided by 1.2% in accordance with Section 6 – CONTRACT PRICING WITH OPTIONAL ADJUSTMENT provision. New Pricing listed in the attached revised Exhibit A – Pricing is effective January 10, 2021.
3. INCORPORATION OF SEXUAL HARASSMENT POLICY: Clause Number 52. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

43. SEXUAL HARRASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PRINT: SY GEZACHEW
DocuSigned by:
SIGNATURE: Sy Gezachew
TITLE: PROCUREMENT OFFICER
DATE: 12/15/2020

EC WHITAKER ENTERPRISES

PRINT: Cedric J Whitaker
DocuSigned by:
SIGNATURE: Cedric J Whitaker
TITLE: Owner
DATE: 12/15/2020



EXHIBIT - A PRICING

E.C. Whitaker Company
9406 Ardwick Ardmore Rd.
Springdale, MD 20774

P: 301-420-2500 | E: contact@whitakersfirstcall.com

Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

ATTN: Sy Gezachew, Procurement Officer
(703) 228-3410
sgezachew@arlingtonva.us

November 30, 2020

Price Increase Request: Agreement No. 20-118-ITB (Removal, Transportation and Storage Services of Deceased Bodies)

Cedric J Whitaker dba EC Whitaker Enterprises is requesting a price **increase of 1.2% effective January 10, 2021**. The current and proposed pricing is as follows:

Item No.	Item Description	Unit of Measure	Current Unit Price	New Unit Price
1	Removal/Transfer & Transport from scene to VHC or FFX hospital - includes Light Duty Pouch (LDP)	Per First Body	\$442.22	\$447.53
2	Removal/Transfer & Transport fee from scene to Contractor's Storage Facility -includes Light Duty Pouch (LDP)	Per First Body	\$442.22	\$447.53
3	Removal/Transfer & Transport from scene to Medical Examiner - includes Light Duty Pouch (LDP)	Per First Body	\$442.22	\$447.53
4	Transfer & Transport from Contractor's Facility to Medical Examiner or vice versa	Per First Body	\$442.22	\$447.53
5	Fee for an additional body applicable to any of the transfer/transports above (multiple bodies transported)	Per Each Additional Body After First	\$244.44	\$247.37
6	Additional fee for provision of Heavy Duty Pouch (HDP) instead of Light Duty Pouch (LDP)	Per Pouch	\$0.00	\$0.00
7	Additional fee for remains over 350 pounds for any transport listed above	Per Body Per Transfer	\$0.00	\$0.00
8	Wait time fee to be paid to Contractor for waiting in excess of 30 minutes from Contractor's arrival time, if delayed by the County	Per Hour per Crew	\$244.44	\$247.37
9	Unclaimed body cremation and disposal fees per body	Per Body	\$666.66	\$674.66
10	Refrigerated storage of an unclaimed body	Per Day Per Body	\$20.00	\$20.24
11	Packaging and mailing of cremated remains within USA (only if specifically authorized by Project Officer)	Per Body	\$222.22	\$224.89



E.C. Whitaker Company
9406 Ardwick Ardmore Rd.
Springdale, MD 20774

P: 301-420-2500 | E: contact@whitakersfirstcall.com

The 1.2% price increase is substantiated by the percentage change in the *U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas* (“CPI-U”) for the most recent 12-month period: <https://www.bls.gov/news.release/cpi.t01.htm#>

Thank you,

A handwritten signature in black ink, appearing to read 'Cedric Whitaker'. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Cedric Whitaker, President

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, October 2020

[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Sep. 2020	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Oct. 2019	Sep. 2020	Oct. 2020	Oct. 2019- Oct. 2020	Sep. 2020- Oct. 2020	Jul. 2020- Aug. 2020	Aug. 2020- Sep. 2020	Sep. 2020- Oct. 2020
All items	100.000	257.346	260.280	260.388	1.2	0.0	0.4	0.2	0.0
Food	14.084	259.632	269.163	269.828	3.9	0.2	0.1	0.0	0.2
Food at home	7.781	242.340	251.369	251.937	4.0	0.2	-0.1	-0.4	0.1
Cereals and bakery products	1.004	276.470	284.416	284.740	3.0	0.1	-0.2	0.0	0.3
Meats, poultry, fish, and eggs	1.743	250.592	265.386	265.796	6.1	0.2	-1.7	-0.4	0.4
Dairy and related products	0.789	220.738	230.656	229.155	3.8	-0.7	1.5	-0.5	-0.9
Fruits and vegetables	1.341	301.318	306.249	309.071	2.6	0.9	0.2	-0.4	0.1
Nonalcoholic beverages and beverage materials	0.933	170.842	177.848	178.400	4.4	0.3	0.1	-0.8	-0.1
Other food at home	1.972	211.492	218.358	218.758	3.4	0.2	0.5	-0.6	0.3
Food away from home⁽¹⁾	6.304	286.791	297.080	297.893	3.9	0.3	0.3	0.6	0.3
Energy	6.182	216.351	198.858	196.458	-9.2	-1.2	0.9	0.8	0.1
Energy commodities	3.034	240.279	199.741	196.835	-18.1	-1.5	2.0	-0.1	-0.5
Fuel oil	0.073	282.534	201.474	202.805	-28.2	0.7	3.9	-5.3	-0.3
Motor fuel	2.903	236.346	196.756	193.647	-18.1	-1.6	2.0	0.1	-0.6
Gasoline (all types)	2.841	235.168	195.888	192.792	-18.0	-1.6	2.0	0.1	-0.5
Energy services	3.148	202.556	207.454	205.445	1.4	-1.0	-0.2	1.6	0.8
Electricity	2.472	212.829	218.395	215.570	1.3	-1.3	-0.2	0.9	1.2
Utility (piped) gas service	0.676	169.138	171.873	172.255	1.8	0.2	-0.2	4.2	-0.7
All items less food and energy	79.734	265.059	269.054	269.328	1.6	0.1	0.4	0.2	0.0
Commodities less food and energy commodities	20.323	144.577	146.096	146.261	1.2	0.1	1.0	0.8	-0.2
Apparel	2.780	126.154	119.354	119.172	-5.5	-0.2	0.6	-0.5	-1.2
New vehicles	3.716	145.726	147.361	147.956	1.5	0.4	0.0	0.3	0.4
Used cars and trucks	2.788	138.407	152.887	154.381	11.5	1.0	5.4	6.7	-0.1
Medical care commodities	1.603	383.498	383.031	380.371	-0.8	-0.7	-0.1	0.0	-0.8
Alcoholic beverages	1.032	253.207	257.730	258.936	2.3	0.5	0.3	-0.2	0.3
Tobacco and smoking products	0.601	1,134.550	1,183.975	1,186.127	4.5	0.2	0.4	0.4	-0.2
Services less energy services	59.411	340.302	345.880	346.220	1.7	0.1	0.2	0.0	0.1
Shelter	33.281	320.762	327.116	327.273	2.0	0.0	0.1	0.1	0.1
Rent of primary residence	7.833	334.680	342.910	343.615	2.7	0.2	0.1	0.1	0.2
Owners' equivalent rent of residences⁽²⁾	24.166	328.762	336.095	336.965	2.5	0.3	0.1	0.1	0.2
Medical care services	7.337	545.652	567.525	565.999	3.7	-0.3	0.1	0.0	-0.3
Physicians' services	1.822	384.901	392.474	392.099	1.9	-0.1	0.1	-0.3	0.0
Hospital services⁽³⁾	2.222	344.363	355.129	354.289	2.9	-0.2	0.1	0.6	-0.6
Transportation services	5.066	326.582	308.143	309.965	-5.1	0.6	0.0	-0.9	0.1
Motor vehicle maintenance and repair⁽¹⁾	1.093	298.925	308.198	308.569	3.2	0.1	0.6	0.2	0.1
Motor vehicle insurance	1.585	571.975	540.491	531.217	-7.1	-1.7	0.5	-3.5	-2.3
Airline fares	0.607	269.871	197.424	215.993	-20.0	9.4	1.2	-2.0	6.3

Footnotes

(1) Not seasonally adjusted.

(2) Indexes on a December 1982=100 base.

(3) Indexes on a December 1996=100 base.

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Last Modified Date: November 12, 2020