

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

**NOTICE OF CONTRACT AWARD**

ADT, LLC	DATE ISSUED:	March 18, 2019
6931 Vista Pkwy. N. Suite 16	CURRENT REFERENCE NO:	19-214-ITB-LW
West Palm Beach, FL 33411		Monitoring Services for Security Systems for Various ACG Facilities
	CONTRACT TITLE:	

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**THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 19-214-ITB-LW including any attachments or amendments thereto.

**EFFECTIVE DATE:** May 3, 2019

**EXPIRES:** April 30, 2020

**RENEWALS:** FOUR (4) RENEWALS

**COMMODITY CODE(S):** 83834, 90678, 91067,92584, 93673, 99022, 99046, 99050

**LIVING WAGE:** Y

**PROFESSIONAL SERVICES:** N

**ATTACHMENTS:**

AGREEMENT No. 19-214-ITB-LW

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**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

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**VENDOR CONTACT:** John Grab

**VENDOR TEL. NO.:**

**(443) 677-1900**

**EMAIL ADDRESS:** [johngrab@adt.com](mailto:johngrab@adt.com)

**COUNTY CONTACT:** Tsehay Lightfoot, DES, Facilities  
Management Bureau

**COUNTY TEL. NO.:**

**(703) 228-7593**

**COUNTY CONTACT EMAIL:** [tlightfoot@arlingtonva.us](mailto:tlightfoot@arlingtonva.us)

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
SUITE 500, 2100 CLARENDON BOULEVARD  
ARLINGTON, VA 22201**

**AGREEMENT NO. 19-214-ITB-LW**

THIS AGREEMENT is made, on the date of execution by the County, between ADT, LLC, 6931 Vista Pkwy. N. Suite 16, West Palm Beach, FL 33411 ("Contractor") a Delaware limited liability Company authorized to do business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia. The County and the Contractor, for the consideration hereinafter specified, agree as follows:

**1. CONTRACT DOCUMENTS**

The "Contract Documents" consist of the bid of the successful bidder (hereinafter "Contractor") and Arlington County (hereinafter "County") Invitation to Bid No. 19-214-ITB-LW.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either party has made any representation or promise with respect to the parties' agreement that is not contained in the Contract Documents. The Contract Documents may be referred to below as the "Contract" or the "Agreement".

**2. SCOPE OF WORK**

The Contractor agrees to perform the services described in the Contract Documents (the "Work"), more particularly described in the Scope of Services included with the Invitation to Bid. The primary purpose of the Work is to provide preventative maintenance, repair, replacement, installation, and Underwriters Laboratories (UL)-approved central station monitoring services for security systems, to include electrical monitoring and access services at the Arlington County owned and leased facilities. The Contract Documents set forth the minimum work estimated by the County and the Contractor to be necessary to complete the Work. It shall be the Contractor's responsibility, at its sole cost, to provide the specific services set forth in the Contract Documents and sufficient services to fulfill the purposes of the Work. Nothing in the Contract Documents limits the Contractor's responsibility to manage the details and execution of the Work.

**3. PROJECT OFFICER**

The performance of the Contractor is subject to the review and approval of the County Project Officer, who will be appointed by the Director of the Arlington County department or agency requesting the Work under this Contract.

**4. CONTRACT TERM**

Time is of the essence. The Work will commence on the date of the execution of the Agreement by the County and must be completed no later than April 30, 2020 ("Initial Contract Term"), subject to any modifications provided in the Contract Documents. Upon satisfactory performance by the Contractor the County may, through issuance of a unilateral Notice of Award, authorize continuation of the Agreement under the same contract prices for not more than four (4) additional 12-month periods, from May 1, 2020 to April 30, 2024 (each a "Subsequent Contract Term"). The Initial Contract Term and any Subsequent Contract Term(s) are together the "Contract Term".

**5. CONTRACT PRICING WITH OPTIONAL PRICE ADJUSTMENTS**

The Contract Amount/unit price(s) will remain firm until April 30, 2020 ("Price Adjustment Date"). To request a price adjustment, the Contractor or the County must submit a written request to the other party not less than 60 days before the Price Adjustment Date. Adjustments to the Contract Amount/unit price(s) will not exceed the percentage of change

in the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas (“CPI-U”) for the 12-month period ending in February of each year of the Contract.

Any Contract Amount/unit price(s) that result from this provision will become effective the day after the Price Adjustment Date and will be binding for 12 months. The new Price Adjustment Date will be 12 months after the price adjustment. If the Contractor and the County have not agreed on a requested adjustment by 30 days before the Price Adjustment Date, the County may terminate the Contract, whether or not the County has previously elected to extend the Contract’s term.

**6. ADDITIONAL SERVICES**

The Contractor shall not be compensated for any goods or services provided except those included in the Scope of Work/Specifications of the solicitation and included in the Contract Amount unless those goods or services are covered by a written amendment to this Contract signed by the County and the Contractor and a County purchase order is issued covering the expected cost of such services.

**7. CANCELLATION OF CONTRACT**

The County reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon sixty (60) days written notice to the Contractor. In the event the initial contract period is for more than twelve (12) months, the resulting contract may be terminated by either party, without penalty, after the initial twelve (12) months of the contract period upon sixty (60) days written notice to the other party. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

**8. PAYMENT TERMS**

The Contractor must submit invoices with all associated documentation attached to the County’s Project Officer, who will either approve the invoice or require corrections. The County will pay the Contractor within forty-five (45) days after receipt of an invoice for completed work that is reasonable and allocable to the Contract and that has been performed to the satisfaction of the Project Officer. The number of the County Purchase Order pursuant to which goods or services have been delivered or performed must appear on all invoices.

**9. PAYMENT OF SUBCONTRACTORS**

The Contractor is obligated to take one of the two following actions within seven days after receipt of payment by the County for work performed by any subcontractor under this Contract:

- a. Pay the subcontractor for the proportionate share of the total payment received from the County attributable to the work performed by the subcontractor under this Contract; or
- b. Notify the County and the subcontractor, in writing, of the Contractor's intention to withhold all or a part of the subcontractor's payment, with the reason for nonpayment.

The Contractor is obligated to pay interest to the subcontractor on all amounts owed by the Contractor to the subcontractor that remain unpaid after seven days following receipt by the Contractor of payment from the County for work performed by the subcontractor under this Contract, except for amounts withheld as allowed in subsection b., above. Unless otherwise provided under the terms of this Contract, interest will accrue at the rate of 1% per month.

The Contractor must include in each of its subcontracts, if any are permitted, a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor.

The Contractor's obligation to pay an interest charge to a subcontractor pursuant to this section may not be construed to be an obligation of the County. A Contract modification may not be made for the purpose of providing reimbursement for such interest charge. A cost reimbursement claim may not include any amount for reimbursement for such interest charge.

**10. NO WAIVER OF RIGHTS**

The County's approval or acceptance of or payment for any goods or services under this Contract will not waive any rights or causes of action arising out of the Contract.

**11. NON-APPROPRIATION**

All payments by the County to the Contractor pursuant to this Contract are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County, Virginia ("Board"). In the event that the Board does not appropriate funds for the goods or services provided under this Contract, the County will terminate the Contract, without termination charge or other liability to the County, on the last day of the fiscal year or when the previous appropriation has been spent, whichever event occurs first.

**12. ESTIMATED QUANTITIES/NON-EXCLUSIVITY OF CONTRACTOR**

This Contract does not obligate the County to purchase a specific quantity of items or services during the Contract Term. Any quantities that are included in the Contract Documents are the present expectations of the County for the period of the Contract; and the County is under no obligation to buy that or any amount as a result of having provided this estimate or of having had any normal or otherwise measurable requirement in the past. The County may require more goods and/or services than the estimated annual quantities, and any such additional quantities will not give rise to any claim for compensation other than at the unit prices and/or rates in the Contract.

The County does not guarantee that the Contractor will be the exclusive provider of the goods or services covered by this Contract. The items or services covered by this Contract may be or become available under other County contract(s), and the County may determine that it is in its best interest to procure the items or services through those contract(s).

**13. COUNTY PURCHASE ORDER REQUIREMENT**

County purchases are authorized only if the County issues a Purchase Order in advance of the transaction, indicating that the ordering County agency has sufficient funds available to pay for the purchase. If the Contractor provides goods or services without a signed County Purchase Order, it does so at its own risk and expense. The County will not be liable for payment for any purchases made by its employees that are not authorized by the County Purchasing Agent.

**14. WARRANTY**

All material provided to the County shall be fully guaranteed by the Contractor against factory defects. Any defects, repeated repairs and/or corrections for the same reason or problem which may occur as the result of either faulty material or workmanship by the manufacturer within the period of the manufacturer's standard warranty shall be corrected by the Contractor at no expense to Arlington County. The Contractor shall provide all manufacturers' warranties available to the Project Officer at the time of delivery. All work is guaranteed by the Contractor against defects resulting from the use of inferior or faulty materials or workmanship for one (1) year from the date of final acceptance of the work by the County in addition to and irrespective of any manufacturer's or supplier's warranty. No date other than the date of final acceptance shall govern the effective date of the Guaranty, unless that date is agreed upon by the County and the Contractor in advance and in a signed writing.

**15. INSPECTION, ACCEPTANCE, TITLE, AND RISK OF LOSS**

Inspection and acceptance of materials by the County will be at the delivery location in Arlington County, Virginia, and within ten (10) calendar days of delivery unless otherwise provided for in the Contract. The County will not inspect, accept, or pay for any materials stored or delivered off-site by the Contractor.

Title and risk of loss or damage to all goods shall be the responsibility of the Contractor until acceptance by the County. The County's right of inspection shall not be deemed to relieve the Contractor of its obligation to ensure that all articles, materials and supplies are consistent with specifications and instructions and are fit for their intended use. The County reserves the right to conduct any tests or inspections it may deem appropriate before acceptance.

No materials shall be purchased by the Contractor or any subcontractor subject to any chattel mortgage or under a conditional sale or other agreement by which an interest is retained by the seller. The Contractor warrants that it has good title to, and that it will require all subcontractors to warrant that they have good title to, all materials for which the Contractor invoices for payment.

**16. DAMAGE TO PROPERTY**

Any damage, as determined by the Project Officer, to the real or personal property, whether owned by the County or others, resulting from the Work performed under this Contract shall be timely repaired or replaced to the County's satisfaction at the Contractor's expense. The County will perform the repairs unless the County agrees that such repairs will be made by the Contractor. Any such Contractor repairs will be made within ten (10) days of the date of damage to the satisfaction of the County. All costs of the repair performed by the County shall be deducted from the Contractor's final payment.

**17. CLEANING UP**

The Contractor shall remove, as frequently as necessary, all refuse, rubbish, scrap materials and debris from any and all work sites to the extent that the trash is the result of the Contractor's operations, to the end that any and all work sites shall present a neat, orderly, and workmanlike appearance at all times. At completion of the Work, but before final acceptance, the Contractor shall remove all surplus material, falsework, temporary structures including foundations thereof, and debris of every nature resulting from the Contractor's operations or resulting from any activity on the site related to the Contractor's operations and put the site in a neat, orderly condition; if the Contractor fails to do so, the County shall have the right to remove the surplus material, falsework, temporary structures including foundations thereof, and debris, put the site in a neat, orderly condition, and charge the cost to the Contractor. The County shall be entitled to offset such cost against any sums owed by the County to the Contractor under this Contract.

**18. DISPOSAL OF PACKING MATERIALS, TRASH, AND DEBRIS**

The Contractor shall be responsible for all costs associated with the immediate removal of all packing materials, trash, and debris ("Waste"), and legal disposal of said Waste off-site. No County building or waste containers shall be used for such Waste. If the Contractor fails to adhere to this requirement the County will contract a third party for removal and disposal of the Waste left by the Contractor. By accepting this award, the Contractor agrees that all costs incurred by the County for removal and disposal of Waste left by the Contractor will be deducted from the final payment due to the Contractor. Similarly, any damage to walls, floors, carpeting or any other County-owned or County-controlled property caused by the Contractor or the Contractor's agents during service provision, delivery, setup or equipment installation shall be repaired or caused to be repaired by the County at the Contractor's sole expense with all costs of the repair deducted from the Contractor's final payment unless the County agrees that such repairs will be made by the Contractor. Any such Contractor repairs shall be made within ten (10) days of the date of damage to the satisfaction of the County.

**19. OSHA REQUIREMENTS**

The Contractor certifies that all material supplied or used under this Contract meets all Occupational Safety and Health Administration (“OSHA”) requirements, both Federal and those of the Commonwealth of Virginia; and further certifies that, if the material delivered or used in the performance of the work is found to be deficient in any of the applicable state or federal occupational safety and health requirements, all costs necessary to bring the material into compliance with the requirements shall be borne by the Contractor.

**20. SAFETY**

The Contractor shall comply with, and ensure that the Contractor's employees and subcontractors comply with, all current applicable local, state and federal policies, regulations and standards relating to safety and health, including, by way of illustration and not limitation, the standards of the Virginia Occupational Safety and Health program of the Department of Labor and Industry for General Industry and for the Construction Industry, the Federal Environmental Protection Agency standards and the applicable standards of the Virginia Department of Environmental Quality.

The Contractor shall provide, or cause to be provided, all technical expertise, qualified personnel, equipment, tools and material to safely accomplish the work specified to be performed by the Contractor and subcontractor(s).

The Contractor shall identify to the County Project Officer at least one on-site person who is the Contractor's competent, qualified, and authorized person on the worksite and who is, by training or experience, familiar with and trained in policies, regulations and standards applicable to the work being performed. The competent, qualified and authorized person must be capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous or dangerous to employees, shall be capable of ensuring that applicable safety regulations are complied with, and shall have the authority and responsibility to take prompt corrective measures, which may include removal of the Contractor's personnel from the work site.

The Contractor shall provide to the County, at the County’s request, a copy of the Contractor’s written safety policies and safety procedures applicable to the scope of work. Failure to provide this information within seven (7) days of the County’s request may result in cancellation of the contract.

**21. FAILURE TO DELIVER**

If the Contractor fails to deliver goods or services in accordance with the Contract terms and conditions, the County, after notice to the Contractor, may procure the goods or services from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. The County shall be entitled to offset such costs against any sums owed by the County to the Contractor. However, if public necessity requires the use of nonconforming materials or supplies, they may be accepted at a reduction in price to be determined solely by the County.

**22. UNSATISFACTORY WORK**

If any of the work done, or material, goods, or equipment provided, by the Contractor is unsatisfactory to the County, the Contractor shall, on being notified by the County, immediately remove at the Contractor's expense such unsatisfactory work, material, goods, or equipment and replace the same with work, material, goods, or equipment satisfactory to the County. In the event the Contractor fails within fifteen (15) days after receipt of written notice to remove improper or unsuitable work, material, goods, or equipment and replace it with suitable and satisfactory work, material, goods, or equipment, the County shall have the right, but not the obligation, to remove or replace the rejected work, material, goods, or equipment at the expense of the Contractor. This paragraph applies during the Initial Contract Term, any Subsequent Contract Term, and during any warranty or guarantee period. At its discretion, the County shall be entitled to offset such expense against any sums owed by the County to the Contractor under this Contract. If the Project Officer and

the County deem it expedient not to require correction or replacement of the work which has not been done in accordance with the Contract, an appropriate adjustment to the Contract Amount may be made therefor.

**23. PROJECT STAFF**

The County has the right to reasonably reject staff or subcontractors whom the Contractor assigns to the Project. The Contractor must then provide replacement staff or subcontractors satisfactory to the County in a timely manner and at no additional cost to the County. The day-to-day supervision and control of the Contractor's employees and its subcontractors is the sole responsibility of the Contractor.

**24. SUPERVISION BY CONTRACTOR**

The Contractor shall at all times enforce strict discipline and good order among the employees and subcontractors performing under this Contract and shall not employ on the Work any person not reasonably proficient in the work assigned.

**25. BACKGROUND CHECK**

All employees or subcontractors whom the Contractor assigns to work on this Contract must pass the County's standard background check. The background check will include fingerprinting by the County Sheriff's Office and a credit check.

Within thirty (30) calendar days after award of the contract, a minimum of two (2) Electronic Technicians with active DCJS certifications and employed by the Contractor must pass background check through the Arlington County Sheriff's Office. Personnel who successfully pass the background check must attend a one (1) day Arlington County Sheriff's Office security class in order to be allowed to work in the Arlington County Detention Facility (ACDF) and Courthouse buildings. The one-day training session provided by the Sheriff's Office will include, but will not be limited to, required onsite security protocols, responsibilities and compliance with the Prison Rape Elimination Act (PREA) as specified in 28 CFR Part 115 of the Federal Registry. All personnel shall also be required to attend an annual one-day security/PREA refresher training. The Contractor shall not be reimbursed for time required for ACDF security trainings.

When entering or performing work at the ACDF, any and all Contractor's personnel carrying tools and replacement parts shall carry such tools and replacement parts in a locked tool bag or mobile tool cart with lockable drawers/doors. In addition, the Contractor shall ensure that each tool bag or mobile toll cart has a current (daily) inventory of the list of tools, replacement parts and any hazardous materials or products contained in the bag or mobile cart prior to entering and leaving the ACDF.

**26. EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED**

During the performance of its work pursuant to this Contract:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age or disability or on any other basis prohibited by state law. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation will be deemed sufficient for meeting the requirements of this section.
- C. The Contractor will state in all solicitations or advertisements for employees that it places or causes to be placed that such Contractor is an Equal Opportunity Employer.

- D. The Contractor will comply with the provisions of the Americans with Disabilities Act of 1990 (“ADA”), which prohibits discrimination against individuals with disabilities in employment and mandates that disabled individuals be provided access to publicly and privately provided services and activities.
- E. The Contractor must include the provisions of the foregoing paragraphs in every subcontract or purchase order of more than \$10,000.00 relating to this Contract so that the provisions will be binding upon each subcontractor or vendor.

**27. EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED**

In accordance with §2.2-4311.1 of the Code of Virginia, as amended, the Contractor must not during the performance of this Contract knowingly employ an unauthorized alien, as that term is defined in the federal Immigration Reform and Control Act of 1986.

**28. DRUG-FREE WORKPLACE TO BE MAINTAINED BY CONTRACTOR**

During the performance of this Contract, the Contractor must: (i) provide a drug-free workplace for its employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violating such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of more than \$10,000.00 relating to this Contract so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "workplace" means the site(s) for the performance of the work required by this Contract.

**29. TERMINATION**

The County may terminate this Contract at any time as follows: (1) for cause, if, as determined by the County, the Contractor is in breach or default or has failed to perform the Work satisfactorily; or (2) for the convenience of the County.

Upon receipt of a notice of termination, the Contractor must not place any further orders or subcontracts for materials, services or facilities; must terminate all vendors and subcontracts, except as are necessary for the completion of any portion of the Work that the County did not terminate; and must immediately deliver all documents related to the terminated Work to the County.

Any purchases that the Contractor makes after the notice of termination will be the sole responsibility of the Contractor, unless the County has approved the purchases in writing as necessary for completion of any portion of the Work that the County did not terminate.

If any court of competent jurisdiction finds a termination for cause by the County to be improper, then the termination will be deemed a termination for convenience.

**A. TERMINATION FOR CAUSE, INCLUDING BREACH AND DEFAULT; CURE**

- 1. Termination for Unsatisfactory Performance. If the County determines that the Contractor has failed to perform satisfactorily, then the County will give the Contractor written notice of such failure(s) and the opportunity to cure them within 15 days or any other period specified by the County (“Cure Period”). If the Contractor fails to cure within the Cure Period, the County may terminate the Contract for failure to provide satisfactory performance by providing written notice with a termination date. The Contractor must submit



any request for termination costs, with all supporting documentation, to the County Project Officer within 30 days after the expiration of the Cure Period. The County may accept or reject the request for termination costs, in whole or in part, and may notify the Contractor of its decision within a reasonable time.

In the event of termination by the County for failure to perform satisfactorily, the Contractor must continue to provide its services as previously scheduled through the termination date, and the County must continue to pay all fees and charges incurred through the termination date.

2. Termination for Breach or Default. If the County terminates the Contract for default or breach of any Contract provision or condition, then the termination will be immediate after notice of termination to the Contractor (unless the County provides for an opportunity to cure), and the Contractor will not be permitted to seek termination costs.

Upon any termination pursuant to this section, the Contractor will be liable to the County for costs that the County must expend to complete the Work, including costs resulting from any related delays and from unsatisfactory or non-compliant work performed by the Contractor or its subcontractors. The County will deduct such costs from any amount due to the Contractor; or if the County does not owe the Contractor, the Contractor must promptly pay the costs within 15 days of a demand by the County. This section does not limit the County's recovery of any other damages to which it is entitled by law.

Except as otherwise directed by the County, the Contractor must stop work on the date of receipt the notice of the termination.

**B. TERMINATION FOR THE CONVENIENCE OF THE COUNTY**

The County may terminate this Contract in whole or in part whenever the Purchasing Agent determines that termination is in the County's best interest. The County will give the Contractor at least 15 days' notice in writing. The notice must specify the extent to which the Contract is terminated and the effective termination date. The Contractor will be entitled to termination costs plus any other reasonable amounts that the parties might negotiate; but no amount will be allowed for anticipatory profits.

Except as otherwise directed by the County, the Contractor must stop work on the date of receipt of the notice of the termination.

**30. INDEMNIFICATION**

The Contractor covenants for itself, its employees and its subcontractors to save, defend, hold harmless and indemnify the County and all of its elected and appointed officials, officers, current and former employees, agents, departments, agencies, boards and commissions (collectively the "County Indemnitees") from and against any and all claims made by third parties for any and all losses, damages, injuries, fines, penalties, costs (including court costs and attorneys' fees), charges, liability, demands or exposure resulting from, arising out of or in any way connected with the Contractor's acts or omissions, including the acts or omissions of its employees and/or subcontractors, in performance or nonperformance of the Contract. This duty to save, defend, hold harmless and indemnify will survive the termination of this Contract. If the Contractor fails or refuses to fulfill its obligations contained in this section, the Contractor must reimburse the County for any and all resulting payments and expenses, including reasonable attorneys' fees. The Contractor must pay such expenses upon demand by the County, and failure to do so may result in the County withholding such amounts from any payments to the Contractor under this Contract.

**31. INTELLECTUAL PROPERTY INDEMNIFICATION**

The Contractor warrants and guarantees that in providing services under this Contract neither the Contractor nor any subcontractor is infringing on the intellectual property rights (including, but not limited to, copyright, patent, mask and trademark) of third parties.

If the Contractor or any of its employees or subcontractors uses any design, device, work or material that is covered by patent or copyright, it is understood that the Contract Amount includes all royalties, licensing fees, and any other costs arising from such use in connection with the Work under this Contract.

The Contractor covenants for itself, its employees and its subcontractors to save, defend, hold harmless, and indemnify the County Indemnitees, as defined above, from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorneys' fees), charges, liability or exposure for infringement of or on account of any trademark, copyright, patented or unpatented invention, process or article manufactured or used in the performance of this Contract. This duty to save, defend, hold harmless and indemnify will survive the termination of this Contract. If the Contractor fails or refuses to fulfill its obligations contained in this section, the Contractor must reimburse the County for any and all resulting payments and expenses, including reasonable attorneys' fees. The Contractor must pay such expenses upon demand by the County, and failure to do so may result in the County withholding such amounts from any payments to the Contractor under this Contract.

**32. COPYRIGHT**

By this Contract, the Contractor irrevocably transfers, assigns, sets over and conveys to the County all rights, title and interest, including the sole exclusive and complete copyright interest, in any and all copyrightable works created pursuant to this Contract. The Contractor will execute any documents that the County requests to formalize such transfer or assignment.

The rights granted to the County by this section are irrevocable and may not be rescinded or modified, including in connection with or as a result of the termination of or a dispute concerning this Contract.

The Contractor may not use subcontractors or third parties to develop or provide input into any copyrightable materials produced pursuant to this Contract without the County's advance written approval and unless the Contractor includes this Copyright provision in any contract or agreement with such subcontractors or third parties related to this Contract.

**33. OWNERSHIP AND RETURN OF RECORDS**

This Contract does not confer on the Contractor any ownership rights or rights to use or disclose the County's data or inputs.

All drawings, specifications, blueprints, data, information, findings, memoranda, correspondence, documents or records of any type, whether written, oral or electronic, and all documents generated by the Contractor or its subcontractors as a result of this Contract (collectively "Records") are the exclusive property of the County and must be provided or returned to the County upon completion, termination, or cancellation of this Contract. The Contractor will not use or willingly cause or allow such materials to be used for any purpose other than performance of this Contract without the written consent of the County.

The Records are confidential, and the Contractor will neither release the Records nor share their contents. The Contractor will refer all inquiries regarding the status of any Record to the Project Officer or to his or her designee. At the County's request, the Contractor will deliver all Records, including hard copies of electronic records, to the Project Officer and will destroy all electronic Records.

The Contractor agrees to include the provisions of this section as part of any contract or agreement related to this Contract into which it enters with subcontractors or other third parties.

The provisions of this section will survive any termination or cancellation of this Contract.

### **34. DATA SECURITY AND PROTECTION**

The Contractor will hold County Information, as defined below, in the strictest confidence and will comply with all applicable County security and network resources policies, as well as all local, state and federal laws and regulatory requirements concerning data privacy and security. The Contractor must develop, implement, maintain, continually monitor and use appropriate administrative, technical and physical security measures to control access to and to preserve the confidentiality, privacy, integrity and availability of all electronically maintained or transmitted information received from or created or maintained on behalf of the County. For purposes of this provision, and as more fully described in this Contract and in the County's Non-Disclosure and Data Security Agreement (NDA), "County Information" includes, but is not limited to, electronic information; documents; data; images; financial records; personally identifiable information; personal health information (PHI); personnel, educational, voting, registration, tax and assessment records; information related to public safety; County networked resources; and County databases, software and security measures that are created, maintained, transmitted or accessed to perform the Work under this Contract.

- (a) **County's Non-Disclosure and Data Security Agreement.** The Contractor and its Designees (Contractor Designees shall include, but shall not be limited to, all Contractor-controlled agents or subcontractors working on-site at County facilities or otherwise performing any work under this Contract) must sign the NDA (Attachment C) before performing any work or obtaining or permitting access to County networked resources, application systems or databases. The Contractor will make copies of the signed NDAs available to the County Project Officer upon request.
- (b) **Use of Data.** The Contractor will ensure against any unauthorized use, distribution or disclosure of or access to County Information and County networked resources by itself or its Designees. Use of County Information other than as specifically outlined in the Contract Documents is strictly prohibited. The Contractor will be solely responsible for any unauthorized use, reuse, distribution, transmission, manipulation, copying, modification, access to or disclosure of County Information and for any non-compliance with this provision by itself or by its Designees.
- (c) **Data Protection.** The Contractor will protect the County's Information according to standards established by the National Institute of Standards and Technology, including 201 CMR 17.00, Standards for the Protection of Personal Information of Residents of the Commonwealth and the Payment Card Industry Data Security Standard (PCI DSS), as applicable, and no less rigorously than it protects its own data and proprietary or confidential information. The Contractor must provide to the County a copy of its data security policy and procedures for securing County Information and a copy of its disaster recovery plan(s). If requested by the County, the Contractor must also provide annually the results of an internal Information Security Risk Assessment provided by an outside firm.
- (d) **Security Requirements.** The Contractor must maintain the most up-to-date anti-virus programs, industry-accepted firewalls and other protections on its systems and networking equipment. The Contractor certifies that all systems and networking equipment that support, interact with or store County Information meet the above standards and industry best practices for physical, network and system security requirements. Printers, copiers or fax machines that store County Data into hard drives must provide data-at-rest encryption. The

County's Chief Information Security Officer or designee must approve any deviation from these standards. The downloading of County information onto laptops, other portable storage media or services such as personal e-mail, Dropbox etc. is prohibited without the written authorization of the County's Chief Information Security Officer or designee.

- (e) **Conclusion of Contract.** Within 30 days after the termination, cancellation, expiration or other conclusion of the Contract, the Contractor must, at no cost to the County, return all County Information to the County in a format defined by the County Project Officer. The County may request that the Information be destroyed. The Contractor is responsible for ensuring the return and/or destruction of all Information that is in the possession of its subcontractors or agents. The Contractor must certify completion of this task in writing to the County Project Officer.
- (f) **Notification of Security Incidents.** The Contractor must notify the County Chief Information Officer and County Project Officer within 24 hours of the discovery of any unintended access to or use or disclosure of County Information.
- (g) **Subcontractors.** If subcontractors are permitted under this Contract, the requirements of this entire section must be incorporated into any agreement between the Contractor and the subcontractor. If the subcontractor will have access to County Information, each subcontractor must provide to the Contractor a copy of its data security policy and procedures for securing County Information and a copy of its disaster recovery plan(s).

### **35. ETHICS IN PUBLIC CONTRACTING**

This Contract incorporates by reference Article 9 of the Arlington County Purchasing Resolution, as well as all state and federal laws related to ethics, conflicts of interest or bribery, including the State and Local Government Conflict of Interests Act (Code of Virginia § 2.2-3100 et seq.), the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2 of the Code of Virginia, as amended (§ 18.2-438 et seq.). The Contractor certifies that its bid was made without collusion or fraud; that it has not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor; and that it has not conferred on any public employee having official responsibility for this procurement any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

### **36. COUNTY EMPLOYEES**

No Arlington County employee may share in any part of this Contract or receive any benefit from the Contract that is not available to the general public.

### **37. FORCE MAJEURE**

Neither party will be held responsible for failure to perform the duties and responsibilities imposed by this Contract if such failure is due to a fire, riot, rebellion, natural disaster, war, act of terrorism or act of God that is beyond the control of the party and that makes performance impossible or illegal, unless otherwise specified in the Contract.

### **38. AUTHORITY TO TRANSACT BUSINESS**

The Contractor must, pursuant to Code of Virginia § 2.2-4311.2, be and remain authorized to transact business in the Commonwealth of Virginia during the entire term of this Contract. Otherwise, the Contract is voidable at the sole option of and with no expense to the County.

**39. RELATION TO COUNTY**

The Contractor is an independent contractor, and neither the Contractor nor its employees or subcontractors will be considered employees, servants or agents of the County. The County will not be responsible for any negligence or other wrongdoing by the Contractor or its employees, servants or agents. The County will not withhold payments to the Contractor for any federal or state unemployment taxes, federal or state income taxes or Social Security tax or for any other benefits. The County will not provide to the Contractor any insurance coverage or other benefits, including workers' compensation.

**40. ANTITRUST**

The Contractor conveys, sells, assigns and transfers to the County all rights, title and interest in and to all causes of action under state or federal antitrust laws that the Contractor may have relating to this Contract.

**41. REPORT STANDARDS**

The Contractor must submit all written reports required by this Contract for advance review in a format approved by the Project Officer. Reports must be accurate and grammatically correct and should not contain spelling errors. The Contractor will bear the cost of correcting grammatical or spelling errors and inaccurate report data and of other revisions that are required to bring the report(s) into compliance with this section.

Whenever possible, proposals must comply with the following guidelines:

- printed double-sided on at least 30% recycled-content and/or tree-free paper
- recyclable and/or easily removable covers or binders made from recycled materials (proposals with glued bindings that meet all other requirements are acceptable)
- avoid use of plastic covers or dividers
- avoid unnecessary attachments or documents or superfluous use of paper (e.g. separate title sheets or chapter dividers)

**42. AUDIT**

The Contractor must retain all books, records and other documents related to this Contract for at least five years after the final payment and must allow the County or its authorized agents to examine the documents during this period and during the Contract Term. The Contractor must provide any requested documents to the County for examination within 15 days of the request, at the Contractor's expense. Should the County's examination reveal any overcharging by the Contractor, the Contractor must, within 30 days of County's request, reimburse the County for the overcharges and for the reasonable costs of the County's examination, including, but not limited to, the services of external audit firm and attorney's fees; or the County may deduct the overcharges and examination costs from any amount that the County owes to the Contractor. If the Contractor wishes to destroy or dispose of any records related to this Contract (including confidential records to which the County does not have ready access) within five years after the final payment, the Contractor must give the County at least 30 days' notice and must not dispose of the documents if the County objects.

**43. ASSIGNMENT**

The Contractor may not assign, transfer, convey or otherwise dispose of any award or any of its rights, obligations or interests under this Contract without the prior written consent of the County.

**44. AMENDMENTS**

This Contract may not be modified except by written amendment executed by persons duly authorized to bind the Contractor and the County. The County reserves the right to add or remove equipment and services to or from the Contract through written amendment. The additions or removals shall be at the sole discretion of the County, at prices

agreed upon between the County and the Contractor. The negotiated value of listed equipment discontinued from service during the contract term shall be deducted from the Contract price. Price for equipment added after bid opening shall be added to the annual Contract price. The value of any such additions or subtractions shall be negotiated between the County and the Contractor.

**45. ARLINGTON COUNTY PURCHASING RESOLUTION AND COUNTY POLICIES**

Nothing in this Contract waives any provision of the Arlington County Purchasing Resolution, which is incorporated herein by reference, or any applicable County policy.

**46. DISPUTE RESOLUTION**

All disputes arising under this Agreement or concerning its interpretation, whether involving law or fact and including but not limited to claims for additional work, compensation or time, and all claims for alleged breach of contract must be submitted in writing to the Project Officer as soon as the basis for the claim arises. In accordance with the Arlington County Purchasing Resolution, claims denied by the Project Officer may be submitted to the County Manager in writing no later than 60 days after the final payment. The time limit for a final written decision by the County Manager is 30 days. Procedures concerning contractual claims, disputes, administrative appeals and protests are contained in the Arlington County Purchasing Resolution. The Contractor must continue to work as scheduled pending a decision of the Project Officer, County Manager, County Board or a court of law.

**47. APPLICABLE LAW, FORUM, VENUE AND JURISDICTION**

This Contract is governed in all respects by the laws of the Commonwealth of Virginia; and the jurisdiction, forum and venue for any litigation concerning the Contract or the Work is in the Circuit Court for Arlington County, Virginia, and in no other court.

**48. ARBITRATION**

No claim arising under or related to this Contract may be subject to arbitration.

**49. NONEXCLUSIVITY OF REMEDIES**

All remedies available to the County under this Contract are cumulative, and no remedy will be exclusive of any other at law or in equity.

**50. NO WAIVER**

The failure to exercise a right provided for in this Contract will not be a subsequent waiver of the same right or of any other right.

**51. SEVERABILITY**

The sections, paragraphs, clauses, sentences, and phrases of this Contract are severable; and if any section, paragraph, clause, sentence or phrase of this Contract is declared invalid by a court of competent jurisdiction, the rest of the Contract will remain in effect.

**52. NO WAIVER OF SOVEREIGN IMMUNITY**

Notwithstanding any other provision of this Contract, nothing in this Contract or any action taken by the County pursuant to this Contract shall constitute or be construed as a waiver of either the sovereign or governmental immunity of the County. The parties intend for this provision to be read as broadly as possible.

**53. ATTORNEY'S FEES**

In the event that the County prevails in any legal action or proceeding brought by the County to enforce any provision of this Contract, the Contractor will pay the County's reasonable attorney's fees and expenses.

**54. SURVIVAL OF TERMS**

In addition to any statement that a specific term or paragraph survives the expiration or termination of this Contract, the following sections also survive: INDEMNIFICATION; INTELLECTUAL PROPERTY INDEMNIFICATION; RELATION TO COUNTY; OWNERSHIP AND RETURN OF RECORDS; AUDIT; COPYRIGHT; WARRANTY; DISPUTE RESOLUTION; APPLICABLE LAW AND JURISDICTION; ATTORNEY'S FEES, AND DATA SECURITY AND PROTECTION.

**55. HEADINGS**

The section headings in this Contract are inserted only for convenience and do not affect the substance of the Contract or limit the sections' scope.

**56. AMBIGUITIES**

The parties and their counsel have participated fully in the drafting of this Agreement; and any rule that ambiguities are to be resolved against the drafting party does not apply. The language in this Agreement is to be interpreted as to its plain meaning and not strictly for or against any party.

**57. NOTICES**

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

**TO THE CONTRACTOR:**

John Grab  
ADT, LLC  
5860 Partridge Corners Rd  
Conesus, NY 14435  
Email: [johngrab@adt.com](mailto:johngrab@adt.com)

**TO THE COUNTY:**

Tsehay Lightfoot, Project Officer  
DES, Facilities Management Bureau  
1400 N. Uhle Street, Suite 601  
Arlington, VA 22201  
Email: [tlightfoot@arlingtonva.us](mailto:tlightfoot@arlingtonva.us)

**AND**

Sharon T. Lewis, Purchasing Agent  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 500A  
Arlington, Virginia 22201

**58. NON-DISCRIMINATION NOTICE**

Arlington County does not discriminate against faith-based organizations.

**59. ADA COMPLIANCE**

The Contractor is solely responsible for its compliance with the ADA and must defend and hold the County harmless from any expense or liability arising from the Contractor's non-compliance. The Contractor also must respond promptly to and cooperate fully with all inquiries from the U.S. Department of Labor.

The Contractor's responsibilities related to ADA compliance include, but are not limited to, the following:

- a. Access to Programs, Services and Facilities: The Contractor must ensure that its programs, services and facilities are accessible to persons with disabilities. If a particular facility or program is not accessible, the Contractor must provide equivalent services in an accessible alternate location or manner.
- b. Effective Communication: Upon request, the Contractor, must provide appropriate communication aids and services so that qualified persons with disabilities can participate equally in the Contractor's programs, services and activities. Communication aids and services can include, but are not limited to, qualified sign language interpreters, Braille documents and other means of facilitating communications with people who have speech, hearing or vision impairments.
- c. Modifications to Policies and Procedures: The Contractor must modify its policies and procedures as necessary to ensure that people with disabilities have an equal opportunity to enjoy the Contractor's programs, services and activities. For example, individuals' service animals must be allowed in the Contractor's offices or facilities, even if pets are generally prohibited.
- d. No Extra Charges: The Contractor may not charge a person with a disability or any group of individuals with disabilities to cover the cost of providing aids or services or of reasonable modifications to policies and procedures.

**60. SERVICE CONTRACT WAGE REQUIREMENTS**

a. LIVING WAGE

The County has determined that the provisions of Section 4-103 of the Arlington County Purchasing Resolution (regarding "Service Contract Wage" or "Living Wage") apply to this Contract. All employees of the Contractor and any subcontractors working on County-owned or County-occupied property therefore must be paid no less than the hourly Living Wage rate that is published on the County's web site on the date of Contract execution.

b. COMPLAINTS BY AGGRIEVED EMPLOYEES

If the Contractor fails to pay the Living Wage rate, an aggrieved employee or subcontractor may file a complaint with the County Purchasing Agent within six months of the underpayment. If the Purchasing Agent determines that the Contractor has failed to comply with the Living Wage rate provisions of the Purchasing Resolution, the Contractor will be liable to the employee for the unpaid wages, plus interest at the current judgment rate set by Virginia law. The Contractor must not discharge, reduce the compensation of or otherwise retaliate against any employee who files a complaint with the County Purchasing Agent or takes any other action to enforce the requirements of this section.

c. ADDITIONAL COMPLIANCE REQUIREMENTS

At all times during the term of the Contract, the Contractor must:

- 1. Post the current Living Wage rate, in English and Spanish, in a prominent place at its offices and at each location where its employees perform services under this Contract (see sample notice in Attachment A);
- 2. Within five days of an employee's request, provide a written statement of the applicable Living Wage rate, using the same form provided in Attachment A;
- 3. Include the provisions of this section in all subcontracts for work performed under the Contract; and



4. Submit to the Purchasing Agent, within five working days of the end of each quarter, certified copies of quarterly payroll reports for each employee working under the Contract during the quarter and a completed Arlington County Contractor Living Wage Quarterly Compliance Report (Attachment B).

d. CONTRACTOR RECORD KEEPING

The Contractor must preserve for five years after the expiration or termination of this Contract records of wages and benefits provided to each employee who worked under the Contract and must allow the County or its authorized agents to examine the documents during this period and during the Contract Term. The Contractor must provide any requested documents to the County for examination within 15 days of the request at the Contractor's expense.

e. VIOLATIONS

Violation of this section, as determined by the Purchasing Agent, will be a ground for termination of this Contract and debarment of the Contractor from consideration for future County contracts.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

ADT. LLC

AUTHORIZED  
SIGNATURE: Sharon Lewis

AUTHORIZED  
SIGNATURE: Bob Dale

NAME AND TITLE: SHARON T. LEWIS  
PURCHASING AGENT

NAME AND TITLE: Bob Dale, Sr VP Sales

DATE: 5/3/2019

DATE: 5-2-2019

## INSURANCE REQUIREMENTS

### 1. General

- 1.1 The Contractor shall provide insurance as specified in the Insurance Checklist found on the last page of the bid or proposal form.
- 1.2 The Contract with the Contractor will not be executed by the County until the Contractor has obtained, at its own expense, all of the insurance called for hereunder and such insurance has been approved by the County; additionally, the Contractor shall not allow any subcontractor to start work on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Contractor. The Contractor shall submit to the County Purchasing Agent copies of all required endorsements and documentation of coverage consistent with the requirements herein or, alternately, at the County's request, certified copies of the required insurance policies in compliance with the insurance requirements. All endorsements and documentation shall state this Contract's number and title.
- 1.3 The Contractor shall require all subcontractors to maintain during the term of this Agreement, Commercial General Liability insurance, Business Automobile Liability insurance, and Workers' Compensation, Employers' Liability insurance, or any other insurance required by the Contract in the same manner and form as specified for the Contractor. The Contractor shall furnish subcontractors' evidence of insurance and copies of endorsements to the County Purchasing Agent immediately upon request by the County and/or prior to the subcontractor's performance of work related to this Contract.
- 1.4 If there is a material change or reduction in coverage, nonrenewal of any insurance coverage or cancellation of any insurance coverage required by this contract, the Contractor shall notify the Purchasing Agent immediately. It is the Contractor's responsibility to notify the County upon receipt of a notice indicating that the policy will not be renewed or will be materially changed. Any policy on which the Contractor has received notification from an insurer that the policy has or will be cancelled or materially changed or reduced must be immediately replaced with another policy consistent with the terms of this Contract and in such a manner that there is no lapse in coverage, and the County immediately notified of the replacement. Not having the required insurance throughout the Contract is considered a material breach of this Contract and grounds for termination. The Contractor shall also obtain an endorsement providing to the County thirty (30) days advance notice of cancellation or nonrenewal (ten days for nonpayment of premium. A copy of that endorsement shall be provided to the County Purchasing Agent prior to the execution of this Contract or any Contract extension thereafter.
- 1.5 No acceptance and/or approval of any insurance by the County shall be construed as relieving or excusing the Contractor, any surety, or any bond, from any liability or obligation imposed under this Agreement.
- 1.6 Arlington County, and its officers, elected and appointed officials, employees, and agents are to be named as additional insureds under all coverages except Workers' Compensation, Professional Liability, and Automobile Liability, and the endorsement must clearly identify the County as an additional insured permitted to enjoy all the benefits under the applicable policy of insurance. The certified policy, if requested, must so state coverage afforded under this paragraph shall be primary as respects the County, its officers, elected and appointed officials, agents and employees. The following definition of the term "County" applies to all policies issued under the Contract and to all applicable endorsements:

"The County Board of Arlington County and any affiliated or subsidiary Board, Authority, Committee, or Independent Agency (including those newly constituted), provided that such affiliated or subsidiary

Board, Authority, Committee, or Independent Agency is either a Body Politic created by the County Board of Arlington County, Virginia, or one in which controlling interest is vested in Arlington County; and Arlington County Constitutional Officers."

- 1.7 The Contractor shall be responsible for the work performed under the Contract Documents and every part thereof, and for all materials, tools, equipment, appliances, and property of any description used in connection with the work. The Contractor assumes all risks for direct and indirect damage or injury to the property or persons used or employed on or in connection with the Work contracted for, and of all damage or injury to any person or property wherever located, resulting from any action, omission, commission or operation under the Contract, or in connection in any way whatsoever with the contracted work.
- 1.8 The insurance coverage required shall remain in force throughout the Contract or as otherwise stated in the Contract Documents or these Insurance Requirements. If the Contractor fails to provide acceptable evidence of current insurance within seven (7) days of written notice at any time during the Contract, the County shall have the absolute right to terminate the Contract without any further obligation to the Contractor.
- 1.9 Contractual and other liability insurance provided under this Contract shall not contain a supervision, inspection or engineering services exclusion that would preclude the County from supervising or inspecting the work as to the end result. The Contractor shall assume all on-the-job responsibilities as to the control of persons directly employed by it and of the subcontractors and any persons employed by the subcontractor.
- 1.10 If any policy contains a warranty stating that coverage is null and void (or words to that effect) if the Contractor does not comply with the most stringent regulations governing the work, such policy shall be modified so that coverage shall be afforded in all cases except for the Contractor's willful or intentional noncompliance with applicable government regulations.
- 1.11 All policies shall include the following language: "The insolvency or bankruptcy of the insured or of the insured's estate will not relieve the insurance company of its obligations under this policy."
- 1.12 All policy forms must "Pay on behalf of" rather than "Indemnify" the insured.
- 1.13 Nothing contained in these Insurance Requirements or the Contract Documents shall be construed as creating any contractual relationship between any subcontractor and the County. The Contractor shall be as fully responsible to the County for the acts and omissions of its subcontractors and of persons employed by them as it is for acts and omissions of persons directly employed by it.
- 1.14 Precaution shall be exercised by the Contractor at all times for the protection of persons, (including employees) and property. All existing structures, utilities, roads, services, trees and shrubbery shall be protected against damage or interruption of service at all times by the Contractor and its subcontractors during the term of the Contract, and the Contractor shall be held responsible for any damage to property occurring by reason of its work under the Contract.
- 1.15 For any claims related to this work, The Contractor's insurance shall be deemed primary and non-contributory to all other applicable coverage and in particular with respect to Arlington County, its representatives, officials, employees, and agents. Any insurance or self-insurance maintained by Arlington County shall be excess and noncontributory of the Contractor's insurance. The Contractor shall waive its right of subrogation for all insurance claims.

- 1.16 If the Contractor does not meet the insurance requirements set forth by the Contract Documents, alternate insurance coverage or self-insurance, satisfactory to the Purchasing Agent, may be considered. Written requests for consideration of alternate coverages including the Contractor’s most recent actuarial report and a copy of its self-insurance resolution to determine the adequacy of the insurance funding must be received by the County Purchasing Agent at least ten (10) working days prior to the date set for receipt of bids or proposals. If the County denies the request for alternate coverages, the specified coverages will be required to be submitted. If the County permits alternate coverage, an Addendum to the Insurance Requirements will be prepared and distributed prior to the time and date set for receipt of bids or proposals.
- 1.17 All required insurance coverages must be acquired from insurers authorized to do business in the Commonwealth of Virginia and acceptable to the County. The insurers must also have a policyholder with a rating of “A-VII” in the latest edition of the A.M. Best Co.’s Insurance Reports, unless the County grants specific approval for an exception, in the same manner as described in 1.16 above.
- 1.18 The Contractor shall be responsible for payment of any deductibles applicable to the coverages.
- 1.19 The Contractor must disclose the amount of any deductible or self-insurance component applicable to the General Liability, Automobile Liability, Professional Liability, Intellectual Property or any other policies, if any. The County reserves the right to request additional information to determine if the Contractor has the financial capacity to meet its obligations under a deductible. Thereafter, at its option, the County may require a lower deductible, funds equal to the deductible be placed in escrow, a certificate of self-insurance, collateral, or other mechanism in the amount of the deductible to ensure additional protection for the County.
2. Contractor's Insurance:
- 2.1 The Contractor shall purchase the following insurance coverages, including the terms, provisions and limits shown in the Insurance Checklist.
- 2.1.1 Commercial General Liability - Such Commercial General Liability policy shall include any or all of the following as indicated on the Checklist:
- i. General aggregate limit is to apply per project;
  - ii. Premises/Operations;
  - iii. Actions of Independent Contractors;
  - iv. Products/Completed Operations to be maintained for five (5) years after completion of the Work;
  - v. Contractual Liability, including protection for the Contractor from claims arising out of liability assumed under this Contract;
  - vi. Personal Injury Liability including, including but not limited to, coverage for offenses related to employment and copyright infringement;
  - vii. Explosion, Collapse, or Underground (XCU) hazards.
- 2.1.2 Business Automobile Liability, including coverage for any owned, hired, or non-owned motor vehicles, Uninsured Motorists coverage, and automobile contractual liability.

- 2.1.3 Workers' Compensation - statutory benefits as required by Virginia law or the U.S. Longshoremen's and Harbor Workers' Compensation Act, or other laws as required by labor union agreements, including standard Other States coverage; Employers' Liability coverage. The policy shall not contain any provision or definition which would serve to eliminate third party action over claims, including exclusion for bodily injury to an employee of the insured, employees of the premises owner, or employees of the general contractor to which the insured is subcontracted; or employees of the insured's subcontractor.

3. Commercial General or other Liability Insurance - Claims-made Basis:

- 3.1 If Commercial General or other liability insurance purchased by the Contractor has been issued on a claims-made basis, the Contractor must comply with the following additional conditions. The limits of liability and the extensions to be included as described in the Insurance Checklist remain the same. The Contractor must either:
- i. Agree to provide insurance, copies of the endorsement and certified documentation evidencing the above coverages and naming the County as an additional insured for a period of five (5) years after final payment under the Contract. Such documentation shall evidence a retroactive date, no later than the beginning of the Contractors or subcontractors' work under this Contract, or
  - ii. Purchase an extended (minimum five [5] years) reporting period endorsement for the policy or policies in force during the term of this Contract and evidence the purchase of this extended reporting period endorsement by means of a copy of the endorsement itself. The extended reporting period will begin upon final payment under the Contract.

## SCOPE OF SERVICES

The services, work, and/or items that the Contractor shall provide in a timely and proper manner for security systems at the Arlington County owned and leased facilities in accordance with the Contract include, but are not necessarily limited to, the following:

### **1. SERVICE REQUIREMENTS**

The Contractor shall furnish all necessary labor, transportation, parking fees, tools-of-the-trade including specialized diagnostic testing equipment, consumable supplies (including, by way of illustration and not limitation, lubrication, solder, caulking, tape, wire nuts, fasteners, gases, and other consumable items) and materials as required to provide comprehensive preventive maintenance on all security equipment listed herein. The equipment listed in Schedules A and B represent current County inventory covered by this Contract. The Contractor shall provide maintenance, emergency on-call response, inspection, testing, repair, replacement, and installation services for the equipment listed on Schedules A and B in accordance with pricing submitted in the Bid Form. The Contractor shall provide the above listed services at County owned/leased/operated facilities for equipment not listed on Schedules A and B on a time and materials or project basis. All charges for materials, parts and equipment shall be at the Contractor's cost.

No "portal to portal" charges, fuel surcharges or miscellaneous fees are permitted under the contract.

The following systems are included under this Contract:

- Network Video Systems,
- Intrusion and Detection Systems,
- Duress Systems,
- Electronic Access Control Systems,
- Fire Panel Monitoring Systems,
- Security Gates, and
- Safe Havens

### **2. INSPECTION, TESTING, AND PREVENTIVE MAINTENANCE SERVICE**

The Contractor shall perform inspection, testing, and preventive maintenance of all equipment listed in Schedules A and B in accordance with the guidelines identified in Schedule C. Upon the Contract award, the Contractor shall provide to the County Project Officer or designee within ten (10) calendar days of the issuance of a valid County Purchase Order an inspection, testing, and preventive maintenance initial schedule for all equipment in Schedules A and B for review and approval. Contractor shall begin inspection, testing, and maintenance on all equipment in Schedules A and B upon County approval of the submitted schedule. The Contractor shall submit a monthly schedule with a new assigned work order number for approval to the County Project Officer five (5) business days prior to the start of each month.

The initial service to any equipment shall be the annual service or next highest cyclical service (e.g. semi-annual, quarterly) and shall meet the guidelines identified in Schedule C. Upon completion of the initial service of all equipment listed in Schedules A and B and within one hundred twenty (120) calendar days of the County's approval of the schedule, the Contractor shall submit to the County's Project Officer, three (3) bounded hardcopies and one (1) electronic PDF copy on flash drive of a written report identifying the building name, building address, the date of service visit and the following information for all equipment listed in Schedule A and B:

- a. Equipment type, location, model number, and manufacturer (the Contractor shall verify the equipment listed in Schedules A and B for accuracy);

- b. List of security systems equipment not included on Schedules A and B. Include equipment type, location, model number, and manufacturer;
- c. A statement as to the current condition of each piece of equipment;
- d. A description of work performed as a part of the annual preventive maintenance visit;
- e. Specific recommendations for any repair or modification which the Contractor believes could enhance the operation of the equipment; and
- f. An estimate of the cost of each task to accomplish the work recommended in item 5 above using the Contract labor rates.

A written report meeting the criteria above shall be provided yearly after each annual service and within sixty (60) days after the contract anniversary date.

All major deficiencies found during any service visit shall be relayed by phone or in person to the County Project Officer or designee on the same day of the service visit. Major deficiencies are deficiencies that compromises building security.

All inspection, testing, and preventative maintenance of all equipment identified in Schedules A and B shall be performed by personnel that meet the criteria of Electronics Technician or Project Manager identified in Paragraph 13. CONTRACTOR'S PERSONNEL below. A helper can provide assistance only under the direct supervision of approved personnel.

**3. MONTHLY PROGRESS MEETINGS**

Contractor's Contract Manager shall meet monthly with the County Project Officer or designee at a time and location accommodating to the County to review the previous month's performance and to discuss any Contract related items. The Contractor shall provide to the County Project Officer or designee a preventative maintenance tech reports a minimum of five (5) business days prior to the monthly progress meeting. The report shall contain the following information:

- a. Date scheduled maintenance was last performed and by which technician;
- b. Identification of all equipment and components on which scheduled maintenance was completed;
- c. Preventative maintenance schedule for the current month;
- d. Summary including status of all work orders issued during the previous month;
- e. Summary including status of all ongoing projects;
- f. An updated County parts inventory list identifying any inventory needed; and
- g. Minutes of the previous month's meeting.

The Contractor shall take meeting notes and produce meeting minutes for all monthly progress meetings. The minutes shall be provided to the County Project Officer or designee within five (5) business days after the date of the meeting.

**4. NEW AND CORRECTIVE WORK**

Additional work on equipment listed in Schedules A and B outside of the tasks specified in Schedule C and for inspection, testing, preventive maintenance, repair, replacement, and installation of equipment not listed in Schedules A and B and which are not due to the Contractor’s improper performance or negligence, shall be completed on a time and materials or project basis using the Contract labor rates submitted in the Bid Form in accordance with procedures outlined in Paragraphs 6. WORK REQUEST, WORK ORDER NUMBER ASSIGNMENT AND WORK TICKETS and 7. PROJECT WORK. The Contractor shall provide the parts and materials at cost with no additional markup. Upon request by the County, the Contractor shall provide evidence of the materials cost. The County will reimburse the Contractor for any subcontractor work at the labor rate and materials charged by the subcontractor. Work is not authorized unless specifically approved in advance by the County Project Officer and supported by issuance of an Arlington County Purchase Order (“PO”).

Proposals for any new and corrective work performed on time and materials or project basis under this Contract are capped at \$100,000.00. The County reserves the right to issue separate solicitations for projects of any dollar value, if, in its own discretion, the County determines that it would be in the best interest of the County.

Any projects of total (Proposal price) value of more than \$250,000.00 must obtain prior approval of Arlington County Board.

Tools of the trade and other trade consumables are not valid contract expenses. The cost of consumables (including, by way of illustration and not limitation, lubrication, solder, caulking, tape, wire nuts, fasteners, gases, and other consumable items) are considered administrative expenses. These shall be included as part of the hourly rates bid.

**5. ON-CALL CORRECTIVE WORK RESPONSE TIMES**

The Contractor shall provide twenty-four (24) hours a day, seven (7) days a week for fifty-two (52) weeks a year on-call and emergency repair services. The Contractor shall arrive onsite with all tools and materials necessary to complete the repairs within two (2) hours of a call identified as an emergency and within four (4) hours for routine service calls. On-call repair services shall be completed on a time and materials basis using contract unit prices. No work is authorized unless specifically approved in advance by the County Project Officer or designee and unless a valid County Purchase Order has been issued.

If the Contractor is unable to or fails to respond within the required time frame, the County reserves the right to obtain the service elsewhere. If the Contractor is unable to or fails to respond within the required time frame on two (2) or more occasions during any three (3) month period, the County may terminate the contract for default.

**6. WORK REQUEST, WORK ORDER NUMBER ASSIGNMENT AND WORK TICKETS**

For time and material work less than \$5,000, the County will issue Work Orders to the Contractor. All time and material work shall require associated Work Tickets indicating the issued Work Order number. The Contractor’s employees shall validate their time and material work through sign-off on the Work Ticket by the County Project Officer or designee. The sign-off on the Work Ticket shall be considered evidence of the site visit only and shall not be construed as the County’s acceptance of any work performed during the visit or the amount of labor hours charged to the job.



The Contractor shall submit a proposal for all inspection, testing, maintenance, repair, replacement, and installation services whose cost estimates exceed \$2,500.

For large projects, submission of monthly invoices is allowed. Large projects are generally considered as capital projects. Work Tickets and inspection/testing reports shall be provided for all work including preventive maintenance and shall reference the appropriate Work Order numbers. Invoices submitted without work tickets, inspection/testing reports, and associated work order numbers shall not be paid and shall be returned to the Contractor. The Contractor may submit electronic and legible copies of the inspection/testing reports in lieu of hardcopies if approved by the County Project Officer. At the County Project Officer or designee's discretion, the work ticket submission requirement for invoices may be waived for services defined as project work.

Payments for all labor performed on a time and materials basis shall be for work performed and services rendered on the job site only. No "portal to portal" charges, fuel surcharges or miscellaneous fees are permitted under the contract.

## **7. PROJECT WORK**

The Contractor shall submit a formal proposal for all inspection, testing, maintenance, repair, replacement, and installation projects (excluding preventative maintenance) upon request by the County. The Contractor's proposal shall be based strictly on the Contract Labor Rates listed on the Bid Form, and on the actual cost for materials used to complete the work. The proposal shall indicate the cost for the work, all the necessary materials and the associated labor each as a separate line item. Any exceptions should be explicitly noted in the proposal and should not deviate from the project intent. Upon acceptance of the proposal by the County Project Officer or designee, the County will issue a separate Purchase Order (PO) for the work. The Contractor shall not begin the work without receipt of the approved PO and an official written notice to proceed authorized by the County Project Officer or designee. The County reserves the right to solicit additional cost proposals or issue separate bid(s) for any such project work.

Proposals for any new and corrective work performed on time and materials or project basis under this Contract are capped at \$500,000.00. Any projects of total (proposal price) value of more than \$250,000.00 must obtain prior approval of Arlington County Board.

On a project specific basis, the Contractor shall provide the minimum following deliverables to the County and its 3rd party Contractor within timeframes specified for that particular project:

- a. Assign Project Manager as single point of contact for County;
- b. Assign Project Engineer to provide subject matter expertise from the initial project scoping phase to close-out;
- c. Equipment cutsheets;
- d. Wire riser diagrams with conduit and wire sizing between all security devices and components;
- e. Cabling, conduit, conductor, device, and security frontend specifications;
- f. Type of device rough-ins and locations of terminations including power requirements.
- g. Specify the size and type of required voice-data for security system(s);
- h. Submit 1 hard copy (full size) and electronic AutoCAD drawings to County for each submission. The County will provide building backgrounds in either AutoCAD or PDF;
- i. Attend coordination meetings with County and its 3rd Party Contractor as required and requested;
- j. Training to County, provide Operational and Maintenance manuals, and warranty documents.

The Contractor shall also provide subject matter expertise in the initial project scoping phase. All Contractor support shall be provided by an individual that meets the minimum qualifications of a Project Engineer specified in Section 13 – Contractor’s Personnel and shall be paid using hourly rates bid.

**8. CENTRAL MONITORING STATION SERVICES**

The Contractor shall provide upon award of Contract Company owned Underwriters Laboratory certified and Factory Mutual approved central station with redundant monitoring centers strategically located across the United States. Contractor shall provide Monitoring Station with personnel on duty twenty-four (24) hours a day, seven (7) days a week for fifty-two (52) weeks a year. The station shall continuously monitor all alarms and trouble signals from all facilities under the Contract.

The Central Monitoring Station shall be capable of reading, understanding, interpreting and reporting all signals from devices identified by the County for monitoring. These devices shall include, but not be limited to, elevators, intrusion systems, fire alarm panels, and duress systems. It shall also be capable of reporting alarms and trouble signals by zone (as defined by the security system) and zone description. The station shall have the capability of displaying and recording any and all logic of selected command and control centers. Every monitoring system specified under this Contract shall be automatically tested at least once every twenty-four (24) hours to determine operational status and any trouble conditions transmitted from the on-site equipment. The results of all tests shall be recorded Central Station Monitoring system monitoring report. Trouble signals shall also be reported.

Account Management with a secure online data portal with the ability to assign site administrator, user functions, add and remove site contacts, change site contact information, personal identification codes, standard and customizable activity and exception reports and the ability to view activity at individual sites in real time.

The Central Monitoring Station shall furnish upon the County Project Officer or designee’s request continuous monitoring reports of all system activity for each facility monitored. The reports shall include all recorded events (e.g. facility openings, closings, motion detected, card reader activation) and valid/invalid signals. The reports shall certify that all systems are in working order. Monthly hardcopy reports shall be provided to the County Project Officer upon request.

**9. IMPROPER MAINTENANCE, REPAIR AND/OR OPERATION**

In the event of an equipment and/or system failure due to the Contractor’s improper or lack of required maintenance, improper repair, improper operation, negligence, misuse or accidents caused by the Contractor’s employees including subcontractors, or as a result of actions of the Contractor’s employees, including subcontractors, the Contractor shall arrive onsite with all tools and materials necessary to complete the repairs within two (2) hours of the County’s notification. Such repairs shall be performed at Contractor’s cost with no additional charge to the County.

The County reserves the right to complete the repairs in-house or use a different Contractor if, in its sole discretion, it is determined that such repairs must be performed immediately. The Contractor shall reimburse the County for the full cost of such repairs.

If any equipment warranty is invalidated due to Contractor’s negligence in providing factory-certified service technicians as required, the Contractor shall be responsible for any ensuing costs.

In any instance, where there is clear evidence indicating that the equipment and/or system failure was a direct result of the Contractor’s improper or lack of required maintenance, improper repair, improper operation, negligence, misuse or accidents caused by the Contractor’s employees including subcontractors, or as a result of actions of the

Contractor's employees, including subcontractors, the County reserves the right to require the Contractor to reimburse the County for any and all reasonable costs that the County incurred as a result of such an event.

#### **10. WORK HOURS**

Regular work hours under this Contract are defined as 7:00 am to 4:00 pm, Monday through Friday, except weekends and County-observed holidays. All work shall be performed during regular working hours unless indicated otherwise in this Contract or expressly authorized in writing by the County Project Officer or designee. Some areas of the Justice Center are only accessible at hours outside of the regular work hours defined above. It is the Contractor's responsibility to determine the hourly schedule and access availability for each area covered by this Contract. No overtime pay will be approved for preventative maintenance work in those areas. No overtime payments will be allowed for work done before 7:00am or after 4:00pm when such scheduling is done at the Contractor's option.

##### **a. OVERTIME WORK**

Work authorized in advance by the County Project Officer or designee to be performed on a time and material basis outside of regular work hours shall be paid at the overtime hourly labor rate(s) provided on the Bid Form. The Contractor shall not perform overtime work for any reason without the prior approval of the County Project Officer or designee. Work performed outside of regular work hours without such prior approval of the Project Officer or designee will be paid for a straight-time hourly labor rate(s) only.

##### **b. CHECK-IN AND SIGN-OFF AT SITE**

The Contractor's employees before starting any work shall check in and after completing work shall check out with the County's Facilities Management Bureau Hotline (703-228-4422) to allow for proper notification to County staff at the various sites.

**THE CONTRACTOR'S PERSONNEL SHALL CALL THE FACILITIES MANAGEMENT BUREAU HOTLINE (703-228-4422) AND INFORM THE DISPATCHER IN ADVANCE OF THEIR TIME OF ARRIVAL AT THE COUNTY FACILITY.**

##### **c. TIMELY COMPLETION OF WORK**

The Contractor shall proceed diligently to complete the work during regular working hours without interruption, except for scheduled lunch breaks. The County will deduct from Contractor's invoices any charges for time spent by the Contractor's crew on extended lunch breaks or other breaks. The County will have duty engineers onsite who can verify Contractor's hours. In addition, Contractors are required to "check in" and check out" this also aids in Contractor accountability on actual hours spent on the job.

Scheduling of priority work, including the interruption of current assignments, requires the advance approval of the Project Officer. Priority work identified by the County Project Officer or designee shall take precedence over current work. Priority work is defined as work that the County has determined to be an emergency or urgent in nature.

#### **11. MATERIAL AND WORKMANSHIP**

Contractor agrees that all equipment, parts and materials provided to the County will be new, or if an item is refurbished or remanufactured, such item will meet the industry standards for such item and the item shall be clearly labeled as refurbished or remanufactured, and that all such items include such warranties as may be provided by Virginia law together with any warranties provided by the manufacturer of the item. Use of used parts or materials is prohibited. Prior approval of the County Project Officer or designee is required on a case-by-case basis when rebuilt parts are proposed for use. Contractor shall use reasonable commercial efforts to assist the County in processing warranty claims against a manufacturer. Contractor also agrees that the services provided under this Contract shall be completed in a professional, good and workmanlike manner, with the degree of skill and care that is required by

like contractors in Virginia. Further, Contractor warrants that such services shall be completed in accordance with the applicable requirements of this Contract and shall be correct and appropriate for the purposes contemplated in this Contract. Contractor agrees that Contractor shall repair or replace, at Contractor's sole expense, and to the satisfaction of the County, any items, material, equipment, or part of the item that is found by the County to be defective or not in accordance with the terms of this Contract. The Contractor understands and agrees that payment to the Contractor for materials used in the performance of any work under this contract on a cost-plus-a-percentage-of-cost basis is specifically prohibited.

**12. LICENSES AND PERMITS**

The Contractor shall, at its expense, obtain all necessary licenses and permits needed to conduct the work required under this Contract. The Contractor shall be responsible for providing all necessary formal notices required in conjunction with the lawful execution of the work under this Contract.

All work performed under this Contract shall be in strict accordance with all applicable codes, industry standards, and County Standards. Should permits for any work performed by the Contractor be required by Arlington County, the Contractor shall prepare, submit, and obtain approval and the permit from the County. The Contractor shall be responsible for paying all permit fees and will be reimbursed for the cost by the County. The Contractor shall follow and be responsible for coordination of all County requirements and procedures associated with impairments of fire protection equipment.

**13. CONTRACTOR'S PERSONNEL:**

a. CONTRACT MANAGER

The Contractor shall assign a qualified individual to serve as the Contract Manager. The Contractor shall identify to the County the Contract Manager within ten (10) calendar days of Contract award. The Contract Manager shall be experienced in project management; supervision of employees; knowledgeable in all aspects of security systems; have the ability to troubleshoot problems and issues quickly and be able to consult with the County Project Officer about remedies.

The Contract Manager shall report to the County's Project Officer for communication, coordination and evaluation of inspection, testing, and maintenance services and for quality control. The Contract Manager shall serve as the single point of contact with the County for work assignments, Contractor cost proposals, and problem resolution.

The Contract Manager shall meet with the County Project Officer for progress meetings and site tours as needed to discuss performance and receive feedback on all services performed. At a minimum, the Contract Manager shall meet with the County Project Officer monthly and perform semi-annual site tours with the County Project Officer or designee.

The Contract Manager hours are not billable and shall be considered Contractor overhead.

b. PROJECT MANAGER

The Contractor shall provide project management on an as-needed basis. The Project Manager shall be responsible for project coordination of installation, repair, and replacement projects. The coordination tasks shall include, but not be limited to: scheduling, ordering and delivery of equipment and materials, project oversight, coordination, and close-out (i.e. checklist, start-up, warranty, etc.). Work of a Project Manager may only be charged to project work with the cost estimate of over \$20,000. No overtime work will be allowed for the Project Manager.

At least one (1) Project Manager shall be available on-call twenty-four (24) hours a day, seven (7) days a week for fifty-two (52) weeks a year. At least one (1) Project Manager shall actively hold the following Schneider Electric Technician Services certifications throughout the duration of the Contract:

➤ **Andover Continuum Certified Systems Engineer**

At least one (1) Project Manager must provide a resume demonstrating at least (5) years of experience as a Systems Administrator for Schneider Electric Andover Continuum software with a specific focus on physical access control.

At least one (1) Project Manager must hold all of the following active certifications:

Lenel Certified Associate,  
Axis Certified Professional.

All Project Managers shall have at least ten (10) years of experience in the commercial security industry and Andover Continuum.

c. **ELECTRONICS TECHNICIAN**

The Contractor shall employ at all times during the Contract term at least five (5) Electronics Technicians that are properly certified and readily available to perform work under this Contract.

The Electronics Technicians shall have a background in electrical and/or controls with training in systems specific to the security industry including step-by-step procedures involving installing, adjusting, inspecting and maintaining various types of CCTV, access control systems and other related equipment. Each Electronics Technician shall have the most current training for Bosch Training Academy Technician for Intrusion throughout the duration of the Contract.

Evidence of this training shall be provided upon request by the County.

Each Security Technician shall have at least ten (10) years of experience in the field of maintenance and repair of commercial security systems.

At least one technician must hold **both** of the following certifications:

- **Lenel Certified Associate**
- **Axis Certified Professional**

At least two (2) Electronics Technicians must hold an active Virginia Department of Criminal Justice Service (DCJS) certification.

d. **PROJECT ENGINEER**

The Contractor shall provide project engineering services on an as-needed basis. The Project Engineer shall be responsible for providing security subject matter expertise to the County on a project by project basis. The Project Engineer shall have a minimum ten (10) years' experience in security system design and integration. Security design shall include CCTV, EAC, and Intrusion Systems. No overtime work will be allowed for the Project Engineer.

e. PROJECT DRAFTSMAN

The Contractor shall provide a minimum of one (1) Project Draftsman on an as-needed basis for project work only. The Project Draftsman shall have a minimum of three (3) years drafting experience using AutoCAD. No overtime work will be allowed for the Project Draftsman.

f. HELPER

The Contractor shall provide a helper to assist technicians on an as-needed basis for service and project work. Helpers shall not be used to assist in inspection, testing, or preventive maintenance work without direct supervision of an Electronics Technician or Programming Engineer. At a minimum, the helper must have at least two (2) years of experience in the field of maintenance and repair of commercial security systems.

The County reserves the right to reject Contractor's service personnel who, in the County's sole judgment, are not adequately qualified to perform the work, and require the Contractor to replace them with qualified personnel.

Contractor's personnel, including the supervisor(s), who perform work in the facilities covered by the Contract, shall wear clean company uniform and safety shoes. The company name shall appear on the uniform. The supervisor may wear dress clothes and dress shoes and shall display a name tag with the supervisor's name and company name.

**14. COUNTY'S RIGHT TO STOP WORK**

The County reserves the unilateral right to cancel any job assigned and in progress if the Contractor, in the opinion of the County Project Officer or designee, is not performing work at a satisfactory pace or fails to perform work in a professional manner commensurate with accepted trade and safety standards. If a job is canceled, the County will reimburse the Contractor for all work performed and all reasonable quantities of materials delivered to the site prior to the time of cancellation. The County reserves the right to contract for completion of such work with another vendor.

The County reserves the right to cancel any job assigned if the County, in its sole discretion, determines that such cancellation is in the County's best interest. In such case, the County will reimburse the Contractor for all work performed and all reasonable quantities of materials delivered to the site prior to the time of cancellation.

**15. TRAFFIC MANAGEMENT**

The Contractor shall be responsible for maintaining traffic flow, and for protection and safety of vehicles and pedestrians in the area affected by all Contract work. The Contractor must provide all signs, barricades, flashers, and flag-personnel required to maintain traffic flow and safety. Signs and other traffic control devices must be in accordance with the most current Virginia Department of Transportation (VDOT) standards. At least one Contractor employee at each site where traffic control is required shall be a VDOT certified flagger trained on Basic Work Zone Traffic Control.

**16. EQUIPMENT ACCESSIBILITY**

The Contractor shall provide the means and methods to access all equipment included in this Contract. This includes, but is not limited to, ladders and scissors lifts (man-lifts). Cost for access shall be considered Contractor overhead and shall not be charged separately.

**17. CONTRACT PERFORMANCE**

**The County considers this Contract critical to the uninterrupted functioning of the Arlington County's numerous security systems. The Contractor's performance of the tasks under this Contract will be closely monitored and documented. The Contractor's repeated failure to adhere to all of the provisions of this Contract will be grounds**

**for termination of the Contract in accordance with the provisions of TERMINATION FOR CAUSE, INCLUDING BREACH AND DEFAULT; CURE.**

**18. METHOD OF MEASURING PERFORMANCE**

The performance of the Contractor will be measured throughout the term of the Contract by consideration of the following performance criteria:

- a. Failure to adhere to the contract requirements;
- b. Failure to meet the approved monthly testing, inspection, and maintenance schedule described herein;
- c. Failure to provide appropriately certified and trained personnel as required in Paragraph 13. CONTRACTOR'S PERSONNEL above;
- d. Number of call-backs to correct malfunctions/failures;
- e. Failure to respond to requests for work as provided for in the Scope of Work;
- f. Failure to perform services within accepted industry standards and codes;
- g. Failure to adhere to contractual requirement for onsite response for emergency work and routine service calls;
- h. Failure to perform services within the time prescribed within accepted industry standards and codes. Excessive time to complete work on three (3) or more jobs within a three (3) month period, may result in termination of the Contract by the County for default;
- i. Contract Manager's failure to evaluate performance, provide quality control, and effectively communicate and/or report to the County's Project Officer as required Paragraph 13. CONTRACTOR'S PERSONNEL above;
- j. Failure to follow all applicable local, state and federal standards regarding traffic control, confined space entry and material disposal;

**19. SERVICES FOR OTHER ARLINGTON COUNTY AGENCIES**

This Contract is extended to other Arlington County Agencies. If other Agencies make use of this Contract a separate Purchase Order ("PO") must be issued by that Agency. The Contractor management, invoices, scheduling, coordination, and payments shall be the responsibility of the Agency issuing the PO. Facilities Management Bureau shall pay for annual Preventative Maintenance only for the sites listed on the bid form except for Water Pollution Control bureau. Individual agencies will need to provide funding for Contractor management/Project work as required.

**SCHEDULE A - EQUIPMENT LIST**

<b>ACPD REMOTE AND MOBILE CAMERAS</b>					
Various Locations					
<b>System</b>	<b>Qty</b>	<b>Equipment Type</b>	<b>Manufacturer</b>	<b>M/N</b>	<b>Location/Remarks</b>
CCTV	8	Cameras	Pelco	Sarix	Mobile trailers
	10	Cameras	Pelco	Sarix	Various exterior poles. Boom lift required.

<b>ACPD Warehouse</b>					
2704 S Oakland Street					
<b>System</b>	<b>Qty</b>	<b>Equipment Type</b>	<b>Manufacturer</b>	<b>M/N</b>	<b>Location/Remarks</b>
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412GV4	
	4	Motion	Bosch	INS-AP Series	
	6	DC	Sentrol	1076/8	
Other	1	Battery	Ultratech	UT 1270	

<b>AIRPORT PLAZA</b>					
2711 Jefferson Davis Highway					
<b>System</b>	<b>Qty</b>	<b>Equipment Type</b>	<b>Manufacturer</b>	<b>M/N</b>	<b>Location/Remarks</b>
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D8412	
	3	Motion	Bosch	INS-AP Series	
	4	DC	Sentrol	1076/8	
Other	1	Battery	Ultratech	UT 1270	



ARGUS HOUSE 1527 Clarendon Boulevard					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	2	Keypad	Bosch	D1255	
	1	IDS	Bosch	D74126	Sprinkler Closet
	1	IDS	Magnum Alert	100BLK/100BLKDL	Sprinkler Closet
	6	DC	Sentrol	SR-1085	
CCTV	1	DVR	Pelco	DSSRV	Manager's Office
	16	Camera	N/A	N/A	
Other	1	Battery	Ultratech	UT 1270	Sprinkler Closet

ARLINGTON ARTS CENTER 3550 Wilson Boulevard					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	3	Reader	HID	N/A	Uses Bosch IDS panel
Intrusion	3	Keypad	Bosch	D1260	
	3	Expander	Bosch	D8128D	Mechanical Room
	3	Expander	Bosch	D9210BLC	Mechanical Room
	1	IDS	Bosch	D9412G	Mechanical Room
	6	Motion	Bosch	INS-AP series	
	11	DC	Sentrol	1076/8	
CCTV	1	DVR	Pelco	DSSRV	Manager's Office
	4	Camera	Analog	Analog	Analog
Other	1	Timer	Altronix	6062	Mechanical Room
	1	Power Supply	Altronix	AL400ULM	Mechanical Room
	1	Power Supply	Altronix	MOM5_S	Mechanical Room
	1	Power Supply	Locknetics	510 Series	Mechanical Room
	2	Battery	UltraTech	UT 1270	Mechanical Room
	3	Intercom	Viking	C-1000A	

ARLINGTON MILL COMMUNITY CENTER					
909 South Dinwiddie Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	2	Workstation	Andover	Continuum v. 1.94 SP1	Admin Office
	2	EAC	Andover	NC2 9680	G1 Telecom, 4 <sup>th</sup> Floor Data Room
	2	Power Supply	Andover	AC-65	
	42	IOU	Andover	AC-1	
	2	Output	Andover	DO-20	
	2	Elevator	Andover	DM-20	
CCTV	1	DVR	Seneca Data	MegaRAID	
	33	Cameras	Pelco		
Intrusion	4	Keypad	Bosch	D1260	
	1	IDS	Bosch	D9412GV2	
	2	Motion	Bosch	DS778	
	21	Motion	Bosch	D8835	
	9	DC	Sentrol	2707	
Other	2	UPS	APC	Pro 1500	
	6	Battery	UltraTech	UT 1270	
	3	Intercom	Viking	C-1000A	

ARLINGTON PUBLIC SCHOOLS MAINTENANCE DEPARTMENT					
2770 South Taylor Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	Data Closet
	1	Power Supply	Andover	AC 85-U	Data Closet
	3	IOU	Andover	AC-1	Gate Pedestal
Other		Power Supply	Altronix	AL300ULXB	Gate Pedestal
	4	Battery	UltraTech	UT 1270	

ART Bus Light Maintenance Facility 3201 S Eads Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	
EAC	1	Power	Andover	AC 85-U	
EAC	22	IOU	Andover	AC-1	
EAC	1	Power	Andover	AC 85-U	
CCTV	13	Cameras	Axis	M-series	Some cameras require boom lift to access.
CCTV	20	Cameras	Pelco	Sarix	Some cameras require boom lift to access.
Other	1	Emergency phone		N/A	Floor 2 stairwell

ART Bus Satellite Parking Facility 26301 Shirlington Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	
	1	Power	Andover	AC 85-U	
	2	IOU	Andover	AC-1	Includes wireless receivers for gate.
CCTV	4	Cameras	Axis	P-series	Boom lift needed for all.

ART House 3 2900 S Eads Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	
	1	Power	Andover	AC 85-U	
	1	IOU	Andover	AC-1	
Intrusion	1	IDS	Bosch	D8112	
	1	IDS	Bosch	D9412GV3	
	1	Keypad	Bosch	D1260	
	9	Motion	Bosch	1078CN	
	2	DC	Sentrol	D9127T	

AURORA HILLS COMPLEX 735 South 18 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	2	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	Electric Room
	10	Motion	Bosch	INS-AP Series	
	5	DC	Sentrol	1076/8	
	5	DC	Sentrol	2500 Series	
Other	1	Battery	PowerSonic	PS-1270 S1	Electric Room

BARCROFT SPORTS COMPLEX 4200 South Four Mile Run					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Northern	TD 4219	Electric Room
Intrusion	1	Keypad	Bosch	D1255	Main Entrance
	1	IDS	Bosch	D7412GV3	Electric Room
	10	Motion	Bosch	INS-AP Series	
	12	DC	Sentrol	SR-1085	
CCTV	1	DVR	Pelco	N/A	Office Storage
	4	Camera	N/A	N/A	
Other	1	Power Supply	Altronix	AL400ULX	Electric Room
	1	Power Supply	Altronix	SMP5	Electric Room
	4	Battery	Ultratech	UT 1270	Electric Room

Buck Properties 1 1425 N Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	IDS	Bosch	D9412GV4	
	1	Keypad	Bosch	D1260	
	5	DC	Sentrol	1076/8	Perimeter doors

<b>Buck Properties 2</b> 1429 N Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	IDS	Bosch	D7412GV4	
	1	Keypad	Bosch	D1260	
	6	DC	Sentrol	1076/8	Perimeter doors

<b>Buck Properties 3</b> 1435 N Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	IDS	ADT	Safewatch 3000	FACP room
	1	Keypad	ADT	Safewatch 3000	
	2	Motion	ADT		
	3	DC	Sentrol	1076/8	

<b>Buck Properties 4</b> 1439 N Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	IDS	Bosch	D9412GV4	FACP room
	1	Keypad	Bosch	D1260	
	10	Motion	Bosch		
	6	DC	Sentrol	1076/8	

CENTRAL LIBRARY 1015 N QUINCY STREET					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	
	1	Power	Life Safety	FPO series	
	4	IOU	Lenel	LNL-1320	
Intrusion	1	IDS	Bosch	D8112	
	1	IDS	Bosch	D7412G	
	4	Keypad	Bosch	D1255	
	3	Duress			
	10	Motion	Bosch		
	16	DC	Sentrol	2202	
CCTV	5	Cameras	Pelco	Sarix	
	9	Cameras	Axis	P-series	
	1	DVR	Pelco	DS-SRV	Hosted in County NOC
Other	4	Battery	UltraTech	UT 1270	
	2	Power	Altronix	AL400ULX	
	1	Power	ESD	PDM-8	
	1	Power	Altronix	PDM-5	
	2	EM Phone	Viking	E-1600-45A	
	2	Intercom	Aiphone		

Cherrydale Library 2190 North Military Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	IDS	Bosch	D8112G2	FACP room
	1	Keypad	Bosch	D1260	
	6	Motion	Bosch		
	2	DC	Sentrol	1076/8	

CLARENDON HOUSE 3141 10 <sup>th</sup> Street North					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	2	Keypad	Bosch	D1255	
	1	IDS	Bosch	D7412	
	4	Motion	Bosch	INS-AP series	
	4	DC	Sentrol	1076/8	
Other	2	Battery	UltraTech	UT 1270	

COURT SQUARE WEST 1400 North Uhle Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	Workstation	Andover	Continuum v. 1.94 SP1	Security coordinator's office
	1	EAC	Lenel	LNL-2220	Basement telecom room
	1	Power	Life Safety	FPO series	Basement telecom room
	12	IOU	Lenel	LNL-1320	Basement telecom room
	2	Elevator	Lenel	LNL-1200	Penthouse
	2	Elevator	Lenel	LNL-1300	Penthouse
Intrusion	1	IDS	Bosch	D8112	Basement telecom room
	1	IDS	Bosch	D7412G	Basement telecom room
	4	Keypad	Bosch	D1255	
	16	DC	Sentrol	2202	
CCTV	5	Cameras	Pelco	Sarix	
	9	Cameras	Axis	P-series	
	1	DVR	Pelco	DS-SRV	Hosted in County NOC
Other	4	Battery	UltraTech	UT 1270	
	2	Power	Altronix	AL400ULX	
	1	Power	ESD	PDM-8	
	1	Power	Altronix	PDM-5	
	2	EM Phone	Viking	E-1600-45A	
	2	Intercom	Aiphone		

COURTHOUSE PLAZA/BOZMAN BUILDING 2100 Clarendon Boulevard					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	9 <sup>th</sup> Floor Telecom Room
	1	Power Supply	Andover	AC 85-U	9 <sup>th</sup> Floor Telecom Room
	8	IOU	Andover	AC-1	9 <sup>th</sup> Floor Telecom Room
	1	Workstation	Andover	Continuum v. 1.94 SP1	CHP NOC
	1	EAC	Andover	NC2 9680	CHP NOC
	1	Power Supply	Andover	AC 85-U	CHP NOC
	1	IOU	Andover	AC-1	CHP NOC
Intrusion	82	Duress Button			66 on 2 <sup>nd</sup> Floor, 16 on 3 <sup>rd</sup> Floor
	5	Keypad	Bosch	D1260	2 <sup>nd</sup> Floor
	1	IDS	Bosch	DV9412GV2	2 <sup>nd</sup> Floor
	6	Motion	Bosch	Various	2 <sup>nd</sup> Floor
	2	DC	Sentrol	1076/8	2 <sup>nd</sup> Floor
	16	Duress Button			3 <sup>rd</sup> Floor
	1	IDS	Bosch	D7412	3 <sup>rd</sup> Floor
CCTV	1	DVR	Pelco	DS-SRV	Treasurer's Office
	35	Cameras	Pelco	Sarix	
	1	DVR	Pelco	DS-SRV	Hosted in County NOC
	7	Cameras	Pelco	Sarix	
Other	1	Power Supply	Adcor	HERO 12VDC-2AMP	CHP NOC
	1	Power Supply	Altronix	SMP5	CHP NOC
	1	UPS	APC	Pro 1500	CHP NOC
	1	Power Supply	Eagle-Picher	CF-12V7.2	CHP NOC
	1	Relay	Linear	DXR-701	CHP NOC
	1	Power Supply	Altronix	AL600ULX	9 <sup>th</sup> Floor Telecom Room
	1	UPS	APC	RS1500	9 <sup>th</sup> Floor Telecom Room
	6	Battery	Ultratech	UT 1270	2 on 2 <sup>nd</sup> Floor, 2 on 3 <sup>rd</sup> Floor, 2 in 9 <sup>th</sup> Floor Telecom



COURTS/POLICE BUILDING 1425 N Courthouse Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	11	Duress Button			Floor 8
	1	Keypad	Bosch	D1260	Floor 7
	1	IDS	Bosch	DV9412GV2	Floor 7

Cultural Affairs Building 3700 South Four Mile Run Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	
	1	Power	Andover	AC 85-U	
	2	IOU	Andover	AC-1	
IDS	1	IDS	Bosch	D9412GV4	
	1	Keypad	Bosch	D1260	
	13	Motion	Sentrol	1078CN	
	16	DC	Bosch	D9127T	
Other	3	Panic buttons	Sentrol	3040-W	Wellness area

DEPARTMENT OF PARKS AND RECREATION (DPR) BUILDING 2700 Taylor Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	
	1	Power	Andover	AC 85-U	
	4	IOU	Andover	AC-1	
Intrusion	6	Keypad	Bosch	D1260	
	2	IDS	Bosch	D9412G	Electric Room
	24	Motion	Bosch	INS-AP series	
	12	DC	Sentrol	2202	
	34	DC	Sentrol	1076/8	
CCTV	1	DVR	Pelco	DS-SRV	
	21	Camera	Pelco	Sarix	
	1	UPS	DirectUPS		Electric room
Other	6	Battery	UltraTech	UT 1270	Electric room

DREWRY CENTER					
1725 North George Mason Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	2	Keypad	Bosch	D1260	
	1	IDS	Bosch	D9412G	Telecomm room
	10	Motion	Bosch	INS-AP series	

EDISON CENTER					
1810 North Edison Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	
	1	IDS	Bosch	D8112G2	
	4	Motion	Bosch	DC Series	
	1	DC	Sentrol	SR-1085	
Other	2	Battery	UltraTech	UT 1270	

EQUIPMENT BUREAU					
2701 South Taylor Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	Electric Room
	1	Power	Andover	AC 85-U	Electric Room
	13	IOU	Andover	AC-1	Electric Room/Gate pedestal/Wash Break Room
Intrusion	3	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	Electric Room
	10	Motion	Bosch	INS-AP series	
	32	DC	Sentrol	2202	
	12	DC	Sentrol	1076/8	
CCTV	27	Cameras	Axis	Various	Scissor and boom lifts needed for several cameras.
Other	1	Power	Altronix	AL400ULX	
	1	Power	Altronix	MOM5_S	
	1	UPS	APC	RS 1500	
	6	Battery	UltraTech	UT 1270	

ETHAN ALLEN PUMPING STATION					
4451 North Glebe Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	CX 9702	
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	3	Motion	Bosch	INS-AP series	
	1	DC	Sentrol	2202	
	1	DC	Sentrol	1076/8	
CCTV	1	Camera			
	1	DVR	Pelco	DS-SRV	Hosted in County NOC.
Other	1	Power	Altronix	ALTV241775UL	
	1	UPS	APC	RS 1500	
	3	Battery	UltraTech	UT 1270	

FAIRLINGTON COMMUNITY CENTER					
3308 South Stafford Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9900	Telecomm room
	1	Power	Andover	AC 85-U	Telecomm room
	20	IOU	Andover	AC-1	Telecomm room
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D9412GV2	Telecomm room
	38	Motion	Bosch	INS-AP series	
	20	DC	Sonitrol	1076/8	
Other	1	Intercom	Aiphone	1 DR	
	1	Power	Alarm-Saf	PLS-12025-BO4-UL	
	2	Power	Altronix	AL600ULM	
	1	UPS	TrippLite	OmniVS1000	
	7	Battery	UltraTech	UT 1270	

FENWICK CENTER 800 South Walter Reed Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	Power	Andover	AC 85-U	IT closet 235; Gen Circuit EM-L
	13	IOU	Andover	AC-1	IT closet 235; Gen Circuit EM-L
	1	EAC	Andover	NetCon 2 9680	IT closet 235; Gen Circuit EM-L
Intrusion	2	Keypad	Bosch	D1260	Various
	1	IDS	Bosch	D7412G	IT closet 235; Gen Circuit EM-L
	7	Motion	Bosch	INS-AP series	Various
	6	DC	Sentrol	1076/8	Various
Other	1	Power	Altronix	AL300ULM	
	1	UPS	APC	RS 1500	

FIRE STATION 1 500 South Glebe Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Electrical Closet
	2	IOU	Lenel	LNL-1320	Electrical Closet
	1	Power	Life Safety	FPO series	Electrical Closet
Other	1	Power	Altronix	AL600ULM	
	1	UPS	APC	Pro 1500	
	4	Battery	Power Patrol	SVA 1075	

FIRE STATION 2 4805 Wilson Boulevard					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	
	1	Power	Life Safety	FPO series	
	4	IOU	Lenel	LNL-1320	
CCTV	1	Camera	Pelco	Sarix	
Other	1	Intercom	Aiphone		
	1	Power	Altronix	AL600ULPD8CB	
	1	UPS	APC	Pro 1500	
	4	Battery	Power Patrol	SVA 1075	

FIRE STATION 3					
4100 Old Dominion Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Telecomm room
	1	Power	Life Safety	FPO series	Telecomm room
	4	IOU	Lenel	LNL-1320	Telecomm room
CCTV	2	Cameras	Axis		
Other	1	Power	Altronix	AL400ULM	
	1	UPS	APC	Pro 1500	
	1	Intercom	Talk-a-Phone		
	4	Battery	UltraTech	UT 1270	

FIRE STATION 4 / FIRE HEADQUARTERS					
3121 10 <sup>th</sup> Street North					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Basement telecom room
	1	Power	Life Safety	FPO series	Basement telecom room
	4	IOU	Lenel	LNL-1320	Basement telecom room
	2	IOU	Lenel	LNL-1320	4th floor fire inspectors area
	1	Power	Life Safety	FPO series	4th floor fire inspectors area
Other	1	Intercom	AiPhone	JkW-IP	Basement telecom room
	1	Power	Altronix	AL400ULM	4th floor fire inspectors area
	1	Power	Altronix	AL600ULAD8	Basement telecom room
	1	Power	Altronix	ALTV244175	4th floor fire inspectors area
	1	Power	Altronix	ALTV244175UCCB	Basement telecom room
	1	UPS	APC	Pro 1500	Basement telecom room
	1	UPS	APC	Pro 1500	4th floor fire inspectors area
	2	Battery	Power Patrol	SVA 1075	Basement telecom room
	1	Battery	Power Systems	PLS-12050-BO3-UL	Basement telecom room
	3	Battery	Ultratech	UT 1270	Basement telecom room
4	Battery	UltraTech	UT 1270	4th floor fire inspectors area	

FIRE STATION 5					
1750 South Hayes Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Telecomm room
	1	Power	Life Safety	FPO series	Telecomm room
	4	IOU	Lenel	LNL-1320	Telecomm room
CCTV	1	Camera	Pelco		Safe Haven
Other	1	Power	Altronix	AL400ULX	Telecomm room
	1	Power	Altronix	CCTV244175UL	Telecomm room
	1	UPS	TrippLite	Omni650LCD	Telecomm room
	3	Battery	UltraTech	UT 1270	Telecomm room

FIRE STATION 6					
6950 Little Falls Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Telecomm room
	1	Power	Life Safety	FPO series	Telecomm room
	10	IOU	Lenel	LNL-1320	Telecomm room
	1	Camera	Pelco		Safe Haven
Other	1	Power	Altronix	SMP10PM24P8CB	Telecomm room
	1	UPS	APC	RS 1500	Telecomm room
	1	Power	Power Systems	PLS-12050-BO3-UL	Telecomm room
	6	Battery	UltraTech	UT 1270	Telecomm room

FIRE STATION 7					
3116 South Abingdon Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Engine bay
	1	Power	Life Safety	FPO series	Engine bay
	2	IOU	Lenel	LNL-1320	Engine bay
Other	1	Power	Altronix	AL600ULXB	Engine bay
	1	Power	Altronix	AS-PSS-M	Engine bay
	1	Power	Altronix	PD8ULCB	Engine bay
	1	UPS	APC	Pro 1500	Engine bay
	5	Battery	UltraTech	UT 1270	Engine bay

FIRE STATION 8					
4845 Lee Highway					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	Power	Life Safety	FPO series	Stairwell
	2	IOU	Lenel	LNL-1320	Stairwell
	1	EAC	Lenel	LNL-2220	Stairwell
Other	1	Power	Altronix	AL600ULPD8CB	Stairwell
	1	UPS	APC	Pro 1500	Stairwell
	4	Battery	Power Patrol	SVA 1075	Stairwell
	2	Battery	UltraTech	UT 1270	Stairwell

FIRE STATION 9					
1900 South Walter Reed Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	SCBA Room
	1	Power	Life Safety	FPO series	SCBA Room
	4	IOU	Lenel	LNL-1320	SCBA Room
CCTV	1	Camera			Safe Haven
	1	DVR	Integral		Basement telco room
Other	1	Intercom			Safe Haven
	1	Power	Altronix	AL600ULPD8CB	SCBA room
	1	UPS	APC	Pro 1500	SCBA room
	4	Battery	UltraTech	UT 1270	SCBA room

FIRE TRAINING ACADEMY 2800 South Taylor Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Mech room
	1	Power	Life Safety	FPO series	Mech room
	3	IOU	Lenel	LNL-1320	Mech room
Intrusion	2	Keypad	Bosch	D1260	Various
	2	IDS	Bosch	D7412G	Mech room
	2	Motion	Bosch	INS-AP series	Various
	4	DC	Sentrol	1076/8	Various
CCTV	1	Camera	Axis	Q6125	Boom lift needed.
	1	Camera	Axis	Q6000	
Other	1	Power	Altronix	AL600ULPD8CB	Mech Room
	1	UPS	APC	Pro 1500	Mech Room
	5	Battery	UltraTech	UT 1270	Mech Room

FORT BARNARD 2101 South Pollard Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	CX 9702	
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	1	Motion	Bosch	INS-AP series	
	1	DC	Sentrol	2202	Roll up
	1	DC	Sentrol	1076/8	Front door
CCTV	1	Camera	Pelco		
Other	1	Power	Altronix	ALTV244175UL	
	1	Battery	PowerSonic	PS-1270F1	
	1	UPS	TrippLite	BCPro1400	
	2	Battery	UltraTech	UT 1270	



FORT C.F. SMITH – Main House and Museum 2411 24 <sup>th</sup> Street North					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	2	IDS	Bosch	D4112	Garage
	2	Motion	Bosch	INS-AP series	Garage
	3	Keypad	Bosch	D420A	Garage
	2	DC	Sentrol	2202	Garage
	2	DC	Sentrol	1076/8	Garage
	1	Gas Det			Basement
	2	Keypad	Bosch	D1255	Basement
	1	IDS	Bosch	D7412G	Basement
	9	Motion	Bosch	INS-AP series	Basement
	6	DC	Sentrol	1076/8	Basement
Other	1	Battery	UltraTech	UT 1270	Garage
	2	Battery	UltraTech	UT 1270	Basement

GEORGE MASON CENTER 1801 North George Mason Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	Telecomm room
	1	Power	Andover	AC 85-U	Telecomm room
	2	IOU	Andover	AC-1	Telecomm room
Intrusion	2	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	Telecomm room
	6	Motion	Bosch	INS-AP series	
	7	DC	Sentrol	1076/8	
	6	DC	Sentrol	1076/8	Basement
Other	1	UPS	Belkin	ISO9002	Telecomm room
	3	Battery	Eagle-Picher	CF-12V7.2	Telecomm room
	1	Power	ESD	PDM-8C	Telecomm room
	1	Power	ESD	SPS-524U	Telecomm room
	1	Aiphone	Aiphone		

<b>GLENCARLYN LIBRARY</b> 300 South Kensington Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	Front doors
	1	IDS	Bosch	D8112	Back office
	2	Motion	Bosch	DS Series	Main library floor
	2	Motion	Bosch	INS-AP series	Back office & main library floor
	3	DC	Sentrol	1076/8	Front doors & rear office entry
Other	2	Battery	UltraTech	UT 1270	Back office

<b>GULF BRANCH NATURE CENTER</b> 3608 North Military Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	Front doors
	1	IDS	Bosch	D8112	Back office
	2	Motion	Bosch	DS Series	Main library floor
	2	Motion	Bosch	INS-AP series	Back office & main library floor
	3	DC	Sentrol	1076/8	Front doors & rear office entry
Other	1	Battery	UltraTech	UT 1270	Lab area

<b>Homeless Services Center</b> 2020A N 14 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	Garage communications room
	32	IOU	Andover	AC-1	
	4	Power	Andover	AC 85-U	
CCTV	1	DVR	Pelco	DS-SRV	Hosted in County NOC
	24	Cameras	Pelco	Sarix	

LEE COMMUNITY CENTER 5722 Lee Highway					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Siren	Ademco	747	Lower Level hallway
	3	Keypad	Bosch	D1255	Front doors, rear door, main office
	1	IDS	Bosch	D7412	Basement electrical room
	6	Motion	Bosch	DS Series	Various
	10	DC	Sentrol	1076/8	Various
Other	2	Battery	UltraTech	UT 1270	Basement electrical room

LEE PUMPING STATION 2412 North Wakefield Court					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	CX 9702	
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	2	Motion	Bosch	INS-AP series	
	2	DC	Sentrol	SR-1085	
CCTV	5	Cameras	Pelco		

LITTLE FALLS PUMPING STATION 4990 Little Falls Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	CX 9702	
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	1	Motion	Bosch	INS-AP series	
	1	DC	Sentrol	1076/8	
CCTV	1	Camera	Pelco		
Other	1	Power	Altronix	ALTV241775UL	
	1	UPS	TrippLite	BCPro1400	
	6	Battery	UltraTech	UT 1270	

LONG BRANCH NATURE CENTER					
625 South Carlin Springs Road					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	
	1	IDS	Bosch	D7412	Multipurpose room closet
	3	Motion	Bosch	DC Series	
	1	Motion	Bosch	INS-AP series	
	2	DC	Sentrol	SR-1085	
Other	2	Battery	UltraTech	UT 1270	Multipurpose room closet

MADISON COMMUNITY CENTER					
3829 North Stafford Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	Parking lot entry
	1	IDS	Bosch	D7412G	Mech room
	5	Motion	Bosch	DS Series	
	2	Motion	Bosch	INS-AP series	
	16	DC	Sentrol	1076/8	
Other	2	Battery	Universal Battery	UB1280	Mech Room

MINOR HILL PUMPING STATION					
3600 North Powhatan Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	CX 9702	
Intrusion	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	1	Motion	Bosch	INS-AP series	
	10	DC	Sentrol	2202	
	3	DC	Sentrol	1076/8	
CCTV	1	Camera			
Other	1	Power	Altronix	ALTV241775	
	1	UPS	APC	Pro 1500	
	3	Battery	UltraTech	UT 1270	

POLICE DEPARTMENT MOBILE COMMAND (Motorola)					
2701 South Nelson Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	Parking lot entry
	1	IDS	Bosch	D7412G	Mech room
	5	Motion	Bosch	DS Series	
	2	Motion	Bosch	INS-AP series	
	16	DC	Sentrol	1076/8	
Other	2	Battery	Universal Battery	UB1280	Mech Room

POWHATAN SPRINGS PARK					
6020 Wilson Boulevard					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Duress Button			
	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D8412	
	2	Motion	Bosch	INS-AP series	
	3	DC	Sentrol	1076/8	
Other	2	Battery	UltraTech	UT 1270	

RESIDENTIAL PROGRAM CENTER					
1554 Columbia Pike					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Push to Exit Button			Front Desk
	1	Keypad	Bosch	D1260	
	1	IDS	Bosch	D8412	
	20	DC	Sentrol	1076/8	

SHIRLINGTON BUS STATION 2975 South Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	Janitor's closet
	1	Power	Andover	AC 85-U	Janitor's closet
	4	IOU	Andover	AC-1	Janitor's closet
Intrusion	2	Keypad	Bosch	D1260	
	1	IDS	Bosch	D9412GV3	Janitor's Closet
	4	DC	Sentrol	1076/8	
CCTV	10	Cameras	Axis	P-series	Boom lift needed for some cameras.
Other	1	Power	Altronix	ALTV2416ULCBX	Janitor's Closet
	1	UPS	DirectUPS	yNo.1p	Janitor's Closet
	1	Power	Electric Security Devices	SPS-524U	Janitor's Closet
	3	EM Phone	Talk-a-Phone	ETP-400 series	
	2	Battery	UltraTech	ISO9002	Janitor's Closet

SHIRLINGTON LIBRARY/EMPLOYMENT CENTER 2975 South Quincy Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	3	Keypad	Bosch	D1260	N Office entrance,W Office entrance, Mech entrance
	3	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412	Office closet
	1	IDS	Bosch	D8412	
	4	Motion	Bosch	INS-AP series	60' motion
	4	Motion	Bosch	INS-AP series	35' motion
	8	Motion	Bosch	INS-AP series	
	7	DC	Sentrol	1076/8	
	4	DC	Sentrol	1076/8	
Other	2	Battery	UltraTech	UT 1270	Shirlington Employment Center
	2	Battery	UltraTech	UT 1270	

SOLID WASTE BUREAU / TRAFFIC ENGINEERING					
4300 South 28 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Lenel	LNL-2220	Maintenance garage
	1	Power	Life Safety	FPO series	Maintenance garage
	5	IOU	Lenel	LNL-1320	Maintenance garage
Intrusion	3	Keypad	Bosch	D1255	
	1	IDS	Bosch	D7412G	Maintenance garage
	4	Motion	Bosch	INS-AP series	
	1	DC	Sentrol	2202	Maintenance garage
	9	DC	Sentrol	1076/8	
CCTV	18	Cameras	Pelco/Axis	Various	Boom lift needed for some cameras.
	1	DVR	Pelco	DS-SRV	SWB weigh station
Other	1	UPS	TrippLite	BCPro1400	Maintenance garage
	5	Battery	UltraTech	UT 1270	Maintenance garage

SULLIVAN HOUSE					
3103 North 9 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Keypad	Bosch	D1255	
	1	IDS	Bosch	D7412	
	3	Motion	Bosch	DC Series	
	2	DC	Sentrol	1076/8	
CCTV	5	Cameras	Axis	P-series	
Other	2	Battery	UltraTech	UT 1270	

Thomas Building 2020 N 14 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	
	1	Power	Andover	AC 85-U	
	7	IOU	Andover	AC-1	
	1	EAC	Andover	NC 990	
	1	Power	Andover	AC 85-U	
Intrusion					
IDS	1	IDS	Bosch	D9412GV4	
	2	Keypad	Bosch	D1260	
	2	Motion	Sentrol	1078CN	
	5	DC	Bosch	D9127T	
CCTV	3	Cameras	Axis	P-series	
	5	Cameras	Pelco	Sarix	
Other	1	Panic	Sentrol	3040-W	Suite 103



TRADE CENTER NOC 2770 South Taylor Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC2 9680	
	1	Power	Andover	AC 65	
	5	IOU	Andover	AC-1	
Intrusion	1	IDS	Bosch	9412GV3	
	1	Keypad	Bosch	D1260	
	1	Motion	Bosch	INS-AP series	
	1	DC	Sentrol	2202	
	7	DC	Sentrol	1076/8	
Other	1	Intercom	Aiphone	JK-DV	
	1	Intercom	Aiphone	JKW-IP	
	1	Power	Aiphone	PS 1820	
	1	Power	Altronix	AL600ULM	
	1	Power	Altronix	MOM5_S	
	1	Power	Altronix	SPP3-CTX	
	2	Keypads	IEI		
	4	Battery	UltraTech	UT 1270	

Transitional Living Program/Independence House 1723 N Fairfax Drive					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	
	1	Power	Andover	AC 85-U	
	7	IOU	Andover	AC-1	
CCTV	9	Cameras	Axis	P-series	

WALTER REED COMMUNITY CENTER					
2900 South 26 <sup>th</sup> Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion	1	Relay Module	Bosch	8129	
	2	Keypad	Bosch	D1260	
	1	IDS	Bosch	D7412G	
	4	Popit Module	Bosch	D8128D	
	10	Motion	Bosch	INS-AP series	
	32	DC	Sentrol	1076/8	
Other	1	Power	Altronix	AL300ULM	
	1	Power	Altronix	AL600ULM	
	6	Battery	UltraTech	UT 1270	
	5	Battery	UltraTech	UT 1270	

**WATER/SEWER/STREETS ADMIN BUILDING / WATER CONTROL CENTER / STORAGE FACILITY**

4200 - 4250 South 28<sup>th</sup> Street

System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9940	Warehouse mezz
	1	Power	Andover	AC 85-U	Warehouse mezz
	7	IOU	Andover	AC-1	Warehouse mezz
	1	EAC	Andover	NC 9900	Mech room
	1	Power	Andover	AC 85-U	Mech room
	5	IOU	Andover	AC-1	Mech room/hallway data closet
Intrusion	3	Keypad	Bosch	D1260	
	2	IDS	Bosch	D7412G	Mech room
	2	Motion	Bosch	INS-AP series	
	9	DC	Sentrol	1076/8	
	1	IDS	Bosch	7412G	Warehouse mezz
		Keypad	Bosch	D1260	
		Motion	Bosch	INS-AP series	
		DC	Sentrol	2022	
CCTV	49	Cameras	Pelco	Sarix	
Other	4	Battery	UltraTech	UT 1270	
	1	Power	Altronix	AL400ULM	Mech Room
	1	UPS	APC	RS 1500	Mech Room
	5	Battery	UltraTech	UT 1270	Mech Room
	1	Power	Altronix	AL400ULM	Warehouse mezz
	2	Power	Altronix	ALTV244175UL	WSS Control
	1	Power	Altronix	MOM5_S	Warehouse mezz
	1	UPS	APC	RS 1500	WSS Control
	1	UPS	APC	RS 1500	Warehouse mezz
	1	UPS	TrippLite	Omni 1000 LCD	WSS Control
	7	Battery	UltraTech	UT 1270	Warehouse mezz
	4	Battery	UltraTech	UT 1270	

WESTOVER LIBRARY 1644 North McKinley Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
EAC	1	EAC	Andover	NC 9900	
	1	Power	Andover	AC 85-U	
	5	IOU	Andover	AC-1	
CCTV	4	Cameras	Axis	P-series	
Intrusion	2	Moisture			Mech room, hallway data closet
	3	Keypad	Bosch	D1260	
	1	IDS	Bosch	D9412GV2	Mech room
	16	Motion	Bosch	INS-AP series	
	9	DC	Sentrol	1076/8	
Other	1	Power	Altronix	AL600ULM	Hallway data closet
	1	Power	Securitron	BPS-24-1	Mech Room
	6	Battery	UltraTech	UT 1270	Mech Room

WOODMONT CENTER 2422 North Fillmore Street					
System	Qty	Equipment Type	Manufacturer	M/N	Location/Remarks
Intrusion		Keypad	Bosch		Mid/upper level
		Motion	Bosch		Mid/upper level
	2	Keypad	Bosch	D1260	Lower level
	1	IDS	Bosch	D7412GV2	Police records room, lower level
	1	IDS	Bosch	D7412GV2	Mid-level mech room
	6	Motion	Bosch	INS-AP series	Lower level
		DC	Sentrol		Mid/upper level
	5	DC	Sentrol	1076/8	Lower level
Other	2	Battery	UltraTech	UT 1270	1 mid-level mech room, one lower level police file room

**Acronyms:**

CCTV = Closed Circuit Television  
DC = Door Contact  
DVR = Digital Video Recorder

EAC = Electronic Access Control  
IDS = Intrusion Detection System  
IOU = Input/Output Unit

**SCHEDULE B - SOFTWARE**

<b>LOCATION</b>	<b>QTY</b>	<b>SYSTEM</b>	<b>MANUFACTURER &amp;M/N</b>	<b>CURRENT VERSION INSTALLED</b>
BARCROFT SPORTS COMPLEX	1	EAC	NORTHERN	•
ALL FIRE STATIONS	11	EAC	LENEL ONGUARD	• 7.4
COURTSQUARE WEST	1	EAC	LENEL ONGUARD	• 7.4
SOLID WASTE BUREAU	1	EAC	LENEL ONGUARD	• 7.4
ALL OTHER LOCATIONS	30	EAC	ANDOVER CONTINUUM	• 1.94 SP1
VARIOUS	8	CCTV	PELCO DIGITAL SENTRY	• 7.18
COUNTY NOC	5	CCTV	PELCO DIGITAL SENTRY	• 7.18
VARIOUS	24	CCTV	MILESTONE XPROTECT	• Corporate 2017 R3

**SCHEDULE C**  
**EQUIPMENT PREVENTIVE MAINTENANCE, INSPECTION, AND TESTING GUIDELINES**

At a minimum, the Contractor shall provide all necessary personnel, transportation, parking fees, tools-of-the-trade including specialized diagnostic testing equipment and consumable supplies to perform maintenance tasks requirements identified below for all equipment indicated in Schedule A and Schedule B. County personnel will not be available to assist the Contractor.

Any deviations from the requirements below require the advance approval of the County Project Officer. This list is not represented as being all-inclusive of the services to be performed or the frequency required. The Contractor shall be required to perform all services necessary to provide a safe and efficient maintenance program commensurate with recommended practices as specified by each manufacturer.

The following applies to all equipment indicated in Schedule A and Schedule B:

During annual visits the Contractor shall also perform all semi-annually, quarterly, monthly, weekly and daily tasks in addition to the annual task items. During semi-annual visits the Contractor shall also perform all quarterly, monthly, weekly and daily tasks in addition to the semi-annually task items. During quarterly visits the Contractor shall also perform all monthly, weekly and daily tasks in addition to the quarterly task items. During monthly visits the Contractor shall also perform weekly and daily tasks in addition to the monthly tasks.

1. ACCESS CONTROL SYSTEM

1.1. Controller

1.1.1. Annually

1.1.1.1. Perform visual inspection and check for proper operation.

1.1.1.2. Clean and remove debris/dust per manufacturer approved method.

1.1.1.3. Check and record input/output voltage.

1.2. IOU units, Elevator modules, etc.

1.2.1. Annually

1.2.1.1. Perform visual inspection and check for proper operation.

1.2.1.2. Clean and remove debris/dust per manufacturer approved method.

1.2.1.3. Check and record voltage.

1.3. Card Reader

1.3.1. Annually

1.3.1.1. Perform visual inspection and check for proper operation.

1.3.1.2. Clean and remove debris/dust per manufacturer approved method.

1.4. Door Power Supply

1.4.1. Annually

1.4.1.1. Perform visual inspection and check for proper operation.

1.4.1.2. Clean and remove debris/dust per manufacturer approved method.

1.4.1.3. Check and record input/output voltage.

1.5. Workstation

- 1.5.1. Annually
  - 1.5.1.1. Perform visual inspection and check for proper operation.
  - 1.5.1.2. Clean and remove debris/dust per manufacturer approved method.
  - 1.5.1.3. Back-up all log files and maintain a copy of the back-up offsite. Provide a copy of the back-up to the County Project Officer.
- 1.6. Intercoms
  - 1.6.1. Annually
    - 1.6.1.1. Perform visual inspection and check for proper operation.
    - 1.6.1.2. Clean and remove debris/dust per manufacturer approved method.
- 1.7. Processor
  - 1.7.1. Annually
    - 1.7.1.1. Perform visual inspection and check for proper operation.
    - 1.7.1.2. Clean and remove debris/dust per manufacturer approved method.
- 2. HARDWARE SYSTEM
  - 2.1. Electric Locking Hardware
    - 2.1.1. Annually
      - 2.1.1.1. Inspect and test for proper attachment and voltage. Make adjustments as necessary to provide proper operation.
- 3. UNINTERRUPTABLE POWER SUPPLY SYSTEM
  - 3.1. Battery UPS
    - 3.1.1. Annually
      - 3.1.1.1. Perform visual inspection and check for proper operation.
      - 3.1.1.2. Clean and remove debris/dust per manufacturer approved method.
      - 3.1.1.3. Pull logs using manufacturer software, compile report and make unit and/or battery replacement recommendations to County Project Officer.
- 4. VIDEO SURVEILLANCE SYSTEM
  - 4.1. Analog Cameras
    - 4.1.1. Annually
      - 4.1.1.1. Perform visual inspection and check for proper operation.
      - 4.1.1.2. Clean and remove debris/dust per manufacturer approved method.
      - 4.1.1.3. Adjust focus as necessary.
      - 4.1.1.4. Check time stamp and adjust for accuracy.
  - 4.2. DVRs
    - 4.2.1. Annually
      - 4.2.1.1. Perform visual inspection and check for proper operation.
      - 4.2.1.2. Clean and remove debris/dust per manufacturer approved method.
      - 4.2.1.3. Check for proper recording and operation.
  - 4.3. Camera Power Supply
    - 4.3.1. Annually
      - 4.3.1.1. Perform visual inspection and check for proper operation.

- 4.3.1.2. Clean and remove debris/dust per manufacturer approved method.
- 4.3.1.3. Check and record input/output voltage.

4.4. Video Client Station

- 4.4.1. Annually
  - 4.4.1.1. Perform visual inspection and check for proper operation.
  - 4.4.1.2. Clean and remove debris/dust per manufacturer approved method.
  - 4.4.1.3. Check for proper network connection.

4.5. Server/Server Base/Server Expander/Ethernet Switch

- 4.5.1. Annually
  - 4.5.1.1. Perform visual inspection and check for proper operation.
  - 4.5.1.2. Clean and remove debris/dust per manufacturer approved method.
  - 4.5.1.3. Check for proper recording and operation.

4.6. IP Cameras

- 4.6.1. Annually
  - 4.6.1.1. Perform visual inspection and check for proper operation.
  - 4.6.1.2. Clean and remove debris/dust per manufacturer approved method.
  - 4.6.1.3. Check time stamp and adjust for accuracy.

5. SOFTWARE AND FIRMWARE LISTED IN SCHEDULE B

5.1. Annually

- 5.1.1. Check for software and firmware updates. Submit a report to the County Project Officer or designee indicating whether there are any software and firmware updates available that would enhance the systems within fifteen (15) calendar days.
- 5.1.2. The report shall include all equipment listed in Schedule B, current software/firmware version, a cost for the updates and the Contractor's recommendation on whether the updates are necessary.

6. SAFE HAVENS

6.1.1. Monthly

- 6.1.1.1. Test all equipment for proper operation/securing of site on activation.
- 6.1.1.2. Confirm signal transmission and verify data with Arlington County Emergency Communications Center.
- 6.1.1.3. Document results/recommendations and send to project officer within 72 hours.

6.1.2. Quarterly

- 6.1.2.1. Perform items listed as in section 1.2 for IOU units.
- 6.1.2.2. Perform items listed as in section 1.4 for door power supply.
- 6.1.2.3. Perform items listed as in section 1.6 for intercom.
- 6.1.2.4. Perform items listed as in section 2 for electric locking hardware
- 6.1.2.5. Perform items listed as in section 3 for UPS.
- 6.1.2.6. Perform items listed as in section 4 for CCTV.

7. PERIMETER GATES

7.1.1. Monthly

- 7.1.1.1. Check the entrance gates and accessories (all) are in good working order.



- 7.1.1.2. Perform general visual inspection.
- 7.1.1.3. Confirm proper operation of electronic access control system.
- 7.1.1.4. Perform general visual inspection of hydraulic/chain drive operators on vehicular gates and pneumatic operators on pedestrian gates. Adjust as necessary and lubricate with a silicone-based lubricant.
- 7.1.1.5. Provide deficiency report within 72 hours to project officer, to include photos.

7.1.2. Quarterly

- 7.1.2.1. Check the entrance gates and accessories (all) are in good working order.
- 7.1.2.2. Perform general visual inspection.
- 7.1.2.3. Confirm proper operation of electronic access control system.
- 7.1.2.4. Clean the gate and its accessories.
- 7.1.2.5. Lubricate all revolving parts and chains (chain drive operators), check hydraulic pressure (hydraulic operators) and pneumatic operators on pedestrian gates. Adjust as necessary and lubricate with a silicone-based lubricant.
- 7.1.2.6. Inspect all bolts and nuts fasteners, specifically those of revolving elements.
- 7.1.2.7. Inspect and ensure proper operation of all safety features.

ARLINGTON COUNTY, VIRGINIA

INVITATION TO BID NO. 19-214-ITB-LW

BID FORM

**SUBMIT: ONE (1) FULLY-COMPLETED AND SIGNED BID FORM WITH ORIGINAL LONGHAND SIGNATURE; AND ONE (1) COPY OF THE BID FORM ON A USB FLASH-DRIVE LABELED AS "19-214-ITB-LW, MONITORING SERVICES".**

BIDS WILL BE OPENED AT 3:00 P.M., ON April 16, 2019

FOR PROVIDING PREVENTATIVE MAINTENANCE, REPAIR, REPLACEMENT, INSTALLATION, AND UNDERWRITERS LABORATORIES (UL)-APPROVED CENTRAL STATION MONITORING AND ACCESS SERVICES AT THE ARLINGTON COUNTY OWNED AND LEASED FACILITIES PER THE TERMS, CONDITIONS AND SPECIFICATIONS OF THIS SOLICITATION.

**A. PREVENTATIVE MAINTENANCE**

PRICE FOR PREVENTIVE MAINTENANCE, INSPECTION, TESTING, AND OTHER TASK ITEMS FOR EQUIPMENT LISTED IN SCHEDULES A & B. ANNUAL PRICE INCLUDES ALL COSTS FOR PERFORMANCE OF TASKS INDICATED IN THE SCOPE OF SERVICES AND SCHEDULE C.

#	LOCATION	ANNUAL COST
1	ACG DISPERSED CAMERAS	\$ 1547.64
2	ACPD Warehouse	\$ 615.84
3	AIRPORT PLAZA	\$ 560.40
4	ARGUS HOUSE	\$ 1014.00
5	ARLINGTON ARTS CENTER	\$ 1457.76
6	ARLINGTON MILL COMMUNITY CENTER	\$ 3718.92
7	ARLINGTON PUBLIC SCHOOLS MAINTENANCE DEPT	\$ 350.40
8	ART BUS LIGHT MAINTENANCE FACILITY	\$ 3345.12
9	ART HOUSE 3	\$ 888.84
10	ART BUS SATELLITE PARKING FACILITY	\$ 1079.64
11	AURORA HILLS COMPLEX	\$ 1001.88
12	BARCROFT SPORTS COMPLEX	\$ 2448.36
13	BUCK PROPERTIES 1	\$ 1042.68
14	BUCK PROPERTIES 2	\$ 1933.44
15	BUCK PROPERTIES 3	\$ 890.40
16	BUCK PROPERTIES 4	\$ 1007.28
17	CENTRAL LIBRARY	\$ 3039.16

#	LOCATION	ANNUAL COST
18	CHERRYDALE LIBRARY	\$ 718.20
19	CLARENDON HOUSE	\$ 681.12
20	COURT SQUARE WEST	\$ 4145.64
21	COURTS/POLICE BUILDING	\$ 4807.56
22	CULTURAL AFFAIRS BUILDING	\$ 1408.68
23	COURTHOUSE PLAZA	\$ 6625.44
24	DEPARTMENT OF PARKS & RECREATION BUILDING	\$ 3480.24
25	DREWRY CENTER	\$ 1011.12
26	EDISON CENTER	\$ 1296.00
27	EQUIPMENT BUREAU	\$ 4236.48
28	ETHAN ALLEN	\$ 1258.08
29	FAIRLINGTON COMMUNITY CENTER	\$ 2040.96
30	FENWICK CENTER	\$ 1144.32
31	FIRE STATION NO. 1	\$ 685.80
32	FIRE STATION NO. 2	\$ 850.68
33	FIRE STATION NO. 3	\$ 774.00
34	FIRE STATION NO. 4/FIRE HEADQUARTERS	\$ 553.24
35	FIRE STATION NO. 5	\$ 2249.52
36	FIRE STATION NO. 6	\$ 2596.32
37	FIRE STATION NO. 7	\$ 350.40
38	FIRE STATION NO. 8	\$ 350.40
39	FIRE STATION NO. 9	\$ 2380.44
40	FIRE TRAINING ACADEMY	\$ 1501.32
41	FORT BARNARD	\$ 837.84
42	FORT C.F. SMITH - MAIN HOUSE AND MUSEUM	\$ 1965.36
43	GEORGE MASON CENTER	\$ 1629.00
44	GLEN CARLYN LIBRARY	\$ 939.12
45	GULF BRANCH NATURE CENTER	\$ 609.12
46	HOMELESS SERVICES CENTER	\$ 1297.00
47	LEE COMMUNITY CENTER	\$ 1091.88
48	LEE PUMPING STATION	\$ 853.20
49	LITTLE FALLS PUMPING STATION	\$ 936.12
50	LONG BRANCH NATURE CENTER	\$ 718.52
51	MADISON COMMUNITY CENTER	\$ 1746.48

#	LOCATION	ANNUAL COST
52	MINOR HILL PUMPING STATION	\$ 1042.30
53	POLICE DEPARTMENT MOBILE COMMAND	\$ 1108.68
54	POWHATAN SPRINGS PARK	\$ 640.08
55	RESIDENTIAL PROGRAM CENTER	\$ 1294.08
56	SHIRLINGTON BUS STATION	\$ 2148.72
57	SHIRLINGTON LIBRARY/EMPLOYMENT CENTER	\$ 887.76
58	SOLID WASTE BUREAU/TRAFFIC ENGINEERING	\$ 2211.12
59	SULLIVAN HOUSE	\$ 774.00
60	THOMAS BUILDING	\$ 3901.84
61	TRADE CENTER NOC	\$ 2045.40
62	TRANSITIONAL LIVING PROGRAM/INDEPENDENCE HS	\$ 845.28
63	WALTER REED COMMUNITY CENTER	\$ 1198.32
64	WATER/SEWER/STREETS ADMIN BUILDING/WATER CONTROL CENTER	\$ 5058.36
65	WESTOVER LIBRARY	\$ 1836.24
66	WOODMONT CENTER	\$ 1691.88
<b>SUBTOTAL FOR SECTION A:</b>		<b>\$ 110,464.92</b>

**B. HOURLY RATES**

HOURLY RATES INCLUDE THE PROVISION OF ALL THINGS NECESSARY FOR PERFORMING REPAIRS, INSPECTION, MAINTENANCE, AND INSTALLATION OF EQUIPMENT LISTED IN SCHEDULES A AND B, INCLUDING BUT NOT LIMITED TO, LABOR, TOOLS, AND TRANSPORTATION TO, FROM AND BETWEEN JOBS, PARKING, TOOLS-OF-THE-TRADE, MEANS FOR ACCESS, CONSUMABLE SUPPLIES, AND LODGING. *No "portal to portal" charges or fuel surcharges are permitted under the contract.*

#	POSITION	REGULAR HOURLY RATE	ESTIMATED HOURS PER YEAR	TOTAL ANNUAL COST
1	PROJECT MANAGER	\$ 120.00	80 hrs.	\$ 9600.00
2	ELECTRONICS TECHNICIAN	\$ 107.50	520 hrs.	\$ 55,900.00
3	PROGRAMMING ENGINEER	\$ 120.00	50 hrs.	\$ 6,000.00
4	PROJECT ENGINEER	\$ 120.00	80 hrs.	\$ 9600.00
5	PROJECT DRAFTSMAN	\$ 99.50	50 hrs.	\$ 4975.00
6	HELPER	\$ 70.00	200 hrs.	\$ 14,000.00
<b>SUBTOTAL FOR SECTION B:</b>				<b>\$ 100,075.00</b>

**C. ADDITIONAL TASKS**

ADDITIONAL TASK ITEMS INCLUDE THE PROVISION OF ALL THINGS NECESSARY FOR PERFORMING TASK IDENTIFIED BELOW, INCLUDING BUT NOT LIMITED TO, LABOR, TOOLS, TRANSPORTATION TO, FROM AND BETWEEN JOBS, PARKING, TOOLS-OF-THE-TRADE, MEANS FOR ACCESS, CONSUMABLE SUPPLIES, AND LODGING.

#	LOCATION	UNIT PRICE/MONTH	UNIT OF MEASURE	TOTAL ANNUAL UNIT PRICE
1	CENTRAL STATION MONITORING VIA POTS LINES (DO NOT INCLUDE SERVICE COST OF POTS LINES)	PER MONTH	12 mos.	
	• INTRUSION – BASE	\$ 27.50	12 mos.	\$ 330.00
	• FIRE ALARM – BASE	\$ 27.50	12 mos.	\$ 330.00
	• FIRE ALARM – IN ADDITION TO INTRUSION BASE	\$ 5.00	12 mos.	\$ 60.00
	• ELEVATOR PHONE	\$ 20.00	12 mos.	\$ 240.00
	• DURESS – IN ADDITION TO INTRUSION BASE	\$ 2.00	12 mos.	\$ 24.00
	CENTRAL STATION MONITORING VIA CELLULAR COMMUNICATOR ( <u>DO</u> INCLUDE SERVICE COST OF CELLULAR COMMUNICATORS)			
	• FIRE SYSTEM MONITORING (1 PANEL)	\$ 67.50	12 mos.	\$ 810.00
	• BURGLAR ALARM SYSTEM MONITORING (1 PANEL)	\$ 47.50	12 mos.	\$ 570.00
	• ELEVATOR PHONE MONITORING (1 CAR)	\$ 60.00	12 mos.	\$ 720.00
<b>SUBTOTAL FOR SECTION C:</b>				<b>\$ 3084.00</b>
<b>GRAND TOTAL OF SECTIONS A, B &amp; C</b>				<b>\$ 213,623.92</b>

THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED:

**SUBMITTED BY:**

(legal name of entity)

ADT LLC

**AUTHORIZED SIGNATURE:**

Lisa Cioppetta

PRINT NAME AND TITLE: Lisa Ciappetta  
 ADDRESS: VP National Accounts  
6931 Vista Pkwy. N Suite 16  
 CITY/STATE/ZIP: West Palm Beach FL 33411  
 TELEPHONE NO.: 561-226-3499 E-MAIL ADDRESS: lisaciappetta@aet.com

THIS ENTITY IS INCORPORATED IN:

THIS ENTITY IS A: (check the applicable option)

CORPORATION	<input checked="" type="checkbox"/>	LIMITED PARTNERSHIP	<input type="checkbox"/>
GENERAL PARTNERSHIP	<input type="checkbox"/>	UNINCORPORATED ASSOCIATION	<input type="checkbox"/>
LIMITED LIABILITY COMPANY	<input type="checkbox"/>	SOLE PROPRIETORSHIP	<input type="checkbox"/>

IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VIRGINIA? YES  NO

IDENTIFICATION NO. ISSUED TO THE ENTITY BY THE SCC: 70496358  
 Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.

VIRGINIA CONTRACTOR'S LICENSE NUMBER: 270 514 7728

ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: (if available) 078 705 161

IS YOUR FIRM OR ANY OF ITS PRINCIPALS CURRENTLY DEBARRED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION? YES  NO

BIDDER STATUS: MINORITY OWNED:  WOMAN OWNED:  NEITHER:

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE COMMONWEALTH OF VIRGINIA'S eVA WEBSITE AT: [HTTP://WWW.EVA.VIRGINIA.GOV](http://www.eva.virginia.gov).

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

- MINIMUM BIDDER QUALIFICATIONS:**
- Proof of 10 continuous years of experience conducting business performing similar jobs. The experience shall be work of similar size and scope.

- List of 3 reference companies and/or municipalities, with contact information, where similar jobs have been performed
- The Bidder certifies that they meet **ALL** of the following qualification and certification requirements and have provided a copy of their documentation for this Project. (The Bidder must be established as a full-time construction contractor holding a Virginia Commonwealth Class A license prior to submission of a bid to Arlington County.).

  X   Yes            or                   No

- Schneider Electric Certified TAC Integrator
- Bosch Certified Dealer
- Honeywell certified dealer
- DMP certified dealer
- Pelco Certified Dealer and Integrator
- Axis Communications Channel Partner
- Milestone Video Partner
- Lenel Value Added Reseller
- UL-Approved Central Station Monitoring
- Virginia Class A Contractor's License

- The Bidder certifies that at least two (2) Electronics Technicians must hold an active Virginia Department of Criminal Justice Service (DCJS) certification.

  X   Yes            or                   No

- The Bidder certifies that at least one technician must hold both of the following certifications for this Project.

  X   Yes            or                   No

- Lenel Certified Associate
- Axis Certified Professional

- The Bidder certifies that each Security Technician shall have at least ten (10) years of experience in the field of maintenance and repair of commercial security systems for this Project.

  X   Yes            or                   No

- The Bidder certifies that each Project Engineer shall have a minimum ten (10) years' experience in security system design and integration. Security design shall include CCTV, EAC, and Intrusion Systems for this Project.

  X   Yes            or                   No

- The Bidder certifies that the Project Draftsman shall have a minimum of three (3) years drafting experience using AutoCAD for this Project.

  X   Yes            or                   No

- The Bidder certifies that the helper shall have at least two (2) years of experience in the field of maintenance and repair of commercial security systems for this Project.

  X   Yes            or                   No

- The Bidder certifies that at least one (1) Project Manager shall be available on-call 24/7/365 and at least one (1) Project Manager shall actively hold the following Schneider Electric Technician Services certifications throughout the duration of the Contract for this Project.

  X   Yes            or                   No

➤ Andover Continuum Certified Systems Engineer

- The Bidder certifies that at least one (1) Project Manager must hold all of the following active certifications for this Project.

  X   Yes            or                   No

- Milestone Certified Integration Technician
- Lenel Certified Associate
- Axis Certified Professional

- The Bidder certifies that all Project Managers shall have at least ten (10) years of experience in the commercial security industry and Andover Continuum for this Project.

  X   Yes            or                   No

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1            DATE:   4/24/19   INITIAL:   [Signature]  

ADDENDUM NO. 2            DATE:                    INITIAL:                   

ADDENDUM NO. 3            DATE:                    INITIAL:                   

**TRADE SECRETS OR PROPRIETARY INFORMATION:**

Trade secrets or proprietary information submitted by a Bidder in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, a Bidder seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.

Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.



If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers of the bid that contain such data or materials:

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State the specific reason(s) why protection is necessary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

**CERTIFICATION OF NON-COLLUSION:** The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

**CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES**

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: John Grab

ADDRESS: 5960 Partridge Corners Rd  
Conestoga NY 14435

E-MAIL: johngrab@adt.com

REFERENCES

Bidders shall provide 3 references for similar services that have been provided by the Bidder within the past 10 years. The County reserves the right to evaluate the quality of Contractor's work through site visits with Contractor's references.

REFERENCE 1: Contact Name: Greg Bowers  
Organization: Loudoun County  
Phone Number: 703 737 8181  
E-mail Address: greg.bowers@loudoun.gov  
Contract/Project Name: Services intrusion and fire system  
Contract/Project Dates (from-to): 7/19 - 7/19  
Contract/Project Description: Security, Fire, electronic access control and CCTV service, installation and monitoring

REFERENCE 2: Contact Name: Vin Frantom  
Organization: Northrop Grumman  
Phone Number: 443-214-8878  
E-mail Address: Vincent.Frantom@ngc.com  
Contract/Project Name: \_\_\_\_\_  
Contract/Project Dates (from-to): 1/19 - 12/19  
Contract/Project Description: Electronic access control and CCTV service and installation

REFERENCE 3: Contact Name: Gary Bogert  
Organization: Lockheed Martin  
Phone Number: 703 224 249 1677  
E-mail Address: gary.bogert@lmco.com  
Contract/Project Name: N/A  
Contract/Project Dates (from-to): N/A  
Contract/Project Description: Electronic access control, security and CCTV service, monitoring and installation

BIDDER NAME: ADT LLC

**INSURANCE CHECKLIST**

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".**

**COVERAGES REQUIRED**

**COVERAGE MINIMUM(S)**

- X 1. Workers' Compensation ..... Statutory limits of Virginia
- X 2. Employer's Liability ..... \$100,000 accident, \$100,000 disease, \$500,000 disease policy limit
- X 3. Commercial General Liability ..... \$1,000,000 CSL BI/PD each occurrence, \$2 Million annual aggregate
- X 4. Premises/Operations ..... \$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
- X 5. Automobile Liability ..... \$1 Million BI/PD each accident, Uninsured Motorist
- X 6. Owned/Hired/Non-Owned Vehicles ..... \$1 Million BI/PD each accident, Uninsured Motorist
- X 7. Independent Contractors ..... \$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
- X 8. Products Liability ..... \$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
- X 9. Completed Operations ..... \$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
- X 10. Contractual Liability (Must be shown on Certificate) ..... \$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
- X 11. Personal and Advertising Injury Liability ..... \$1 Million each offense, \$1 Million annual aggregate
- X 12. Umbrella Liability ..... \$1 Million Bodily Injury, Property Damage and Personal Injury
- 13. Per Project Aggregate
- 14. Professional Liability
  - a. Architects and Engineers ..... \$1 Million per occurrence/claim
  - b. Asbestos Removal Liability ..... \$2 Million per occurrence/claim
  - c. Medical Malpractice ..... \$1 Million per occurrence/claim
  - d. Medical Professional Liability ..... \$ Limits as set forth in Virginia Code 8.01.581.15
- X 15. Miscellaneous E&O ..... \$1 Million per occurrence/claim
- 16. Motor Carrier Act End. (MCS-90) ..... \$1 Million BI/PD each accident, Uninsured Motorist
- 17. Motor Cargo Insurance
- 18. Garage Liability ..... \$1 Million Bodily Injury, Property Damage per occurrence
- 19. Garagekeepers Liability ..... \$500,000 Comprehensive, \$500,000 Collision
- 20. Inland Marine-Bailee's Insurance ..... \$ \_\_\_\_\_
- 21. Moving and Rigging Floater ..... Endorsement to CGL
- 22. Crime and Employee Dishonesty Coverage ..... \$ \_\_\_\_\_
- 23. Builder's Risk ..... Provide Coverage in the full amount of Contract, including any amendments
- 24. XCU Coverage ..... Endorsement to CGL
- 25. USL&H ..... Federal Statutory Limits
- X 26. Carrier Rating shall be A.M. Best Co.'s Rating of A-VII or better or equivalent
- X 27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least 30 days prior to action.
- X 28. The County shall be an Additional Insured on all policies except Workers Compensation and Auto and Professional Liability.
- X 29. Certificate of Insurance shall show Bid Number and Bid Title.
- 30. OTHER INSURANCE REQUIRED: \_\_\_\_\_

**INSURANCE AGENT'S STATEMENT:**

I have reviewed the above requirements with the bidder named below and have advised the bidder of required coverages not provided through this agency.


AGENCY NAME: MARSH

AUTH. SIGNATURE: 

**BIDDER'S STATEMENT:**

If awarded the Contract, I will comply with all Contract insurance requirements.

BIDDER NAME: ANT LLC

AUTH. SIGNATURE: 

ATTACHMENT A  
LIVING WAGE FORMS

# **WAGE NOTICE**

THE HOURLY RATE FOR EMPLOYEES OF CERTAIN ARLINGTON COUNTY SERVICE CONTRACTORS WORKING ON COUNTY-OWNED OR COUNTY-OCCUPIED PROPERTY MUST NOT BE LOWER THAN

**\$15.00 PER HOUR**

REFERENCE: ARLINGTON COUNTY PURCHASING RESOLUTION  
SECTION 4-103

**FOR INFORMATION CONTACT:**

ARLINGTON COUNTY  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VA 22201  
703-228-3410

# **AVISO de SALARIO** **MINIMO**

EL SALARIO MINIMO POR HORA PARA LOS EMPLEADOS DE ALGUNOS CONTRATISTAS QUE TRABAJAN EN UNA PROPIEDAD O BIEN INMUEBLE del GOBIERNO DEL CONDADO de ARLINGTON O CUALQUIER OTRA PROPIEDAD QUE SEA HABITADA/OCUPADA POR OFICINAS DEL GOBIERNO DEL CONDADO DE ARLINGTON SE HA ESTABLECIDO QUE EL SALARIO MINIMO SERÁ DE:

**\$15.00 POR HORA**

REFERENCIA: SECCIÓN 4-103, DE LA RESOLUCIÓN DE LA OFICINA DEL AGENTE DE COMPRAS DEL CONDADO DE ARLINGTON.  
(ARLINGTON COUNTY PURCHASING RESOLUTION SECTION 4-103)

**PARA OBTENER MAS INFORMACIÓN, LLAME A:**  
LA OFICINA DEL AGENTE DE COMPRAS DEL CONDADO DE  
ARLINGTON.  
703-228-3410.

**PARA INFORMACION EN PERSONA DIRIJASE A:**  
2100 CLARENDON BOULEVARD, OFICINA No 500  
ARLINGTON, VA 22201

**ATTACHMENT B  
LIVING WAGE QUARTERLY COMPLIANCE REPORT**

**By Email:** Please complete the report below and return it to: [livingwage@arlingtonva.us](mailto:livingwage@arlingtonva.us)

Quarter: \_\_\_\_\_ Year: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contract Number: \_\_\_\_\_ Contract Name: \_\_\_\_\_

In order to audit your firm's compliance with Service Contract Wage (Living Wage) provisions of the Arlington County Purchasing Resolution, please complete the following report and submit to Arlington County, Office of the Purchasing Agent, 2100 Clarendon Boulevard, Suite #500, Arlington, Virginia 22201. This report shall be submitted every (3) months during the Contract Term. All personnel of the Contractor and any of its subcontractors working on Arlington County property, or Arlington County occupied property, shall be listed.

EMPLOYEE NAME	TOTAL HOURS THIS QUARTER	HOURLY WAGE

By signing this form, the above-listed company certifies that the information provided is accurate and complete. If unable to electronically sign this form, then print and sign the fully executed form for submittal by email.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**ATTACHMENT C**

**NONDISCLOSURE AND DATA SECURITY AGREEMENT**

**(CONTRACTOR)**

The undersigned, an authorized agent of the Contractor and on behalf of ADT, LLC ("Contractor"), hereby agrees that the Contractor will hold County-provided information, documents, data, images, records and the like confidential and secure and protect them against loss, misuse, alteration, destruction or disclosure. This includes, but is not limited to, the information of the County, its employees, contractors, residents, clients, patients, taxpayers and property as well as information that the County shares with the Contractor for testing, support, conversion or other services provided under Arlington County Agreement No. 19-214-ITB-LW (the "Project" or "Main Agreement") or that may be accessed through other County-owned or -controlled databases (all of the above collectively referred to as "County Information" or "Information").

In addition to the DATA SECURITY obligations set in the County Agreement, the Contractor agrees that it will maintain the privacy and security of County Information, control and limit internal access and authorization for access to such Information and not divulge or allow or facilitate access to County Information for any purpose or by anyone unless expressly authorized. This includes, but is not limited to, any County Information that in any manner describes, locates or indexes anything about an individual, including, but not limited to, his/her ("his") Personal Health Information, treatment, disability, services eligibility, services provided, investigations, real or personal property holdings and his education, financial transactions, medical history, ancestry, religion, political ideology, criminal or employment record, social security number, tax status or payments, date of birth, address, phone number or anything that affords a basis for inferring personal characteristics, such as finger and voice prints, photographs, or things done by or to such individual, or the record of his presence, registration, or membership in an organization or activity, or admission to an institution.

Contractor also agrees that it will not directly or indirectly use or facilitate the use or dissemination of County information (whether intentionally or by inadvertence, negligence or omission and whether verbally, electronically, through paper transmission or otherwise) for any purpose other than that directly associated with its work under the Project. The Contractor acknowledges that any unauthorized use, dissemination or disclosure of County Information is prohibited and may also constitute a violation of Virginia or federal laws, subjecting it or its employees to civil and/or criminal penalties.

Contractor agrees that it will not divulge or otherwise facilitate the disclosure, dissemination or access to or by any unauthorized person, for any purpose, of any Information obtained directly, or indirectly, as a result of its work on the Project. The Contractor shall coordinate closely with the County Project Officer to ensure that its authorization to its employees or approved subcontractors is appropriate and tightly controlled and that such person/s also maintain the security and privacy of County Information and the integrity of County-networked resources.

Contractor agrees to take strict security measures to ensure that County Information is kept secure; is properly stored in accordance with industry best practices, and if stored is encrypted as appropriate; and is otherwise protected from retrieval or access by unauthorized persons or for unauthorized purposes. Any device or media on which County Information is stored, even temporarily, will have strict security and access control. Any County Information that is accessible will not leave Contractor's work site or the County's physical facility, if the Contractor is working onsite, without written authorization of the County

Project Officer. If remote access or other media storage is authorized, the Contractor is responsible for the security of such storage device or paper files.

Contractor will ensure that any laptops, PDAs, netbooks, tablets, thumb drives or other media storage devices, as approved by the County and connected to the County network, are secure and free of all computer viruses, or running the latest version of an industry-standard virus protection program. The Contractor will ensure that all passwords used by its employees or subcontractors are robust, protected and not shared. The Contractor will not download any County Information except as agreed to by the parties and then only onto a County-approved device. The Contractor understands that downloading onto a personally owned device or service, such as personal e-mail, Dropbox, etc., is prohibited.

Contractor agrees that it will notify the County Project Officer immediately upon discovery or becoming aware or suspicious of any unauthorized disclosure of County Information, security breach, hacking or other breach of this agreement, the County's or Contractor's security policies, or any other breach of Project protocols concerning data security or County Information. The Contractor will fully cooperate with the County to regain possession of any Information and to prevent its further disclosure, use or dissemination. The Contractor also agrees to promptly notify others of a suspected or actual breach if requested.

The Contractor agrees that all duties and obligations enumerated in this Agreement also extend to its employees, agents or subcontractors who are given access to County information. Breach of any of the above conditions by Contractor's employees, agents or subcontractors shall be treated as a breach by the Contractor. The Contractor agrees that it shall take all reasonable measures to ensure that its employees, agents and subcontractors are aware of and abide by the terms and conditions of this agreement and related data security provisions in the Main Agreement.

It is the intent of this *NonDisclosure and Data Security Agreement* to ensure that the Contractor has the highest level of administrative safeguards, disaster recovery and best practices in place to ensure confidentiality, protection, privacy and security of County information and County-networked resources and to ensure compliance with all applicable local, state and federal laws or regulatory requirements. Therefore, to the extent that this *NonDisclosure and Data Security Agreement* conflicts with the Main Agreement or with any applicable local, state, or federal law, regulation or provision, the more stringent requirement, law, regulation or provision controls.

At the conclusion of the Project, the Contractor agrees to return all County Information to the County Project Officer. These obligations remain in full force and effect throughout the Project and shall survive any termination of the Main Agreement.

Authorized Signature: Bobby Dale  
Printed Name and Title: Bob Dale, Sr VP Sales  
Date: 5/6/2019



Response: Different departments within Arlington County utilizes this contract for new construction and building renovations, providing this value is difficult due to the multiple inter-departmental use.

9. Question: Please confirm the Courts/Police Building is only annual inspection.  
Response: Preventative Maintenance to be performed annually.
10. Question: Can we get copies of past FA and Security PM inspection reports for all locations that need central station monitoring via pots lines? If not, can we get a list of locations with the type of system to be monitored?  
Response: No, this information is not relevant. All sites are being monitored via POTS lines except for four locations.
11. Question: Can we get copies of past FA and Security PM inspection reports of all locations that need central station monitoring via cellular communicator? If not, can we get a list of locations with the type of system to be monitored?  
Response: No, this information is not relevant. Trade Center Parking Garage, Fire Station 10, Ethan Allen Pumping Station, Madison Community Center.
12. Question: What Central Station is currently providing monitoring services?  
Response: Provided via Protection One/ADT
13. Question: Should the cost for monitoring change out to another provided be included into monthly fee or included separately?  
Response: No, refer to Section 8. Central Monitoring in ITB 19-214-ITB-LW.
14. Question: Is the annual monitoring price at each location supposed to be included under A. Preventive Maintenance or just the pricing for the preventive maintenance and inspection?  
Response: Please provide all-inclusive pricing as detailed on the Bid Form.
15. Question: Is the pricing for the annual Lenel license fees supposed to be included under A. Preventive Maintenance? If yes, are the Lenel license fees to include direct Lenel support?  
Response: No.
16. Question: Under C. Additional Tasks is the cellular monitoring fees to be primary or back-up? For example, in the 1st section of the monitoring it would be the monitoring via POTS lines and in the lower section it would be monitoring via cell as the primary means of communication thus eliminating the POTS lines at the locations correct?  
Response: Wireless will be primary at locations with wireless connections exists and POTS lines will be primary where POTS lines exist. Provide annual pricing for both.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

Tomoka Price, VCA  
Buyer  
[tprice@arlingtonva.us](mailto:tprice@arlingtonva.us)

**RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:**

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.**

FIRM NAME: ADT, LLC

AUTHORIZED SIGNATURE: Luc Ciappetta DATE: 4/9/19

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT**

**REQUEST FOR PROPOSAL NO. 19-214-ITB-LW**

**ADDENDUM NO. 2**

Arlington County Request for Proposal No. 19-214-ITB-LW for Monitoring Services for Security Systems for Various Arlington County Facilities is amended as follows:

**Reference Bid Due Date:** Change to: **BIDS WILL BE OPENED AT 1:00 P.M., ON APRIL 22, 2019**

**Reference Page 14, 8) CENTRAL MONITORING STATION SERVICES:** Replace in its entirety with:

**8. CENTRAL MONITORING STATION SERVICES**

The Contractor shall provide upon award of Contract Company owned Underwriters Laboratory certified and Factory Mutual approved central station with redundant monitoring centers strategically located across the United States. Contractor shall provide Monitoring Station with personnel on duty twenty-four (24) hours a day, seven (7) days a week for fifty-two (52) weeks a year. The station shall continuously monitor all alarms and trouble signals from all facilities under the Contract.

The Central Monitoring Station shall be capable of reading, understanding, interpreting and reporting all signals from devices identified by the County for monitoring. These devices shall include, but not be limited to, elevators, intrusion systems, fire alarm panels, and duress systems. It shall also be capable of reporting alarms and trouble signals by zone (as defined by the security system) and zone description. The station shall have the capability of displaying and recording any and all logic of selected command and control centers. Every monitoring system specified under this Contract shall be automatically tested at least once every twenty-four (24) hours to determine operational status and any trouble conditions transmitted from the on-site equipment. The results of all tests shall be recorded Central Station Monitoring system monitoring report. Trouble signals shall also be reported.

Account Management with a secure online data portal with the ability to assign site administrator, user functions, add and remove site contacts, change site contact information, personal identification codes, standard and customizable activity and exception reports and the ability to view activity at individual sites in real time.

The Central Monitoring Station shall furnish upon the County Project Officer or designee's request continuous monitoring reports of all system activity for each facility monitored. The reports shall include all recorded events (e.g. facility openings, closings, motion detected, card reader activation) and valid/invalid signals. The reports shall certify that all systems are in working order. Monthly hardcopy reports shall be provided to the County Project Officer upon request.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

Tomoka Price, VCA  
Buyer  
[tprice@arlingtonva.us](mailto:tprice@arlingtonva.us)

**RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:**

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 2.**

FIRM NAME: ADT LLC

AUTHORIZED SIGNATURE: Lisa Ciappetta DATE: 4/16/19

# Axis Certified Professional.



This verifies that

**Richard Shafer**

Name

**2018-10-18**

On this date

Has successfully completed Axis Network Video Exam and thereby meets the exacting standards to be qualified as an Axis Certified Professional in network video. The certification is valid until:

**2021-10-18**

YYYY-MM-DD

Serial number: 343098879

Lars Åberg  
Vice President Marketing  
Axis Communications

23 April 2019

ADT LLC  
7434 TOWER STREET  
FORT WORTH, TX 76118

Bosch Security Systems, Inc.  
130 Perinton Parkway  
Fairport, NY 14450  
Telephone +1 585 678-3751  
Fax +1 866 612-1299  
Amy.Cronin@us.bosch.com  
www.boschsecurity.us

**Re: Certification – Bosch Security Systems Authorization Letter**

To Whom It May Concern,

This letter is to confirm that ADT LLC, is an authorized North American Bosch Security Systems, Inc. Dealer.

Certification includes:

- Intrusion Systems
- Access Controls Systems
- Fire Systems
- Video Systems

If you have any questions or need further assistance, please contact Ian Carnegie at 512-547-9639 or [ian.carnegie@us.bosch.com](mailto:ian.carnegie@us.bosch.com) for IFAS. For Video please contact Keegan Kinslow at 585-678-3112 or [keegan.kinslow@us.bosch.com](mailto:keegan.kinslow@us.bosch.com).

Yours sincerely,



Amy Cronin  
Bosch Security Systems, Inc.  
Manager – Sales Operations





**VIRGINIA DEPARTMENT OF  
CRIMINAL JUSTICE SERVICES**  
*Improving and promoting public safety in the Commonwealth*

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Profile

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Welcome to the DCJS Credential Management System.

**All Fees are Non-Refundable**

**Name:** Bradley E Myers [Update](#)

[Create New Initial Application](#)

**DCJS ID#:** 99-226475

**Mailing Address:** [Update](#)

12381 Carol Ave  
Greencastle, PA 17225  
(301) 674-0250  
bradleymyers@adt.com

**Pending Applications:**

**Current Credentials:**

Private Security Service Registration (Individual) - RE-1032240  
Active - 03/31/2020

**Physical Address:** [Update](#)

12381 Carol Ave  
Greencastle, PA 17225





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4 0 Y E A R S  
1975 - 2015

April 23, 2019

ADT / Protection One  
1501 Yamato Road  
Boca Raton, FL 33431

To Whom It May Concern,

Over the past 45 years DMP has become the most trusted and recognized leader in alarm communication over data networks and is the only privately owned security systems manufacturer that manufactures all products in the U.S. DMP provides customer-driven products through listening, anticipating needs, and responding quickly with innovative solutions that work. We insist on the integrity of our products, people and partners.

ADT / Protection One and DMP have had an active business relationship since August, 2011. In addition, ADT / Protection professionals have received formal and informal training on DMP security, fire, access and network communication products.

We are confident and enthusiastic to recommend ADT / Protection One as an installation partner for our equipment. You can be assured that the partnership of DMP and ADT / Protection One will be able to satisfy your needs and exceed your expectations for security solutions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark NeSmith', is written in a cursive style.

Mark NeSmith  
Vice President, Sales



Honeywell Commercial Security  
715 Peachtree St. NE  
Atlanta, GA 30308

April 2019

Honeywell is delighted to acknowledge ADT as an authorized security dealer. This group of dealers are part of Honeywell's exclusive network of security experts. In order to belong to this elite network, a dealer must first establish a visible, successful and qualified presence in their community and exhibit an advanced degree of professionalism and knowledge.

**All Honeywell authorized security dealers must be aligned with Honeywell's overall mission to continually:**

- Strive to perform as technology leaders
- Excel at knowledge of their area and its regulations
- Provide a dedicated support team with superior levels of customer service
- Train their staff to maintain cutting-edge knowledge of the industry
- Impart specialized marketing support
- Commit to ethical business practices

In support of this, Honeywell makes available to authorized dealers a high degree of specialized training/networking/learning opportunities, of which ADT continually participates in.

**Honeywell provides our dealers and their customers with:**

- Honeywell's renowned customer service team - where service never ends after the sale
- Technical support teams that are uniquely equipped to quickly help over 2,000 customers a day
- The most comprehensive, versatile training in the industry

Honeywell's authorized security dealer network continues to grow with the most experienced and prominent dealers in our industry. ADT is a Honeywell authorized security dealer in good standing.

Sincerely,  
Mike Maher  
Global Channel Sales Leader

A handwritten signature in black ink, appearing to read "Mike", is located below the typed name and title.

# CERTIFICATE OF COMPLIANCE COVER PAGE

Applicant Subscriber No: 370746-011

Service Center Number: 22

Service Contract No: -

ACTIVE LISTINGS

<u>CCN</u>	<u>File No.</u>	<u>Vol. No.</u>
CRZM	BP10566	1
CPVX	BP1790	3
UUFY	S2684	20

Listed Service From: IRVING, TX

Alarm Service Company:

ADT LLC, DBA PROTECTION 1  
4221 W JOHN CARPENTER FWY  
IRVING TX 75063-2924

Service Center:

ADT LLC, DBA PROTECTION 1  
4221 W JOHN CARPENTER FWY  
IRVING TX 75063-2924



Applicant ID No: **370746-011**  
 Service Center No: **22**  
 Expires: **31-MAR-2020**

## CERTIFICATE OF COMPLIANCE

**THIS IS TO CERTIFY** that the Alarm Service Company indicated below is included by Underwriters Laboratories Inc. (UL) in its Product Directories as eligible to use the UL Listing Mark in connection with Certificated Alarm Systems. The only evidence of compliance with UL's requirements is the issuance of a UL Certificate for the Alarm System and the Certificate is current under UL's Certificate Verification Service. This Certificate does not apply in any way to the communication channel between the protected property and any facility that monitors signals from the protected property unless the use of a UL listed or Classified Alarm Transport Company is specified on the Certificate.

**Listed Service From: IRVING, TX**

**Alarm Service Company: (370746-011)**

**ADT LLC, DBA PROTECTION 1  
 4221 W JOHN CARPENTER FWY  
 IRVING TX 75063-2924**

**Service Center: (370746-011)**

**ADT LLC, DBA PROTECTION 1  
 4221 W JOHN CARPENTER FWY  
 IRVING TX 75063-2924**

**The Alarm Service Company is Listed in the following Certificate Service Categories:**

<u>File - Vol No.</u>	<u>CCN</u>	<u>Listing Category</u>
BP1790-3 BP10566-1 S2684-20	CPVX CRZM UUFX	[Burglar Alarm Systems] Central Station Monitoring Stations, National Industrial Security [Signal and Fire Alarm Equipment and Services] (Protective Signaling Services) Central Station

**\*\*\*THIS CERTIFICATE EXPIRES ON 31-MAR-2020\*\*\***

**"LOOK FOR THE UL ALARM SYSTEM CERTIFICATE"**

**t.a.c.**  
**Tour Andover Controls**

**Rick Shafer**

is hereby recognized as a

**CONTINUUM**

**Certified Systems Engineer**

In Security

in accordance with Tour Andover Controls Boston Learning Center  
certification standards

*Matthew J Green*  
Manager of Boston Learning Center

December 1<sup>st</sup>, 2005  
Date Completed

## Darron Parker

Director of Partner Sales – NAM East  
[Darron.parker@schneider-electric.com](mailto:Darron.parker@schneider-electric.com)  
M. 506-874-4756

23 April, 2019

To Whom it may concern,

Please accept this document as verification that ADT Inc is an authorized Pelco Inc. dealer. ADT Inc. is also a Pelco Partner Advantage Dealer, giving them access to our full suite of products, training platforms and support network, including our Pro Services group. As a requirement for this designation, ADT Inc has partnered with Pelco Inc. to ensure their service and installation technical group is trained on our entire technical suite of products.

If you have questions or require clarification – or simply wish to confirm that ADT Inc. continues to receive this designation, please feel free to contact myself at [Darron.parker@schneider-electric.com](mailto:Darron.parker@schneider-electric.com) or contact the 1-800 number listed above in the header of this document.

Regards,



Darron Parker