

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

CONTRACT RENEWAL

TO: Balmar, Inc. DBA HBP	ORIGINAL DATE ISSUED:	07/15/2019
2818 Fallfax Drive	CONTRACT NO:	19-137-RFP
Falls Church, VA 22042	CONTRACT TITLE:	Printing, Bindery, Pre-Press and Related Graphic Arts Services

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**THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 19-137-RFP including any attachments or amendments thereto.

**EFFECTIVE DATE:** 04/01/2020

**EXPIRES:** 03/31/2021

**RENEWALS:** THIS IS THE FIRST YEAR RENEWAL OF A POSSIBLE FIVE -YEAR CONTRACT TO END IN 2024.

**COMMODITY CODE(S):** 96546

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

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<u>VENDOR CONTACT:</u> David Kirkman	<u>VENDOR TEL. NO.:</u>	<u>(301) 733-2000</u>
<u>EMAIL ADDRESS:</u> dkirkman@hbp.com		
<u>COUNTY CONTACT:</u> Paul Sprow (DES, Print Shop)	<u>COUNTY TEL. NO.:</u>	<u>(703) 228-4431</u>
<u>COUNTY CONTACT EMAIL:</u> psparow@arlingtonva.us		

**CONTRACT AUTHORIZATION**

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

PRINT: Cynthia Davis  
SIGNATURE: *Cynthia Davis*  
TITLE: Assistant Purchasing Agent  
DATE: April 13, 2020

Balmar, Inc. DBA HBP

PRINT: DAVID M. KIRKMAN  
SIGNATURE: *David M. Kirkman*  
TITLE: EXECUTIVE VICE PRESIDENT  
DATE: 4/13/2020