

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/25/2021

Contract/Lease Control #: C21-3044-BCC

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: PREDICITIVE INDEX

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 02/01/2021

Expiration Date: 01/31/2022

Description of: PI SOFTWARE

Department: BCC

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7515

Monitor's FAX # or E-mail: JHOFSTAD@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: _____ Tracking Number: 4212-21
Procurement/Contractor/Lessee Name: Bediche Indus Grant Funded: YES ___ NO X
Purpose: PI Software annual fee
Date/Term: 1 yr 1. GREATER THAN \$100,000
Department #: _____ 2. GREATER THAN \$50,000
Account #: _____ 3. \$50,000 OR LESS
Amount: 3,960.00
Department: BCC Dept. Monitor Name: Hofstad

Purchasing Review

Procurement or Contract/Lease requirements are met:
DeRita Mason Date: 1/15/21
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Angela Etheridge

2CFR Compliance Review (if required)

Approved as written: _____ Grant Name: _____
NO Federal Inds Date: _____
Grants Coordinator _____

Risk Management Review

Approved as written: _____ Date: _____
NO Risk element
Risk Manager or designee Lisa Price

County Attorney Review

Approved as written: _____ Date: 2-25-21
see email attached
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

Department Funding Review

Approved as written: _____ Date: _____

IT Review (if applicable)

Approved as written: _____ Date: _____
NA

DeRita Mason

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Thursday, February 4, 2021 11:34 AM
To: DeRita Mason
Cc: Lynn Hoshihara; Jeffrey Hyde
Subject: RE: Signature requested on "Order Form for Okaloosa County"

The order form itself is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**
ATTORNEYS AT LAW

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070

Kparsons@ngn-tally.com

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From: DeRita Mason <dmason@myokaloosa.com>
Sent: Friday, January 15, 2021 10:29 AM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Jeffrey Hyde <jhyde@myokaloosa.com>
Subject: FW: Signature requested on "Order Form for Okaloosa County"

Kerry,

After further review, we did place it on the ITA-per Greg K's instructions. However, I do not believe that we ever had them actually sign a single source.

Jeff and I have searched our emails and are not able to find one nor is there one in the file.

I assume we need to get one from this before we proceed.

DeRita Mason



DeRita Mason, CPPB

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SINGLE SOURCE PURCHASE JUSTIFICATION REQUEST

A single source means that a commodity or service can be purchased from multiple sources, but, in order to meet certain functional or performance requirements (e.g. parts matching existing equipment or materials) there is only one economically feasible source for the purchase.

Date: 02/16/2021 PR: [REDACTED] Requestor: [REDACTED] Phone: [REDACTED]

Department/Division: [REDACTED]

Item Description: [REDACTED]

Vendor: [REDACTED]

Vendor's Address: [REDACTED]

Vendor's Telephone No: [REDACTED] Point of Contact: [REDACTED]

Conditions/Special Circumstances for Single Source Purchase (Continue on blank page as necessary)

[REDACTED]

Check One:

- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation. (Attach emergency condition documentation)
- Federal Awarding Agency or Pass-Through Agency authorizes noncompetitive negotiations (Attach letter of authorization).
- The item is an associated capital maintenance item as defined in 49 U.S.C. §5307(a)(1) that is procured directly from the original manufacturer or supplier of the time to be replaced (price certification attached).
- Other. Additional justification required (Continue on blank page as necessary)

[REDACTED]

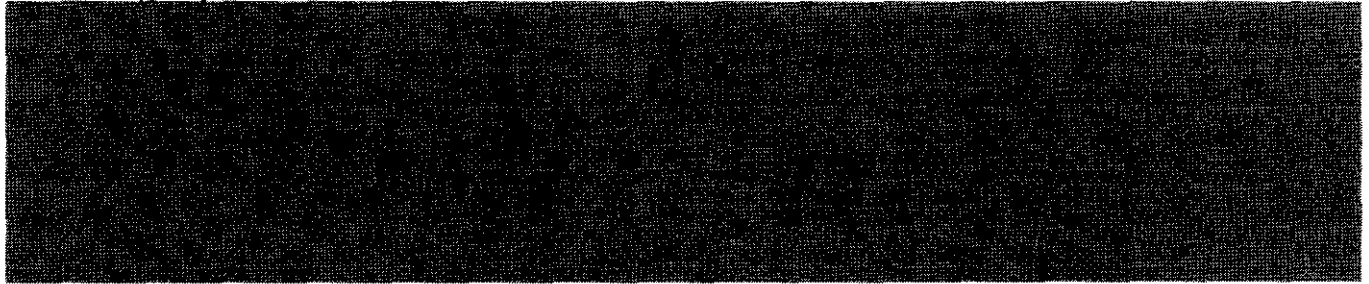
[REDACTED]

Requesting Department Director Signature
(or Designee)

Date

REVIEW BY PURCHASING DEPARTMENT

Purchasing Department Comments:



Approved:

Denied:



OMB Director Signature

Date



The Predictive Index | Order Form

101 Station Drive, Westwood, MA 02090

Order number : Q-139992

Client Information

Client Name:	OKALOOSA COUNTY	Contact Name: Jeffrey Hyde
Client Address:	Okaloosa County Administration Building 1250 Eglin Parkway N Suite 102 Shalimar, Florida 32579 United States	Phone:
PI Certified Partner:	Hospitality Services Group	Email: jhyde@myokaloosa.com
Client Group:		Partner Consultant: Bruce Craul Key Contact: Jeffrey Hyde

The Key Contact will have full administrative rights to the Client account, and will be the individual designated to make account changes.

Order Details

Start Date:	February 1, 2021	Payment Terms: Net 30
Billing Frequency:	Annually	Employee Headcount: 3
Term:	12 months	

Product	Product Description	Quantity	Annual Price	Total Price	Billing Frequency
Design Subscription Plan	Access to PI Design software. Build high-performing teams that deliver results for your business. (Up to 3 Teams).	3 Teams	USD 3,960.00	USD 3,960.00	annual subscription

Totals

Total Subscription Price USD 3,960.00

Total Order Value USD 3,960.00



The Predictive Index | Order Form

101 Station Drive, Westwood, MA 02090

Order number : Q-139992

Client hereby orders from The Predictive Index the products, services and/or software ("Products and Services") described in this order form ("Order Form"). This Order Form is issued under and incorporates the Terms & Conditions in effect between the parties. Terms & Conditions shall mean the terms and conditions, terms of service, master services agreement and/or other similar agreements(s) governing the purchase of the Products and Services by and between Client identified above, and The Predictive Index. If no such agreement has been separately executed by the parties, The Predictive Index Terms of Service set forth at www.predictiveindex.com/terms

shall become the Terms & Conditions governing this Order Form. NOTE: no agreements or other terms and conditions entered into by and between Customer and PI Certified Partner shall apply to the Products and Services or The Predictive Index. The effective date is the date last signed. Workshops purchased are only valid 12 months after date of purchase, and workshop credits are non-refundable.

Acknowledged and Accepted

Name: Jeffrey A Hyde
Title: Purchasing Manager
Authority: Manager
Signature: Jeffrey A Hyde
Date Signed: Feb 24, 2021
Tax Exempt Organization: Yes
Exemption Certification Number: 85-8013105818C-2
Purchase Order Required:
Purchase Order Number:

PREDICTIVE INDEX, LLC

Addendum to The Predictive Index Data Processing Agreement

Subcontractors and Service Subprocessors as of Jan 15, 2021

Client Name: Okaloosa County

Date: Jan 15, 2021

The below "Service Subprocessors" are independent third-party members of the PI Certified Partner network (and their subcontractors) that help us provide PI products and services to you and provide other PI-related client servicing:

Service Subprocessor	Location of Subprocessor
Hospitality Services Group	Destin, United States

The Predictive Index Data Processing Agreement may be found here:

<https://www.predictiveindex.com/gdpr>.