

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/04/2022

Contract/Lease Control #: C21-3065-FM

Procurement#: PIGGYBACK

Contract/Lease Type: AGREEMENT

Award To/Lessee: ROOFCONNECT LOGISTICS, INC., DBA ROOFCONNECT

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 04/06/2021

Expiration Date: UPON COMPLETION OF PROJECT

Description of: BRACKIN BUILDING ROOF REPLACEMENT

Department: FM

Department Monitor: HENDRICK

Monitor's Telephone #: 850-689-5772

Monitor's FAX # or E-mail: BHENDRICK@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Southern Insurance Services, LLC 1010 North 12th Avenue Suite 221 Pensacola FL 32501	CONTACT NAME: Holly Adams	
	PHONE (A/C, No, Ext): (850) 438-5323 FAX (A/C, No): (850) 665-3365 E-MAIL ADDRESS: Holly@southern-insurance.com	
INSURED Southeast Contractors of North Florida, Inc Southeast Contractors 733 Edge Street, Unit B Fort Walton Beach FL 32547	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Clear Blue Specialty Insurance Co.	37745
	INSURER B: Ascendant Commercial Insurance	13683
	INSURER C: Kinsale Insurance Company	38920
	INSURER D: Markel American Insurance Co	
	INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2252301579

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	AR01-RS-2102753-01	05/18/2022	05/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA-54980-1	05/18/2022	05/18/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP - Basic \$ 10,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			10804274	05/18/2022	05/18/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Inland marine			MKLM4IM0052904	05/18/2022	05/18/2023	Installation FLoater \$ 200,000 Leased/Rented Equip \$ 150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Roofing Contractor license # CCC 039865.
 General Contractor license # CGC 026001.
 Roofing Contractor license # CCC1329764

Certificate holder is an Additional Insured with regards to the General Liability if required by written contract or for permitting purposes.

C21-3178-FM

CONTRACT # C21-3065-FM

RoofConnect Logistics, Inc. DBA RoofConnect
 REROOF THE BRACKIN BUILDING
 EXPIRES: UNTILL PROJECT COMPLETE

CERTIFICATE HOLDER

Okaloosa County
 812 E. James Lee Blvd.

Crestview

FL 32539

AUTHORIZED REPRESENTATIVE

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CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 04/09/2021

Contract/Lease Control #: C21-3065-FM

Procurement#: PIGGYBACK

Contract/Lease Type: AGREEMENT

Award To/Lessee: ROOFCONNECT LOGISTICS, INC. DBA ROOFCONNECT

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 04/06/2021

Expiration Date: UNTIL PROJECT IS COMPLETE

Description of: BRACKIN BUILDING ROOF REPLACEMENT

Department: FM

Department Monitor: HENDRICK

Monitor's Telephone #: 850-689-5772

Monitor's FAX # or E-mail: BHENDRICK@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/20/2021

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PRODUCER Bolton & Company 3475 E. Foothill Blvd., Suite 100 Pasadena, CA 91107		CONTACT NAME: PHONE (A/C, No. Ext): (626) 799-7000 FAX (A/C, No.): (626) 583-2117 E-MAIL ADDRESS:	
www.boltonco.com 0008309		INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED RoofConnect Logistics, Inc. P.O. Box 908 Sheridan AR 72150		INSURER A: Associated Industries Insurance Co, Inc 23140 INSURER B: Technology Insurance Company, Inc 42376 INSURER C: National Union Fire Ins Co Pittsburgh PA 19445 INSURER D: Travelers Casualty and Surety Company 19038 INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 64011356 **REVISION NUMBER:**

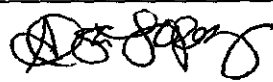
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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		AES105241903	4/30/2021	4/30/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		TPP122468604	4/30/2021	4/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		EBU020726120	4/30/2021	4/30/2022	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	UB5J309836	9/25/2020	9/25/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Business Personal Property		TPP122468604	4/30/2021	4/30/2022	\$230,000 Limit \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Contract #C21-3065-FM

CONTRACT # C21-3065-FM
ROOF CONNECT LOGISTICS, INC
DBA ROOFCONNECT
REROOF IN BRACKIN BUILDING
EXPIRES: UNTILL PROJECT IS COMPLETE

CERTIFICATE HOLDER Contract #C21-3065-FM Board Of County Commissioners 101 East James Lee Blvd Room Crestview FL 32531	CAN SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Alisa Lopez
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CONTRACT#: C21-3065-FM
ROOFCONNECT LOGISTICS, INC.,
DBA ROOFCONNECT
BRACKIN BUILDING ROOF REPLACEMENT
EXPIRES: UNTIL PROJECT COMPLETION

Permit # _____

(3/24/2011)

NOTICE OF COMMENCEMENT

State of Florida, County of Okaloosa

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

Legal Description of Property: Crestview Lots 13 to 24 B1K 67

Street Address: 302 Wilson St., City: Crestview

General Description of Improvements: Tear off & reroof

Owner's Name: Bcc Okaloosa County

Owner's Address: 1804 Lewis Turner Blvd ^{Suite} City: Fort Walton, FL 32547

Owner's Interest in Property: 100%

Name and Address of Fee Simple Titleholder (if other than owner): _____

General Contractor

Name: SOUTHEAST CONTRACTORS OF NORTH FLORIDA, INC. Phone #: 850-650-0433

Address: 733 EDGE ST. UNIT B City: FORT WALTON BEACH

Name and Address of the Surety on the Payment Bond under s. 713.23, if any and the amount of such bond:

Name: _____ Phone #: _____

Address: _____ Amount of bond: \$ _____

Lender's Name: _____ Phone #: _____

Address: _____ City: _____

Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7, Florida Statutes:

Name: _____ Phone #: _____

Address: _____

In addition to him or herself, Owner designates the following person(s) to receive a copy of the Lender's Notice as provided in Section 713.13 (1) (b), Florida Statutes.

Name: _____ Phone#: _____

Expiration date of the Notice of Commencement is one (1) year from the date of recording unless a different date is specified. _____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 1, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true to the best of my knowledge and belief.

[Signature]
Signature of Owner OR Owner's Authorized Officer/Director/Partner/Manager

Sr Ops Mgr Facilities Maint
Signatory's Title

The foregoing instrument was acknowledged before me this 16 day of April, 2021, by Allen Lasiter, who produced FL Driver License as identification and who did not take an oath.

[Signature]
ANGELAM OVERTARY

September 3, 2022
MY COMMISSION EXPIRES:



Commission # 00234991
Expires September 3, 2022
Bonded thru Budget Notary Service



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Bolton & Company 3475 E. Foothill Blvd., Suite 100 Pasadena, CA 91107	CONTACT NAME:			
	PHONE (A/C, No, Ext): (626) 799-7000	FAX (A/C, No): (626) 583-2117		
www.boltonco.com 0008309	E-MAIL ADDRESS:			
	INSURER(S) AFFORDING COVERAGE			
INSURED RoofConnect Logistics, Inc. P.O. Box 908 Sheridan AR 72150	INSURER A:	Associated Industries Insurance Co, Inc	NAIC #	23140
	INSURER B:	Technology Insurance Company, Inc	42376	
	INSURER C:	National Union Fire Ins Co Pittsburgh PA	19445	
	INSURER D:	Travelers Casualty and Surety Company	19038	
	INSURER E:			
	INSURER F:			

COVERAGES CERTIFICATE NUMBER: 61246560 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			AES105241902	4/30/2020	4/30/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			TPP122468603	4/30/2020	4/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			EBU051566762	4/30/2020	4/30/2021	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
	DED RETENTION \$						
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB5J309836	9/25/2020	9/25/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Business Personal Property			TPP122468603	4/30/2020	4/30/2021	\$230,000 Limit \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CONTRACT#: C21-3065-FM
ROOFCONNECT LOGISTICS, INC.,
DBA ROOFCONNECT
BRACKIN BUILDING ROOF REPLACEMENT
EXPIRES: UNTIL PROJECT COMPLETION

CERTIFICATE HOLDER

Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536

THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David Kuo

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/15/2021

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PRODUCER Southern Insurance Services, LLC 1010 North 12th Avenue Suite 221 Pensacola FL 32501		CONTACT NAME: Holly Adams PHONE (A/C, No, Ext): (850) 438-5323 E-MAIL ADDRESS: Holly@southern-insurance.com	FAX (A/C, No): (850) 665-3365																					
INSURED Southeast Contractors of North Florida, Inc. dba Southeast Contractors 733 Edge Street, Unit B Fort Walton Beach FL 32547		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Kinsale Insurance Company</td> <td>38920</td> </tr> <tr> <td>INSURER B:</td> <td>AmGuard Insurance Co.</td> <td>42390</td> </tr> <tr> <td>INSURER C:</td> <td>National Union Fire Insurance Co.</td> <td>19445</td> </tr> <tr> <td>INSURER D:</td> <td>Market American Insurance Co</td> <td>28932</td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Kinsale Insurance Company	38920	INSURER B:	AmGuard Insurance Co.	42390	INSURER C:	National Union Fire Insurance Co.	19445	INSURER D:	Market American Insurance Co	28932	INSURER E:			INSURER F:		
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COVERAGES CERTIFICATE NUMBER: CL2051901129 REVISION NUMBER:

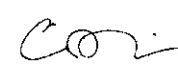
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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		0100051338-3	05/18/2020	05/18/2021	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			SOAU066060	05/18/2020	05/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 100,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB			BE020434708	05/18/2020	05/18/2021	COMBINED SINGLE LIMIT (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0						AGGREGATE \$ 1,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MKLM5IM0051895	05/18/2020	05/18/2021	PER STATUTE OTHER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Inland Marine			MKLM5IM0051895	05/18/2020	05/18/2021	Installation Floater \$ 200,000
							Leased/Rented Equipmet \$ 150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be used)
 Roofing Contractor license # CCC 039865.
 General Contractor license # CGC 026001.
 Roofing Contractor license # CCC1329764
 Certificate holder is an Additional Insured with regards to the General Liability if required by writ

CONTRACT#: C21-3065-FM
ROOFCONNECT LOGISTICS, INC., DBA
ROOF CONNECT
BRACKIN BUILDING ROOF REPLACEMENT
EXPIRES: UNTIL PROJECT IS COMPLETE

CERTIFICATE HOLDER**CANCELLATION**

Okaloosa County Purchasing Department 5479A Old Bethel Road Crestview FL 32536	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 
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PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET

Procurement/Contract/Lease Number: TBD Tracking Number: 4263-21
Procurement/Contractor/Lessee Name: Kool Connect Grant Funded: YES ___ NO X
Purpose: Braden Building Lower Keef
Date/Term: until completed 1. GREATER THAN \$100,000
Department #: 3110 2. GREATER THAN \$50,000
Account #: 562,173.00 3. \$50,000 OR LESS
Amount: \$ 327,633.00
Department: FM Dept. Monitor Name: Hunheles

Purchasing Review
Procurement or Contract/Lease requirements are met:
[Signature] Date: 3-12-21
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Angela Etheridge

2CFR Compliance Review (if required)
Approved as written: no federal fund Grant Name: _____
_____ Date: _____
Grants Coordinator

Risk Management Review
Approved as written: see email attached Date: 3-15-21
_____ Lisa Price
Risk Manager or designee

County Attorney Review
Approved as written: see email attached Date: 3-17-21
_____ Lynn Hoshihara, Kerry Parsons or Designee
County Attorney

Department Funding Review
Approved as written: _____ Date: _____

IT Review (if applicable)
Approved as written: _____ Date: _____

Revised September 22, 2020

until complete
C21-3065-FM

DeRita Mason

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Wednesday, March 17, 2021 8:27 AM
To: DeRita Mason
Cc: Lynn Hoshihara; Lisa Price
Subject: RE: RoofConnect Piggy Back agreement

This is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**
ATTORNEYS AT LAW

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
kparsons@ngn-tally.com

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From: DeRita Mason <dmason@myokaloosa.com>
Sent: Wednesday, March 17, 2021 8:57 AM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Lisa Price <lprice@myokaloosa.com>
Subject: RE: RoofConnect Piggy Back agreement

Kerry,

I added the public records language, the language about waiving arbitration (see comment) and the vendors on scrutinized form.

Also, see attached original RFP.

Once you review and make comments or approve this one, I will update the second one and send back over.

I will have to reach out to the vendor to have the confidential items removed.

Thank you,

DeRita Mason



DeRita Mason

From: Lisa Price
Sent: Monday, March 15, 2021 9:12 AM
To: DeRita Mason
Subject: RE: RoofConnect Piggy Back agreement

Approved by Risk.

Lisa Price
Public Records & Contracts Specialist
302 N Wilson Street, Suite 301
Crestview, FL. 32536
(850) 689-5979
lprice@myokaloosa.com



"Kindness is the language which the deaf can hear and the blind can see"
Mark Twain

For all things Wellness please visit:
<http://www.myokaloosa.com/wellness>

Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Friday, March 12, 2021 2:39 PM
To: 'Parsons, Kerry' <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Lisa Price <lprice@myokaloosa.com>
Subject: RoofConnect Piggy Back agreement

Good afternoon,

Please review and approve the attached.

Thank you,

DeRita Mason



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

Log In

Login.gov FAQs

ALERT: Each entity registration expiring between April 1 and September 30, 2021 will have an additional 180 days added to its expiration date. Read more about the extension on Interact

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 04/10/2021 from 8:00 AM to 1:00 PM.

Search Results

Current Search Terms: Roofconnect Logistics, Inc.*

Total records: 1

Save PDF Export Results Print

Result Page: 1

Sort by Relevance Order by Descending

Your search for Roofconnect Logistics, Inc.* returned the following results...

Entity: Roofconnect Logistics, Inc. Status: Active
DUNS: 146204982 CAGE Code: 5EJ71
Has Active Exclusion?: No DoDAAC:
Expiration Date: 02/12/2022 Debt Subject to Offset?: No
Purpose of Registration: All Awards

View Details

Save PDF Export Results Print

Result Page: 1



FPM-P-20210314-0806
WWW5

- Search Records Disclaimers EAFHS.gov
Data Access Accessibility GSA.gov/LAE
Check Status Privacy Policy GSA.gov
About USA.gov
Help



CONTRACT#: C21-3065-FM
ROOFCONNECT LOGISTICS, INC.
ROOF CONNECT
BRACKIN BUILDING ROOF REPLACEMENT
EXPIRES: UNTIL PROJECT IS COMPLETE

**COOPERATIVE (PIGGYBACK) PURCHASE AGREEMENT
BETWEEN OKALOOSA COUNTY, FLORIDA AND
REGION 4 EDUCATION SERVICE CENTER AND ROOFCONNECT LOGISTICS,
INC., DBA ROOFCONNECT
NO. R180902**

OKALOOSA COUNTY, Florida, pursuant to Section 20 of the Okaloosa County Purchasing Manual, now desires to enter into a Cooperative Purchase Agreement (Piggyback) to provide Roofing Products, Services, and Job-Order Contracting Services to/for Okaloosa County (the "Services"). Under the same terms and conditions as the agreement between Region 4 Education Service Center and RoofConnect Logistics, Inc., dba RoofConnect ("Contractor"), Contract Number R180902 (the "Agreement"), attached hereto as Exhibit "A" and incorporated by reference, with a date of expiration of February 28, 2022, which Agreement resulted from a competitive procurement.

Okaloosa County has reviewed the Agreement and proposal results and agrees to the terms and conditions and further agrees that proposed pricing is fair and reasonable. Contractor hereby agrees to provide such services and prices to Okaloosa County under the same price(s), terms and conditions as the referenced Agreement above. All references in the agreement between the parties shall be assumed to pertain to and are binding upon Contractor and Okaloosa County. All references in the Agreement to "Region 4 Education Service Center" or shall be substituted with "Okaloosa County, Florida".

The parties further agree that exclusive venue of any legal or equitable action that arises out of or relates to this agreement or the contract shall be the appropriate state court in Okaloosa County, Florida, in any such action, Florida law shall apply.

Any record created by either party in accordance with this Contract shall be retained and maintained in accordance with the public records law, Florida Statutes, Chapter 119.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OKALOOSA COUNTY RISK MANAGEMENT DEPARTMENT 302 N. WILSON ST., CRESTVIEW, FL 32536 PHONE: (850) 689-5977 riskinfo@myokaloosa.com.

Contractor must comply with the public records laws, Florida Statute chapter 119, specifically Contractor must:

1. Keep and maintain public records required by the County to perform the service.
2. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a



reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.

- 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
- 4. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

The Contractor agrees to waive any and all arbitration requirements list in the contract.

Agreed, accepted and consented to the 17th day of March, 2021.

ROOFCONNECT

[Signature]
Signature

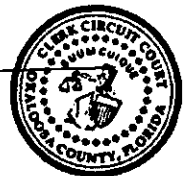
TITLE: VP of Operations

Jeremy Hill
Print Name

OKALOOSA COUNTY, FLORIDA

BY: [Signature]
Carolyn N. Ketchel, Commissioner

BY: [Signature]
J.D. Peacock, II, Clerk





ATTACHMENT "A"
The Agreement

SCOPE OF WORK

Base Bid:

- Tear-off
- 20-year weathertight manufacturer's warranty

Safety and Project Preparation:

- Perform a pre-job meeting to determine jobsite logistics and safety requirements.
- Furnish proposed construction schedule, if needed.
- Furnish and install proper safety equipment.
- Furnish and install warning lines to identified areas associated with ground related roofing activities.
- Clean existing roof free from debris and contaminants.

System Application:

- Provide labor and material to install temporary roofing on eight 4" round HVAC support legs and 2 small curbs prior to re-roof activities on lower roof area only. Upper roof area to be determined at a later date and is not included.
- Provide labor and equipment to remove and discard the modified bitumen roof system and insulation down to the existing roof deck. Upper roof deck is 22-gauge steel; lower roof deck is Tectum.
- Provide labor and material to add fasteners to metal deck bar joist attachment as required to meet code if required.
- Provide labor and material to install two layers p.t. 2x4 perimeter wood blocking to raise wall height for new tapered ISO insulation system.
- Provide labor and material to install new p.t. wood blocking under two roof hatches as required for new insulation system.
- Provide labor and material to install a minimum of five new retrofit aluminum roof drains on lower roof area and ten on upper roof area.
- Provide labor and material to extend vet pipes with PVC pipe as required for new insulation system.
- Provide labor and material to install a mechanically attached 1.5" minimum and 1/4" slope per foot tapered ISO insulation system over metal deck on upper roof area to bring roof slope up to code. Include 1/2" slope per foot tapered ISO crickets for proper roof drainage to roof drains.
- Provide labor and material to install and an adhered 1.5" minimum and 1.4" slope per foot tapered ISO insulation system over Tectum decking on low roof area to bring roof slope up to code. Include 1/2" slope per tapered ISO crickets for proper roof drainage to roof drains.
- Provide labor and material to install an adhered GAF 60-mil TPO single ply roof system over the ISO system including all flashings and terminations.
- Provide labor and material to install pre-manufactured .040 aluminum Kynar 500 (painted) coping on parapet walls.

 **Miscellaneous**

- Supply the necessary permits for the project
- Nightly tie-ins will be performed to ensure watertight integrity during project.
- Job site will be cleaned daily during the project and at the completion of the project.

 **Warranty**

- Once final inspection is performed and final payment is received, provide a 20-year weathertight manufacturer Warranty.
- Roofing Contractor 2-year workmanship warranty.

 **BASE BID TOTAL: \$ 327,633.00 (One mobilization for both roofs)**

Accepted:

*All applicable taxes & bonds included. See all terms, conditions, & exclusions.

ALTERNATE PROPOSALS

The following alternate proposals modify the Base Proposal as indicated as below:



Alternate Option #1: Upper Roof Only

\$ 186,000.00

Accepted:



Alternate Option #2: Lower Roof Only

\$ 163,242.00

Accepted:

Pricing for Unforeseen Conditions in the Base Proposal:

Condition	Unit	Price
Wet insulation replacement	Square Foot	
Deck repair	Square Foot	
Deck replacement	Square Foot	
Wood nailer replacement	Board Foot	
Gutter/Downspout replacement	Linear Foot	
Roof drain replacement	Each	
Other		

Schedule of Reimbursement

- 50% upon delivery of material
- 40% upon substantial completion of project
- 10% upon acceptance and issuance of warranty

Notes:

The above work including tax, insurance, warranties, hosting, and all safety equipment are included in this proposal.

Exclusions:

- Attic insulation, Wood Nailers, Curbs, Soffit, Fascia, Ladders and Vents are excluded. Only sheet metal associated with Roofing is included, unless otherwise stated above.
- RoofConnect is not responsible for Plumbing, Electrical, HVAC, and Containers which may be necessary to complete the project, unless otherwise stated above. RoofConnect is not responsible for Interpretation of Local Building Code.
- This proposal is based upon current, applicable Design Standards and Suitable Decking System for Roof System proposed on this Project. This Proposal is valid for 90 days from above Date.



Warranty Extension Program

You have made the investment and now have a new roofing system. The key to extending the life of this asset is proper maintenance and the completion of timely repairs on a yearly basis or when the need for maintenance is first noticed. RoofConnect has developed an asset management program to help you complete this very important task. Our program evaluates your roof yearly for maintenance and potential repair items. We then create a customized program with prescribed steps for maintenance and repair. We will have a primary contact for repairs and supply you numbers to allow for budgeting and planning for the future. This investment is more than just a roof. This is one of your largest investments your business has and provides peace of mind knowing your building's contents are protected. With RoofConnect's asset management program, you can take comfort in knowing the serviceable life of your roof asset will be extended and will provide a dry, safe space for employees and customers.

- **Annual roof system inspection**
- **Report & analysis**
- **4 hours onsite maintenance repairs**
- **Extension of warranty term***

<p>(1) Yes, I would like a 25% extension of my warranty term by enrolling in RoofConnect's Annual Preventative Maintenance Program...\$.025 per square ft (\$1,000 minimum annual charge)</p>	<input type="checkbox"/>
<p>(2) No, I do not want to enroll in a program to maintain my roof and extend my warranty term.</p>	<input type="checkbox"/>
<p>Signature: _____ Carolyn N. Ketchel, Chairman</p>	

*Warranty extension not available for all manufacturers and roof types. Determination will be made prior to executing Warranty Extension Program.

ACCEPTANCE

As authorized representative of (Customer Name), I hereby accept the above proposal, summarized as follows:

Proposed Item	Price	Accepted
Base Bid	\$316,558.00	<input type="checkbox"/>
Alternate #1	\$179,702.00	<input type="checkbox"/>
Alternate #2	\$157,725.00	<input type="checkbox"/>
Warranty Extension Program	\$ per annual	<input type="checkbox"/>

ACCEPTANCE: The undersigned Customer hereby accepts this Proposal/Contract and, intending to be legally bound hereby, agrees that this writing, including the terms and conditions and documents incorporated herein, shall be a binding contract and shall constitute the entire contract upon execution of this Contract by Customer and RoofConnect. Any additional or different terms and conditions set forth in the Customer's purchase order or any other agreement between Customer and RoofConnect are expressly rejected by RoofConnect and shall not be binding upon RoofConnect. Any modification to this Proposal/Contract, including the terms and conditions and documents incorporated herein, must be in writing, signed by both parties, and it must expressly state that it is intended to modify this Proposal/Contract and its terms and conditions or documents incorporated herein.

ACCEPTED BY:

Name: Carolyn N. Ketchel, Chairman

Signature: _____

Date: _____

Approved Contract

Amount: \$ _____

Purchase Order Number: _____

PROJECT AGREEMENT TERMS AND CONDITIONS

1. This proposal is not an offer to enter into a contract but, instead, is submitted for Customer's information and consideration with the understanding that it must be approved by RoofConnect after its acceptance by Customer and is not binding upon RoofConnect until so approved in writing.
2. Customer's acceptance of this proposal constitutes Customer's acceptance of these Terms and Conditions. Any additional or different terms or conditions set forth in Customer's purchase order or in any other agreement between Customer and RoofConnect are hereby rejected by RoofConnect and shall not be binding or effective unless assented to in writing by an authorized representative of RoofConnect. If there is a conflict between the provisions in these Terms and Conditions and any other agreement between Customer and RoofConnect, then Customer agrees that these Terms and Conditions will control and supersede the provisions of any other agreement between the parties. Any order or any statement of intent to proceed or any direction to proceed with installation or acceptance of this proposal or payment in full or partial payment for any of the work or equipment furnished shall constitute Customer's acceptance of the terms and conditions of this proposal.
3. Customer will promptly pay RoofConnect's invoices upon receipt. Any invoice will be considered delinquent after 30 days, unless specified in a previous agreement or contract. If Customer fails to timely pay any of RoofConnect's invoices, RoofConnect may stop work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand. In addition, RoofConnect reserves the right to file a lien for unpaid invoices or exercise any other legal remedies available to RoofConnect. Any invoices that are not timely paid will accrue interest at the rate set forth in any applicable prompt payment statute under the laws of the State where the Project is located. Customer agrees to pay all attorneys' fees, expert fees, and other costs incurred by RoofConnect to collect payment under this Agreement. In addition, in the event of a dispute between the parties, Customer agrees to pay all attorneys' fees, expert fees, and other costs incurred by RoofConnect to prosecute or defend against any claims arising out of or related to RoofConnect's performance of this Agreement whether asserted by Customer or any other person or entity.
4. Customer acknowledges that RoofConnect is not an insurance adjuster. RoofConnect can not legally negotiate directly with Customer's insurance carriers on Customer's behalf. Customer shall be solely responsible for payment in full to RoofConnect for the work and any reimbursement to Customer by an insurance carrier shall be Customer's sole responsibility to negotiate and resolve.
5. If RoofConnect knowingly encounters asbestos or other hazardous substances on the site, RoofConnect will stop work and report the condition to the Customer or Owner. RoofConnect will not be required to resume work in the affected area until the asbestos or other hazardous substances have been removed or otherwise controlled so that it does not pose a health or safety threat. Customer agrees to indemnify, hold harmless, and defend RoofConnect against any claims, damages, or causes of action arising out of asbestos or other hazardous substances on the site.
6. Any work scheduled dates given in advance are estimated. Work will be subject to prior orders with RoofConnect. RoofConnect shall not be liable for failure to perform or delay in performance hereunder resulting from fire, labor difficulties, delays in usual sources of supply, major changes in economic conditions, or, without limitation by the foregoing, any cause beyond RoofConnect's reasonable control. RoofConnect shall be entitled to an extension of time for performance of its work for any delays that are the result of anything other than the negligence or wrongful misconduct of RoofConnect.
7. All skilled or common labor that may be furnished by the Customer shall be considered and treated as Customer's own employees, and Customer agrees to indemnify, hold harmless, and defend RoofConnect against all claims for accidents or injuries to such employees in the course of the work, or to any person or persons through the negligence of such employees.
8. No oral representations are binding upon RoofConnect unless reduced to writing and signed by authorized representatives of both RoofConnect and the Customer. All changes to this Agreement, or to the materials or equipment being provided under this Agreement, must be in writing.
9. **Workmanship Warranty:** RoofConnect will warrant all workmanship for the period of 12 months from the date that RoofConnect completes its work on the Project. This one-year warranty excludes any defects in the materials installed. No full system watertight warranty is provided, unless otherwise specified. **OTHER THAN THE EXPRESS WARRANTIES STATED HEREIN,**

ROOFCONNECT MAKES NO OTHER WARRANTIES, WRITTEN OR ORAL, EXPRESS OR IMPLIED, WITH REGARD TO THE

LABOR, MATERIALS, AND/OR EQUIPMENT FURNISHED UNDER THIS AGREEMENT OR WITH REGARD TO THE WORK ITSELF, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED.

10. **Indemnity.** RoofConnect and Customer agree to indemnify and to hold each other, including their officers, agents, directory and employees, harmless from all liabilities, costs (including attorneys' fees), claims, demands, or suits of any kind resulting from the negligence or wrongful conduct or breach of this Agreement by the indemnifying party or its employees, contractors or agents, including, without limitation, liabilities, costs, claims, demands, or suits for personal injury or property damage. This indemnity only requires the indemnifying party to indemnify the other party to the extent that such liabilities, costs (including attorneys' fees), claims, demands, or suits of any kind are the result of the indemnifying party's negligence, wrongful conduct or breach of this Agreement.
11. **Limitation of Liability.** Customer agrees that RoofConnect's liability for any damages arising out of this Agreement shall be limited to the lesser of: (i) the total costs of RoofConnect's labor and materials; or (ii) twenty-five thousand dollars (\$25,000.00). This limitation of liability applies to all claims that arise out of RoofConnect's performance of the work under this Agreement, including, without limitation, claims for loss or damage arising out of this Agreement or from the performance or breach thereof, or connected with the supplying of any labor, equipment, goods or material hereunder, or their sale, resale, operation or use, whether based on contract, warranty, tort (including negligence) or other grounds. RoofConnect shall not, in any circumstance, including, but not limited to, breach of contract, warranty, tort (including negligence) or other grounds be liable for special, consequential; incidental; delay (including liquidated damages), exemplary, or punitive damages including, but not limited to, damages for lost profits, lost revenues, business interruption, loss of the product or any associated product, cost of capital, cost of substitute products, cost of substitute facilities or services, delay damages (including liquidated damages), downtime costs, home office overhead, extended general conditions costs, or claims of the Customer for such damages. If RoofConnect furnishes Customer with advice or other assistance that concerns any labor, equipment, goods, or material furnished hereunder, or any systems or equipment in which of any such equipment, goods, or material may be installed, and which is not required pursuant to this Agreement, the furnishing of such advice or assistance will not subject RoofConnect to any liability, whether based on contract, warranty, tort (including negligence) or other grounds.
12. RoofConnect is not responsible for any property damage, including damage to landscaping, except to the extent such damage is caused by the negligence or wrongful conduct of RoofConnect and is not covered by any insurance policy insuring the Project or the Work. RoofConnect shall have no liability to pay for any deductibles related to any insurance policy.
13. Customer shall ensure that there is a place at the site where RoofConnect can safely store all materials or equipment that will be included in RoofConnect's work. Customer accepts full responsibility and any damages to RoofConnect's stored materials or equipment. Customer shall provide all trash dumpsters for RoofConnect's use on the Project, unless otherwise specified and agreed upon by RoofConnect and Customer or Owner
14. RoofConnect's proposal assumes that the site will be available and accessible to RoofConnect during normal business hours, unless stated otherwise in the agreed upon scope of work. If this assumption is incorrect, then RoofConnect shall be entitled to a change order for any increased costs incurred by RoofConnect due to different working hours.
15. **Governing Law.** This Agreement shall be governed by the laws of the State of Texas.
16. **Arbitration.** Any and all disputes arising out of this Agreement shall be decided by binding arbitration pursuant to the Construction Industry Rules of the American Arbitration Association. The location for the arbitration hearing shall be in Dallas, Texas. Customer agrees to the joinder of any third parties in the arbitration at the request of RoofConnect. **TO THE FULLEST EXTENT ALLOWED BY LAW, CUSTOMER AND ROOFCONNECT SPECIFICALLY WAIVE THE RIGHT TO A JURY TRIAL.**
17. **Exclusions.** The following items, unless specifically included in RoofConnect's agreed to scope of work, are excluded from RoofConnect's proposal and are not included in this Agreement:
 - Bonds of any kind
 - Costs for permits or third-party inspections
 - Overtime, after-hours work, or work on any legally recognized holiday
 - Provisions for LEED Certification or any other type of green building certification
 - Painting or repair of any damaged property, including landscaping
 - Labor or materials not specifically identified in RoofConnect's proposal
 - Asbestos abatement or abatement of any other hazardous material
 - Security services



The National Roofing Contractors Association (NRCA) performed a study comparing three roof maintenance philosophies and their impact on roof life. Their findings showed the following:

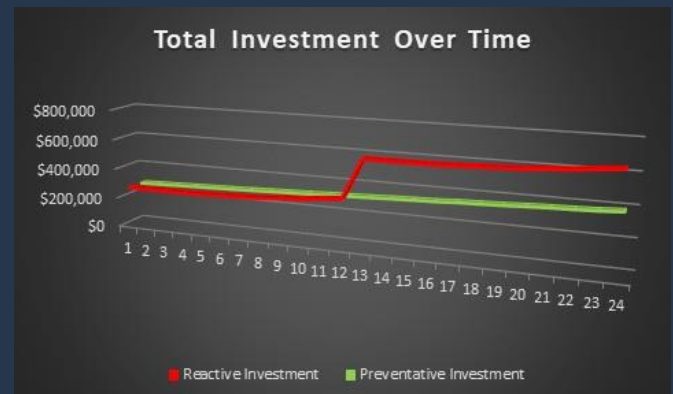
Maintenance Type	Average Life Span
Unmaintained	10 to 14 years
Maintained	14 to 20 years
Managed	20 to 35 years

ROOFING TOTAL COST OF OWNERSHIP REACTIVE VS. PREVENTATIVE MAINTENANCE IN GENERAL, MAINTENANCE FALLS INTO TWO CATEGORIES: REACTIVE OR PREVENTATIVE.

REACTIVE MAINTENANCE focuses on repairing an asset once failure occurs. **PREVENTATIVE MAINTENANCE**, however, focuses on avoiding repairs and asset failure through preventative and predictive methods.

THE BENEFITS OF PREVENTATIVE MAINTENANCE

Preventative maintenance is a management strategy to provide and maintain serviceable roofing assets. It is a multi year planned strategy to select most effective treatments to preserve your roof, to impede their future deterioration and to maintain or to improve their functional condition while maintaining a safe and dry building interior.



A study on repair costs was performed by the country's largest roofing manufacturer. They found the average cost to maintain a roof as part of an asset management program to be \$0.04 per square foot. The average cost of repairs performed on a reactive basis was four times as much at \$0.16 per square foot! While these studies can provide an idea of the costs associated with reactive repairs, they did not include the hidden costs resulting from the need for roof repair. These include damage to insulation (loss of energy efficiency), deck degradation (structural concerns), damage to ceiling tiles, business disruptions, product loss, and slip & fall litigation.

TOTAL COST OF OWNERSHIP

Choosing to pursue a preventative maintenance plan can save you money and extend the life of your roof. In the example in Figure 2, a case study was performed, comparing total cost of ownership when a preventative maintenance plan is enacted versus the cost of maintaining your roof asset reactively.

THE PREVENTATIVE MAINTENANCE PLAN NOT ONLY EXTENDS THE LIFE OF YOUR ROOF BUT SAVES YOU 43% OF THE TOTAL COST PER YEAR!

REACTIVE MAINTENANCE		PREVENTATIVE MAINTENANCE	
Roof Installation Cost	\$265,000.00	Roof Installation Cost	\$265,000.00
		PM Cost (annual inspection/maintenance)	\$85,000.00
Leak Service	\$48,000.00	Leak Service	\$10,000.00
Repair Cost	\$15,000.00	Repair Cost	\$15,000.00
Total Cost Roof #1	\$328,000.00	Total Cost	\$375,000.00
Life of Roof (years)	12	Life of Roof (years)	24
Re roof Installation Cost	\$265,000.00		
Leak Service	\$48,000.00		
Repair Cost	\$15,000.00		
Total Cost of Roof #2	\$328,000.00		
Total Cost Over 24 Years	\$656,000.00	Total Cost Over 24 Years	\$375,000.00
Total Cost of Ownership (per year)	\$23,333.00	Total Cost of Ownership (per year)	\$15,625.00

Region 4 Education Service Center (ESC)

Contract # R180902

for

**Roofing Products, Services, and Job-Order-Contracting
Services**

with

RoofConnect Logistics, Inc. dba RoofConnect

Effective: March 1, 2019


The following documents comprise the executed contract between the Region 4 Education Service Center and RoofConnect Logistics, Inc. dba RoofConnect, effective March 1, 2019:

- I. Vendor Contract and Signature Form
- II. Supplier's Response to the RFP, incorporated by reference

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offeror and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name RoofConnect Logistics, Inc. dba RoofConnect
Address 44 Grant 65 - PO Box 908
City/State/Zip Sheridan, AR 72150
Telephone No. 870-942-5613
Fax No. 870-942-2666
Email address nationalipa@roofconnect.com
Printed name Jeremy Hill
Position with company Vice President of Operations
Authorized signature 

Accepted by The Cooperative Purchasing Network:

Acknowledgement of Addendum Number: 1

Term of contract 3/1/2019 to 2/28/2021

Unless otherwise stated, all contracts are for a period of two (2) years with an option to renew annually for an additional three (3) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.


Region 4 ESC Authorized Board Member

8-28-18
Date

Margaret S. Bass
Print Name


Region 4 ESC Authorized Board Member

8-28-18
Date

CARMEN T. MORENO
Print Name

TCPN Contract Number R180902



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Submitted July 26, 2018

**ENTIRE VENDOR CONTRACT
AND SIGNATURE FORM
GENERAL TERMS
AND
CONDITIONS ACCEPTANCE FORM**



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

APPENDIX A

VENDOR CONTRACT AND SIGNATURE FORM

*This Vendor Contract and Signature Form ("Contract") is made as of July 26 **2018**, by and between RoofConnect Logistics, Inc. dba RoofConnect ("**Vendor**") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of Roofing Products, Services, and Job-Order-Contracting Services ("the products and services").*

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with TCPN; and it being further understood that Region 4 ESC shall act as the Lead Public Agency with respect to all such purchase agreements.

WHEREAS, TCPN has the administrative and legal capacity to administer purchases on behalf of Region 4 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

ARTICLE 1- GENERAL TERMS AND CONDITIONS

- 1.1 TCPN shall be afforded all of the rights, privileges and indemnifications afforded to Region 4 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to TCPN, including, without limitation, Vendors obligation to provide insurance and other indemnifications to Lead Public Agency.
- 1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.
- 1.3 TCPN shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.
- 1.4 **Purchasing procedure:**
 - Purchase orders are issued by participating governmental agencies to the awarded vendor indicating on the PO "**Per TCPN Contract # R _____.**"
 - Vendor delivers goods/services directly to the participating agency.

- Awarded vendor invoices the participating agency directly.
- Awarded vendor receives payment directly from the participating agency.
- Awarded vendor reports sales monthly to TCPN.

1.5 **Customer Support:** The vendor shall provide timely and accurate technical advice and sales support to Region 4 ESC staff, TCPN staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

ARTICLE 2- ANTICIPATED TERM OF AGREEMENT

- 2.1 Unless otherwise stated, all contracts are for a period of two (2) years with an option to renew annually for an additional three (3) years if agreed to by Region 4 ESC. Region 4 ESC will notify the vendor in writing if the contract is extended. Awarded vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.
- 2.2 Region 4 ESC shall review the contract prior to the renewal date and notify the current awarded vendor, no less than ninety (90) days of Region 4 ESC's intent to renew the contract. Upon receipt of notice, awarded vendor must notify Region 4 ESC if it elects not to renew. Awarded vendor shall honor the administrative fee for any sales incurred throughout the life of the contract on any sales made based on a Region 4 ESC contract whether awarded a renewal or not. Region 4 ESC reserves the right to exercise each two-year extension annually.

ARTICLE 3- REPRESENTATIONS AND COVENANTS

- 3.1. **Scope:** This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members. Although contractors may restrict sales to certain public units (for example, state agencies or local government units), any contract that prohibits sales from being made to public school districts may not be considered. Sales without restriction to any Members are preferred. These types of contracts are commonly referred to as being "piggybackable."
- 3.2. **Compliance:** Cooperative Purchasing Agreements between TCPN and its Members have been established under state procurement law.
- 3.3. **Offeror's Promise:** Offeror agrees all prices, terms, warranties, and benefits granted by Offeror to Members through this contract are comparable to or better than the equivalent terms offered by Offeror to any present customer meeting the same qualifications or requirements.

ARTICLE 4- FORMATION OF CONTRACT

- 4.1. **Offeror Contract Documents:** Region 4 ESC will review proposed Offeror contract documents. Vendor's contract document shall not become part of Region 4 ESC's contract with vendor unless and until an authorized representative of Region 4 ESC reviews and approves it.
- 4.2. **Form of Contract:** The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a firm submitting an offer requires Region 4 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.
- 4.3. **Entire Agreement (Parol evidence):** The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

- 4.4. **Assignment of Contract:** No assignment of contract may be made without the prior written approval of Region 4 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 4 ESC. Awarded vendor is required to notify Region 4 ESC when any material change in operations is made that may adversely affect members (i.e. bankruptcy, change of ownership, merger, etc.).
- 4.5. **Novation:** If contractor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. Region 4 ESC reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of contractor.
- 4.6. **Contract Alterations:** No alterations to the terms of this contract shall be valid or binding unless authorized and signed by a Region 4 ESC staff member.
- 4.7. **Order of Precedence:** In the event of a conflict in the provisions of the contract as accepted by Region 4 ESC, the following order of precedence shall prevail:
- Special terms and conditions
 - General terms and conditions
 - Specifications and scope of work
 - Attachments and exhibits
 - Documents referenced or included in the solicitation
- 4.8. **Supplemental Agreements:** The entity participating in the Region 4 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 4 ESC, TCPN, its agents, members and employees shall be made party to any claim for breach of such agreement.
- 4.9. **Adding authorized distributors/dealers:** Awarded vendors are prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under their contract award without notification and prior written approval from TCPN. Awarded vendors must notify TCPN each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by TCPN. Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder, unless otherwise approved by TCPN.

ARTICLE 5- TERMINATION OF CONTRACT

- 5.1. **Cancellation for Non-Performance or Contractor Deficiency:** Region 4 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:
- i. Providing material that does not meet the specifications of the contract;
 - ii. Providing work and/or material that was not awarded under the contract;
 - iii. Failing to adequately perform the services set forth in the scope of work and specifications;
 - iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
 - v. Failing to make progress in performance of the contract and/or giving Region 4 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or

- vi. Performing work or providing services under the contract prior to receiving an authorized purchase order from Region 4 ESC or participating member prior to such work

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

5.2 **Termination for Cause:** If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract Region 4 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur, then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

5.3 **Delivery/Service Failures:** Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.

5.4 **Force Majeure:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

5.5 **Standard Cancellation:** Region 4 ESC may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order. Vendor may be requested to provide additional items not already on contract at any time.

ARTICLE 6- LICENSES

6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.

- 6.2 **Survival Clause**: All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

ARTICLE 7- DELIVERY PROVISIONS

- 7.1 **Delivery**: Vendor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period, the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.
- 7.2 **Inspection & Acceptance**: If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

ARTICLE 8- BILLING AND REPORTING

- 8.1 **Payments**: The entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.
- 8.2 **Invoices**: The awarded vendor shall submit invoices to the participating entity clearly stating "*Per TCPN Contract*". The shipment tracking number or pertinent information for verification shall be made available upon request.
- 8.3 **Tax Exempt Status**: Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.
- 8.4 **Reporting**: The awarded vendor shall provide TCPN with an electronic accounting report, in a format prescribed by TCPN, on a monthly basis summarizing all contract Sales for the applicable month. Reports of Contract Sales for Region 4 ESC and member agencies in each calendar month shall be provided by awarded vendor to TCPN by the 10th day of the following month. If there are no sales to report, Vendor is still required to communicate that information via email.

Failure to provide a monthly report of the administrative fees within the time and manner specified herein shall constitute a material breach of this contract and if not cured within thirty (30) days of written to Supplier shall be deemed a cause for termination of the contract at Region 4 ESC's sole discretion.

ARTICLE 9- PRICING

- 9.1 **Best price guarantee**: The awarded vendor agrees to provide pricing to Region 4 ESC and its participating entities that are the lowest pricing available and the pricing shall remain so throughout the duration of the contract. Pricing offered to Federal government buying consortiums for goods and services is exempt from this requirement. The awarded vendor, however, agrees to lower the cost of

any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost.

- 9.2 **Price increase:** Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense Region 4 ESC must be notified immediately. Price increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Awarded vendor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC if requested.

It is the awarded vendor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was accepted in the original contract.

- 9.3 **Additional Charges:** All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.
- 9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 4 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 4 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 4 ESC any published price reduction during the contract period.
- 9.5 **Prevailing Wage:** It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 4 ESC or its Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.
- 9.6 **Administrative Fees:** All pricing submitted to Region 4 ESC shall include the administrative fee to be remitted to TCPN by the awarded vendor.

The awarded vendor agrees to pay administrative fees monthly to TCPN in the amount of 3% of the total purchase amount paid to awarded vendor, less refunds, credits on returns, rebates and discounts, for the sale of products and/or services to Region 4 ESC and member agencies pursuant to the contract (as amended from time to time and including any renewal thereof) ("Contract Sales").

Administrative fee payments are to accompany the contract monthly sales report by the 10th day of the following month, in the amount indicated on the report as being due. Administrative fee payments are to be paid by the awarded vendor via Automated Clearing House to a TCPN designated financial institution.

Failure to provide a monthly payment of the administrative fees within the time and manner specified herein shall constitute a material breach of the contract and if not cured within thirty (30) day of written notice to awarded vendor shall be deemed a cause for termination of the contract, at Region 4 ESC's sole discretion.

All administrative fees not paid when due shall bear interest at a rate equal to the lesser of 1 ½% per month or the maximum rate permitted by law until paid in full.

ARTICLE 10- PRICING AUDIT

- 10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Agreement. TCPN and Region 4 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1)

year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 4 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC or TCPN.

ARTICLE 11- OFFEROR PRODUCT LINE REQUIREMENTS

- 11.1 **Current products:** Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.
- 11.2 **Discontinued products:** If a product or model is discontinued by the manufacturer, vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 11.3 **New products/Services:** New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.
- 11.4 **Options:** Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 11.5 **Product line:** Offerors with a published catalog may submit the entire catalog. Region 4 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 4 ESC may reject any addition of equipment options without cause.
- 11.6 **Warranty conditions:** All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.
- 11.7 **Buy American requirement:** (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

ARTICLE 12- SITE REQUIREMENTS

- 12.1 **Cleanup:** Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.
- 12.2 **Preparation:** Vendor shall not begin a project for which Member has not prepared the site, unless vendor does the preparation work at no cost, or until Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

- 12.3 **Registered sex offender restrictions:** For work to be performed at schools, vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.
- 12.4 **Safety measures:** Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
- 12.5 **Smoking:** Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.
- 12.6 **Stored materials:** Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials. Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Member, it shall be the Vendor's responsibility to protect all materials and equipment. The Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

ARTICLE 13- MISCELLANEOUS

- 13.1 **Funding Out Clause:** Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best effort attempt by the entity to obtain appropriate funds for payment of the contract."

- 13.2 **Disclosures:** Offeror affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Include a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in TCPN.

The Offeror affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

- 13.3 **Indemnity:** The awarded vendor shall protect, indemnify, and hold harmless both Region 4 ESC and TCPN and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including

any supplemental agreements with members. Any litigation involving either Region 4 ESC or TCPN, its administrators and employees and agents will be in Harris County, Texas. Any litigation involving TCPN members shall be in the jurisdiction of the participating agency.

- 13.4 **Franchise Tax:** The Offeror hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.
- 13.5 **Marketing:** Awarded vendor agrees to allow Region 4 ESC/TCPN to use their name and logo within website, marketing materials and advertisement. Any use of TCPN name and logo or any form of publicity, inclusive of press releases, regarding this contract by awarded vendor must have prior approval from TCPN.
- 13.6 **Certificates of Insurance:** Certificates of insurance shall be delivered to the Region 4 ESC participant prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.
- 13.7 **Legal Obligations:** It is the Offeror's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.
- 13.8 **Open Records Policy:** Because Region 4 ESC contracts are awarded by a governmental entity, responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance of Region 4 ESC's Open Records Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Offeror is advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offeror and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name RoofConnect Logistics, Inc. dba RoofConnect

Address 44 Grant 65 - PO Box 908

City/State/Zip Sheridan, AR 72150

Telephone No. 870-942-5613

Fax No. 870-942-2666

Email address nationalipa@roofconnect.com

Printed name Jeremy Hill

Position with company Vice President of Operations

Authorized signature 

Accepted by The Cooperative Purchasing Network:

Term of contract _____ **to** _____

Unless otherwise stated, all contracts are for a period of two (2) years with an option to renew annually for an additional three (3) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

Region 4 ESC Authorized Board Member

Date

Print Name

Region 4 ESC Authorized Board Member

Date


Print Name

TCPN Contract Number _____

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offeror and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name RoofConnect Logistics, Inc. dba RoofConnect
Address 44 Grant 65 - PO Box 908
City/State/Zip Sheridan, AR 72150
Telephone No. 870-942-5613
Fax No. 870-942-2666
Email address nationalipa@roofconnect.com
Printed name Jeremy Hill
Position with company Vice President of Operations
Authorized signature 

Accepted by The Cooperative Purchasing Network:

Acknowledgement of Addendum Number: 1

Term of contract _____ **to** _____

Unless otherwise stated, all contracts are for a period of two (2) years with an option to renew annually for an additional three (3) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

Region 4 ESC Authorized Board Member

Date

Print Name

Region 4 ESC Authorized Board Member

Date

Print Name

TCPN Contract Number _____

Appendix D:

GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

Signature on Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms and Conditions:

We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additional terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

***Please see following page for details on each exception/deviation we have to the general terms/conditions.**

Section/Page	Term, Condition, or Specification	Exception/Deviation	Region 4 Accepts

Exceptions/Deviations

- Tab 2; Pages 1 – 7 (Questionnaire, Diversity Programs)
 - RoofConnect Member information shall remain confidential. RoofConnect is a member organization that is contractually obligated to maintain a confidential listing of contractors within its organization. Listing of Member Contractors publicly can be detrimental to the long-term ability for RoofConnect to maintain its client base on the national level.
- Tab 3; Pages 2 – 17 (Company Profile, Sales Offices)
 - RoofConnect Member Contractor Sales Offices listing and sales staff shall remain confidential. RoofConnect is a member organization that is contractually obligated to maintain a confidential listing of contractors within its organization. Listing of Member Contractors publicly can be detrimental to the long-term ability for RoofConnect to maintain its client base on the national level.
- Tab 3; Page 27; Questions 10 & 11 (Company Profile, Sales Volume)
 - RoofConnect's sales volume shall remain confidential. Because RoofConnect is not publicly traded, it is not required to disclose financial information by the Security Exchange Commission, as required of publicly traded organizations.
- Tab 3; Pages 54 – 65 (Company Profile, Sample Inspection Report)
 - RoofConnect's customer information as well as proposal formats and pricing shall remain confidential. Specific client contact information has also been included in the reference sections that can be used by RoofConnect's competitors.
- Tab 3; Page 70; Question 24 (Company Profile, Administration)
 - RoofConnect's sales volume shall remain confidential. Because RoofConnect is not publicly traded, it is not required to disclose financial information by the Security Exchange Commission, as required of publicly traded organizations.
- Tab 3; Pages 76 – 144 (Company Profile, Member Contractor Licenses)
 - RoofConnect Member Contractor's state specific contractor's licenses shall remain confidential. RoofConnect is a member organization that is contractually obligated to maintain a confidential listing of contractors within its organization. Listing of Member Contractors publicly can be detrimental to the long-term ability for RoofConnect to maintain its client base on the national level.
- Tab 4; Pages 11 – 13 (Products/Services, Sample Proposals for JOC)
 - RoofConnect's customer information as well as proposal formats and pricing shall remain confidential. Specific client contact information has also been included in the reference sections that can be used by RoofConnect's competitors.
- Tab 4; Pages 14 – 41 (Products/Services, Member Contractor's Surety Bonding Letters)
 - RoofConnect Member bonding letters shall remain confidential. RoofConnect is a member organization that is contractually obligated to maintain a confidential listing of contractors within its organization. Listing of Member Contractors publicly can be detrimental to the long-term ability for RoofConnect to maintain its client base on the national level.
- Tab 5; (References)
 - RoofConnect customer information as well as sales and pricing shall remain confidential. Specific client contact information has also been included in the reference sections that can be used by RoofConnect's competitors.

- Tab 6 (Pricing)
 - Pricing for the solicitation shall remain confidential for this solicitation. RoofConnect's pricing structure for this solicitation is unique to this opportunity. Pricing components can be used negatively in the open market and can directly impact RoofConnect and RoofConnect's Member contractors' opportunities for future success.
- Tab 7; Pages 4 – 8; 10 – 11 (Value-Add)
 - RoofConnect's response includes proprietary pricing in the value-add section. Programs and offerings are specific to the RoofConnect organization. The programs and offerings are a competitive advantage not available to RoofConnect's competition.



Vendor Contract Launch

Vendors must commit to attending a contract launch meeting with a member of the Business Development Team should they be awarded a contract with Region 4 ESC through this RFP. Vendor contract launches are meant to establish a good relationship with awarded vendors and help to ensure compliance and effective administration over the life of the contract.

It is highly recommended that the individuals who will handle contract management, reporting and marketing are in attendance.

If awarded, please provide contact information for scheduling:

RoofConnect Logistics, Inc. dba RoofConnect

Vendor

Jeremy Hill

Point of Contact

Vice President of Operations

Title

870-942-5613

Phone Number

nationalipa@roofconnect.com

Email Address

Signature: 

Date: 7/26/18



QUESTIONNAIRE



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Appendix E: QUESTIONNAIRE

Please provide responses to the following questions that address your company's operations, organization, structure and processes for providing products and services.

1. States Covered

Offeror must indicate any and all states where products and services can be offered.

Please indicate the price co-efficient for each state if it varies. (If applicable)

50 States & District of Columbia (Selecting this box is equal to checking all boxes below)

- | | |
|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Montana |
| <input type="checkbox"/> Alaska | <input type="checkbox"/> Nebraska |
| <input type="checkbox"/> Arizona | <input type="checkbox"/> Nevada |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> New Hampshire |
| <input type="checkbox"/> California | <input type="checkbox"/> New Jersey |
| <input type="checkbox"/> Colorado | <input type="checkbox"/> New Mexico |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> New York |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> North Carolina |
| <input type="checkbox"/> District of Columbia | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> Florida | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Oklahoma |
| <input type="checkbox"/> Hawaii | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Pennsylvania |
| <input type="checkbox"/> Illinois | <input type="checkbox"/> Rhode Island |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> Iowa | <input type="checkbox"/> South Dakota |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Kentucky | <input type="checkbox"/> Texas |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Maine | <input type="checkbox"/> Vermont |
| <input type="checkbox"/> Maryland | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Massachusetts | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Michigan | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Minnesota | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Mississippi | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> Missouri | |

Territories & Outlying Areas (Selecting this box is equal to checking all boxes below)

- | | |
|---|--|
| <input type="checkbox"/> American Samoa | <input type="checkbox"/> Northern Marina Islands |
| <input type="checkbox"/> Federated States of Micronesia | <input type="checkbox"/> Puerto Rico |
| <input type="checkbox"/> Guam | <input type="checkbox"/> U.S. Virgin Islands |
| <input type="checkbox"/> Midway Islands | |

2. Diversity Programs

- Do you currently have a diversity program or any diversity partners that you do business with? Yes No
- If the answer is yes, do you plan to offer your program or partnership through TCPN? Yes No

(If the answer is yes, attach a statement detailing the structure of your program, along with a list of your diversity alliances and a copy of their certifications.)

- Will the products accessible through your diversity program or partnership be offered to TCPN members at the same pricing offered by your company?
 Yes No

(If answer is no, attach a statement detailing how pricing for participants would be calculated.)

3. Minority and Women Business Enterprise (M/WBE) and (HUB) Participation

It is the policy of some entities participating in TCPN to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disabled veteran business enterprises, historically underutilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Offerors shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

a. Minority Women Business Enterprise

Offeror certifies that this firm is an M/WBE Yes No

List certifying agency: _____

b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)

Offeror certifies that this firm is a SBE or DBE Yes No

List certifying agency: _____

c. Disabled Veterans Business Enterprise (DVBE)

Offeror certifies that this firm is a DVBE Yes No

List certifying agency: _____

d. Historically Underutilized Businesses (HUB)

Offeror certifies that this firm is a HUB Yes No

List certifying agency: _____

e. Historically Underutilized Business Zone Enterprise (HUB Zone)

Offeror certifies that this firm is a HUB Zone Yes No

List certifying agency: _____

f. Other

Offeror certifies that this firm is a recognized diversity certificate holder Yes No

List certifying agency: _____

4. Residency

Responding Company's principal place of business is in the city of Sheridan, State of AR.

5. Felony Conviction Notice

Please check applicable box:

- A publicly held corporation; therefore, this reporting requirement is not applicable.
- Is not owned or operated by anyone who has been convicted of a felony.
- Is owned or operated by the following individual(s) who has/have been convicted of a felony.

*If the third (3rd) box is checked, a detailed explanation of the names and convictions must be attached.

6. Processing Information

Company contact for:

Contract Management

Contact Person: Jeremy Hill
Title: Vice President of Operations
Company: RoofConnect Logistics, Inc. dba RoofConnect
Address: 44 Grant 65, PO Box 908
City: Sheridan State: AR Zip: 72150
Phone: 877-942-5613 Fax: 870-942-2666
Email: jeremy.hill@roofconnect.com

Billing & Reporting/Accounts Payable

Contact Person: Jarred Crow
Title: Chief Financial Officer
Company: RoofConnect Logistics, Inc. dba RoofConnect
Address: 44 Grant 65, PO Box 908
City: Sheridan State: AR Zip: 72150
Phone: 877-942-5613 Fax: 870-942-2666
Email: jarred.crow@roofconnect.com

Marketing

Contact Person: Rachel Mooney
Title: Marketing Coordinator
Company: RoofConnect Logistics, Inc. dba RoofConnect
Address: 44 Grant 65, PO Box 908
City: Sheridan State: AR Zip: 72150
Phone: 877-942-5613 Fax: 870-942-2666
Email: rachel.mooney@roofconnect.com

7. **Distribution Channel:** Which best describes your company's position in the distribution channel:

- Manufacturer direct Certified education/government reseller
 Authorized distributor Manufacturer marketing through reseller
 Value-added reseller Other _____

8. **Pricing Information**

- In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that are proportionate to Contract Pricing.

Yes No

(If answer is no, attach a statement detailing how pricing for participants would be calculated.)

- Pricing submitted includes the required administrative fee? Yes No

(Fee calculated based on invoice price to customer)

- Additional discounts for purchase of a guaranteed quantity? Yes No

9. **Cooperatives**

List any other cooperative or state contracts currently held or in the process of securing:

Cooperative/State Agency	Discount Offered	Expires	Annual Sales Volume
Allied States Cooperative	N/A	9/30/18	\$160,000
TIPS-USA	N/A	9/27/18	\$203,236



Diversity Programs

At RoofConnect, we are committed to working with diverse-owned businesses. It is vital to RoofConnect to have partnerships with viable and capable contractors that provide us with a competitive advantage and provide our customers with services and experiences they require. RoofConnect partners with diverse owned contractors throughout the US in order to provide opportunities to the contractors, as well as meet existing clients’ diversity programs. RoofConnect continues to explore opportunities for our customers and our diverse Member Contractors to provide the best service to fit their roofing needs.

A sampling of RoofConnect’s Diversity Members are provided below:

<u>Company</u>	<u>Location</u>	<u>Diversity Certification</u>
Diversity Resources Group LLC	Addison, TX	Black American Owned Minority Owned Business
Eberhard Benton Roofing	San Diego, CA	Woman Owned Business Woman Owned Small Business
The James Myers Company, Inc.	Beltsville, MD	Woman Owned Business Woman Owned Small Business
Preferred Roofing Solutions	Sheridan, AR	Woman Owned Business Woman Owned Small Business
Sierra Single Ply, Inc.	Sacramento, CA	Woman Owned Business



DIVERSITY RESOURCES GROUP LLC

15305 Dallas Parkway Suite 300
Addison, TX, 75001-6470 ,
UNITED STATES

DUNS: 079967770 CAGE Code: 7GX21
Status: Active

Expiration Date: 08/15/2018
Purpose of Registration: All Awards

Review Core Data

Current Record ▼

VIEW SELECTED RECORD

DUNS Number:
D&B Legal Business Name:
Doing Business As:

079967770
DIVERSITY RESOURCES GROUP LLC
(none)

[Expand All] | [Collapse All]

Business & TIN Information:

Business Information:

Business Start Date: 07/01/2015
Fiscal Year End Close Date: 12/31
Company Division Name:
Company Division Number:
Corporate URL: <http://www.diversityresourcesgroup.com>
Congressional District: TX 24
Initial Registration Date: 10/10/2015
Submission Date: 08/15/2017
Activation Date: 08/15/2017
Expiration Date: 08/15/2018

Physical Address:

Address Line 1: 15305 Dallas Parkway Suite 300
City: Addison
State/Province: TX
Country: UNITED STATES
ZIP/Postal Code: 75001 - 6470

Mailing Address:

Address Line 1: 15305 Dallas Parkway Suite 300
Address Line 2:
City: Addison
State/Province: TX
Country: UNITED STATES
ZIP/Postal Code: 75001 - 6470

CAGE/NCAGE Code

CAGE: 7GX21

Does this entity have an Immediate Owner? No

Does this entity have any Predecessors? No

General Information

Doing Business As: (none)
Country of Incorporation: UNITED STATES
State of Incorporation: TX
Correspondence Flag:

Business Types

Entity Structure	Partnership or Limited Liability Partnership
Profit Structure	For Profit Organization
Business Types	Black American Owned Minority Owned Business
Entity Type	Business or Organization
Purpose of Registration	All Awards
Organization Factors	Limited Liability Company



EBERHARD BENTON ROOFING

DUNS: 120301960 CAGE Code: 59KR2
Status: Active

3691 HANCOCK ST
SAN DIEGO, CA, 92110-4312,
UNITED STATES

Expiration Date: 03/30/2019
Purpose of Registration: All Awards

Review Core Data

Current Record ▼

VIEW SELECTED RECORD

DUNS Number:
D&B Legal Business Name:
Doing Business As:

120301960
EBERHARD BENTON ROOFING
(none)

[\[Expand All\]](#) | [\[Collapse All\]](#)

Business & TIN Information:

Business Information:

Business Start Date: 11/01/1996
Fiscal Year End Close Date: 12/30
Company Division Name:
Company Division Number:
Corporate URL: <http://www.eberhardco.com>
Congressional District: CA 52
Initial Registration Date: 12/05/2008
Submission Date: 03/30/2018
Activation Date: 03/30/2018
Expiration Date: 03/30/2019

Physical Address:

Address Line 1: 3691 HANCOCK ST
City: SAN DIEGO
State/Province: CA
Country: UNITED STATES
ZIP/Postal Code: 92110 - 4312

Mailing Address:

Address Line 1: 3691 HANCOCK STREET
Address Line 2:
City: SAN DIEGO
State/Province: CA
Country: UNITED STATES
ZIP/Postal Code: 92110 - 4312

CAGE/NCAGE Code

CAGE: 59KR2

Does this entity have an Immediate Owner? No

Does this entity have any Predecessors? No

General Information

Doing Business As: (none)
Country of Incorporation: UNITED STATES
State of Incorporation: CA
Correspondence Flag:

Business Types

Entity Structure

Corporate Entity (Not Tax Exempt)

Profit Structure

For Profit Organization

Business Types

Woman Owned Business

Woman Owned Small Business

Entity Type

Business or Organization

Purpose of Registration

All Awards

Organization Factors

Subchapter S Corporation



James Myers Company, Inc., The

DUNS: 094114295 CAGE Code: 05LS1

Status: Active

12306 Conway Rd
Beltsville, MD, 20705-1305 ,
UNITED STATES

Expiration Date: 07/10/2019

Purpose of Registration: All Awards

Review Core Data

Current Record ▼

VIEW SELECTED RECORD

DUNS Number:
D&B Legal Business Name:
Doing Business As:

094114295
James Myers Company, Inc., The
(none)

[Expand All] | [Collapse All]

Business & TIN Information:

Business Information:

Business Start Date: 06/13/1978
Fiscal Year End Close Date: 06/30
Company Division Name:
Company Division Number:
Corporate URL: http://www.jamesmyersco.com
Congressional District: MD 05
Initial Registration Date: 05/21/2001
Submission Date: 07/10/2018
Activation Date: 07/10/2018
Expiration Date: 07/10/2019

Physical Address:

Address Line 1: 12306 Conway Rd
City: Beltsville
State/Province: MD
Country: UNITED STATES
ZIP/Postal Code: 20705 - 1305

Mailing Address:

Address Line 1: 12306 CONWAY RD.
Address Line 2:
City: BELTSVILLE
State/Province: MD
Country: UNITED STATES
ZIP/Postal Code: 20705 - 1305

CAGE/NCAGE Code

CAGE: 05LS1

Does this entity have an Immediate Owner? No

Does this entity have any Predecessors? No

General Information

Doing Business As: (none)
Country of Incorporation: UNITED STATES
State of Incorporation: MD
Correspondence Flag:

Business Types

Entity Structure

Corporate Entity (Not Tax Exempt)

Profit Structure

For Profit Organization

Business Types

Woman Owned Business

Woman Owned Small Business

Entity Type

Business or Organization

Purpose of Registration

All Awards

Organization Factors

Subchapter S Corporation



Identification, Location & Contacts

This profile was last updated: 02/21/2018
 Status: Active

User ID: P1914498
 Name of Firm: Preferred Roofing Solutions, Inc
 Trade Name ("Doing Business As ..."):
 DUNS Number: 004591718
 Parent DUNS Number:
 Address, line 1: 700 AMY LN
 Address, line 2:
 City: SHERIDAN
 State: AR
 Zip: 72150-7043
 Phone Number: 870-942-8716
 Fax Number:
 E-mail Address: rmooney@roofingsolved.com
 WWW Page:
 E-Commerce Website: <http://www.roofingsolved.com>
 Contact Person: Rachel Mooney
 County Code (3 digit): 053
 Congressional District: 04
 Metropolitan Statistical Area:
 CAGE Code: 7AP39
 Year Established: 2010
 Accepts Government Credit Card?: [] Yes [X] No
 GSA Advantage Contract(s):

(Note: Size information is now under "NAICS Codes with Size Determinations by NAICS", below.)

Organization, Ownership & Certifications

Legal Structure: Subchapter S Corporation
 Ownership and Self-Certifications: Women-Owned Small Business, Woman Owned



Sierra Single Ply, Inc.

DUNS: 802670505 CAGE Code: 319F9

Status: Active

3951 RESEARCH DR STE B
SACRAMENTO, CA, 95838-3267,
UNITED STATES

Expiration Date: 02/13/2019

Purpose of Registration: All Awards

Review Core Data

Current Record ▼

VIEW SELECTED RECORD

DUNS Number:
D&B Legal Business Name:
Doing Business As:

802670505
Sierra Single Ply, Inc.
(none)

[Expand All] | [Collapse All]

Business & TIN Information:

Business Information:

Business Start Date: 03/22/1993
Fiscal Year End Close Date: 12/31
Company Division Name:
Company Division Number:
Corporate URL:
Congressional District: CA 06
Initial Registration Date: 09/30/2004
Submission Date: 02/13/2018
Activation Date: 02/13/2018
Expiration Date: 02/13/2019

Physical Address:

Address Line 1: 3951 RESEARCH DR STE B
City: SACRAMENTO
State/Province: CA
Country: UNITED STATES
ZIP/Postal Code: 95838 - 3267

Mailing Address:

Address Line 1: 3951 Research Drive Suite B
Address Line 2:
City: Sacramento
State/Province: CA
Country: UNITED STATES
ZIP/Postal Code: 95838 - 3267

CAGE/NCAGE Code

CAGE: 319F9

Does this entity have an Immediate Owner? No

Does this entity have any Predecessors? No

General Information

Doing Business As: (none)
Country of Incorporation: UNITED STATES
State of Incorporation: CA
Correspondence Flag:

Business Types

Entity Structure

Corporate Entity (Not Tax Exempt)

Profit Structure

For Profit Organization

Business Types

Woman Owned Business

Entity Type

Business or Organization

Purpose of Registration

All Awards



COMPANY PROFILE



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services



1. Company’s official registered name. **RoofConnect Logistics, Inc. dba RoofConnect**
2. Brief history of your company, including the year it was established.

RoofConnect was officially established in 2002 as a professional roofing service provider when 27 independent roofing contractors joined together to address the needs of building owners looking for a nationwide, single-source roofing organization.

Today, RoofConnect has grown to over 396 contractors and more than 497 service locations across the country. To this day RoofConnect contractors ensure the finest workmanship available no matter where their client's business is located.

Any National IPA Member with one location or multiple locations and roofing needs, whether they are regular roof maintenance and leak repairs, capital re-roof or coating projects, roof consulting needs, or even natural disaster, will benefit by utilizing RoofConnect’s nationwide coverage and resources. The nationwide coverage is offered by a single call to RoofConnect which allows agencies and building owner’s peace of mind both for the reactive roofing emergencies and proactive roof asset planning.

3. Company’s Dun & Bradstreet (D&B) number. 14-6204982

4. Corporate office location:

Sheridan, Ark.

5. List the total number of sales persons employed by your organization within the United States, broken down by market.

Sheridan, AR, 13 sales people
+ Field Sales/Service Personnel at Nationwide Member Locations*

*RoofConnect’s Member Contractors have additional sales personnel at each of our service locations that will add resources nationwide. See item 6 below.

Thirteen (13) corporate sales professionals covering the United States divided into 11 Regions of coverage:

Central States	Western States	Ohio	South Texas
Northeast States	Arkansas	Tennessee	
Southeast States	Georgia	North Central Texas	

6. List the number and location of offices[^], or service centers for all states being offered in solicitation. Additionally, list the names of key contacts at each location with title, address, phone* and e-mail address*.

*All service requests and roofing bids should be routed through the RoofConnect 24/7/365 Customer Service Line at (877) 942-5613 or by email at nationalipa@roofconnect.com.

[^]RoofConnect reserves the right to add/remove Member Contractors to/from our service areas.

RoofConnect Contractor [^]	City	ST	Contact	Title	Phone*	Email*
4J Construction Services	Sutter	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
A. Anthony Corp	Johnson City	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
A. C. Hathorne	Williston	VT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
ABCO Paving	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Academy Roofing Corp.	Rindge	NH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ace Roofing, LLC	Wilsall	MT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Industrial Roofing, Inc	Massillon	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Fort Lauderdale	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Sanford	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Jupiter	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Doral	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Tampa	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Inc.	Fort Myers	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Advanced Roofing Technologies	Windsor	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
All County Paving	Delray Beach	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
All Seasons Roofing	Little Rock	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
All South Subcontractors Inc.	Birmingham	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
All South Subcontractors Inc.	Madison	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
All South Subcontractors Inc.	Spanish Fort	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Allstate Roofing, Inc	Olathe	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Allweather Roof	Golden Valley	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Allweather Roof	Austin	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Alpha Construction, Inc	Summersville	WV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Alternative Roofing, Inc	Marriottsville	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Alva Roofing Company	Oklahoma City	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
American Asphalt	Shavertown	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
American Services of California, Inc.	Hayward	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
APMS, Inc.	Lincoln	NE	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
ARC Roofing Corporation	Huntingdon Valley	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Arris Construction	Anniston	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Arrow Roofing	Wyoming	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Arrow Roofing	Traverse City	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Aspenmark Roofing & Solar	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Atlantic Roofing Corporation	Green Lane	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Avery Asphalt and Concrete	Denver	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Axiom Division 7, Incorporated	Lynden	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
B&B Roofing, Inc.	Saginaw	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
B & M Roofing	Frederick	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Raleigh	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Fletcher	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Norfolk	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Madison	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Greensboro	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Greenville	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Chester	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Memphis	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Wilmington	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Columbia	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Roanoke	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Atlanta	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Charlotte	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	North Charleston	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Weyers Cave	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Orlando	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Baker Roofing	Longs	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bast Hatfield Construction, LLC	Clifton Park	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Beantown Construction Services, LLC	Middleboro	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bel-Mac Roofing, Inc.	Rockledge	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bel-Mac Roofing, Inc.	Santa Rosa Beach	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ben's Asphalt	Santa Anna	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Benco Commercial Roofing	Fort Worth	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bent Tree General Contractors	Canton	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Best Roofing	Ft. Lauderdale	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Binghamton Slag Roofing	Binghamton	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Black Diamond Paving and Concrete	Hayward	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Black Hills Industries	Rapid City	SD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Blackjack Paving	Fairburn	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bogart Construction Inc.	Irvine	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Boone Brothers Roofing	Omaha	NE	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Boone Brothers Roofing	Sioux City	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Boone Brothers Roofing	Olathe	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bradford Roof Management	Billings	MT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bradley's Paving	Ft. Worth	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Bray Sheet Metal	Little Rock	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Breslin Roofing Company	Burton	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Brothers & Sons Construction	West Melbourne	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
BRS Roofing, Inc	San Bernardino	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
BSM Construction, Inc.	Concord	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Buch Construction	Laurel	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Burns & Scalo Roofing	Pittsburgh	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
C&D Waterproofing Corporation	Bloomsburg	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
C.I. Construction, LLC	Alexandria	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cannestellas Building Corp	Greensboro	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Canopy Roofing Systems	Briarcliff Manor	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Capital Construction Contracting Inc.	Dorchester	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Carriere-Stumm, LLC	New Orleans	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Carriere-Stumm, LLC	Diamondhead	MS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Carver Paving	Corpus Cristi	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cato Paving	Hayward	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CCF Maui Construction Incorporated	Wailuku	HI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cedaridge Roofing Company	Greenwood	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Central Roofing Company	Minneapolis	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Central States Roofing	Ames	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CESO Inc	Lansing	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CESO Inc	Dayton	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Chamberlin Roofing & Waterproofing	Houston	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Champion Roofing, Inc	North Plainfield	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Checkview Corporation	Chanhassen	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CHM Contracting LLC	Reading	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Cincinnati Asphalt Company	Cleves	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Clark Contractors, LLC	Little Rock	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Clark Roofing Company	Broadview	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Clark's Quality Roofing, Inc.	Murray	UT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CMS - Alabama	Loxley	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Coating Technologies, a division of RCS	Garner	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Coda Construction Group	Denver	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Collins Roofing	Lehi	UT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Collis Roofing, Inc	Longwood	FL	Wade Crosswhite	VP of Sales	877-942-5712	nationalipa@roofconnect.com
Collis Roofing, Inc	Melbourne	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Collis Roofing, Inc	Lakeland	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Collis Roofing, Inc	St. Augustine	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Colorado Asphalt Works	Commerce City	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Columbia Roofing and Sheet Metal	Tualatin	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Columbia Roofing and Sheet Metal	Kent	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Commercial Roof Restoration	Worthington	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Commercial Roofers, Inc.	Las Vegas	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Commercial Roofing & Waterproofing of Hawaii, Inc.	Honolulu	HI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Commercial Roofing Systems Inc.	Vinton	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Commercial Roofing Systems Inc.	Albuquerque	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
ConServ Building Services, Inc	Casselberry	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Construction Analytics	Evergreen	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cool Roof Foam & Coatings	Pompano Beach	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cool Roof Systems, Inc	Manteca	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cool Roof Systems, Inc	San Jose	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cool Roof Systems, Inc	Santa Ana	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cornell Roofing & Sheet Metal	Independence	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Corporate Construction LTD	Madison	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Crisak Incorporated	Purcellville	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Crown Roofing LLC	Lakewood Ranch	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Crowther	Ft. Myers	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
CSR Roofing Contractors, Inc	Oak Park	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cuddy Roofing	Pittsburgh	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Cunningham Inc	Oskaloosa	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
D & D Roofing & Sheet Metal, Inc.	Sparks	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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D & D Roofing & Sheet Metal, Inc.	Carson City	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
D&L Roofing	Las Vegas	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Dale Crampton Company	Fort Smith	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Damschroder Roofing, Incorporated	Fremont	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Danny's Asphalt PAVING	Odessa	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Danny's Asphalt PAVING	Odessa	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
David M. Maines Associates, Inc	Lewiston	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
DCR Construction, Inc.	Salton City	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Deacon Corporation	Portland	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Deer Park Roofing	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Deer Park Roofing	Florence	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Deerfield Construction Inc.	Loveland	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Delta Sweeping Co.	Kansas City	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Developers of Southwest Florida, Inc.	Punta Gorda	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Diamond Contractors, Inc.	Independence	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Diamond Roofing	Dodge City	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Diamond Roofing	Manhattan	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Diamond Roofing Systems	Warren	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Diversity Resources Group	Addison	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Division 7 Roofing Inc	Galena	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Don Kennedy Roofing Co.	Nashville	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Duff Roofing Inc	Rockwall	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E&F Roofing Co., Inc.	Plainview	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Jackson	MS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Hattiesburg	MS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Pensacola	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Hattiesburg	MS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Alexandria	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Baton Rouge	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Mobile	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
E. Cornell Malone Corp.	Birmingham	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eagle Rivet Roof Service Corporation	Bloomfield	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eagle Rivet Roof Service Corporation	Tewksbury	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eastern Roofing Systems, Inc.	Jessup	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eberhard Benton Roofing	San Diego	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Eberhard Southwest Roofing, Inc.	Las Vegas	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ehrhardt's Asphalt, LLC	Blue Springs	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Elite Commercial Contracting	Kent	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Elite Roof Systems	Kansas City	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Fort Worth	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Pflugerville	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	San Antonio	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Houston	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	El Paso	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Tulsa	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Memphis	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Nashville	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Orlando	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Sunrise	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Austell	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Empire Roofing	Chihuahua	CH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Encompass Roofing & Waterproofing, Inc	Charlotte	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Engineering Excellence	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
ESCO	Sheridan	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
ESI-Express Cons	Meridian	ID	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eskola Roofing	Morristown	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Eskola Roofing	Greenville	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
F.J. Dahill Co., Inc.	New Haven	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Farris Construction	Dahlonega	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ferguson Construction Company	Columbus	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Fi Companies	Old Bridge	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Fortney & Weygandt, Inc.	North Olmsted	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Franklin & Son, Inc.	Farmington	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Frontier Roofing	El Paso	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Frost Roofing	Wapakoneta	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Fulcrum Express	Atlanta	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
G & G Roofing, Inc.	Hobbs	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
G.M. Crisalli & Associates, Inc.	Syracuse	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Gem City Roofing Inc	Laramie	WY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Great Lakes Systems Inc	Jenison	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Great Southern Contractors	Oviedo	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Greylock Roofing Company, Inc	Wilmington	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
GSM Roofing	Ephrata	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
GSM Roofing	Elkton	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
GTL Construction, Inc	Johnson City	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Gunter Construction Roofing Inc	Scottsville	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
GZA GeoEnvironmental Inc	Glastonbury	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
H. Klein & Sons, Inc.	Mineola	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hamilton Roofing Company	Lubbock	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hamlin Roofing Co., Inc.	Garner	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harbor Roofing Company	Painesville	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Harrison	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Harrison	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Fort Smith	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Springdale	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Mabelvale	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	Tulsa	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harness Roofing, Inc.	West Monroe	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Harold J. Becker Co.	Dayton	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
HC Anderson Roofing Company, INC	Rockton	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Heidler Roofing Services, Inc.	York	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Heidler Roofing Services, Inc.	Hagerstown	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Henry C. Smither Roofing Co.	Indianapolis	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Higgins Asphalt	Tipton	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Highland Roofing	Louisville	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hinshaw Roofing & Sheet Metal	Frankfort	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hollis Roofing	Columbus	MS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hooks Construction Co.	Stuart	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hopkins Roofing	Pella	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Hudson Construction	Chattanooga	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ideal Building Solutions	Norcross	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ideal Roofing & Sheet Metal Corp.	Long Island City	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Image Environmental, Inc	Cordova	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Imperial Roof Systems	West Union	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Inclusion Building Solutions, LLC	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
International Roofing	Richmond	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Interstate Roof Systems Consultants, Inc	Elgin	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Innovative Roofing Group	Atlanta	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
IRC Group	Lewiston	ME	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
J&L	Paris	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
J&R General LLC	Stonington	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
J. Elbert Roofing	North Myrtle Beach	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
J.D. Miles & Sons, Inc.	Chesapeake	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
J.J.O. Construction	Mentor	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
James Hunt Construction	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
James Myers Company	Beltsville	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jeff Eubank Roofing Company, Inc	Fort Worth	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jetton General Contracting	Paragould	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jim Brown & Sons Roofing Company Inc	Glendale	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jim Giese Commercial Roofing Inc.	Dubuque	IA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jimmy's Roofing	Spokane Valley	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Joe R. Jones Constructin, Inc.	Weatherford	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
John F. Shea Co., Inc.	Avon	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
John J. Campbell Company, Inc.	Memphis	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
John J. Campbell Company, Inc.	Birmingham	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
John J. Campbell Company, Inc.	La Vergne	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Johnson Exteriors	Enumclaw	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jolly Roofing	Collierville	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jonesboro Roofing Co., Inc.	Jonesboro	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Josall Roofing	Syracuse	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Jottan Roofing Contractors & Consultants	Florence	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
K2NCREST CONSULTANT	Oak Brook	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kalmia Construction	Beltsville	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kane Builders S & D, Inc	Glenside	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
KATSAM Enterprises	St. Louis	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
KAW Roofing & Sheet Metal	Kansas City	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ketcher and Company Inc.	North Little Rock	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kirberg Company	St. Louis	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kirberg Company	Kansas City	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kirberg Company	Springfield	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Kirchman Construction Company	Stuart	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Klinger Construction Inc.	Albuquerque	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Kulp's of Stratford, LLC	Stratford	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
L&L Roofing, LLC	Wetumpka	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
L. Martone & Sons, Inc	Glen Cove	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
L.E. Schwartz & Son, Inc.	Macon	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Langer Roofing & Sheet Metal Inc.	Milwaukee	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lawson Roofing Co., Inc.	San Francisco	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ledegar Roofing Company	La Crosse	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lehman Roofing, Inc.	Evansville	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Les Jones Roofing Inc	Bloomington	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lone Star Paving	Austin	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lowe Roofing, Inc.	Whitewood	SD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Luttrell Concrete Construction Inc.	Bentonville	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lydick-Hooks Roofing Co.	Lubbock	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lydick-Hooks Roofing Co.	Wichita Falls	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lydick-Hooks Roofing Co.	Midland	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lydick-Hooks Roofing Co.	Brownwood	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Lydick-Hooks Roofing Co.	Abilene	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Madsen Roofing & Waterproofing, Inc	Sacramento	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Malden Roofing Company	Malden	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mark Young Construction	Frederick	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Marksbury Cornett Engineering, Inc.	Louisville	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Marton Roofing Industries	Houston	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McAllen Roofing LLC	McAllen	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McDavid Construction Inc.	Phoenix	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McMurray and Sons Roofing	Medford	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McMurray and Sons Roofing	Bend	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McMurray and Sons Roofing	Eureka	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
McWhorter and Co., Inc	Anniston	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mech Tech HVAC, Inc.	Webster	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mel's Striping	Cleburne	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Metalmaster Roofmaster	McHenry	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Meyer Brothers Roofing	Seattle	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Meyer Roofing Inc.	Springfield	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Mid Ark Roofing	Little Rock	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mid-State Industries, LTD	Schenectady	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Midamerica Roofing Inc	Romeoville	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Midland Engineering Co., Inc.	South Bend	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Midwest Service Group	St. Peters	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mike's Asphalt & Concrete Maintenance LLC	Malvern	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Milkins Roofing Inc. (dba AW Roofing)	Edinburg	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Millian-Aire, Corp	New Port Richey	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Minter Roofing Co.	Benton	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
MJ Dalsin Co and ND Inc	West Fargo	ND	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Mountain States Roofing	Garden City	ID	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
MSB Builders, Inc	Escondido	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
MULLIGAN CONSTRUCTION	BOULDER	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
NAC Mechanical & Electrical Services	Vadnais Heights	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
National Contractors, Inc	Ewing	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
National Roofing & Sheet Metal Company, Inc.	Burton	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
NationView, LLC	Birmingham	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Norton Roofing and Construction	Amarillo	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ohio Paving	Willoughby	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Oklahoma Roofing & Sheet Metal, Inc.	Oklahoma City	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Osage Contractors	Buckner	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Paving Pro Asphalt	Odessa	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Performance Roofing Associates	Exton	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Perry Roofing Contractors	Gainesville	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Peter DeSalvo Contracting, LLC	Hudson	NH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Pettus Mechanical Services	Rogersville	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Phoenix Roofing Company	Richmond	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Pieros Roofing Specialists	Somerville	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Pioneer Roofing	Phoenix	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Platinum Roofing	Sheridan	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Platinum Roofing	Gardner	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Platinum Roofing	Austin	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Poettker Construction Co.	Breese	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Poole Roofing Company, Inc.	Lake Charles	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Porter Commercial Refrigeration, Inc.	Greenbriar	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Porter Roofing Contractors, Inc.	Murfreesboro	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Porter Roofing Contractors, Inc.	Gulf Breeze	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Porter Roofing Contractors, Inc.	Gulf Breeze	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Powers Roofing & Sheet Metal	Caribou	ME	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Preferred Construction Services, Inc	Henderson	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Preferred Roofing Services, LLC	Traverse City	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Preferred Roofing Solutions	Sheridan	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Prestige Contracting, Inc	Rochester	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Prime Roofing Inc.	Shawnee Mission	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Pyramid Roofing	Grandview	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Quality Roofing Co.	Kansas City	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Quality Roofing Inc.	Whitmore Lake	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Quality Tile Roofing, Inc.	Boise	ID	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Quality Tile Roofing, Inc.	Umatilla	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Quality Tile Roofing, Inc.	Pocatello	ID	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
R.A.M.E	Washington	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
R.B. Hash & Associates, Inc.	Houston	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
R.F. Lusa and Sons	Lakeland	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
R.H. Marcon Inc.	State College	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
R.L. Spencer, Inc.	Manlius	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rackley Roofing Company Inc	Knoxville	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rain Proof Roofing	Anchorage	AK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rain Proof Roofing	Wasilla	AK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rainy Day Roofing, Inc	Corona	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Range Cornice & Roofing Company	Hibbing	MN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ranon Construction	Deerfield Beach	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RCS Construction Services, LLC	Gaithersburg	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RE Roofing Experts	Arvada	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
REMODELING CONSULTINGS OF WESTCHESTER, INC.	MAMARONECK	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RHI Construction, Inc	Oakland Park	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ri-Ky Roofing & Sheet Metal LLC	Portland	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Richard L. Sensenig Company	Ephrata	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Richland Company & Associates	Defiance	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rick Shipman Construction, Inc.	Dexter	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Riddiford Roofing Co.	Arlington Heights	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rike Roofing	Fort Mill	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
River City Roofing Company	Bartonville	IL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roanoke Roofing, Inc	Roanoke	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roanoke Roofing, Inc	Roanoke	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rodd Roofing	St. Johnsbury	VT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Advisors Inc	Lake Worth	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Asset Management USA, Ltd.	Strongsville	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Consulting & Service	Pewaukee	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof One	Pontiac	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Pro, LLC	Memphis	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Systems of VA, Inc	Richmond	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Systems of VA, Inc	Norfolk	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roof Technologies, Inc.	Harvey	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RoofCare	Albuquerque	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RoofCare	Santa Fe	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RoofCare	El Paso	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
RoofCare	Las Cruces	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Concepts Unlimited	Coral Springs	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Solutions	Prairieville	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Southwest by Sprayfoam Southwest	Tucson	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Southwest by Sprayfoam Southwest	Phoenix	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Southwest by Sprayfoam Southwest	Las Vegas	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Southwest by Sprayfoam Southwest	Irving	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Southwest by Sprayfoam Southwest	Long Beach	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Specialists Northwest	Mill Creek	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofing Systems Inc.	Springdale	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofmeadow	Philadelphia	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Roofs by Nicholas	Midland	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Rowland Roofing and Cladding LLC	Stoughton	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Ruff Roofers Inc.	Baltimore	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
S.M. Wilson & Company	St. Louis	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Safe Harbor Roofing	Overland Park	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sarlo Corporation	Gloucester City	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

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Schalmo Builders	Canal Fulton	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Schefers Roofing Company	Rogers	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Schefers Roofing Company	Grain Valley	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Schefers Roofing Company	Omaha	NE	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Scholten Roofing	Lynden	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Schrader Roofing Inc.	Amarillo	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Schultheis Roofing, Inc.	Pittsburgh	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Security Roofing	Kaukauna	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sentry Roofing	Covington	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sierra Single Ply, Inc	Sacramento	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sierra Single Ply, Inc	Reno	NV	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Simpson Unlimited	Manassas	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sipes Asphalt Solutions	Indianapolis	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
SJ Alliance Mechanical	Hammonton	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Skanska USA Building	Atlanta	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Skyline Roofing & Sheet Metal Company, Inc	Indianapolis	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Skystone Roofing Group	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Snyder Roofing & Sheet Metal of Oregon	Tigard	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Snyder Roofing & Sheet Metal of Washington	Snohomish	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Southern Pride Roofing & Construction	Hazel Green	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Southern Roof & Wood Care	Hardeeville	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Southern Roofing Services	Sumter	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Southland Rowe Roofing, Inc.	Midway	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Spann Roofing & Sheet Metal Inc.	Conway	SC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Spearhead Roofing LLC	Klamath Falls	OR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Springfield Incorporated	Kingsley	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
SPS Roofing Systems	Neenah	WI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
SR Roofing Solutions	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Standard Roofing Company, Inc.	Oklahoma City	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
State Roofing Systems, Inc.	San Leandro	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Statewide Roofing	Edinburg	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Stearman Roofing and Sheet Metal, LLC	Springdale	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Steel Valley Roofing	West Middlesex	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Stone Roofing	Azusa	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Strongland Roofing	Vandergrift	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Stuart & Company	Baton Rouge	LA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Suchocki & Son, Inc.	Preston	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
SUN CONSTRUCTION	LONGMONT	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sun Industrial, Inc.	Richeyville	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Superior Roofing, LLC	Huntsville	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Supreme Paving	Chicopee	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Supreme Roofing, LP	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Supreme Systems, Inc.	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Supreme Systems, Inc.	Oklahoma City	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Supreme Systems, Inc.	Englewood	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Susquehanna Valley Roofing Services, Inc.	Mechanicsburg	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sutter Roofing	Sarasota	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sutter Roofing	Fort Myers	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sutter Roofing	Tampa	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sutter Roofing	Pompano Beach	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Sutter Roofing	Orlando	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
T-Town Roofing	Tulsa	OK	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
TADCO Roofing	Edinburg	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Target Roofing, Inc	Devil's Lake	ND	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Taylor Bros Construction Co	Columbus	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Taylor Communications	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Technical Assurance, Inc	Carmel	IN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Teltronic Towers, Inc.	Capitol Heights	MD	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Texas Roofing Co, Inc	Round Rock	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Fania Roofing Company	Dover	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Fania Roofing Company	Allentown	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Markell Company	Iron Mountain	MI	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Melanson Company, Inc.	Bow	NH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Melanson Company, Inc.	Keene	NH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Parking Lot Pros	Sheridan	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
The Walter Parker Company, LLC	Albuquerque	NM	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tiley Roofing	Denver	CO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tip-Top Roofers, Inc.	Atlanta	GA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tishman Construction Corporation	Washington	DC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Tommy's Asphalt Company	White Hall	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Travisano Construction Company	Davie	FL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tri-State General Contractors	San Marcos	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tri-State Roofing Contractors	Chattanooga	TN	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Tri-Tower, Inc.	Anaheim	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
TriState/Supreme Roofing Systems Inc	Chicopee	MA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
TriVAN Roofing	Southlake	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
True Champions Construction Services	San Diego	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Twin City Roofing LLC	Mandan	ND	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Twin City Roofing LLC	Dickinson	ND	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
U.S. Best Repair Service	Irvine	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Upstate Roofing & Painting Inc.	Rochester	NY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
US Roofing	Norristown	PA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
USC Group, LLC	Dallas	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
V&R Roofing	Tacoma	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Venture One Construction	Cincinnati	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Vermont Roofing Company, Inc.	Bennington	VT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Vermont Roofing Company, Inc.	Rutland	VT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Viking Roofing	Hollis	NH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Wagner Roofing (M.G.)	Yakima	WA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Walkcon, LTD	Weatherford	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Watkins Roofing, Inc.	Columbia	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Waynco Roofing	Matthews	NC	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Weather Guard Industries	Northampton	ME	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Weathercraft Roofing Company of North Platte	North Platte	NE	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Weeks Roofing	El Paso	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
West Roofing Systems, Inc	LaGrange	OH	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Westar Roofing Corporation	Virginia Beach	VA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Western Kentucky Door	Cadiz	KY	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Western Pacific Roofing Corp.	Palmdale	CA	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Western Roofing	Nampa	ID	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Williams Paving and Excavation	Odessa	TX	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Willoughby Roofing & Sheet Metal, Inc.	Cullman	AL	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Winchester Roofing	Turnsville	NJ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Wolfe's Corporation	Phoenix	AZ	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com



RoofConnect®

NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

RoofConnect Contractor^	City	ST	Contact	Title	Phone*	Email*
Wray Roofing, Inc	North Newton	KS	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Wright Brothers, Inc.	Texarkana	AR	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Wright Construction Services	St. Peters	MO	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com
Zlotnick Construction, Inc.	Mansfield Ctr.	CT	Wade Crosswhite	VP of Sales	877-942-5613	nationalipa@roofconnect.com



7. Please provide contact information for the person(s) who will be responsible for the following areas, including resumes*:

a. Sales:

David Workman, President and CEO
Wade Crosswhite, Vice President of Sales
Wayne Gwaltney, Director of Business Development

b. Sales Support:

Eric Harrison, Vice President of Technical Services
Jeremy Hill, Vice President of Operations
Brooke Spears, National Account Project Manager

c. Marketing:

Rachel Mooney, Marketing Coordinator

d. Financial Reporting:

Jarred Crow, CFO

e. Executive Support:

Rachel Mooney, Marketing Coordinator

*See Resumes on the following pages.



David W. Workman, President and CEO

Assignment: Sales/Marketing
Employer: RoofConnect
Experience: 28 Years
Education: BS in Industrial Management, 1997
 University of Arkansas, Little Rock, AR
 University of Arkansas Little Rock Law School, 2004



Technical Education: NRCA SpecRight Program, 2008
 Firestone Building Products University, 1999
 Better Understanding of Roofing Systems (BURSI), 1998

Roofing Industry Associations: National Roofing Contractors Assoc. (NRCA), 2004-Present
 Roof Consultants Institute (RCI) 2004-Present
 Professional Retail Store Maintenance (PRSM) 2004-Present
 The Roofing Industry Alliance for Progress 2008-Present
 Center for Environmental Innovation in Roofing 2009-Present

Industry Activities: Member, Board of Trustees, The Roofing Industry Alliance for Progress 2013-14
 Member, Board of Directors, Center for Environmental Innovation in Roofing 2011-Present
 Education Presentation PRSM 2010 "It's Roofing not Rocket Science"
 Marketing Committee, The Roofing Industry Alliance for Progress 2009-2010
 Governing Member, The Roofing Industry Alliance for Progress 2008-Present

Work Experience: RoofConnect President & CEO 2006-Present
 RoofConnect Vice President of Sales 2006
 RoofConnect National Account Manager 2004-2006
 General Roofing National Account Manager 2000-2004
 Wade Lunday & Associates (Firestone Manufacturer's Representative) 1997-2000
 Kohler CAD Draftsman 1996-1997
 Sure Pull CAD Draftsman 1995-1996
 H.H. Robertson/Centria CAD Draftsman 1994-1995
 H.H. Robertson Building Facility Maintenance 1990-1994



Jarred Crow, Chief Financial Officer

Assignment: Chief Financial Officer
Employer: RoofConnect
Experience: 10 Years
Education: Bachelor of Business Administration – Accounting
 Harding University
 Searcy, AR

Employment: RoofConnect,
 CFO, 2012 – present
 Controller, January 2010 - 2012

Pricewaterhouse Coopers, LLC (2005 – 2006) Staff Auditor

Alltel Corporation (2006 – 2007) Senior Auditor
 Alltel Corporation (2007 – 2008) General Accounting Supervisor

Rasco, Winter, Abston, Moore & Assoc (2008 – 2009) Auditor



Roofing Industry Associations: National Roofing Contractors Association (NRCA)

Work Experience: Highly skilled in evaluating, researching, and solving problems in the financial and accounting realm

Vast history of planning and performing audits for many small to medium sized companies

Identified areas of risk for audit clients

Managed internal audits at Alltel that resulted in cost savings of nearly \$10M



Eric C. Harrison, RRO, Vice President of Technical Services

Assignment: Vice President of Technical Services
Employer: RoofConnect
Experience: 16 Years

Education: University of Arkansas, Little Rock, AR, 2002
Arkansas Tech University, 2013-2018

Technical Education: Firestone Building Products University, 2003
Rooftop Quality Assurance, 2008
Registered Roof Consultant, 2008
Wind Design for Low-Slope Roofs – Part 1, 2009
Roof Drainage Design, 2010
Low Slope Roofing Systems, 2016

Employment: RoofConnect, July 2004 – present
generalRoofing, April 2002-July 2004

Roofing Industry Associations: National Roofing Contractors Association (NRCA)
Roof Consultants Institute (RCI)
Professional Retail Store Maintenance (PRSM)
Construction Services Institute, Little Rock Chapter (CSI)

Continuing Education: Registered Roof Observer (RRO), RCI 2008-present

Work Experience: Works with maintenance and construction departments of Fortune 500 companies to manage emergency/disaster response, roof repair/maintenance programs, preventative maintenance programs, special projects, etc.

Responsible for management of strategic accounts with a total of over 6,000 locations.

Involved in project management for roofing projects totaling over 18 million square feet.

Develop, plan, and manage major disaster response efforts for clients, including Fortune 500 companies. Includes repairs to storm related damage (tornados, hurricanes, etc.) and involves managing multiple field response teams on numerous locations. Most recent significant hurricane resulted in response to over 110 locations over a two-day period.

Responsible for planning, coordination, and administration of snow load monitoring and snow removal activities. Manage office and field teams, communicating information from field with clients, implementing snow removal plan (if necessary), dispatching snow removal crews, and communicating progress to the clients.

Managed expansive preventative maintenance project encompassing 2,500+ locations within 1-year period for a Fortune 500 company.

Completed numerous pre-bid meetings, pre-construction meetings, progress inspections, etc.





Wade Crosswhite, Vice President of Sales

Assignment: Sales/Marketing
Employer: RoofConnect
Experience: 19 Years

Education: BS in Accounting, Southern Arkansas University
Magnolia, AR
1999

Employment: RoofConnect, March 2007- Present
PricewaterhouseCoopers, June 2004-March 2007
MSF Financial Group, June 1999- June 2004



**Roofing
Industry**

Associations: National Roofing Contractors Association (NRCA)
Professional Retail Store Maintenance (PRSM)
International Council of Shopping Center (ICSC)

Work

Experience: 11 years of providing top tier customer service and professional interaction with Fortune 500 Companies. Responsible for the management of a nationwide Sales Team; developing and cultivating relationships with over 300 customers nationwide and over \$50 million in annual sales.

Experience in selling and managing roofing projects for key clientele that involved: solar energy, energy efficient roofing, leak service and reroofing, and roof asset management.

Advised and directed national customers to the best roofing option for their specific needs and to provide them with the top tier workmanship and quality in the roofing industry. Served on Board of Best Practices for PRSM.

Industry expert and speaker at PRSM Annual Conference, South Texas Association of School Maintenance Officials Annual Conference, National IPA Cooperative Summit, and Arkansas Association of Education Administrators Conference.

Serves on Board of Directors for Southeast Arkansas Chapter of United Way. Deacon at Grace Fellowship Bible Church in Sheridan, AR.



Jeremy Hill, Vice President of Operations



Assignment: Sales/Marketing/Technical
Employer: RoofConnect
Experience: 18 years
Education: Bachelors of Science: Mathematics
 Henderson State University, Arkadelphia, AR, 1999
 Masters of Business Administration
 University of Phoenix, Little Rock, AR, 2004

Employment: RoofConnect
 Vice President of Operations of Operations, April 2013 - Present
 Director of Operations, September 2010 – April 2013
 Kohler Co., February 2000 - September 2010

Roofing Industry Associations: National Roofing Contractors Association (NRCA)

Work Experience: Director of Operations - Work with maintenance and construction departments of Fortune 500 companies to manage emergency/disaster response, roof repair/maintenance programs, preventative maintenance programs, special projects, etc. Develop, plan, and manage major disaster response efforts for clients, including Fortune 500 companies. Includes repairs to storm related damage (tornados, hurricanes, etc.) and involves managing multiple field response teams on numerous locations. Most recent significant hurricane resulted in response to over 110 locations over a two-day period.

Facilities Manager - responsibilities include management of capital projects, up to two engineers including facilities engineering (maintenance personnel), maintenance foreman, maintenance planner, and maintenance budget. Responsible for a \$2.8 million project of opening a new Distribution Center. Responsible for developing maintenance strategic plan, implementing a Preventive Maintenance program, develop and implementing maintenance planning and scheduling, and utilization of a work order system.

Project Manager/Six Sigma Black Belt - include generating and completing high-level projects globally for reaching an annual savings goal of \$6 million. Projects include delivery improvements, store sizing optimization, and reliability testing of product. Identify, coordinate, and facilitate Kaizen events in the Malvern, AR facility. Provide Six Sigma, lean philosophy, and PPAP training to associates in domestic and international facilities.

Quality Supervisor - management of the quality assurance budget, up to five quality personnel (1 engineer, 4 technicians), gages and gage quotes, and managed all new layouts for PPAP approval. Participation and team leader for Kaizen/Lean manufacturing events and process focus events. Developed labor standards for the shop floor (MTM-B and MTM-UAS certified). Assessed quality systems of domestic and international (China) suppliers.



Wayne Gwaltney, Director of Business Development

Assignment: Director of Business Development
Employer: RoofConnect
Experience: 26 Years
Education: Bachelor of Business Administration – Finance
 Auburn University
 Auburn, AL

Technical Education: Action Selling Training, 2016
 Sandler Sales Institute, 2005, 2006, 2007
 ADP Executive Level Sales Training, 2000
 Karrass Negotiation Training, 1997

Employment: RoofConnect, Director of Business Development, April 2018 - present
 National Roofing Partners
 National Sales Director, 2015 – April 2018
 Senior National Account Manager, 2009 - 2014

Valcourt Building Services, National Account Business Development Manager, 2008 - 2009
 Singlesource Corporation, National Account Business Development Manager, 2002 - 2008

Roofing Industry Associations:

National Roofing Contractors Association (NRCA)
 Professional Retail Store Maintenance (PRSM)
 International Council of Shopping Center (ICSC)

Work Experience:

15 years of providing customer service and professional interaction with Fortune 500 Companies. Responsible for the growth of new and existing client business for nationwide customer base.

Experience in selling and managing roofing projects for key clientele that involved: solar energy, energy efficient roofing, leak service and reroofing, and roof asset management.

Advised and directed national customers to the best roofing option for their specific needs and to provide them with the top tier workmanship and quality in the roofing industry.





Brooke Spears, National Accounts Project Manager

Assignment: Administrative Support
Employer: RoofConnect
Experience: 13 years
Education: Sheridan High School, 2002

Skills: Adobe Acrobat
Advanced Microsoft Excel
Microsoft Office Suite

Employment: RoofConnect, January 2005- present

Roofing Industry

Associations: National Roofing Contractors Association (NRCA)

Work

Experience: Customer Service Representative for 8 years providing top tier customer service and professional interaction with clients and contractors.

Managed numerous National Accounts on day to day basis (emergency leak calls, bid requests and repair proposals, customer systems, internal database system)

Involved in collecting over 100+ annual roof survey reports.

Responsible for project management of:

- Submittal of client RFP's to Member Contractor for bidding.
- Review and compile all proposal documents from contractor for customer submittal.
- Managing all approved re-roof contracts, from scheduling pre-bid and pre-con meetings to invoicing completion packets.





Rachel Mooney, Marketing Coordinator

Assignment: Administrative Support/Sales/Marketing
Employer: RoofConnect
Experience: 8 years
Education: BBA in Insurance and Risk Management
University of Central Arkansas, 2004
Employment: RoofConnect
Marketing Coordinator, August 2014 – present
Management Executive Assistant, August 2010 – August 2014
Customer Service Representative, February 2010 – August 2010



Roofing Industry

Associations: National Roofing Contractors Association (NRCA)
National Women in Roofing (NWIR)

Work

Experience: Responsible for managing, coordinating, implementing and controlling marketing objectives and strategy including public relations, trade show and event management, advertising, and corporate brand awareness.

Provide marketing and sales support to Executive Team, Regional Sales Managers and 65 RoofConnect Member companies in the U.S.

Coordinate media research and planned advertising in industry magazines with appropriate editorial including External Communications, press releases and announcements.

Trade show management: Average of 40 trade shows per year.

Customer Relationship Management and Database utilization: Lead tracking, target by market and direct mail campaigns. Lead list generation with list brokers targeting specific audiences and regions.

Customer Service Representative dedicated to a Fortune 500 Company with over 3,000 locations. Responsible for management of entire portfolio of service related projects.

Assist with disaster response efforts, RFP responses.

Coordinate and manage consulting projects from signed agreement to invoice, including providing job cost analysis for each project.



- 8. Define your standard terms of payment: Our standard terms of payment are 50% material delivery, 40% at completion, 10% upon warranty delivery, Net 30.
- 9. Who is your competition in the marketplace? Our competition in the market place consists of any roofing service provider and roofing contractor at the national, regional and local level.
- 10. Overall annual sales for last three (3) years;

2015: \$44,639,205 2016: \$46,300,000 2017: \$50,401,395

- 11. Overall public-sector sales, excluding Federal Government, for last three (3) years;

2015:	\$5,040,280
2016:	\$4,623,021
2017:	\$5,811,382
2018:*	\$1,836,453 (*Through June 30, 2018)

- 12. What is your strategy to increase market share?

Please review the marketing plan beginning on PAGE 29. We feel this will explain our go to market strategy and means to increase market share.

- 13. What differentiates your company from competitors?

RoofConnect’s core competencies are specific to commercial roofing and roofing services and we do not deviate away from the heart of our core business. Our core focus is to provide roofing services that is adaptable and scalable to any agency’s needs. RoofConnect has the ability to work with all major manufacturers’ systems to accommodate agencies budgets and building types. RoofConnect’s goal is to extend the life of an agency’s roof, not simply require roof replacements.

RoofConnect also has established contractual relationships with some of the top roofing contractors in the industry. RoofConnect’s Members are independently owned and operated and service the local market in which they are located. RoofConnect Members have existing relationships with educational institutions. Our Members also have dedicated sales staff that is used as an extension to our Public Program.

RoofConnect’s nationwide coverage is offered by a single call to RoofConnect which allows facility managers the peace of mind both for the reactive emergencies and proactive planning. RoofConnect will dispatch the client’s call and provide all the follow up with an Account Management Team (minimum of three team members) assigned specifically to the client. Our numerous locations nationwide, allows RoofConnect the ability to reduce travel cost while utilizing internal systems to provide common and consistent tracking along with Asset Management history for the client. RoofConnect has Registered Roof Observers on staff and the Technical Services Department works with the Account Management Team to assist clients in identifying and prioritizing specific roofing needs. This enables facility managers to manage their roofing budget more effectively. Each year RoofConnect clients can budget for roofing with ease,



utilizing the tracking ability. RoofConnect's communication is second to none with a personalized web-based portal to track 100% of the client's roof inventory. This includes roof diagrams, photos, budgets, and work order/invoice histories.

14. Describe the capabilities and functionality of your firm's on-line catalog/ordering website.

Although RoofConnect is fully equipped and able to function with our customers via email and web-based programs, these are typically for smaller, not to exceed repair work items. It is our understanding that this contract would be more for large repair, restoration or new roof installation which would require a visual inspection of the roof and detailed analytics like core extraction and possibly infrared thermography. Therefore, this is not a solution that can be provided via an on-line catalog/ordering website.

15. Describe your company's Customer Service Department (hours of operation, number of service centers, etc.).

RoofConnect maintains 24/7/365 customer service staff. After hour requests will be handled by an on-call RoofConnect representative, NOT a 3rd party call center.

16. Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.

RoofConnect has been involved in few construction related litigation over the last several years. None of the cases naming RoofConnect have resulted in a ruling against RoofConnect.

RoofConnect itself has not been involved with any bankruptcy cases regarding our own financial stability. RoofConnect has worked with entities that have filed bankruptcy which has caused nonpayment of invoices prior to the entity filing bankruptcy. RoofConnect has settled preferential payment cases as a result of those clients filing bankruptcy. RoofConnect chose to settle the claim direct with the bankruptcy Trust instead of pursuing costlier legal options.



Marketing / Sales

17. Detail how your organization plans to market this contract within the first 90 days of the award date. This should include, but not be limited to:

- a. A co-branded press release within first 30 days
- b. Announcement of award through any applicable social media sites
- c. Direct mail campaigns in conjunction with National IPA's marketing team
- d. Co-branded collateral pieces
- e. Advertisement of contract in regional or national publications
- f. Participation in trade shows
- g. Dedicated National IPA and Region 4 ESC internet website page with:
 - i. National IPA and Region 4 ESC Logo
 - ii. Link to National IPA and Region 4 ESC website
 - iii. Summary of contract and services offered through National IPA's website
 - iv. Link to National IPA's website providing Due Diligence Documents including; copy of solicitation, copy of contract and any amendments, marketing materials

The following pages contain our Marketing and Communications Plan which addresses the necessary points listed above. It also includes a complete marketing program for implementing the contract into our sales offering.



ROOFCONNECT MARKETING and COMMUNICATIONS PLAN FOR THE COOPERATIVE PURCHASING NETWORK (NATIONAL IPA)

How and by whom the marketing function will be carried out:

The marketing functions will be carried out by a team summarized in **Table 1**; working in conjunction with administrative and marketing teams at a local level. This contract will be led overall by the VP of Sales. Management of day to day operations will be performed by the Government Contract / Compliance Manager. Joint Scope Meetings will be attended by the local Project Manager or Technical Representative from the specific office that would be servicing the National IPA Member. Work Order Proposal Packages will be performed by a team that includes the Project Manager and Technical Representative (RoofConnect standard proposal) and Government Contract / Compliance Manager (preparation of National IPA Member proposal). Construction is supervised by the Project Manager and Operations Manager of the local office. Administrative tasks will be handled by local Office Managers and coordinated through the RoofConnect Government Contract / Compliance Manager to ensure compliance with National IPA requirements.

RoofConnect Market Share

RoofConnect has maintained its market share over the last several years with annual revenues of \$47,000,000.

The total RoofConnect Shareholder annual revenue is over \$1,000,000,000. There are many different sources of what the market opportunity actually is and therefore, RoofConnect will allow National IPA to evaluate our market share based on our revenues. RoofConnect and its Executive Leadership are excited about the opportunity to continue increase its revenues and market share with the award of the National IPA Contract.

The RoofConnect Team is spread out across the country and will implement this marketing strategy, outlined below, in each of their respective areas. The most-effective marketing that we will perform is presenting this cooperative solution to prospects in local areas by Regional Account Managers and local Member Contractor's sales departments.

Table 1: Key sales and marketing personnel supporting the National IPA Contract.

Name	Title	Assignment for RFP	Region
David Workman	President and CEO	Sales/Marketing	RoofConnect HQ
Wade Crosswhite	Vice-President of Sales	Sales/Marketing	RoofConnect HQ
Eric Harrison	Vice President of Technical Services	Sales/Marketing/Technical	RoofConnect HQ
Jeremy Hill	Vice President of Operations	Contract/Compliance Manager	RoofConnect HQ
Rachel Mooney	Management Executive Assistant	Administrative Support/ Sales/Marketing	RoofConnect HQ
Gina Nutt	Customer Service Manager	Sales/Marketing	RoofConnect HQ
Craig Burkhalter	Regional Account Manager	Sales/Marketing	Georgia Region
Wayne Gwaltney	Director of Business Development	Sales/Marketing	RoofConnect HQ
Steve Heidorf	Regional Account Manager	Sales/Marketing	Ohio Region
Cory Johnson	Regional Account Manager	Sales/Marketing	Arkansas Region
Wendy Lites	National Account Manager	Sales/Marketing	RoofConnect HQ
Heather Nietfeld	Regional Account Manager	Sales/Marketing	North Central Texas

EXECUTIVE SUMMARY

RoofConnect will aggressively promote the National IPA partnership through an integrated marketing communications plan designed to support the entire sales cycle. There will be ongoing marketing activities that will be specifically described in this Marketing Plan. Our program begins building awareness of both National IPA and RoofConnect's unique benefits to buyers within all applicable agencies and continues through managing customer relationships.

RoofConnect's Integrated Marketing Communications Plan Includes:

- **Awareness** – Public Relations, Customers Presentations, Electronic Marketing, Website, Social Media Messages, Advertising, Direct Marketing, Associations and School Boards, Targeted Roll-Outs with Manufacturer Partners, National IPA Roll-Outs.
- **Consideration** – Tradeshows, Direct Marketing/Telemarketing, Manufacturer Partner Opportunities, Sustainable Energy Efficiency Calculations
- **Create Preference** – Sales Tools, Custom Literature, Value-adds for National IPA Members: Customer Support / Customer Service/Training/ Natural Disaster Response / Warranty Maximization Program / Online Portfolio / Roof Asset Management
- **Close Sale** – National IPA Member Proposal Draft, RoofConnect Proposal, Local Project Manager, Quote / Proposal Process
- **Manage Relationship** – Customer Satisfaction Surveys, Social Media, Referrals

AWARENESS: INTERNAL AND EXTERNAL COMMUNICATION STRATEGY

Creating awareness begins with the RoofConnect brand campaign, which will be launched after award of contract within 30 days to promote our extensive repairs for roofing and other value-added capabilities. Our focus is to build awareness of RoofConnect and National IPA, promoted to all audiences across all marketing initiatives including public relations press releases, internal communications / training, electronic marketing, website, social media, targeted advertising, direct marketing, co-branded collateral and numerous communication vehicles.

Awareness: Public Relations

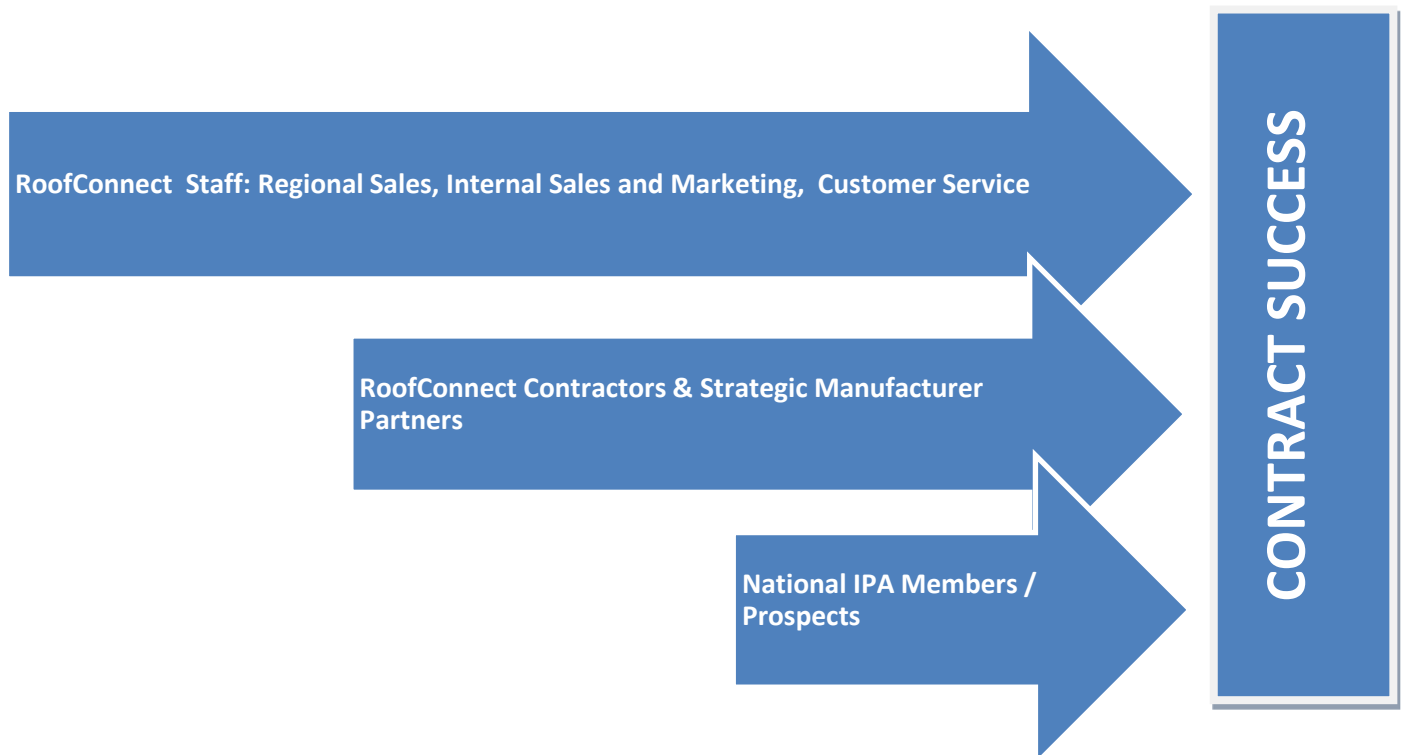
State and local media will be reached with press releases. After the initial contract announcement is made, an on-going campaign will be designed around National IPA success stories illustrating how customers have benefited from procuring their roofing projects via the National IPA Contract and RoofConnect.

Awareness: Internal Communications / Training

The continued training of the RoofConnect sales and marketing team is critical for the continued growth of this contract. Consequently, successes will come from educating and motivating all sales and marketing personnel to promote the contract. To this end, we plan on the following steps:

- Training seminars and webinars for continuing education
- Creation of PowerPoint presentation for consistent messaging
- Use of RoofConnect's National Customer Database for posting articles, selling tips and success stories internally to all of our shareholders across the country
- Annual training at National IPA Headquarters
- RoofConnect weekly sales meetings to discuss opportunities and strategies
- Two-day quarterly sales meetings
- Currently under contract with Sandler trainer to help grow National IPA business

Awareness: Internal Communications / Training



Flow chart 1

Continued training of RoofConnect staff. The next phase of training will include RoofConnect Contractors and Strategic Manufacturer Partners. This training will be accomplished by efforts of the PGM, the National IPA Representative and the RoofConnect personnel. Lastly, introduction of the National IPA contract will be executed by all members of the team to the National IPA members and prospects so that contract success is achieved.



Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Awareness: Current Customers Presentations

With over 100 areas of the country covered by RoofConnect Shareholders, many of our Member Owners already have relationships with Public Agencies that desire to do business with them. Continued introduction of this contract to these customers will be paramount to a continued growth of this contract.

Awareness: Electronic Marketing

This would include targeted messages to National IPA Members and potential Members (obtain lists from online resources). Personalized mass email messages will be sent out commemorating the commencement of the contract and relationship. This can also be done for important or general information on an ongoing basis.



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Below is an example of mass email marketing that RoofConnect has sent:


Sent Message
Get Creatives New Message ↑ ↓ Close

From: Steve Heidorf steve.heidorf@roofconnect.com Sent: May 25 2018 6:40 AM C

To: Ohio NIPA Contacts

Subject: Save Money with Roof Preventative Maintenance

HTML Message Text Message Report Clickthrough Links



[[VCard.FIRSTNAME]],

RoofConnect understands the unique characteristics and demands placed on roofs. Preventative maintenance and proper roof portfolio management will help you achieve the true service life and value of your roofs. Our full-service approach to your roofing assets can prevent the premature failure of your most critical building component, your roof. We don't just fix the symptoms of a failing roof, we take a long-term and comprehensive approach to every aspect of your roofing needs.

How do we do this? We start with a thorough inspection of all the roofs in your portfolio. After inspection, we will provide you with a comprehensive report, detailing the condition, expected longevity, needed repairs and applicable pricing for each roof. Upon completion of the necessary repairs, let RoofConnect take over! For the life of the contract, any leaks that occur, except those caused by a natural disaster or physical damage, are repaired at no cost to the school.

"The RoofConnect preventative maintenance program has allowed our district to budget and plan for future roof expenditures so that our district budget can be spent on items that have a direct impact on student achievement, not emergency roof service calls." - Jerrod Williams, Sheridan School District Superintendent

Region 4 ESC has competitively solicited and publicly awarded RoofConnect a national cooperative contract made available through National IPA. National IPA is dedicated to serving public agencies and educational institutions nationwide. For more information, please visit nationalipa.org, see the attached [flier](#), and contact me today!

Sincerely,

Steve Heidorf
Regional Account Manager - Ohio
216-375-0203

Copyright © 2018 {{Account.COMPANY}}
Our address is {{Account.BIZ_ADDRESS}}

If you do not wish to receive future email, [click here](#).
(You can also send your request to **Customer Care** at the street address above.)

Sent Message
Get Creatives New Message ↑ ↓ Close

From: Steve Heidorf steve.heidorf@roofconnect.com Sent: May 25 2018 6:40 AM C

To: Ohio NIPA Contacts

Subject: Save Money with Roof Preventative Maintenance

HTML Message Text Message Report Clickthrough Links

All Time Print Download

Sent Date to Today

Report results for all time

Number of People Who

opened	24	15.5%
bounced	1	0.641%
did not open	131	84.5%
clicked	0	0.0%

Unique Sent: 156
Total Sent: 156
Not Sent / Suppressed: 4

Clickthroughs

Unique Opt-Outs: 0

Spam Complaints: 0

Total Opens: 29

Total Effective Opens: 29

Total Times Clicked: 0

Last Opened: 41 days ago

Last Clicked:

Awareness: Website

RoofConnect has developed a dedicated Public-Sector Page within the RoofConnect Website. The page provides information on what entities can utilize cooperative contracts, as well as a link to the National IPA Website and contract documents.



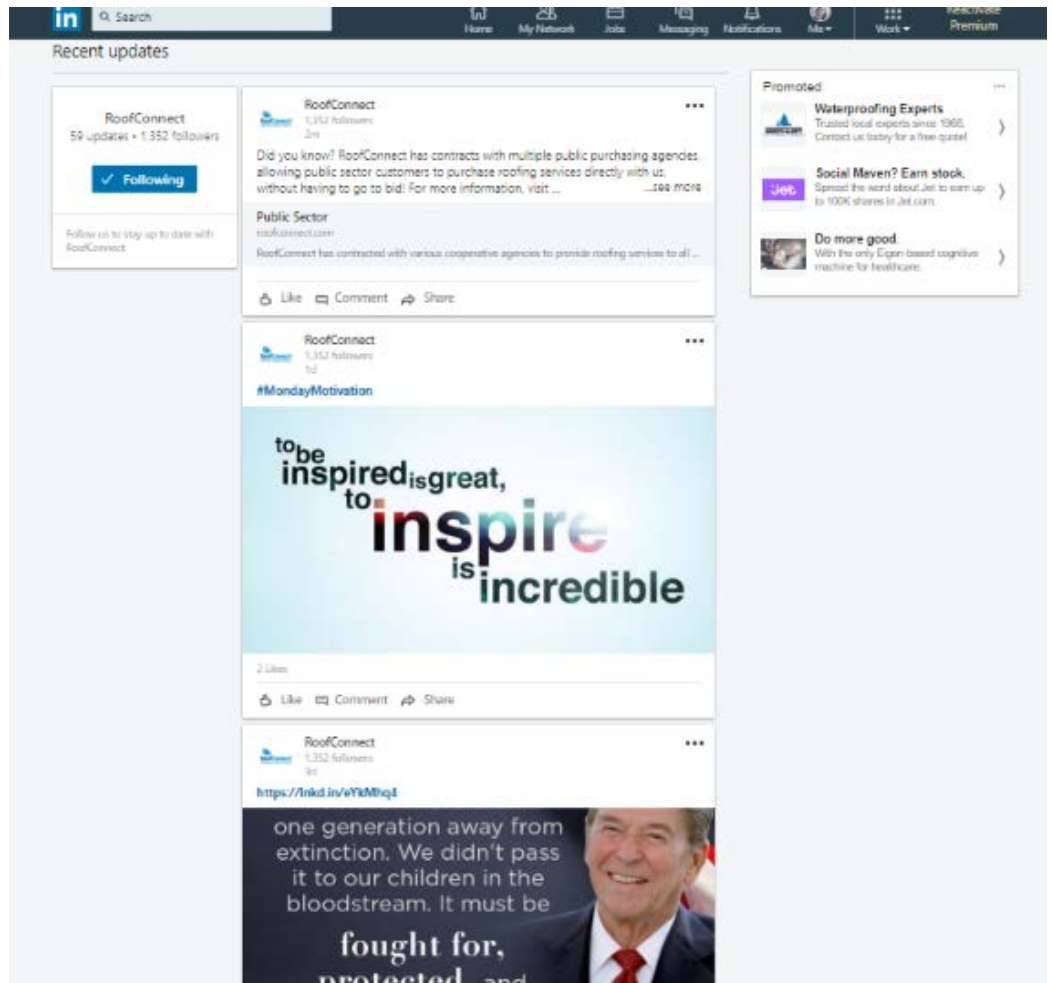
Screen Shot of
RoofConnect.com/public-sector

The screenshot shows the RoofConnect website header with the logo, tagline 'We Never Close', phone number '1-877-942-5613', and social media icons. A navigation menu includes: HOME, ABOUT US AT A GLANCE, OUR TEAM YOUR CONNECTION, MARKETS WE SERVE WHAT WE OFFER, SERVICES WE OFFER WHAT WE DO, ROOFING 101 ROOFING SYSTEMS, EMERGENCY SERVICE IMMEDIATE CONNECTION, and CONTACT CONNECT WITH US. The main content area is titled 'Public Sector' and contains the following text: 'RoofConnect has contracted with various cooperative agencies to provide roofing services to all public entities. Through these contracts, the public entity is able to access best-in-class roofing contractors without facing many of the hurdles involved in going out for public bid.' Below this, it lists 'Entities that can utilize these contracts include:' with a bulleted list: Education (K-12, Higher Education / Universities / Charter Schools), Local Government (Cities, States, Municipalities, Native American Tribes, Non-profit: Hospitals / Nursing Homes / Housing Authorities). At the bottom, it says 'Current RoofConnect Cooperative Contracts:' and features logos for ASC (Allied States Cooperative), NATIONAL IPA (EXPERIENCED • FOCUSED • TRUSTED), and TIPS-TAPS COOPERATIVE PURCHASING SYSTEMS. A 'Main Menu' sidebar on the right lists: Home, About Us, Our Team, Markets We Serve (Multi-Unit Housing, National & Regional Retailers, Industrial, REITs: Real Estate Investment Trusts, Restaurant and Hospitality, Public Sector), Services We Offer, and Roofing 101.

Awareness: Social Media Messages, LinkedIn

Partnership / Contract Announcement and others will be made on LinkedIn, Twitter and Facebook.

Screen Shot of
RoofConnect LinkedIn
Profile Page
[www.linkedin.com/com
pany/roofconnect](http://www.linkedin.com/company/roofconnect)





RoofConnect®

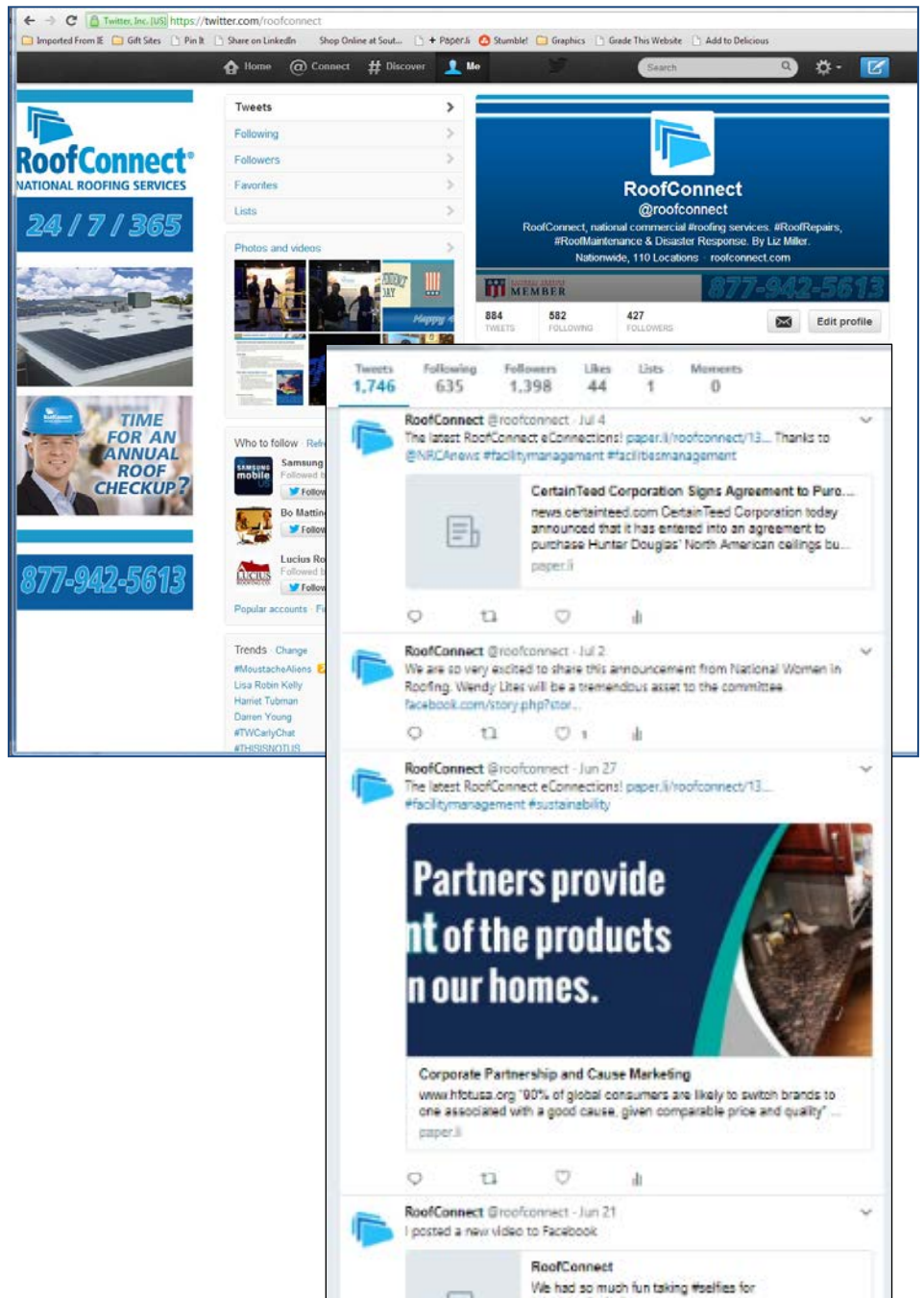
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by Region 4 Education Service Center for Roofing Products, Services, and Job Order Contracting Services

Awareness: Social Media Messages, Twitter

Screen Shot of RoofConnect Twitter Profile Page
www.twitter.com/roofconnect





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Company Profile

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Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Awareness: Social Media Messages, Facebook



Awareness: Advertising

State, Local and Association Advertising

The National IPA Contract(s) will be promoted within targeted states through advertisements in state, local and association publications, as well as the individual National IPA members and their related activities. Below is a list of Associations with publications we may utilize as advertising vehicles.

Advertising vehicles:

State	Publications
<p>State Level (will vary by state)</p>	<ul style="list-style-type: none"> ▪ Association of School Business Officials (ASBO) ▪ Municipal League ▪ Association of Public Purchasing Agencies ▪ School Plant Managers Association ▪ School Board Administrators ▪ School Facility Administrators ▪ Governmental Procurement Association ▪ Maintenance & Operations Associations

Awareness: Advertising

Examples of Spring/Summer/Winter Advertisements in Facility Maintenance Magazines:



SERVICES INCLUDE:
 Nationwide Coverage
 Preventative Roof Maintenance
 Roof Asset Management
 Disaster Response
 Roof Restoration
 Snow Removal
 Green Technology
 Customer Portal
 Single Source Provider

**TIME FOR YOUR ROOFS
 SPRING CHECK UP**

START THE YEAR OFF WITH A HEALTHY ROOF,
 CALL 877-942-5613
 FOR A ROOF EVALUATION TODAY.

RoofConnect, the leading nationwide
 commercial roofing services provider.

RoofConnect®
 NATIONAL ROOFING SERVICES

24 / 7 / 365
 WE NEVER CLOSE.
 ROOFCONNECT.COM



RoofConnect®
 NATIONAL ROOFING SERVICES

**WE'LL TAKE CARE OF YOUR ROOFS...
 SO YOU CAN TAKE CARE OF THE REST.**

24/7/365 Emergency Roof Service
 110+ Locations Nationwide
 Manufacture Warranty Support
 Comprehensive Roof Asset Management

**FOR A ROOF EVALUATION
 CALL 877-942-5613**

WE NEVER CLOSE.
 ROOFCONNECT.COM

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RoofConnect®
 NATIONAL ROOFING SERVICES

**NOW IS A CRUCIAL TIME TO
 EVALUATE YOUR ROOF...
 BEFORE WINTER
 MOUNTS AN ASSAULT!**

RoofConnect has the expertise to
 analyze and execute a plan for
 your winter roofing needs.

Call RoofConnect, your roofing
 services experts, 24 / 7 / 365 for a
 roof evaluation and proactive plan.

Nationwide. One Call. One Answer.
 877.942.5613, We Never Close.

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Company Profile

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Awareness: Direct Marketing

Educating current National IPA members on RoofConnect benefits will be a priority executed through a direct marketing blast to the membership list with the assistance of National IPA. We will also submit general information articles regarding roofing, sustainability, energy efficiency, preventative maintenance, etc. for every monthly or quarterly publication that National IPA sends out to its members as allowed. These types of promotions will introduce our combined capabilities and invite National IPA members to learn more about contract benefits. A further promotion to all relevant entities within awarded states will also be executed to increase general market awareness.



Awareness: Associations and School Boards

Participation in local associations and school-board events have been a priority as we continue our focus upon building relationships and establishing a reputation within awarded states. Relationships with the following associations will be developed. Additional associations can be added based on experience derived from field experiences. A list of examples can be found below.

Current Associations RoofConnect belongs to:

- Center for Environmental Innovation in Roofing
- International Council of Shopping Centers (ICSC)
- National Roofing Contractors Association (NRCA)
- Professional Retail Store Maintenance (PRSM)
- The Roofing Alliance for Progress (The Alliance)
- Building Owners and Managers Association International (BOMA)
- Restaurant Facility Management Association (RFMA)

National Associations that RoofConnect belongs to:

- ASBO
- NSPMA
- American Association of School Administrators (AASA)
- National Institute of Governmental Purchasing (NIGP)
- National Association of Educational Procurement (NAEP)
- APPA
- National Association of Counties (NACO)

Local Associations (can vary state to state) RoofConnect belongs to:

- Municipal League Chapters
- Association of Counties – Chapters
- AASA's – State and Chapters
- ASBO Chapters
- Association of School Maintenance Officials, Local Chapters
- NIGP State Chapters
- NAEP Chapters
- Regional or State Facility Masters Conferences



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Awareness: Targeted Roll-Outs with Manufacturer Partners

RoofConnect has many Manufacturer Partners and will continue to make contact with targeted manufacturers to announce the new contract opportunity. Rollouts with their respective sales forces will be initiated to promote the contract. These Manufacturers have knowledge of upcoming opportunities across the country and leveraging our National IPA Contract will continue to provide many National IPA opportunities.

CONSIDERATION – LEAD GENERATION AND DEVELOPMENT

Generating qualified leads to open new accounts is a program priority within awarded states. A calendar of trade shows/conferences and direct marketing promotions has been created to meet this objective.

Consideration: Tradeshows

With numerous shows to consider, a trade-show strategy has been developed to maximize return on investment. An exhibit booth featuring the NATIONAL IPA logo will be deployed, and we will attempt, wherever possible, to participate in tradeshow workshops and breakout sessions. Summarized below is a list of trade shows to be attended by RoofConnect for the remainder of 2018. Trade shows attended by National IPA will take the highest priority.

<u>Trade Show</u>	<u>Location</u>	<u>Dates</u>
Southern Region Leadership Conference	Biloxi, MS	7/22 – 7/24
AAEA	Little Rock	7/30 - 8/1
TNAUD	Gatlinburg, TN	8/8 - 8/10
NIGP	Nashville, TN	8/20 - 8/21
NIPA Orlando	Orlando, TN	9/13
TCUF	San Antonio, TX	9/21 - 9/23
National IPA Denver	Denver, CO	9/25
TOAL	Frisco, TX	9/29 - 9/30
ASPMA	Hot Springs, AR	10/1 - 10/3
NCPSMA	Atlantic Beach, NC	10/3 - 10/5
TML	Ft. Worth, TX	10/9 - 10/12
TASBO M&O	San Marcos, TX	10/10 - 10/11
MAPPA	Cleveland, OH	10/13 - 10/17
OPFMA	Columbus, OH	10/22 - 10/23
GASFA Fall	Savannah, GA	10/28 - 10/31
OSBA	Columbus	11/12 - 11/13
AAFA Fall		



Consideration: Tradeshows

RoofConnect’s participation in these and other national trade shows will also benefit National IPA. Once awarded, we will proudly display the National IPA logo as an approved vendor at all appropriate trade shows and industry functions.

RoofConnect is fully equipped to attend both large and small trade shows and with numerous booths available, coverage can be optimal. RoofConnect Booth is seen below:





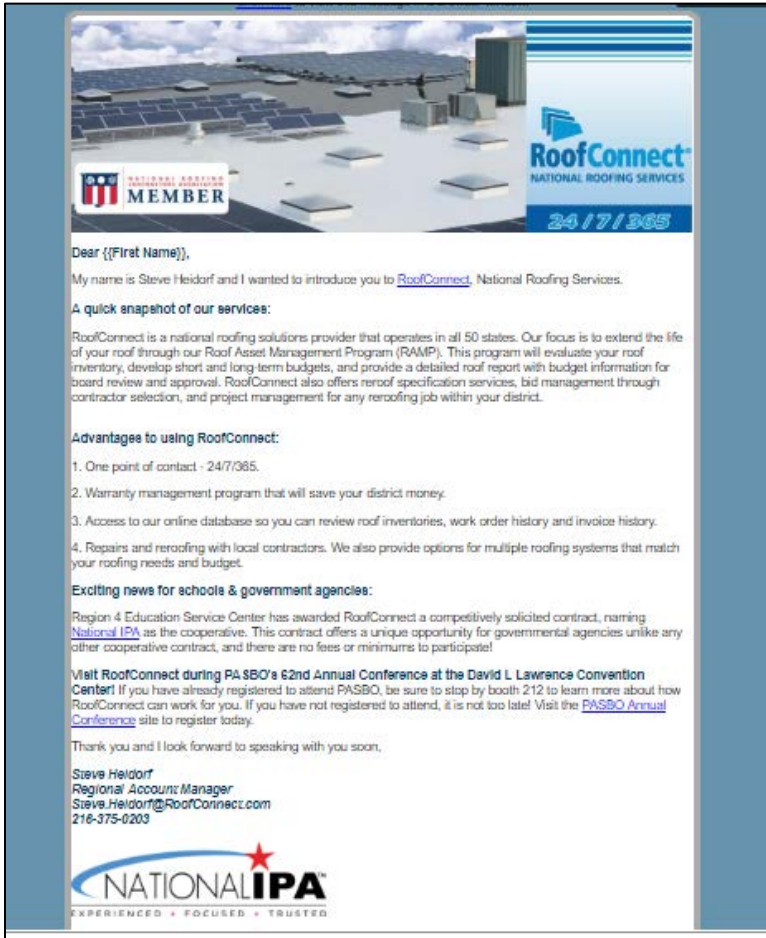
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Pre-Show mailer sent to attendees raising awareness of RoofConnect’s attendance and encouraging attendees to visit the booth is seen below:





Consideration: Direct Mail Marketing/Telemarketing

Campaigns offering roofing solutions will be part of the marketing mix. RoofConnect will have personnel that will actively and strategically pursue all of the markets where entities can use the contract. In some cases, the telemarketing will be performed in conjunction with a direct mail campaign that will be described below under Literature. This campaign may be an extension of an advertising campaign so that we can achieve more success. Our goal will be to generate sales appointments for our sales team.

Consideration: Manufacturer Partner Opportunities

RoofConnect will follow-up with Manufacturers on opportunities that they provide to RoofConnect to achieve the end result of driving increased education and government sector sales. RoofConnect is currently setting meetings with strategic partners to start introduction of this potential contract, so as to maximize sales and marketing resources and opportunities.

In addition, joint sales calls and scope meetings with sales executives from partner Manufacturers will be pursued.

Consideration: Energy Efficiency Calculations using Sustainable / Green Products

RoofConnect's sustainable products include day-lighting, photovoltaic as well as reduced energy consumption due to the installation of white membranes. From running ROI studies to energy calculations, RoofConnect can work with the governmental agency or non-profit to help them reduce their overall cost of ownership and determine a payback period.

CREATE PREFERENCE

Once awareness is created within a target account, a combination of programs will be executed to move the prospect to a first purchase. Our objective is to reach prospects as many times as possible with a consistent message.

Create Preference: Sales Tools

Consistent branding and messaging will be reinforced through a combination of literature, presentation materials and case studies.

Create Preference: Custom Literature

Custom literature has been created with the National IPA logo. See examples below:

ROOFING SERVICES & TURN-KEY SOLUTIONS WITH COOPERATIVE PURCHASING

Region 4 Education Service Center, Houston, TX has awarded RoofConnect, National Roofing Services, a competitively solicited Roofing Products and Services contract, naming National IPA as the cooperative. Through contract # R132203, RoofConnect is able to deliver the most comprehensive roofing and roof asset management solutions designed to reduce your roofing life-cycle costs.

National IPA is a national purchasing cooperative that leverages the purchasing potential of governmental entities in all 50 states. Utilizing this cooperative contract through National IPA you can rely on an expedited contract procurement process and our streamlined roofing project management capabilities - allowing you to concentrate on your daily responsibilities of ensuring a safe, dry, comfortable environment for your students, staff and visitors. To learn more about National IPA and other money saving opportunities through cooperatives, visit www.roofconnect.com/markets-we-serve-our-connections.

THE BENEFITS TO COOPERATIVE BUYERS ARE NUMEROUS, INCLUDING:

- Increased value and control in procurement process
- Single-source solutions of a national contract through local contractors
- Solutions available from all major roofing manufacturers
- Shorter project execution with fewer hassles, change orders & lower costs
- Use of "best contractors in class" providers

Entities that can access the contract:

- K-12 Schools
- Higher Education / Universities / Charter Schools
- Municipalities: Cities / Counties / Villages / Townships / Water Districts
- Native American Tribes
- Non-profit: Nursing Homes / Housing Authorities


Contact us today: (877) 942-5613 or NationalIPA@RoofConnect.com











Leak Free Maintenance Program Sheridan School District

2015 (Prior to Program)	2016 (Initial Year)	2017 (Year Two)	2018 (Year Three)
<ul style="list-style-type: none"> • Leak Repair Expense - \$81,472 <small>*29 roofs included</small> • Excessive leak volume. • Numerous repeat leaks. • Unable to budget. • 188 reported leaks. 	<ul style="list-style-type: none"> • Leak Free Program - \$42,177 <small>*28 roofs included</small> • Major Repairs - \$83,150 • 1 Roof Replaced • 126 reported leaks. 	<ul style="list-style-type: none"> • Leak Free Program - \$40,738 <small>*25 roofs included</small> • Major Repairs - \$11,882 • No Roofs Replaced. • 43 reported leaks. 	<ul style="list-style-type: none"> • Leak Free Program - \$41,188 <small>*26 roofs included</small> • Major Repairs - \$5,350 • 1 Roof budgeted for replacement.

Benefits to the School District:

- Gives the District control over expenses.
- Provides budget plan for large scope repair items.
- Annual repair costs decrease over time, while extending the useful life of your roofs.
- Roof life expectancy grows from 10-15 years to 25+ years with routine roof maintenance.
- Provides budget plan for replacement (no unexpected capital projects).

"The RoofConnect Maintenance Program has allowed the Sheridan School District to cut our yearly maintenance cost by nearly 50%, while providing our faculty and students with a learning environment that is leak-free. Our service calls for day-to-day roof issues have been reduced by over 75% the last two years. This has allowed our district to budget and plan for future roof expenditures so that our district budget can be spent on items that have a direct impact on student achievement and not emergency roof service calls."

-Jerrod Williams, Superintendent



Create Preference: Value-add Marketing for NATIONAL IPA Members

Value-add Marketing: Customer Support

RoofConnect Customer Service

RoofConnect Customer Service (open 24/7/365) brings accuracy and accountability to roof repairs and is a service available to all National IPA Members at no charge.

Advantages include:

- A secure log-in to RoofConnect Service.
- Before and after pictures of the completed repair work.
- Views via aerial images.
- Ability to review the work authorization form signed at the site by the customer representative.
- Review of recommendations for preventative maintenance or additional services suggested.

There will be pre-set pricing from the contract and members will receive priority servicing and tracking abilities with RoofConnect's online customer portal. This allows for more informed decision making when determining what roofs to replace in a budget year.



Value-add Marketing: Training

RoofConnect will offer to any member of the National IPA access to training webinars and special dedicated sessions for their staff. This can also include seminars performed on location with advanced scheduling.

RoofConnect will provide a variety of training opportunities available to National IPA and/ National IPA Members.

They include and are not limited to the following:

- Roofing System Options
- Modified Bitumen Roofing
- Built-up Roofing
- Single Ply Roofing
- Metal Roofing
- Roof Asset Management
- Quality Flashings
- Codes and Approvals
- Roof Warranties: Fact vs. Fiction
- Why Roofs Fail
- LEED
- RoofPoint
- Vegetated Garden Roof Systems
- Photovoltaic
- The Importance of Roofing Inspections



Value-add Marketing: RoofConnect Customized Online Portfolio Manager

RoofConnect's online portfolio manager provides organizations access to their roofing inventory. Where there are multiple facilities to manage, cataloging the chronological roof repair and maintenance activity is essential. RoofConnect provides an on-line portfolio management application designed for customers with multiple facilities.

This component of RoofConnect serves as an electronic repository that allows clients:

- Access to current roofing projects
- Review of historical information regarding each roof
- Development of future budgeting programs
- Gantt charts showing time progression to project completion
- Portfolio organization based upon roof life expectancy and stores warranty information
- Maintenance of the electronic job file that includes such historical items as progress pictures of roof construction, permits, local codes and other relevant information.

Value-add Marketing: RoofConnect Asset Management Reporting

This fee-based service provides objective analysis to aid in the decision making of maintenance, repair and re-roof expenditures so that roof life can be maximized and overall life cycle costs can be lowered. Please refer to **Tab 7, Section Value-Add Products and Services** for complete details and pricing.

Upon enrollment, RoofConnect Asset Management program provides important financial guidance in making difficult repair versus replacement decisions. Our methodology provides customers the ability to compare the annual investment of a repair relative to the annual investment of a new roof, simplifying the decision and providing the information needed to reduce both ownership and operating costs. The end in mind of this program is to maximize the life of a roof by extending its life and therefore lowering its life cycle costs. By implementing a methodology of never replacing a roof prematurely, RoofConnect's Services assure maximizing your roofing investment.

- Each facility roof is evaluated section by section based on the condition of the deck, membrane, flashings and other pertinent criteria

Please refer to **Tab 7, Section Value-Add Products and Services** for complete details and pricing.



Sample of RoofConnect Asset Management Report:



ROOF INSPECTION REPORT

September 25, 2017

Sheridan High School
800 West Vine Street
Sheridan, AR

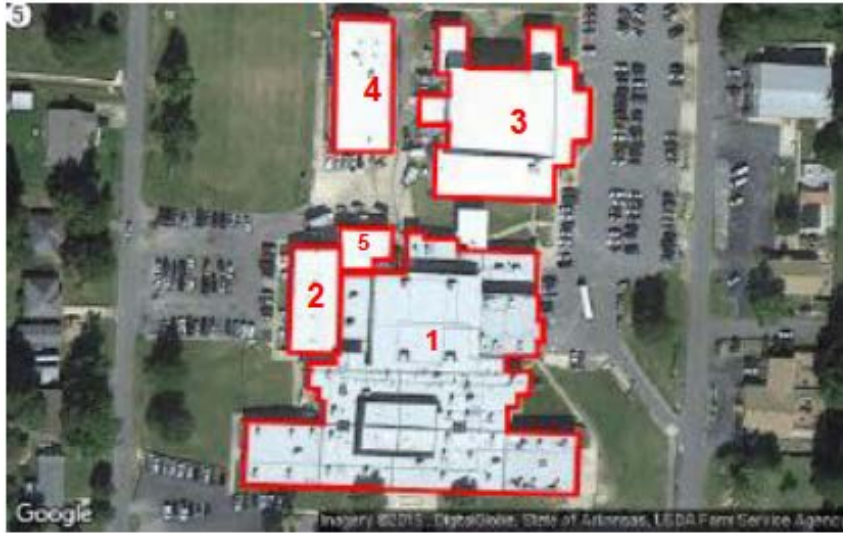


Prepared by
WILL RAY
Roofing Consultant





Site Overview:



TOTAL SECTIONS: 5
TOTAL SQUARE FOOTAGE: 119,692 sqft.

<u>Map #</u>	<u>Roof Type/Manufacturer</u>	<u>Size</u>	<u>Est. Install</u>	<u>Grade</u>
1	Modified Bitumen	72,607 sqft.	2012	B
2	Metal	6,931 sqft.	2002	C
3	TPO	27,381 sqft.	2012	B
4	Metal	10,078 sqft.	2002	C
5	TPO	2,695 sqft.	2012	B



Photos:



Low pourable sealer in pitch pan



Ponding water resulting from leaking pipe

Sheridan High School

3



Overview –



Exposed nails at wall flashing



Rusted fasteners



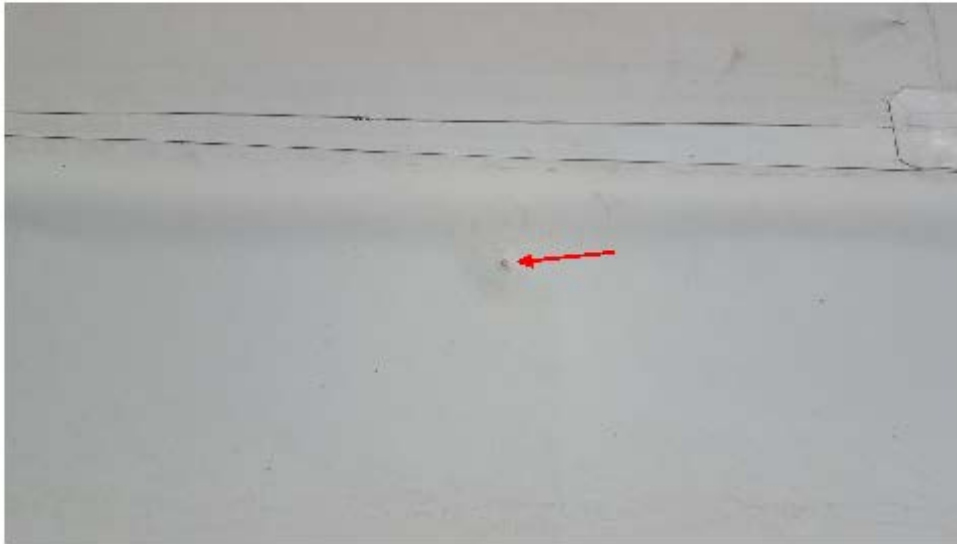
Deteriorating caulk



Loose screws/debris on roof



Ridging in membrane caused by loose insulation



Backing out fasteners is damaging TPO



Cold weld



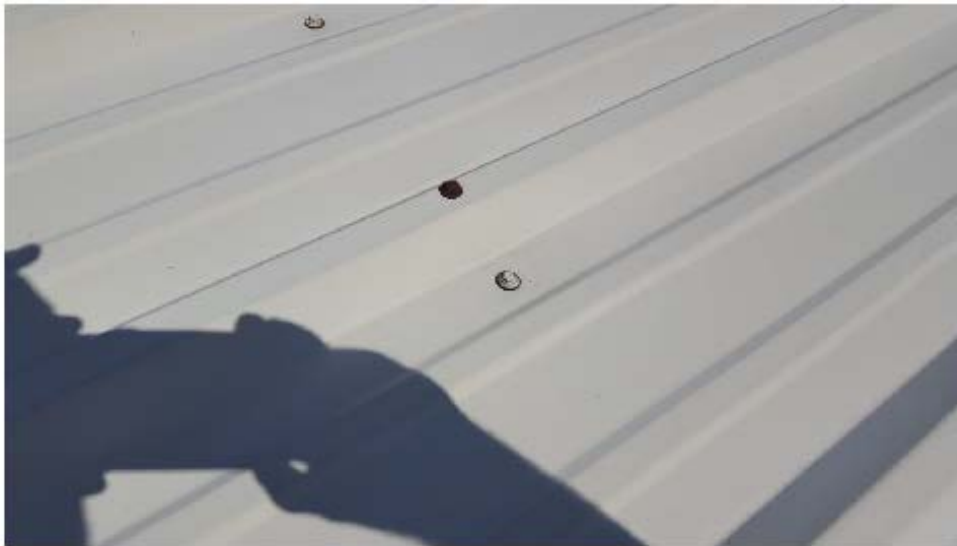
Deteriorated caulk



Cut in TPO



Cut in TPO





Rusted fasteners





Rusted curb flange; rusted fasteners



SECTION 1:

The roof is fair to good condition. The new coping metal installed is about 4 inches too wide and the face is only 2" tall. This allows for the top of the wall flashing to be exposed. The wall flashing was nailed in place and these fasteners are exposed.

SECTION 2:

The metal roof is in fair condition. Rusted fasteners were found at the ridge cap. Roof curbs do not have a cricket on the high side and water collects on the high side of the curb.

SECTION 3:

The TPO roof is in good condition. Some repairs are needed. See scope of work below.

SECTION 4:

The metal roof is in fair condition. Some repairs needed.

SECTION 5:

This TPO roof is in fair condition. This roof appears to be 2-3 years old but has some fairly severe fastener back out.

Recommended Repairs:

1. Install TPO patches to cuts.
2. Install new caulk at surface mount counter flashings.
3. Install TPO patches to backing out fasteners.
4. Install caulk to rusted fasteners on metal panels.



CLOSE SALE

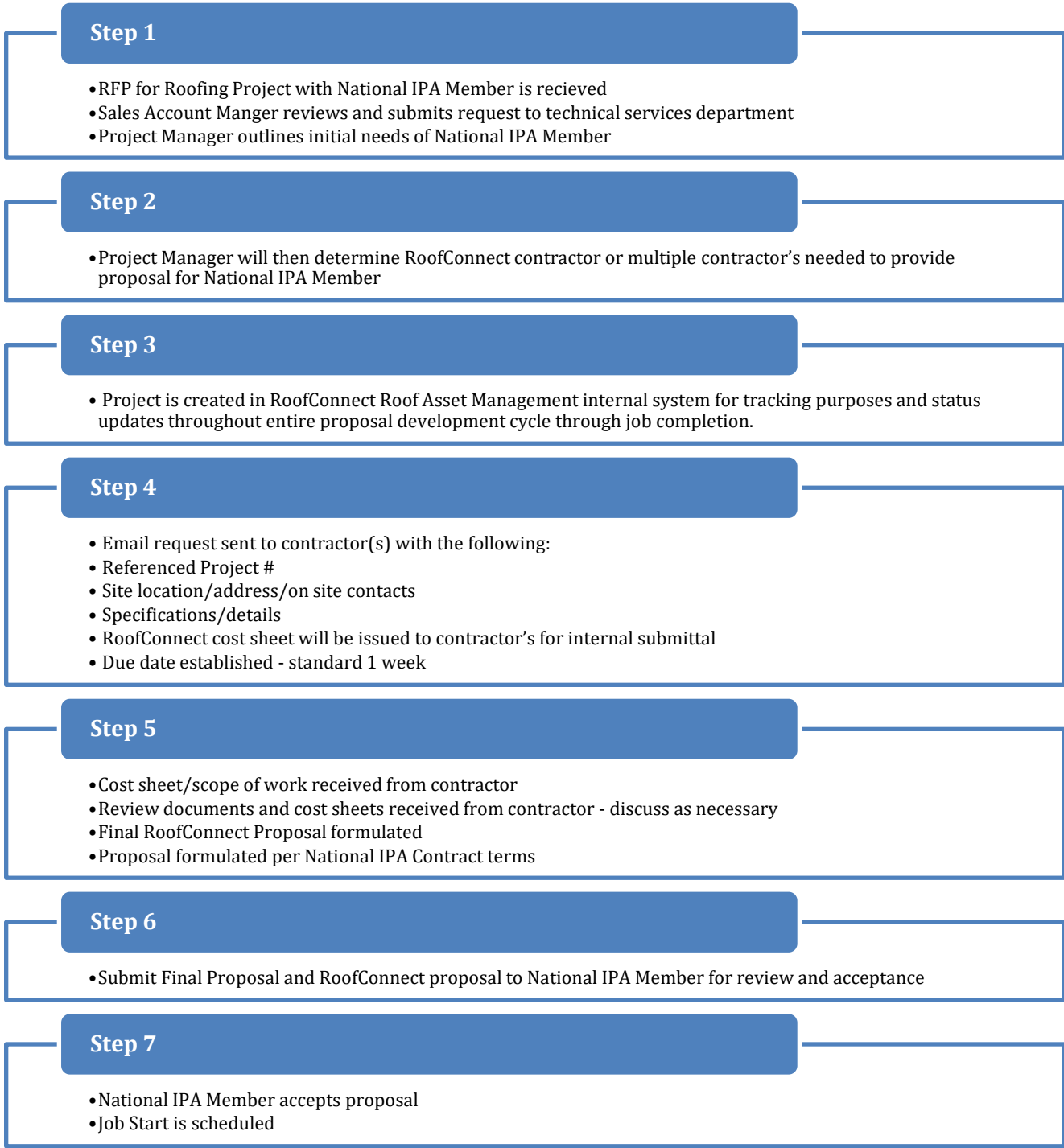
Our efforts to build awareness, gain consideration, generate leads and create preference for RoofConnect products and services purchased under the National IPA Contract(s) continue through the action of closing the sale.

RoofConnect's standard proposal system reinforces the brand, quality, and consistency of our promotional efforts, tying everything together in this final "package." The Local Project Manager and/ or Technical Representative will review the project with the National IPA Member and will work through the specific details of the scope in alignment with budgets. Once agreed upon, the Local Project Manager will work directly with RoofConnect Government Contract / Compliance Manager (TBD) to develop a proposal that covers the necessary scope. The final proposal package will be delivered by the Local Project Manager and / or RoofConnect Representative. Coordination by the local Project Manager will help to ensure seamless delivery and will allow us to team together to secure more work from within the customer's portfolio as well as to secure future opportunities in the area.



Close Sale

Flow chart 2: RoofConnect's Quotation/Proposal Process





Manage Relationship

A sale does not complete or end our relationship with National IPA members, it deepens it. We are committed to managing these relationships at the highest level, to ensure satisfaction and identify areas for continuous improvement. Post-job surveys can be created to include National IPA procurement information and this data will then be shared with National IPA annually.

We can also use loyalty as a way of developing other relationships via referrals. Referrals will be a consistent method to drive and deepen loyalty. Once someone else uses the contract from a referral, there will be a synergy formed and a “following” can be developed that will only encourage more use of the contract.

Through the use of our Customer Relationship Management System we will continue to stay in touch via social media and personal contact from our National Account Managers.



18. Describe how your company will demonstrate the benefits of this contract to eligible entities if awarded.

Please refer to our Marketing and Communications Plan that begins on PAGE 29 of this section. The marketing plan addresses how RoofConnect will demonstrate the benefits of the contract to eligible entities. It includes the complete marketing program for implementing the contract into our sales offering.

19. Explain how your company plans to market this agreement to existing government customers.

Please refer to our Marketing and Communications Plan that begins on PAGE 29 of this section. The marketing plan addresses how RoofConnect plans to market the agreement to government customers. The primary focus of our plan initially will be on the expansive list of our Member Contractors existing government customers.

20. Provide a detailed 90-day plan describing how the contract will be implemented within your firm.

Please refer to our Marketing and Communications Plan that begins on PAGE 29 of this section. The marketing plan addresses how RoofConnect plans to implement the contract. Specifically, Building Awareness (pages 32-44) will be the plan and the focus of the first 90 days after receipt of the National IPA Contract.

21. Describe how you intend on training your national sales force on the Region 4 ESC agreement.

Please refer to our Marketing and Communications Plan that begins on PAGE 29 of this section. The marketing plan addresses how RoofConnect plans to implement and train our national account managers, internal sales team and Member Contractor sales personnel. This process is described in detail on pages 32 -34 of this section. We have also included a listing of our Member Contractor services and sales locations throughout the country that can be found on pages 2-16 of this section.

22. Acknowledge that your organization agrees to provide its company logo(s) to Region 4 ESC and agrees to provide permission for reproduction of such logo in marketing communications and promotions.

RoofConnect acknowledges the request and will provides permission to reproduce our logo in a high-resolution digital or print format for use in marketing communications and promotions of the National IPA contract.

23. Provide the revenue that your organization anticipates each year for the first three (3) years of this agreement.

\$4M in year one
\$6M in year two
\$7.5M in year three



Administration

24. Describe your company’s implementation and success with existing cooperative purchasing programs, if any, and provide the cooperative’s name(s), contact person(s) and contact information as reference(s).

RoofConnect’s cooperative purchasing program success has varied by state. The majority of work has been in Arkansas, Pennsylvania and Texas.

Allied States

Timeline	Revenue	States Jobs Awarded
2015	\$0	N/A
2016	\$3,575	Texas
2017	\$169,210	Texas
Current	\$0	N/A

National IPA

Timeline	Revenue	States Jobs Awarded
2015	\$5,020,052	Arizona, Arkansas, Florida, Idaho, Kansas, North Carolina, Pennsylvania, Texas, Washington
2016	\$3,868,087	Alabama, Arizona, New Mexico, New York, Pennsylvania, Tennessee, Texas
2017	\$5,020,020	Arizona, Idaho, Kansas, New Jersey, Pennsylvania, Texas, Washington
Current	\$2,264,749	Arizona, Pennsylvania, Tennessee, Texas

TIPS

Timeline	Revenue	States Jobs Awarded
2015	\$16,140	Arkansas
2016	\$260,548	Arkansas
2017	\$449,430	Arkansas
Current	\$86,824	Arkansas



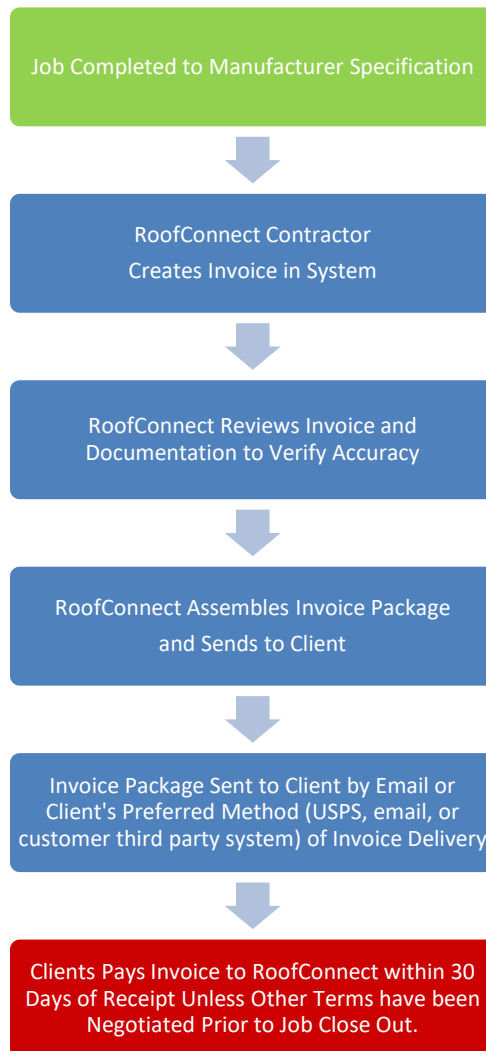
25. Describe the capacity of your company to report monthly sales through this agreement. This should include, but is not limited to, how the company will track and process PO's under this contract.

RoofConnect has a fully staffed invoicing department that will provide the monthly sales report for this agreement. RoofConnect uses an online database that tracks all projects and work orders by client. RoofConnect personnel have collaborated with National IPA employees to produce a monthly report detailing the project location, National IPA's Certified Proposal Numbers, sales total, collection status, and National IPA fee. Any additional information can be added to the report at the request of National IPA personnel. All invoicing activities will be submitted through RoofConnect's online database system in order to allow for one point of contact for monthly sales reporting.

RoofConnect uses a centralized billing approach in order to simplify the process for our clients. All RoofConnect contractors have access to RoofConnect's work order management system where client invoices are created and stored. The contractor creates the invoice with supporting documents required for the type of work performed. RoofConnect accounting personnel will review the invoice and contract terms to verify the invoice for accuracy to the contract terms. Upon the complete review, the invoice package will be assembled and sent to the National IPA member for payment. RoofConnect's standard payment terms are net 30, unless different terms have been negotiated. Typically, payment terms for capital projects are 50% upon mobilization, 40% upon substantial completion, and 10% upon delivery of the warranty and any other final documents that might be required.



RoofConnect Invoice Process Flow:





26. Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency.

RoofConnect will tailor any report or invoicing requirements to meet the requirements of National IPA and/or the eligible agency. By working with a diverse national client base, RoofConnect has developed processes and procedures to meet similar requirements for each client. RoofConnect has the ability to produce certified payroll reports or any other reports deemed necessary by National IPA or its members.

27. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

RoofConnect's database is an online system that provides customer portal access for each individual client. RoofConnect will provide access to National IPA or other participating public agencies to this online Customer Portal. The access into the portal will allow National IPA and/or participating public agencies access to any projects, project documents, building history, and invoicing history. Custom reports can be created according to participating public agencies' needs or requirements. RoofConnect recommends that all clients access the portal in order to review any project documentation, open invoices, or building history.



Green Initiatives

We are committed to helping to build a cleaner future! As our business grows, we want to make sure we minimize our impact on the Earth's climate. So we are taking every step we can to implement innovative and responsible environmental practices throughout Region 4 ESC to reduce our carbon footprint, reduce waste, promote energy conservation, ensure efficient computing, and much more. We would like vendors to partner with us in this enterprise. To that effort, we ask respondents to provide their companies environmental policy and/or green initiative.

28. Please provide your company's environmental policy and/or green initiative.

As a leader in the building service industry, RoofConnect is committed not only to compliance with the law relating to the environment, but also to the integration of sound environmental practices in its business decisions.

The following environmental principles provide guidance to RoofConnect personnel and Member Contractors in the conduct of their daily business practices:

1. Comply with government environmental laws and regulations;

RoofConnect recognizes governmental laws and regulations as a first necessary step toward environmental responsibility.

2. Promote environmentally conscious practices;

RoofConnect values leadership by example inside and outside the company, including industry organizations.

3. Provide quality products and services designed for sustainability;

RoofConnect understands that durability, proper maintenance, and product life span are keys to sustainable building practice.

4. Provide a safe and healthy work environment for all of its employees;

RoofConnect is committed to promoting and maintaining safety and training programs for its employees.

5. Promote environmental awareness;

RoofConnect is committed to making its customers fully aware of the environmental benefits of RoofConnect solutions.

6. Continually review environmental practices and policy;

In this age of rapid technological change, RoofConnect understands the need to remain current in environmental issues and in seeking to produce environmentally friendly solutions.

Additional information can be found in our **Value-Add section, Tab 7.**



Vendor Certifications (if applicable)

29. Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing respondent to perform the covered services including, but not limited to licenses, registrations or certifications. Certifications can include applicable M/WBE, HUB, and manufacturer certifications for sales and service.

The following pages contain the licenses for all states that our contractors are required to be licensed in. States that do not require licenses have been noted as well.



ALABAMA





ALABAMA





ALASKA

Alaska Business License # 949305

Alaska Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

RAIN PROOF ROOFING

2201 EAST 84TH COURT ANCHORAGE AK 99507

owned by

RPR, INC.

is licensed by the department to conduct business for the period

October 03, 2016 through December 31, 2018
for the following line of business:

23 - Construction



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Chris Hladick



ALASKA

<p>State of Alaska Department of Commerce, Community, and Economic Development Division of Corporations, Business, and Professional Licensing Regulation of Construction Contractors and Home Inspectors RPR, INC DBA: RAIN PROOF ROOFING As General Contractor Without Residential Contractor Endorsement</p>		
<p>License CONE38853</p>	<p>Effective 11/02/2016</p>	<p>Expires 12/31/2018</p>




RoofConnect[®]
 NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
 Region 4 Education Service Center
 for Roofing Products, Services, and Job Order
 Contracting Services

ARIZONA

LICENSE EFFECTIVE THROUGH: 08/31/2018
 STATE OF ARIZONA
Registrar of Contractors CERTIFIES THAT




Pioneer Roofing Co

CONTRACTORS LICENSE NO. 177550 CLASS CR42

Roofing

THIS CARD MUST BE PRESENTED UPON DEMAND



JEFF FLEETHAM, DIRECTOR



ARKANSAS

License No. 0357850519 ID #22889

State of Arkansas
Commercial Contractors Licensing Board

E. CORNELL MALONE CORPORATION
439 DORY ST
JACKSON, MS 39201

This is to Certify That E. CORNELL MALONE CORPORATION


is duly licensed under the provisions of Ark. Code Ann. § 17-25-101 et. seq. as amended and is entitled to practice Contracting in the State of Arkansas within the following classifications/specialties:

BUILDING
- (COMMERCIAL & RESIDENTIAL)

This contractor has an unlimited suggested bid limit.

from June 22, 2018 until May 31, 2019 when this Certificate expires.

Witness our hands of the Board, dated at North Little Rock, Arkansas:



Ray [Signature]

CHAIRMAN


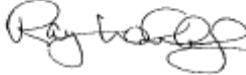

Mark [Signature]

SECRETARY

June 22, 2018 - sh



ARKANSAS

License No. <u>0031360419</u>	ID #4499
<p><i>State of Arkansas</i></p> <p>Commercial Contractors Licensing Board</p>	
<p>JOHN J. CAMPBELL COMPANY, INC. PO BOX 34548 MEMPHIS, TN 38184-0548</p>	
JOHN J. CAMPBELL COMPANY, INC.	
<p>This is to Certify That _____</p> <p>is duly licensed under the provisions of Ark. Code Ann. § 17-25-101 et. seq. as amended and is entitled to practice Contracting in the State of Arkansas within the following classifications/specialties:</p>	
<p>SPECIALTY Roofing, Roof Decks, Roofing Sheet Metal</p>	
<p>This contractor has an unlimited suggested bid limit.</p>	
<p>from <u>May 11, 2018</u> until <u>April 30, 2019</u> when this Certificate expires.</p>	
<p><i>Witness our hands of the Board, dated at North Little Rock, Arkansas:</i></p>	
	<p></p> <p>_____</p> <p>CHAIRMAN</p>
	<p></p> <p>_____</p> <p>SECRETARY May 11, 2018 - sh</p>



RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

CALIFORNIA





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

COLORADO

No licenses required for the state of Colorado.




CONNECTICUT





DELAWARE

LICENSE NO. 2008204542	<small>DORRL</small>	STATE OF DELAWARE		VALID
POST CONSPICUOUSLY		DIVISION OF REVENUE		01/01/16 - 12/31/18 NOT TRANSFERABLE
DLN: 15 98692 39	<small>BUSINESS CODE GROUP CODE</small> 335	<small>LICENSED ACTIVITY</small>	CONTRACTOR-NON-RESIDENT	
DATE ISSUED: 12/30/15			**VALIDATED**	2018
LICENSE FEE: \$ 225.00			BUSINESS LICENSE	
<small>MAILING ADDRESS</small>		<small>BUSINESS LOCATION</small>		
GOODING SIMPSON & MACKES INC GSM ROOFING 345 S READING RD EPHRATA PA 17522-1832		 GSM ROOFING 345 S READING RD EPHRATA PA 17522-1832		
<small>IS HEREBY LICENSED TO PRACTICE, CONDUCT OR ENGAGE IN THE OCCUPATION OR BUSINESS ACTIVITY INDICATED ABOVE IN ACCORDANCE WITH THE LICENSE APPLICATION DULY FILED PURSUANT TO TITLE 30, DEL CODE.</small>			PATRICK T. CARTER <hr/> <small>DIRECTOR OF REVENUE</small>	




FLORIDA






FLORIDA



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD


THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MALONE, EDWARD C
E CORNELL MALONE CORPORATION
439 DORY STREET
JACKSON MS 39201

LICENSE NUMBER: CCC039870

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com




Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.




FLORIDA



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD


THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
 PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SMITH, TODD WAYNE
 HAMLIN ROOFING COMPANY INC
 PO BOX 465
 GARNER NC 27529

LICENSE NUMBER: CCC1326062

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



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NATIONAL ROOFING SERVICES

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Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

GEORGIA

No licenses required for the state of Georgia.



RoofConnect®

NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

HAWAII

LICENSE NUMBER
BC - 18179

EXPIRATION DATE
09/30/2018

CLASSES (ACTIVE):
B C13 C42 C44A
C55 C62

STATE OF HAWAII DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
CONTRACTOR



COMMERCIAL ROOFING & WATERPROOFING HAWAII INC
94-260 PUPUOLE STREET
WAIPAHU HI 96797

THE FOLLOWING 'C' CLASSES ARE
AUTOMATICALLY ISSUED
WITH A 'B' LICENSE: 5,6,10,12,24,25,31A,
32A,42A,42B.

(SIGNATURE
OF LICENSEE)



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NATIONAL ROOFING SERVICES

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Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

IDAHO

No license is required for the state of Idaho.



ILLINOIS





ILLINOIS





ILLINOIS





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INDIANA

No license is required for the state of Indiana.



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Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

IOWA



**CONTRACTOR REGISTRATION CERTIFICATE
STATE OF IOWA**

DIVISION OF LABOR
CONTRACTOR REGISTRATION

1000 East Grand Avenue
Des Moines, IA 50319-0209
Phone (515) 242 – 5871
www.iowacontractor.gov

DATE ISSUED:
01/17/2018

DATE EXPIRES:
02/03/2019

REGISTRATION NUMBER:
C095792

JIM GIESE COMMERCIAL ROOFING
10410 SILVERWOOD DRIVE
DUBUQUE , IA 52003

Michael A. Mauro
Michael A. Mauro, Commissioner



**CONTRACTOR REGISTRATION CERTIFICATE
STATE OF IOWA**

DIVISION OF LABOR
CONTRACTOR REGISTRATION

1000 East Grand Avenue
Des Moines, IA 50319-0209
Phone (515) 242 – 5871
www.iowacontractor.gov

DATE ISSUED:
09/15/2017

DATE EXPIRES:
10/23/2018

REGISTRATION NUMBER:
C085989

ARR ROOFING OF IOWA LLC DBA BOONE BROTHERS ROOFING
8909 WASHINGTON CIR
OMAHA, NE 68127

Michael A. Mauro
Michael A. Mauro, Commissioner



KANSAS





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

KENTUCKY

No license required for the state of Kentucky.



LOUISIANA





LOUISIANA

State of Louisiana

State Licensing Board for Contractors

This is to Certify that: E. CORNELL MALONE CORPORATION
439 Dory Street
Jackson, MS 39201

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: ROOF DECKS; SPECIALTY: ROOFING AND SHEET METAL,
SIDING

Witness our hand and seal of the Board dated,
Baton Rouge, LA 2nd day of November 2016

Expiration Date: November 01, 2019

Will B. M... Director

Lee Mallett Chairman

License No: 17812

This License Is Not Transferrable

Andre... Treasurer



LOUISIANA

State of Louisiana
State Licensing Board for Contractors

This is to Certify that: ROOF TECHNOLOGIES, INC.
P. O. Box 1328
Harvey, LA 70059

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: ROOFING AND SHEET METAL, SIDING



Expiration Date: February 19, 2021

License No: 26099

Witness our hand and seal of the Board dated,
Baton Rouge, LA 20th day of February 2018

[Signature]
Director

[Signature]
Chairman

[Signature]
Treasurer

This License is Not Transferrable



RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services


MAINE

No licenses required for the state of Maine.



MARYLAND

90 County



State of Maryland
License

GOODING SIMPSON & MACKES INC
GSM ROOFING
395 SOUTH READING ROAD
EPHRATA PA 175222

GOODING SIMPSON & MACKES INC
GSM ROOFING
163 ELKTON ROAD
ELKTON MD 21921

07329622
07548814
15826471

18

CODE	UNIT	TYPE OF LICENSE	NO OF LIC	COST
66	050	OUT-OF-STATE CONTRACTOR	1	50.00
				ISSUING FEES 2.00
				TOTAL 52.00

DATE OF ISSUE
MO DAY YR
04/03/2018

MONTHS PAID
12

AMOUNT PAID
52.00

ISSUED BY CHARLENE M. NOTARCOLA, CLERK OF THE COURT
129 EAST MAIN STREET, ROOM 108
ELKTON, MARYLAND 21921-5971

ISH

THIS LICENSE MUST BE PUBLICLY DISPLAYED
AND EXPIRES ON **APRIL 30, 2019**



MARYLAND

90 County


State of Maryland
License

16362823
16243797
02059268

18

JAMES MYERS COMPANY INC
12306 CONWAY ROAD
BELTSVILLE MD 20705

JAMES MYERS COMPANY INC
12306 CONWAY ROAD
BELTSVILLE MD 20705



CODE	UNIT	TYPE OF LICENSE	NO OF LIC	COST
77	015	CONSTRUCTION FIRM (NOT FOR HOME IMPROVEMENT)	1	15.00

DATE OF ISSUE
MO DAY YR
04/30/2018

MONTHS PAID
12

Sydney J. Harrison

THIS LICENSE MUST BE PUBLICLY DISPLAYED
AND EXPIRES ON **APRIL 30, 2019**

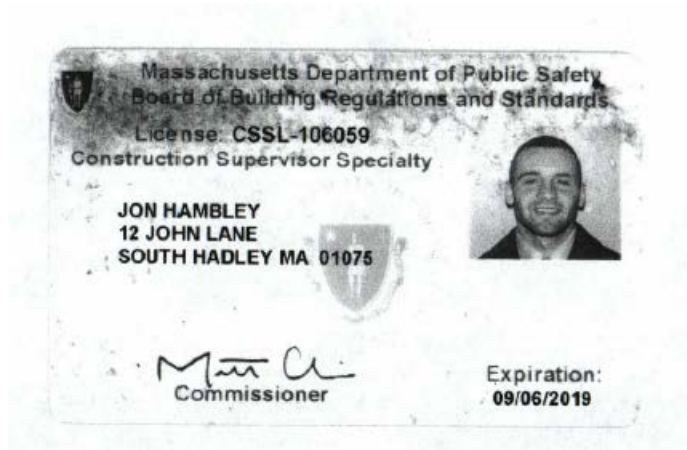
ISSUING FEES	2.00		
TOTAL	17.00	AMOUNT PAID	17.00

ISSUED BY
SYDNEY J. HARRISON, CLERK OF CIRCUIT COURT
14735 MAIN STREET
UPPER MARLBORO, MARYLAND 20772-9987

SPN



MASSACHUSETTS





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

MICHIGAN

No license required for the state of Michigan.



MISSISSIPPI





MISSISSIPPI





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

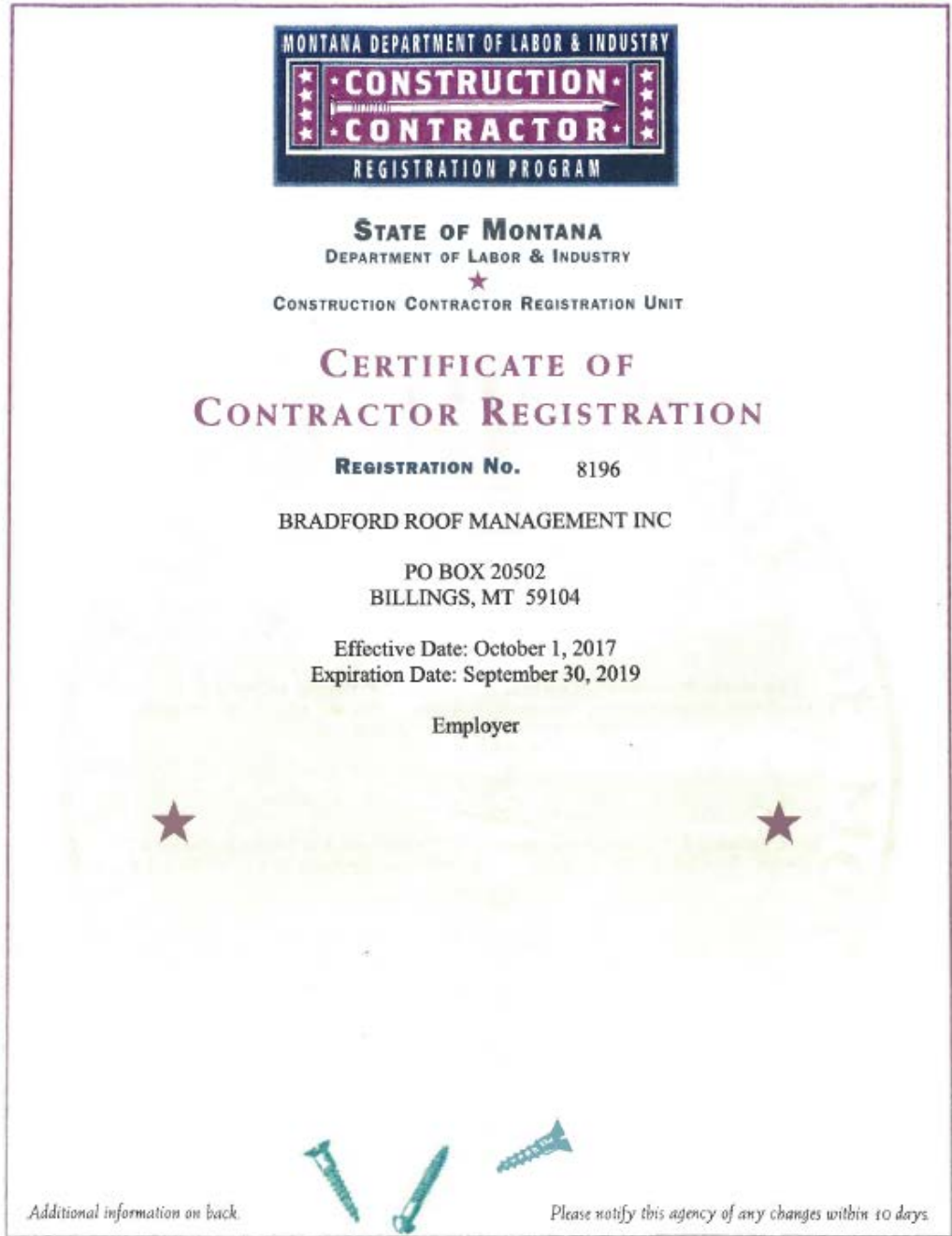
Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

MISSOURI

No license required for the state of Missouri.



MONTANA





NEBRASKA

NEBRASKA

Good Life. Great Connections.

DEPARTMENT OF LABOR



State of Nebraska, Commission

Contractor Registration Certificate

This certificate is non-transferable

Registration # 21319-18

Date Issued: 6/1/2018 Date Expiring: 6/1/2019

BOONE BROTHERS ROOFING
8909 WASHINGTON STREET
OMAHA, NE 68127

Nebraska Department of Labor
550 South 16th Street
Lincoln, NE 68509
402-471-2239


Commissioner of Labor



NEVADA

<p>Southern Nevada Office 2310 Corporate Circle, Suite 200 Henderson, Nevada 89074 (702) 486-1100</p>	<p>STATE CONTRACTORS BOARD</p>	<p>Northern Nevada Office 5390 Kietzke Lane, Suite 102 Reno, Nevada 89511 (775) 688-1141</p>
<p>The Nevada State Contractors Board certifies that D & D ROOFING AND SHEET METAL INC Licensed since April 28, 1977</p>		
<p>License No. 0013598A</p>		
<p>Is duly licensed as a contractor in the following classification(s):</p>		
<p>PRINCIPALS: KENNETH DILLON, President, Q1 SAMUEL CHAMBERLIN JR, Vice President</p>	<p>C-15 Roofing and Siding</p>	<p>LIMIT: Unlimited EXPIRES: 04/30/2020</p>
<p><i>Margaret Cavin</i> _____ Chair, Nevada State Contractors Board</p>		



RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

NEW HAMPSHIRE

No license required for the state of New Hampshire.



NEW JERSEY

Certificate Number
615028

Registration Date: 11/02/2017
Expiration Date: 11/01/2018



State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Gooding, Simpson & Mackes, Inc. **2017** GSM Roofing

Responsible Representative(s):
William Gooding, President

Responsible Representative(s):
J. Reed Gooding, President

Aaron R. Fichtner, Ph.D., Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



NEW MEXICO





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

NEW YORK

No license is required for the state of New York.



NORTH CAROLINA





NORTH CAROLINA

License Year
2018

License No.
5855

North Carolina

Licensing Board for General Contractors

This is to Certify That:

Hamlin Roofing Company, Inc.
Garner, NC

is duly registered and entitled to practice

General Contracting

Limitation: Unlimited
Classification: Building

until

December 31, 2018

when this Certificate expires.

Witness our hands and seal of the Board.

Dated, Raleigh, N.C.

January 1, 2018

This certificate may not be altered.



[Signature]
Chairman

C. Frank Wiesner
Secretary-Treasurer



NORTH DAKOTA





RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

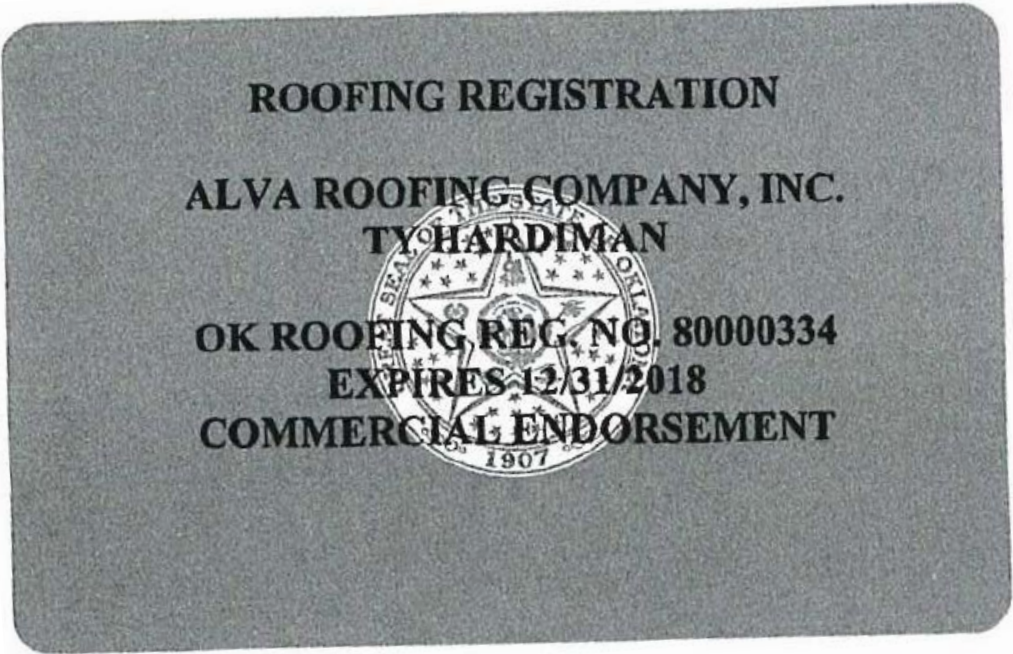
Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

OHIO

No license is required for the state of Ohio.



OKLAHOMA





OREGON

**STATE OF OREGON
CONSTRUCTION CONTRACTORS BOARD
LICENSE CERTIFICATE**

LICENSE NUMBER: 145796

This document certifies that:

CLARKS QUALITY ROOFING INC
334 W ANDERSON AVE
SALT LAKE CITY UT 528963546

is licensed in accordance with Oregon Law as a Commercial General Contractor Level 2.

License Details:
EXPIRATION DATE: 06/30/2020
ENTITY TYPE: Corporation
INDEP. CONT. STATUS: NONEXEMPT
RESIDENTIAL BOND: NONE
COMMERCIAL BOND: \$20,000
INSURANCE: \$1,000,000 / \$2,000,000
RMI: CARL R CLARK
HOME INSPECTOR CERTIFIED: NO



RoofConnect[®]
NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

PENNSYLVANIA

No license required for the state of Pennsylvania.



RHODE ISLAND

KEY WORDS

Contractor Information

Registration Number: 41
JOHN F. SHEA CO., INC.
Christopher Sears
65 Bodwell St ext
Avon , MA 02322
(617)298-0356

Registration Type: Commercial Roofer

Registration Status

Registration Current?: **YES**
Registration Issue Date: 1/24/2001
Number of Claims: 0
Registration Surrender Date:

STATUS: **VALID**
Registration Expiration Date: 2/1/2020
Number of Violations: 0
Company has Employees?: **YES**



SOUTH CAROLINA

STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATION
SC CONTRACTOR'S LICENSING BOARD

CCB 1016517

LICENSE CERTIFICATE

The following Licensee: *** LICENSE#: G10672 ***

JOHN J CAMPBELL CO INC
6012 RESOURCES DRIVE
MEMPHIS TN 38134-7624

has met the necessary qualifications required by the laws of South Carolina and is duly qualified and entitled to practice as a:

GENERAL CONTRACTOR

for the Classification(s) and Group Limitation shown below:

GR5 SR5

LICENSE EXPIRES:10/31/2018
Date of Issue:.....07/30/2016
Initial License Date:01/01/1992

Licensor Qualifier(s): CARL E DRENNAN JR

*** NEW Dollar Group# Limitations - Effective 06/03/2016: ***
The number after your 2-letter classification(s) above is your Group#

Group #1 - \$50,000	Group #3 - \$500,000
Group #2 - \$200,000	Group #4 - \$1,500,000
Group #5 - \$Unlimited	

Roger Lowe

Administrator

*** It is at the discretion of this licensee, not the board, to authorize individuals to pull permits and conduct business.***



SOUTH CAROLINA

STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATORY AFFAIRS
SC CONTRACTOR'S LICENSING BOARD

LICENSE CERTIFICATE

The following Licensee: ★★★

**HAMLIN ROOFING CO INC
1411 WEST GARNER ROAD
GARNER NC 27529**

has met the necessary qualifications required by the laws of South Carolina and is duly qualified

GENERAL CONTRACTOR

for the Classification(s) and Group Limitation shown below:

GR5 SR5 BD5

LICENSE EXPIRES:10/31/2018
Date of Issue:09/17/2016
Initial License Date:01/01/1992

License Qualifier(s): TODD W SMITH

*** NEW Dollar Group# Limitations - Effective 06/03/2016: ***
The number after your 2-letter classification(s) above is your Group#

Group #1 - \$50,000	Group #3 - \$500,000
Group #2 - \$200,000	Group #4 - \$1,500,000
Group #5 - \$Unlimited	

*** It is at the discretion of the licensee, not the board, to authorize officers of the company to pull per



SOUTH CAROLINA





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NATIONAL ROOFING SERVICES

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SOUTH DAKOTA

No license required for the state of South Dakota.



TENNESSEE





TENNESSEE





TENNESSEE





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TEXAS

No license required for the state of Texas.



UTAH

**STATE OF UTAH
DEPARTMENT OF COMMERCE
DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSING
ACTIVE LICENSE**

EFFECTIVE DATE:	11/30/2017	
EXPIRATION DATE:	11/30/2019	
ISSUED TO:	Clark's Quality Roofing Inc 334 W Anderson (S715) Salt Lake City UT 84107	

REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)

242983-5501	Contractor With LRF	DBAs: None Associated
	R100, S280	



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VERMONT

No license required for the state of Vermont.



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 Contracting Services

VIRGINIA

COMMONWEALTH of VIRGINIA
 Department of Professional and Occupational Regulation
 9960 Mayland Drive, Suite 400, Richmond, VA 23233
 Telephone: (804) 367-8500

EXPIRES ON
 09-30-2019

NUMBER
 2705021763

BOARD FOR CONTRACTORS
 CLASS A CONTRACTOR
 CLASSIFICATIONS CIC HIC

JOHN J CAMPBELL CO INC
 PO BOX 34548
 MEMPHIS, TN 38184-0548

DPOR

John W. DeBorja
 J. W. DeBorja, Director

Status can be verified at <http://www.dpor.virginia.gov>

COMMONWEALTH of VIRGINIA
 Department of Professional and Occupational Regulation
 9960 Mayland Drive, Suite 400, Richmond, VA 23233
 Telephone: (804) 367-8500

EXPIRES ON
 03-31-2020

NUMBER
 2701023157

BOARD FOR CONTRACTORS
 CLASS A CONTRACTOR
 CLASSIFICATIONS CIC

HAMLIN ROOFING COMPANY INC
 PO BOX 465
 GARNER, NC 27529

DPOR

John W. DeBorja
 J. W. DeBorja, Director

Status can be verified at <http://www.dpor.virginia.gov>



RoofConnect®

NATIONAL ROOFING SERVICES

Company Profile

Solicitation Number 18 09: Request for Proposal by
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for Roofing Products, Services, and Job Order
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VIRGINIA

COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500


EXPIRES ON
09-30-2018

NUMBER
2701004796


**BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CBC CIC HIC RBC**



J D MILES & SONS INC
PO BOX 5008
CHESAPEAKE, VA 23324



Status can be verified at <http://www.dpor.virginia.gov>


Jay W. DeBoer, Director



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NATIONAL ROOFING SERVICES

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for Roofing Products, Services, and Job Order
Contracting Services

WASHINGTON

Department of Labor and Industries
PO Box 44450
Olympia, WA 98504-4450

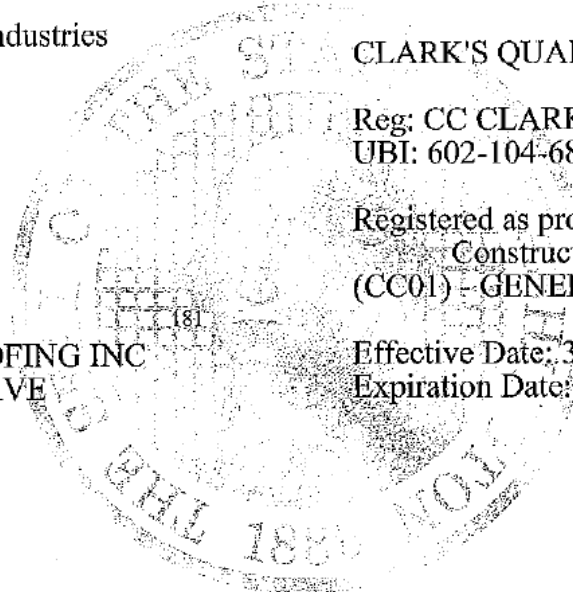
CLARK'S QUALITY ROOFING INC

Reg: CC CLARKQR992D9
UBI: 602-104-680

Registered as provided by Law as:
Construction Contractor
(CC01) - GENERAL

CLARK'S QUALITY ROOFING INC
334 WEST ANDERSON AVE
MURRAY UT 84107

Effective Date: 3/29/2001
Expiration Date: 10/28/2019





WEST VIRGINIA

 <p>WEST VIRGINIA CONTRACTOR LICENSING BOARD</p>	<h1>CONTRACTOR LICENSE</h1> <p>Authorized by the West Virginia Contractor Licensing Board</p>				
	<p>Number: WV046157</p>				
	<p>Classification: ROOFING</p>				
	<p>GOODING SIMPSON & MACKES INC DBA GSM ROOFING 345 S READING RD EPHRATA, PA 17522</p>				
	<table border="0"> <tr> <td>Date Issued</td> <td>Expiration Date</td> </tr> <tr> <td style="border: 1px solid black; padding: 5px;">NOVEMBER 16, 2017</td> <td style="border: 1px solid black; padding: 5px;">NOVEMBER 16, 2018</td> </tr> </table>	Date Issued	Expiration Date	NOVEMBER 16, 2017	NOVEMBER 16, 2018
Date Issued	Expiration Date				
NOVEMBER 16, 2017	NOVEMBER 16, 2018				
<p> Authorized Company Signature</p>	<p> Chair, West Virginia Contractor Licensing Board</p>				
<p>This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.</p>					



WEST VIRGINIA



**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**



CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV045078

Classification:
ROOFING

HAROLD J BECKER CO INC
DBA HAROLD J BECKER CO INC
3946 INDIAN RIPPLE RD
BEAVERCREEK, OH 45440-3499

Date Issued	Expiration Date
FEBRUARY 19, 2018	FEBRUARY 19, 2019

Authorized Company Signature

Gene Projean
Chair, West Virginia Contractor
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



WISCONSIN

ID: 9091

LANGER ROOFING & SHEET METAL INC

Certification, License, or Registration Name	Expires
Dwelling Contractor Certification	03/08/19



Wisconsin Department of Safety and Professional Services

Signature: *Mark Lye*



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NATIONAL ROOFING SERVICES

Company Profile

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WYOMING

All contractors, except electrical, are licensed at the local (city or county) level.



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NATIONAL ROOFING SERVICES

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DISTRICT OF COLUMBIA

No licenses required for the state of DC.



References

Provide a minimum of ten (10) customer references for product and/or services of similar scope dating within the past three (3) years. Five (5) of these customer references should be for projects delivered through the job order contracting (JOC) delivery method. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference:

- Entity Name
- Contact Name and Title
- City and State
- Phone Number
- Years Services
- Description of Services
- Annual Volume
- Pricing Estimates/quotes provided to entity

Please see tab 5, References for response.



PRODUCT/SERVICES



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
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for Roofing Products, Services, and Job Order
Contracting Services



JOB-ORDER-CONTRACTING DELIVERY METHOD

As appropriate and allowed by chapter 2269 of the Texas Government Code, contractors may deliver projects through the job order contracting delivery method under this contract. Contractors should demonstrate their experience with JOC estimating and delivery on at least 5 previous projects as requested in Appendix F.

RoofConnect has experience working with Job Order Contracting methods since 2013. The primary delivery method used is through our National IPA contract that was effective beginning in 2014. Project proposals submitted to Member Agencies were bid using traditional bid practices. RoofConnect, as the contract holder, would verify Member Contractors' proposals against the Line Item Pricing per the awarded contract. Any discrepancies would be communicated to the Member Contractor in order for the pricing to be adjusted to be in compliance with the National IPA contract. When requested, the Line Item Proposal was submitted to the Member Agency and also included with the Purchase Order Documents for specific projects.

In addition to the National IPA contract, RoofConnect holds a cooperative contract with TIPS-USA. The Job Order Contracting method used with TIPS-USA is through the RSMMeans job costing method. Similar to National IPA, projects would be bid through traditional bidding practices with the Member Contractor. Proposals are verified for compliance with RSMMeans Online with the current cost data and the city cost index associated with the location of the project. Any discrepancies identified with the proposal is communicated to the Member Contractor in order for the proposal to be compliant with the contract. The RSMMeans estimate is submitted to TIPS-USA in order for the TIPS-USA purchase order to be submitted to the Member Agency and RoofConnect.

RoofConnect's philosophy of the Job Order Contracting methods has been for RoofConnect to perform the contract compliance for our Member Contractors. This approach adds an additional layer for the Cooperative programs that ensures that any requirements are being met prior to any submission to the Cooperative. RoofConnect also believes that using traditional bidding practices to develop the proposal will maintain competitive bids for the Member Agencies. Samples of proposals for each Job Order Contracting Method have been included.



PERFORMANCE BOND PLAN

The contractor shall submit a detailed performance bond plan that will meet the participating agency's local and state statutory requirements. The vendor is required to be knowledgeable and current on all statutory requirements for bonding. This should include, but is not limited to, a letter from a surety company that is licensed to do business in the states being proposed in the submittal. Vendors shall also provide a written statement acknowledging that they can provide surety letters for any affiliates to Region 4 ESC or participating agencies upon request. Vendors may need to provide additional capacity as work orders increase. Bonds will not require that a fee be paid to Region 4 ESC. The actual cost of the bond will be a pass-through expense to the client and added to the purchase order.

Upon acceptance, RoofConnect will furnish the appropriate executed payment and performance bonds, if required, prior to starting any projects.

A sampling of RoofConnect's contractor's bonding availability is provided at the end of this tabbed section.



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NATIONAL ROOFING SERVICES

Products and Services

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SAFETY/ENVIRONMENTAL PLAN

The contractor shall submit a detailed safety plan with their submittal. It should specifically address how the contractor will implement this plan with the subcontractors. The safety plan will need to address OSHA compliance, environmental compliance, drug testing, trend analysis and noncompliance corrective action. It should also state whether a safety officer will interact with the client member's staff and management of safety and environmental issues while working in occupied areas.

See the complete Quality Safety Plan for RoofConnect provided at the end of this tabbed section.



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Products and Services

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QUALITY ASSURANCE/QUALITY CONTROL PROGRAM

The contractor shall submit a QA/QC plan within with their submittal. This plan shall detail the day to day surveillance of work and provide documentation of deficiencies and corrective actions. It should note subcontractor compliance issues and trend analysis and how inspectors will interface and work with both the subcontractors and the participating agency's staff.

See the complete Quality Assurance/Quality Control Program for RoofConnect provided at the end of this tabbed section.



SUBCONTRACTING PLAN AND/OR EXPLANATION OF APPLICABLE AFFILIATE RELATIONSHIPS

The contractor shall submit a subcontracting plan with their submittal. This plan will explain the subcontracting procedures providing assurances that the subcontractors meet the same high standards as the contractor. This will include a subcontractor's log, subcontractor qualification form, felony conviction notice and child and sex offender notice. This plan will also address how the vendor will implement his safety plan with subcontractors (may reference the vendor's safety plan). The subcontractors will be held to the same standards as the primary roofing contractor.

A distinct portion of the subcontracting plan needs to deal with attracting, utilizing and mentoring small and disadvantaged businesses including how your company will attract these firms. Describe how your company will institute a prompt payment plan upon completion and acceptance of their work and how your company will make progress payments to subcontractors on long term job orders.

The contractor shall submit a plan detailing the relationship with any applicable affiliates that may do work under this contract. This submittal should include, but is not limited to, work history, credentials, PO processes, and process to maintain upstanding workmanship and service.

RoofConnect is a professional roofing trade organization, comprised of independent commercial roofing companies throughout the U.S. This affiliation recognizes the need for complete regional/national coverage of consistent superior service from the most reputable, trustworthy, independent roofing contractors in the industry.

RoofConnect members are required to be a business that is actively engaged in the roofing and waterproofing contracting industry. In addition, members must meet the following criteria:

- independently-owned and operated;
- recognized in the industry as consistently providing a high level of customer service;
- maintain membership in the National Roofing Contractors Association (NRCA);
- have maintained a record of stability during its years of operation;
- have demonstrated high standards of ethical business conduct;
- have been in business in the roofing and waterproofing contracting industry for not less than ten years;
- have experienced construction personnel in its employ;
- be bondable;
- maintain a dedicated maintenance and repair service department or group and designate a specific contact person for maintenance and repair – related services;
- be recognized by leading product manufacturers as a quality contractor in the roofing and waterproofing contracting industry; and
- meet such other criteria as may be established from time to time by RoofConnect.



Continued: Subcontracting Plan And/Or Explanation Of Applicable Affiliate Relationships

RoofConnect may add Member Contractors as market needs require. Prior to consideration of membership, a review of service capabilities, safety plans, and overall management commitment will be conducted. RoofConnect's executive team must approve the recommendation.

Nationwide coverage is offered by a single call to RoofConnect which allows facility managers the peace of mind both for the reactive roofing emergencies and proactive roof asset planning. We dispatch the client's call and provide all the follow up with an Account Management Team (minimum of three team members) assigned specifically to the client. Our numerous locations nationwide, allows us the ability to reduce travel cost while utilizing our internal systems to provide common and consistent tracking along with Asset Management history for our clients. RoofConnect's communication is second to none. We provide a Personalized Web Based Portal to track 100% of your roof inventory. This includes roof diagrams, photos, budgets, and work order/invoice histories. Solving your roof leaks forever is as easy as one call.

RoofConnect's Member Contractors may act as the prime contractor on any National IPA related projects. A subcontractor plan will be submitted as required by National IPA members prior to the start of any project. RoofConnect members, along with National IPA member organizations will review the subcontractor plan prior to the start of the project. Modifications will be made as directed by National IPA members in order to meet the requirement identified for the project.

PRODUCT PERFORMANCE MINIMUM REQUIREMENTS

All roof systems must meet the regulatory requirements of the International Building Code, all applicable state and local codes for public buildings, including, but not limited to, UL 790, Class A, and FM Class 1-90 Fastening Standards. The prime contractor awarded a contract will comply with the latest, most stringent industry-standard construction details published by the National Roofing Contractors Association's **the NRCA Roofing and Waterproofing Manual**, 4th edition. (NRCA, 10255 W. Higgins road, Suite 600, Rosemont, IL 60018 || 847-299-9070 || Fax 847-299-1183). Any deviations, such as the use of proprietary designs of the prime contractor or special construction for regional climatic conditions, must be identified and explicitly agreed to by the participating agency.

All roof systems installed by RoofConnect's Members Contractors follow regulatory or NRCA Roofing and Waterproofing Manual requirements, whichever is more stringent. Exceptions to the rule only occur if the roof system is designed and specified by roof consultants, architects, or engineers that have been retained by the Member Agency. In the event a roof system design does not meet local building code requirements, RoofConnect will notify the Member Agency of any discrepancy and the requirement needed to be compliant with the building code.

Routing repairs will be completed following the requirements of the NRCA Repair Manual for Low-Slope Membrane Roof Systems. Any other roof system that is not specifically listed in the NRCA Repair Manual will follow the associated repair manual for the specific roof system. Roof leak repairs executed according to the NRCA Repair Manual and industry standards are warranted for one year from the date of repair. In the event that repairs require execution under unfavorable weather conditions, temporary repairs will be made, followed at a later date by repairs executed under the NRCA Repair Manual requirements.

Roof leak repairs are commonly considered to have a primary source of exterior entry. In some cases, there can be multiple exterior sources with one point of internal entry, such as a drain or pipe opening through the structural deck. Warrantable roof leak repairs will be considered as one primary source of external entry with one 5' x 5' area extending around said source. Any additional external leak sources outside this defined perimeter will be evaluated for an additional work order request. Management of this process will be conducted through photographic evidence of the primary leak source and repairs executed. Our call center team has been provided with extensive training in order to determine that repairs were made per industry standards and fall under a warrantable category. Upon completion of the executed work order, the resulting data will be entered into our tracking system. Should a future leak call be generated, data of the previous repair work order will be reviewed with and forwarded to the responding repair team. Once on site, the repair crew will communicate their findings with the customer service team to ensure proper execution. In turn, findings will be reviewed with the Member Agency to ensure client satisfaction



ASSOCIATED PROJECT SUPPORT REQUIREMENTS

The contractor shall remove movable furniture in the work area and place it back in the required location upon completion. The purchase, delivery and storage of project construction materials should not interfere with the client's operations. Damages that occur to the client's facilities or equipment must be repaired or purchased to like or better condition by the vendor at no charge. All permits will be acquired by the vendor and invoiced at cost as part of the purchase order, unless they are provided by the participating agency.

Region 4 ESC or its representative reserves the right to inspect any project and review the contractor's project files, documentation, and correspondence.

Utilities at the job sites will be furnished free of charge to the vendor by the participating agency. Water will be furnished free, with all of the taps, connections and associated equipment supplied free of charge to the vendor or supplied by the vendor and charged to the client. Upon project completion, the connections will be removed at the direction of the client.

It is the contractor's responsibility to analyze their electrical needs and the ability of the client's facility to accommodate his request. The electricity at the job site will be free to the vendor. It will be the responsibility of the contractor to coordinate his requests and needs with the client. If additional capacity is required, the contractor is responsible for arranging for the equipment, the installation and removal at his own expense. If possible, toilet facilities will be made available by the client or the vendor will make arrangements for portable toilets.

The participating agency reserves the right to require the contractor's employees, representatives and consultants to wear identification and stay in designated work areas at all times while on the participating agency's property. The participating agency shall have the right to affect the immediate removal of any person associated with the contractor from the member's property for failure to wear identification, for being outside a designated work area, or for engaging in any behavior that the member deems inappropriate directed toward or in the vicinity of students, employees, officials, or guests of the participating agency.

Contractor shall perform the appropriate background checks of any personnel that will be performing the services within the proximity of minors. Vendor shall notify the participating agency of any proposed employee who has been convicted, pled guilty or pled "no contest" to a criminal offense, and the participating agency reserves the right to reject the proposed employee with a criminal background. No person employed by the vendor who has been found guilty of any criminal offenses shall be allowed into the work site without prior approval of the participating agency.

RoofConnect strives to complete projects with a minimum amount of disruption required. Prior to starting construction, a pre-construction (precon) meeting will be held with the Member Agency at the location of the project. The precon will review the scope of work to be completed for the project in order to communicate with local Member Agency the requirements of the job. In addition to construction specific details, the precon will review the following items:

- General overview – start date, hours of operations, permit posting requirements, restroom location (portable toilet placement, if required)
- Interior facility review
- Exterior/Building Perimeter review
- Roof Application review



RoofConnect[®]
NATIONAL ROOFING SERVICES

Products and Services

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The precon notes will document any site-specific requirements at the facility that were unknown at the time of providing the proposal. Agreement with the local contact and the Member Contractor will be noted on the precon checklist and signed-off by each participant in order to document agreement. A sample of our precon checklist has been provided.



DESCRIPTION OF PRODUCTS AND SERVICES OFFERED

A listing of products and services that should be offered under this contract is provided in the Pricing tab, but the offering need not be limited by this listing. Contractor may provide additional products and services either in this section or the value-add section. Pricing on these non-line items products and services can be addressed through a margin, a unit price book, or any other auditable pricing mechanism. Any product or service offered must have pricing that can be audited as outlined in the Pricing section in this solicitation (Appendix C). Contractors may propose a Unit Price Book to be used as an alternate pricing mechanism for special situations and for JOC delivery. Provide the coefficient(s) for all applicable regions for the unit price book proposed on the final page provided in the Pricing tab.

Please refer to Tab 6, Pricing, for a complete list of products and services being offered. In addition to the price list you can also find our Value Add items for consideration in Tab 7.



RoofConnect[®]

NATIONAL ROOFING SERVICES

January 5, 2017

SAU Wharton Nursing Building
100 East University Street
Magnolia, AR

Wharton Nursing Building Waterproofing

Scope of Work:

1. *Pressure wash wall to remove dirt, staining and biological contaminants in preparation for waterproofing*
2. *Install backer rod as needed and polyurethane joint sealants in the masonry control joints*
3. *Miscellaneous tuck-point severely deteriorated mortar joints with new mortar tooled to a neat sealed finish matching the existing mortar as closely as possible in color and appearance using standard mortar colors.*
4. *Wash the newly tuck-pointed areas in preparation for water repellent*
5. *Apply Prosoco's Weatherseal PD water repellent to the brick masonry per manufacturer recommended coverage rates.*
6. *Clean up as needed*
7. *Provide one year workmanship warranty*

TOTAL- \$10,515.00

Tips # 2092415

Attn: Corey Johnson

Accepted:



Date:

4/7/17

Magnolia AR 70411

Data Release : Year 2017 Quarter 1 Unit Cost Estimate

Quantity	LineNumber	Line Source	Description	Crew	Daily Output	Labor Hours	Unit	Ext. Total O&P	Labor Type	Data Release	CCI Location	Notes
720	040130200840		Cleaning masonry, high pressure wash, heavy soil, biological and mineral staining, paint, water and chemical, excludes scaffolding	C29	200	0.04	S F.	\$ 1 238.40	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
1750	079213100300		Masonry joint sealants, silicone, 1/2" x 1/2" joint, re-caulk only, excludes scaffolding	1 Bric	195	0.04	L.F.	\$ 4,602.50	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
720	099113900600		Paints & coatings, walls, concrete masonry units (CMU), porous, first coat, waterproof sealer, spray	1 Pord	2245	0	S F.	\$ 280.80	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
720	099113900610		Paints & coatings, walls, concrete masonry units (CMU), porous, second coat, waterproof sealer, spray	1 Pord	2990	0	S F.	\$ 259.20	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
1750	040120200320		Pointing masonry, tuck, cut and re-point hard mortar common bond	1 Bric	77	0.1	S F.	\$ 6 580.00	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
1	015433400070		Rent aerial lift, articulating boom, to 45' high, 500 lb. capacity, diesel, Excl. Hourly Oper. Cost.		0	0	Week	\$ 852.74	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	
350	015629502500		Temporary, sidewalks, exterior plywood 2 uses 3/4" thick	1 Carp	600	0.01	S F.	\$ 402.50	RR	Year 2017 Quarter 1	ARKANSAS / CAMDEN (717)	

RSMeans Total
Proposed Price
Tips Coefficient
RoofConnect Contract Coefficient
Discount from Contract value

\$	14,216.14

RoofConnect - Sample Proposals for Job Order Contracting

Number	Description of Cost Factors	Unit of Measure	Offeror's Bid	PA Adjusted Regular Hr Coefficient	Unit	Proposal
Insulation						
1	Demolition of roof insulation, per inch of depth	SF	0.50	0.57	28396	\$ 16,185.72
						Average of 4" existing insulation * Additional fall protection
16	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/8" per foot slope, Type IV asphalt, per inch of depth	SF	1.07	1.22	39044.5	\$ 47,626.48
						Tapered insulation over entire deck at an average of 5.5" * Additional fall protection
17	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/4" per foot slope, Type IV asphalt, per inch of depth	SF	1.24	1.41	1493	\$ 2,110.50
						Crickets between drains * Additional fall protection
Roofing and Roof Restoration						
2	Remove single-ply roof: ballast, and membrane only	SF	1.25	1.43	7099	\$ 10,116.08
						* Additional fall protection
62	Single ply roof 60 mils fully adhered with bonding adhesive	SF	4.60	5.24	7099	\$ 37,227.16
						* Additional fall protection
Metal Work						
26						
29	Remove metal edge, gravel stop, eave strip, or coping	LF	1.50	1.71	344.0	\$ 588.24
						* Additional fall protection
31q	Metal edge, high performance fluorocarbon finished aluminum, free floating fascia system 8 inches	SF	16.85	19.21	472	\$ 9,066.65
						Two different .050" Kynar finish aluminum pcs installed, 10" and 6.5" face * Additional fall protection
Woodwork						
35						
35b	Demolition of standard 2" x 6" tongue and groove decking	SF	0.47	0.54	688	\$ 368.63
						Remove wood blocking - 2 layers existing * Additional fall protection
36	Nailer, SBX treated wood					
36a	2" x 6"	LF	1.92	2.19	1032	\$ 2,258.84
						Install 3 layers of 2"X6" wood blocking around perimeter * Additional fall protection
Roof Specialties and Accessories						
41						
41g	Reflash existing roof drain	Each	161	183.54	4	\$ 734.16
42	Walkway, single ply roof					
42c	30" wide roll, adhesive attached	LF	2.99	3.41	192	\$ 654.45
42d	Roof ventilators	Each	115	131.10	38	\$ 4,981.80
						Flash curbs
42g	Roof ladder, security ladder guard	Each	600	684.00	1	\$ 684.00
						Install SafePro railing around roof hatch
42j	Pitch pocket, 24 gauge, GI, 8" x 8", with storm collar, hemmed to outside, soldered corners and seams	Each	109.00	124.26	2	\$ 248.52
						Install new pitch pockets
44	Skylights (price each size and lens combination)					
44d	Skylight lense replacement only, double clear	SF	16.70	19.04	9	\$ 171.34
						* Additional fall protection
45	Security/fall bars for skylights					
45b	4' x 4'	Each	345	393.30	9	\$ 3,539.70
						* Additional fall protection
Roof Services						
46						
46m	Prime contractor's warranty, re-roof, total system, 15 year, less than 10,000 sq ft, minimum charge (Standard)	Per Project SF	0.1	0.11	7099	\$ 809.29
						30 year warranty included in proposal
47g	Difficult access or fall restriction; surcharge	Each	15%	17%	\$ 129,259.34	\$ 22,103.35
						* Lines applied for additional fall protection
48	Additional and occasional supplies, materials, equipment and services					\$ (7,574.90)
						Discount to line items to match existing GSM proposal
Total Pricing - GSM						\$ 151,900.00



The Guarantee Company of North America USA
One Towne Square, Suite 1470
Southfield, MI 48076
Phone: 248-281-0281 Fax: 248-750-0431
www.gcna.com

January 17, 2018

Re: Advanced Roofing, Inc.

Letter of Bondability

To Whom It May Concern,

Advanced Roofing, Inc. is a highly regarded and valued client of American Global and The Guarantee Company of North America USA and is capable of providing Performance and Payment Bonds in the amount of \$40 million for any single contract and \$150 million in the aggregate. The Guarantee Company of North America USA is rated by AM Best as A (Excellent), Class VIII and is licensed to do business in all 50 States.

Naturally, we would expect that the execution of any final bonds would be subject to our normal underwriting review of the final contract terms and conditions by our client and ourselves. If we can provide any further assurances or assistance, please do not hesitate to call upon us.

This letter does not constitute an assumption of liability, and we assume no liability to you or to any third parties by the issuance of this letter.

Sincerely,
The Guarantee Company of North America USA



Michael Marino
Attorney-in-Fact



The Guarantee Company of North America USA
Southfield, Michigan

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS: That THE GUARANTEE COMPANY OF NORTH AMERICA USA, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint

Michael Marino, William Greffe Griffin, Torre Taylor, Ricardo Davila Lamar, Elizabeth De La Caridad Lang
American Global, LLC

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon THE GUARANTEE COMPANY OF NORTH AMERICA USA as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of THE GUARANTEE COMPANY OF NORTH AMERICA USA at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof; and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.



IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 2nd day of October, 2015.

THE GUARANTEE COMPANY OF NORTH AMERICA USA

STATE OF MICHIGAN
County of Oakland

Stephen C. Ruschak, President & Chief Operating Officer

Randall Musselman, Secretary

On this 2nd day of October, 2015 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of said company.



Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2018
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

I, Randall Musselman, Secretary of THE GUARANTEE COMPANY OF NORTH AMERICA USA, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by THE GUARANTEE COMPANY OF NORTH AMERICA USA, which is still in full force and effect.



IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 17th day of January, 2018

Randall Musselman, Secretary



July 5, 2018

RE: **B&M Roofing of Colorado, Inc.**

To Whom It May Concern:

Our agency has been associated with the principals of B&M Roofing of Colorado, Inc. for several years. We have found the management and staff of B&M Roofing of Colorado, Inc. to be individuals of high integrity with a vast knowledge of the construction industry. B&M Roofing of Colorado, Inc. has the well-deserved reputation of producing a quality product in a timely and cost-effective manner.

Surety bonds for B&M Roofing of Colorado, Inc. are written by Western Surety Company. This company has an A.M. Best rating of A, XIV. While no specific limitations have been placed on their surety program, B&M Roofing of Colorado, Inc. has been approved to undertake single projects in the \$8,000,000 plus range, subject to an aggregate bonding program in the \$15,000,000 range.

Approval of all bonds would be based upon the size, type and location of the project, as well as favorable review of plans, specifications, financing, contract, bond forms and the contractor's current uncompleted work program. It is understood, of course, that any arrangement for performance and payment bonds is a matter between B&M Roofing of Colorado, Inc., Western Surety Company, and Moody Insurance Agency, Inc., their surety agent. We assume no liability to third parties, or to you, if for any reason we do not execute said bonds.

We are proud to recommend B&M Roofing of Colorado, Inc. to you.

Should you have any questions or need additional information, please contact us.

Sincerely,

Jody Anderson
Surety Account Manager

Cc: B&M Roofing of Colorado, Inc.
Western Surety Company

July 9, 2018

RoofConnect
P.O. Box 908
Sheridan, AR 72150

Re: ARR Roofing LLC dba Boone Brothers Roofing

Dear Sir or Madam,

ARR Roofing LLC dba Boone Brothers Roofing has been a valued and respected client of Universal Surety Company since 2002. We offer our highest recommendation for this firm.

ARR Roofing LLC dba Boone Brothers Roofing has a bond program in place with Universal Surety Company with single project support in the low mid-seven figure range and aggregate support in the low eight-figure range. Available surety support is in the low eight-figure range.

You must understand of course that any arrangement of the final bond or bonds is a matter between the contractor and ourselves and we assume no liability to third parties or to you if for some reason we do not execute said bond or bonds.

Sincerely,



Julie K Hildreth
Attorney-In-Fact



QUINN
INSURANCE, INC.

Your interests first.

11815 M Street, Suite 200
Omaha, NE 68137

402.891.1234 *phone*
402.891.1252 *fax*

quinninsurance.com

JAMES M. QUINN
402.391.4511

TIMOTHY J. QUINN
402.659.5155

C. (TIM) CARLIN
402.677.9349

MICHAEL J. QUINN
402.681.1447

JASON J. QUINN
402.517.0048

KENNETH E. DIETZ
402.981.9021

JOSEPH C. MCILHON
402.670.3659

BENJAMIN J. STRUYK
402.639.6412

ANDREW P. VAN BOSKIRK
402.659.1135

MARK T. BUSH
402.201.6107



UNIVERSAL SURETY COMPANY

Lincoln, Nebraska

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That the **UNIVERSAL SURETY COMPANY**, a corporation of the State of Nebraska having its principal office in the City of Lincoln, Nebraska, pursuant to the following Bylaw, which was adopted by the Board of Directors of the said Company on July 23, 1981, to wit:

"Article V-Section 6. RESIDENT OFFICERS AND ATTORNEYS-IN-FACT. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall have the authority to appoint Resident Vice Presidents and Attorneys-In-Fact, with the power and authority to sign, execute, acknowledge and deliver on its behalf, as Surety: Any and all undertakings of suretyship and to affix thereto the corporate seal of the corporation. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall also have the authority to remove and revoke the authority of any such appointee at any time."

Jeannene McCrea, Bennington, Nebraska or Elizabeth Zikas, LaVista, Nebraska
or Timothy J. Quinn or Eva J. Bennett or J. P. Respeliors or Julie K. Hildreth or Geri L. McGill
or Karina Balakhonova or Amy J. Mason or Cori L. Steinhoff, Omaha, Nebraska

its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for and on its behalf, as Surety:
Any and all undertakings of suretyship

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its offices in Lincoln, Nebraska, in their own persons.

The following Resolution was adopted at the Regular Meeting of the Board of Directors of the **UNIVERSAL SURETY COMPANY**, held on July 23, 1981:
"RESOLVED, That the signatures of officers of the Company and the seal of the Company may be affixed by facsimile to any Power of Attorney executed in accordance with Article V-Section 6 of the Company Bylaws: and that any such Power of Attorney bearing such facsimile signatures, including the facsimile signature of a certifying Assistant Secretary and facsimile seal shall be valid and binding upon the Company with respect to any bond, undertaking or contract of suretyship to which it is attached."

All authority hereby conferred shall remain in full force and effect until terminated by the Company.
IN WITNESS WHEREOF, **UNIVERSAL SURETY COMPANY** has caused these presents to be signed by its President and its corporate seal to be hereunto affixed this 16th day of February, 20 18.

Carol J. Clark

UNIVERSAL SURETY COMPANY

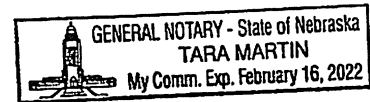
Curt L. Hartter



Secretary/Treasurer By President
State of Nebraska }
County of } ss. Lancaster

On this 16th day of February, 20 18, before me personally came Curtis L. Hartter, to me known, who being by me duly sworn, did depose and say that (s)he resides in the County of Lancaster, State of Nebraska; that (s)he is the President of the **UNIVERSAL SURETY COMPANY**, the corporation described in and which executed the above instrument; that (s)he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed (his) (her) name by like order; and that Bylaw, Article V-Section 6, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

Tara Martin

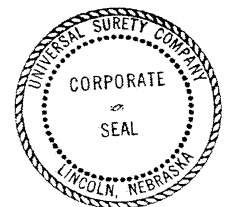


My Commission Expires February 16, 2022. Notary Public

I, Philip C. Abel, Director of **UNIVERSAL SURETY COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said **UNIVERSAL SURETY COMPANY**, which is still in full force and effect.
Signed and sealed at the City of Lincoln, Nebraska this 9th day of July, 20 18.

Philip C. Abel

Director





July 10, 2018

Re: Clark Roofing Company

To Whom It May Concern:

Clark Roofing Company has been a valuable client of The Horton Group and Developers Surety and Indemnity Company for many years.

We have routinely supported them on single contracts up to \$500,000 and an aggregate program up to \$1,500,000. Projects of larger size will be favorably considered on a case by case basis. Therefore, I anticipate no difficulty providing Performance and Labor & Material Payment Bonds on their behalf, if required in connection with any contracts awarded to them.

This indication is subject to Clark Roofing Company and Developers Surety and Indemnity Company's review of the contract documents and bond forms, as well as normal underwriting requirements at the time of a specific request. Developers Surety and Indemnity Company assumes no liability to any party if for some reason we do not execute such bonds.

Clark Roofing Company is a well-managed company that enjoys an excellent reputation for quality work and customer satisfaction. I recommend this fine company for your favorable consideration.

If I can provide any further assurances, please don't hesitate to call me.

Thank you.

Very truly yours,

A handwritten signature in black ink that reads "Kristen Schmidt". The signature is written in a cursive, flowing style.

Kristen Schmidt
The Horton Group, Inc.

July 9, 2018

RoofConnect
P.O. Box 908
Sheridan, AR 72150

Re: Clark's Quality Roofing, Inc.

To Whom It May Concern:

It is our understanding the Clark's Quality Roofing, Inc. intends to submit a prequalification statement to you in support of future bids. It is a pleasure to share with you our recent experience with our client and to offer our recommendation to you on their behalf.


The surety for this principal, The Ohio Casualty Insurance Company, is an AM Best rated company and is listed in the U.S. Treasury Circular 570 of acceptable sureties. The Ohio Casualty Insurance Company is licensed in Arkansas, and has an A.M. Best rating of "A XV".

As a demonstration of our confidence in the management, performance capabilities, and financial strength of Clark's Quality Roofing, Inc. we have acted as surety on a number of projects with a total aggregate in excess of \$5,000,000. The largest bond issued over the past three years was in the amount of \$947,000. The last payment and performance bond issued for this company was May 21, 2018 in the amount of \$245,164.00. A review of our claims file indicates we have had no claims filed against Clark's Quality Roofing, Inc.

Although Clark's Quality Roofing has our highest recommendation, execution of any final bonds would be subject to a review of the contract terms and conditions, including any requested bond forms, and also their current financial standing at the time of the request.

Once again, we offer our support in the recommendation of Clark's Quality Roofing, Inc. If we can be of further assistance, please feel free to contact our office.

Sincerely,



Brett Mayer
Attorney-in-Fact
The Ohio Casualty Insurance Company

UB Taking **UBeyond**
insurance

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

RoofConnect Member Bonding Sample 2018

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 8105366

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint *****Stephanie Garahana, Kevin W. Andrews, Stacie Hanson, Craig B. Hurst, Brett D. Mayer, W. Scott Shields, Jeffery G. Shields, Gayle Woods***** all of the city of Sandy, state of Utah and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of May, 2018



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 21st day of May, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 9th day of July, 2018.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

RoofConnect Member Bonding Sample | 8

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



Zurich North America Surety
777 S. Figueroa Street, Suite 3900
Los Angeles, CA 90017

February 9, 2018

Re: Eberhard Benton Roofing
Bonding Letter for Proof of Bondability

To Whom It May Concern:

I would like to start by saying we have had the privilege of handling Eberhard Benton's surety program since 1996 and we consider Eberhard Benton of our most capable and professional contractors. Comments we have received from owners, architects, and subcontractors alike have always been very favorable.

The surety company that is used for bonding is Fidelity and Deposit Company of Maryland with a Best's Rating of A+ XV and a Treasury Limitation of \$14,670,000. Fidelity and Deposit Company of Maryland is an admitted surety insurer and authorized to issue bonds in the State of California. We currently have available bonding in excess of \$10.0 million on a single project basis with an aggregate work program in the \$50.0 million range. Current bonding capacity available is \$40.0 million range and the average bond rate is under 1%.

If Eberhard Benton is awarded a contract and request that we provide the necessary Performance and Payment Bonds, we will be prepared to execute the bonds subject to the Surety's acceptable review of the contract terms and conditions, bond forms, and any other underwriting considerations at the time of the request.

Our consideration and issuance of bonds is a matter solely between Eberhard Benton and us, as the Surety, and we assume no liability to third parties by the issuance of this letter.

Very truly yours,

Fidelity and Deposit Company of Maryland

Richard Adair, Attorney-in-Fact



ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by THOMAS O. MCCLELLAN, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint William SYRKIN, Rebecca HAAS-BATES, Sergio D. BECHARA and Richard ADAIR, all of Irvine, California, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 5th day of August, A.D. 2015.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



By: Eric D. Barnes
Secretary
Eric D. Barnes

Thomas O. McClellan
Vice President
Thomas O. McClellan

State of Maryland
County of Baltimore

On this 5th day of August, A.D. 2015, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, THOMAS O. MCCLELLAN, Vice President, and ERIC D. BARNES, Secretary, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 7th day of February, 2018.



Michael Bond, Vice President

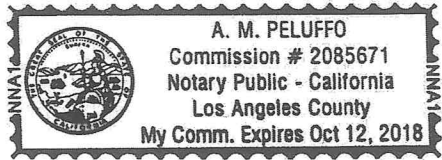
CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)
On February 9, 2018 before me, A. M. Peluffo, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Richard Adair
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature A. M. Peluffo
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Richard Adair
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: Fidelity and Deposit
Company of Maryland

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____



May 19, 2018

RE: Gooding, Simpson & Mackes, Inc. t/a GSM Roofing

To Whom It May Concern:

We are privileged to handle the bonding requirements for Gooding, Simpson & Mackes, Inc. We currently provide bonding through the facility of Fidelity and Deposit Company of Maryland, a Maryland corporation authorized to transact business in the Commonwealth of Pennsylvania with an A.M. Best Rating of "A+" Superior.

Fidelity and Deposit Company of Maryland is prepared to authorize single projects of up to \$5,000,000 within an aggregate work program of \$10,000,000, however, additional bonding flexibility can be provided if necessary.

Please note that our willingness to provide performance and payment bonds is subject to review of funding/financing information, review of contract documents and other standard underwriting information at the time of such request.

Gooding, Simpson & Mackes, Inc. maintains an excellent reputation among owners, architects and engineers. To date, we have never had a valid bond claim or a problem with a Gooding, Simpson & Mackes, Inc. project.

Gooding, Simpson & Mackes, Inc. has been a bond client of Murray Securus for many years and we highly recommend this fine contracting organization to you.

Should you have any questions, please contact R. Scott Miller, V. President Construction Division - 717-397-9600, extension 1332.

Sincerely,

Debra L. Rineer
Bond Customer Service Representative
DLR/ 1033834

Risk Management

Health Benefits

Thrift Savings Plan

Welfare Administration

Human Resources

Thoughtful Solutions.
The Right Choice.

Corporate Headquarters
39 North Duke Street
P.O. Box 1728
Lancaster, PA 17608-1728
717.397.9600
1.800.533.5271

Urban Place
454 New Holland Avenue
Suite 300
P.O. Box 1728
Lancaster, PA 17608-1728
717.397.9600

Capital Region
Rossmoyne Business Center
4999 Louise Drive, Suite 201
Mechanicsburg, PA 17055
717.620.2400

Quarryville
6 South Church Street
P.O. Box 310
Quarryville, PA 17566-0310
717.786.2161

Berks
Berkshire Knoll
1125 Berkshire Blvd., Suite 100
Wyomissing, PA 19610-1200
610.371.9505

Construction Bonds, Inc.
1110 Herndon Parkway
Suite 307
Herndon, VA 20170
703.934.1000

murrayins.com



May 30, 2018

Insurance Associates

One Church Street, Suite 500
Rockville, Maryland 20850

p 301.838.9400

f 301.838.9095

insassoc.com

Re: The James Myers Co., Inc.

To Whom It May Concern:

The James Myers Co., Inc. has maintained a surety relationship with Insurance Associates Inc. for over 29 years and since 2009 the bonds have been written through Berkley Insurance Company. During that time, we have supported this firm in their pursuit of single projects in the range of over \$10,000,000 with an aggregate limit of over \$25,000,000. Berkley Insurance Company is rated "A+" (Superior) with a financial size category of "XV" (\$2 Billion or greater) by A.M. Best and has a U.S. Treasury Limit of \$455,938,000.

If The James Myers Co., Inc. is awarded a contract and requests that we provide the necessary Performance and/or Payment Bonds, we will be prepared to execute the bonds subject to our acceptable review of the contract terms and conditions, bond forms, appropriate contract funding and any other underwriting considerations at the time of the request.

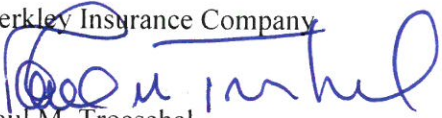
Our consideration and issuance of bonds is a matter solely between The James Myers Co., Inc. and ourselves, and we assume no liability to third parties or to you by the issuance of this letter.

This commitment is valid for a period of ninety (90) days.

We trust this information meets with your satisfaction. If there are any further questions, please feel free to contact me.

Very truly yours,

Berkley Insurance Company


Paul M. Troeschel
Attorney-in-Fact

bp

Knowledge / Representation / Reputation

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Stephen A. Spencer; Daniel R. West; Brenda L. Pattishall; William Cowan; Paul M. Troeschel; Susan B. Willett; Beatrice Saint-Felix; or Aldo Pasquariello of Insurance Associates, Inc. of Rockville, MD its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 7th day of August, 2017.

Attest:

(Seal)

By Ira S. Lederman
Executive Vice President & Secretary

Berkley Insurance Company

By Jeffrey M. Hafter
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 7th day of August, 2017, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C. RUNDBAKEN
NOTARY PUBLIC
MY COMMISSION EXPIRES
APRIL 30, 2019

Maria C. Rundbaken
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 30 day of May, 2018.

(Seal)

Vincent P. Forte

WARNING - Any unauthorized reproduction or alteration of this document is prohibited. This power of attorney is void unless seals are readable and the certification seal at the bottom is embossed. The background imprint, warning and verification instructions (on reverse) must be in blue ink.

Please **verify the authenticity** of the instrument attached to this Power by:

Toll-Free Telephone: (800) 456-5486; or

Electronic Mail: BSGInquiry@berkleysurety.com

Any written notices, inquiries, claims or demands to the Surety on the bond attached to this Power should be directed to:

Berkley Surety
412 Mount Kemble Ave.
Suite 310N
Morristown, NJ 07960
Attention: Surety Claims Department

Or

Email: BSGClaim@berkleysurety.com

Please include with all communications the bond number and the name of the principal on the bond. Where a claim is being asserted, please set forth generally the basis of the claim. In the case of a payment or performance bond, please also identify the project to which the bond pertains.

Berkley Surety is a member company of W. R. Berkley Corporation that underwrites surety business on behalf of Berkley Insurance Company, Berkley Regional Insurance Company and Carolina Casualty Insurance Company.



March 23, 2018

RE: Letter of Prequalification

To Whom It May Concern:

We are pleased to write to you concerning our customer, Jim Giese Commercial Roofing, Inc. We have had the privilege of providing for their surety needs since 1981. Their current bonding limits are \$1,000,000 single job with a \$3,000,000 aggregate work program. We would anticipate no problem providing the customary performance and payment bonds for their normal scope of work, should Jim Giese Commercial Roofing, Inc enter into a written contract.

The surety for this principal, Merchants Bonding Company, is an AM Best rated "A VIII" company and is an admitted surety in the state of IA. Merchants Bonding Company also appears on the U.S. Treasury list of approved companies.

Although Jim Giese Commercial Roofing, Inc has our highest recommendation, execution of any final bonds would be subject to a review of the contract terms and conditions, including any requested bond forms, and also their current financial standing at the time of the request.

This letter is written for no consideration and is not a legally binding document or commitment to provide future bonds.

Please contact us with any concerns or if we can be of further service.

Sincerely,

A handwritten signature in dark ink, appearing to read "Keith Harris", written over a horizontal line.

Keith Harris
Senior Contract Underwriter

street
5700 Westown Parkway
West Des Moines, IA 50256-7754

mailing
P.O. Box 14498
Des Moines, IA 50306-3498

toll free 800.678.8171
local 515.243.8171
fax 515.243.3854

email info@merchantsbonding.com
website merchantsbonding.com



January 31, 2018

Langer Roofing & Sheet Metal Inc.
345 S. Curtis Road
Milwaukee, WI 53214

RE: Bonding Capacity - 2018

To Whom It May Concern:

The Ohio Casualty Insurance Company has provided surety credit to Langer Roofing & Sheet Metal Inc. for single projects of \$7 million and an aggregate uncompleted backlog of \$15 million. The Ohio Casualty Insurance Company is rated "A" (Excellent) with a financial size category of XV (\$2 billion +) by AM Best and has a US Treasury Limit exceeding \$300 million.

If Langer Roofing & Sheet Metal Inc. is awarded a contract and requests that we provide the necessary Performance and/or Payment Bonds, we will be prepared to execute the bonds for the bid amount subject to our acceptable review of the contract terms and conditions, bond forms, appropriate contract funding and any other underwriting considerations at the time of the request.

Our consideration and issuance of bonds is a matter solely between Langer Roofing & Sheet Metal Inc. and ourselves, and we assume no liability to third parties or to you by the issuance of this letter.

We trust that this information meets with your satisfaction. If there are further questions, please feel free to contact me.

Sincerely,
The Ohio Casualty Insurance Company

A handwritten signature in blue ink, appearing to read "Chris Brehmer", is written over a horizontal line.

Chris Brehmer
Attorney-in-Fact



Knowledge.
Experience.
Trust.

Surety Bonding & Insurance



SOUTHGROUP
INSURANCE SERVICES

July 6, 2018

Re: E. Cornell Malone Corporation Bonding Capacity

To Whom It May Concern:

SouthGroup Insurance Services currently provides surety credit to E. Cornell Malone Corporation and Malone Roofing Services, LLC, through Zurich America Insurance Company and/or its subsidiary, Fidelity and Deposit Company of Maryland (F&D), P.O. Box 1227, Baltimore, MD 21203. Zurich/F&D is rated "A" (Excellent) with a financial size category of "XV" (\$2 billion or more) by AM Best and has a Treasury Limit exceeding \$450 million. In the past, we have given consideration to bonding projects for E. Cornell Malone in excess of \$5,000,000 with a current aggregate of \$15,000,000. The largest single bond is in the \$3,000,000-\$5,000,000 category.

Consideration and issuance of bonds is a matter solely between E. Cornell Malone Corporation and their surety, and we assume no liability to third parties, or to you by the issuance of this letter. As always, consideration of any bond credit is subject to our acceptable review of the contract terms and conditions, bond forms, appropriate contract funding and any other underwriting considerations at the time of the request.

We trust this information meets with your satisfaction. If there are further questions, please feel free to contact me.

Best regards,

Roman E. Galey, Attorney-in-Fact
Fidelity & Deposit Company of Maryland

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **MICHAEL BOND, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Glenn E. GALEY, Sybil JORDAN, Roman E. GALEY, Josh WALKER and Maurice E. EVANS, all of Hattiesburg, Mississippi, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 17th day of May, A.D. 2017.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



By: *Dawn E. Brown*
Assistant Secretary
Dawn E. Brown

Michael Bond
Vice President
Michael Bond

State of Maryland
County of Baltimore

On this 17th day of May, A.D. 2017, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **MICHAEL BOND, Vice President, and DAWN E. BROWN, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn

Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019



EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 6th day of JULY, 2018.



David McVicker

David McVicker, Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT ALL REQUIRED INFORMATION TO:

Zurich American Insurance Co.
Attn: Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056



May 30, 2018

Re: Marton Roofing Industries, Ltd

To Whom It May Concern:

It is with pleasure that we express our confidence in our contractor client Marton Roofing Industries, Ltd. Marton Roofing has been doing business with SureTec since 2004. SureTec Insurance Company is an A.M. Best rated A VII Company.

We have written bonds for Marton Roofing Industries, Ltd and have approved numerous requests for bid and performance bonds. While we do not have a formal bond limit for Marton Roofing Industries, Ltd, we would consider any reasonable requests for surety credit. In the past, we have considered bonds in the \$5,000,000 single range with an aggregate limit in the \$10,000,000 range.

Any arrangement for bonds is a matter between Marton Roofing Industries, Ltd and the surety and we assume no liability to you or third parties if for any reason we do not execute bonds or if circumstances change after the date of this letter.

Should you have any questions, please feel free to contact me.

Sincerely,



Christina Moore, AFSB
Vice President
SureTec Insurance Company



ZERVOS GROUP, INC.
INSURANCE & BONDS



July 11, 20188

Re: National Roofing & Sheet Metal Co, INC
4130 Flint Asphalt Drive
Burton, MI 48529

To Whom It May Concern:

This will confirm that we consider National Roofing & Sheet Metal Co. Inc. a very capable and qualified contractor for any project that they would seek. They have an unparalleled reputation for integrity and performance.

We handle all of the insurance and surety bonds for the company, and currently have an established surety bond program in place with The Guarantee Company of North America, USA. We have in place bonding credit of \$2,000,000 single project, 6,000,000 aggregate, this is not meant to imply they are limited to these amounts, these are simply working parameters.

Of course, each project is underwritten by the surety company on its own merits and subject to the underwriters approval of the contract documents and terms, we assume no liability to anyone by the contents of this letter

Yours Truly,

A handwritten signature in blue ink, appearing to read 'Donald W. Burden'.

Donald W. Burden,
Attorney-in-Fact



The Guarantee Company of North America USA
Southfield, Michigan

POWER OF ATTORNEY

NOW ALL BY THESE PRESENTS: That THE GUARANTEE COMPANY OF NORTH AMERICA USA, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint

Gus E. Zervos, Angelo G. Zervos, David C. Lange, Donald W. Burden, Stephen M. Zervos, Michael G. Zervos, Stephanie A. Dinco
Zervos Group, Inc.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon THE GUARANTEE COMPANY OF NORTH AMERICA USA as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of THE GUARANTEE COMPANY OF NORTH AMERICA USA at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof; and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 2nd day of October, 2015.



THE GUARANTEE COMPANY OF NORTH AMERICA USA

STATE OF MICHIGAN
County of Oakland

Stephen C. Ruschak, President & Chief Operating Officer

Randall Musselman, Secretary

On this 2nd day of October, 2015 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of said Company.



Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2024
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

I, Randall Musselman, Secretary of THE GUARANTEE COMPANY OF NORTH AMERICA USA, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by THE GUARANTEE COMPANY OF NORTH AMERICA USA, which is still in full force and effect.



IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 11th day of July, 2018

Randall Musselman, Secretary

BRADLEY INSURANCE AGENCY
P.O Box 12215
5210-B Schubert Road
Knoxville, TN 37912

(865) 281-7722

Fax: (865) 281-7182

July 10, 2018

Re: Rackley Company East Tennessee LLC

To Whom It May Concern:

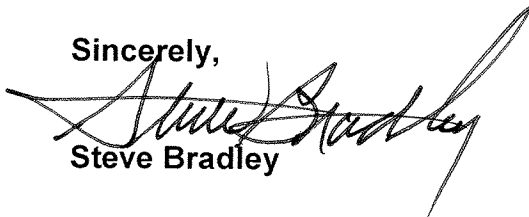
Bradley Insurance Agency and Employers Mutual Casualty Company are proud to handle the bonding needs of Rackley Company East Tennessee LLC. We do monitor the manner in which Rackley Company East Tennessee LLC meets their construction and financial obligations to owners, subcontractors, suppliers, and the credit community. I am pleased to report the Rackley Company East Tennessee LLC is a strong and stable company and handles these obligations in an exemplary manner.

As a result, we have in place for Rackley Company East Tennessee LLC a bonding line with adequate capacity to easily accommodate their bonding needs. At Rackley Company East Tennessee LLC's request we anticipate being able to provide the bonds needed subject to the company's acceptance to the contract terms and conditions, specific bond forms, and review by Employers Mutual Casualty Company. This in no way assumes liability on our part, to third parties, or to you if for any reason a bond cannot be executed.

Please do not hesitate to contact us should you have any questions or need additional information.

Sincerely,

Steve Bradley

A handwritten signature in black ink, appearing to read "Steve Bradley", is written over the printed name. The signature is stylized and cursive.



**M.J. SCHUETZ INSURANCE
SERVICES, INC.**

"Protecting you since 1943"

June 18, 2018

Russell T. Love, President
Henry C. Smither Roofing Company, Inc.
6850 E 32nd St
Indianapolis, IN 46226-6161

Dear Russell

This letter is to serve as a reference and recommendation for Henry C. Smither Roofing Company, Inc.. You have a bond program set up to handle projects up to \$5,000,000 and a total work program of \$10,000,000, or more if needed.

Your management and employees are experienced and well qualified for the work you undertake. We stand ready to back you however it may be required for your business operations. Your bonding company, Western Surety Company (CNA Surety Group), is an A rated company with Best Key's Rating.

If Henry C. Smither Roofing Company, Inc. is awarded any contract and requests that we provide Performance and/or Payment Bonds, we will be prepared to execute the bonds subject to our acceptable review of the contract terms and conditions, bond forms, appropriate funding and any other underwriting considerations at the time of the request.

The consideration and issuance of bonds is a matter solely between you and your surety company and we assume no liability to third parties or to you by the issuance of this letter. We trust that this information meets with your satisfaction. If there are further questions, please feel free to call.

Best Regards,

A handwritten signature in black ink that reads "Tiffany Williams".

Tiffany Williams
Bond Specialist





February 15, 2018

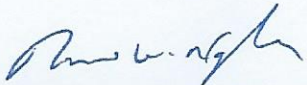
RE: Tip Top Roofers, Inc.

The purpose of this letter is to provide a bonding reference for Tip Top Roofers, Inc. We have been providing bonds for this firm for over 22 years and have never had a problem with the performance of the work or the payment of obligations. We consider Tip Top a well-managed, well-financed company that is quite capable of completing what they undertake.

Bonds are underwritten by Philadelphia Indemnity Insurance Company, rated A++ XV by 'A.M. Best Company' and listed on the U.S. Treasury Department's Listing of Approved Sureties (Department Circular 570).

Please do not hesitate to contact me for further information.

Sincerely,

By: 

Richard W. Naylor, Attorney-in-Fact
Philadelphia Indemnity Insurance Company

Surety • Insurance • Risk Management • Employee Benefits

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SURETY DIVISION

July 6, 2018

**RE: *Upstate Roofing & Painting, Inc.*
1300 Brighton-Henrietta Townline Rd.,
*Rochester, NY 14623***

Please be advised that The Hanover Insurance Company presently supports the surety program for Upstate Roofing & Painting, Inc. We hold an A. M. Best Rating of A with a financial rating of XV, as listed in the Department of the Treasury's Federal Register. We are licensed to do business in every state in the United States.

At the request of Upstate Roofing & Painting, we are pleased to advise that we presently support a Performance and Payment Bond Program in the amount of \$3,000,000 for single projects within total backlog capacity of \$7,500,000.

Please understand that our willingness to provide surety bonds on any project for Upstate Roofing is predicated upon specific criteria at the time of the bond request including, but not necessarily limited to, a review of all contract documents, bond forms, financing and all other pertinent underwriting factors.

Accordingly, this letter is not an assumption of liability, nor is it a bid or performance and payment bond. It is offered as a bonding reference as requested by our client on your behalf. All matters pertaining to the underwriting process are between Upstate Roofing and The Hanover Insurance Company, and any reliance beyond the stated scope of this letter is discouraged.

Sincerely,
The Hanover Insurance Company

John A. Sroka
Attorney-in-Fact



RoofConnect

COMPREHENSIVE SAFETY & HEALTH PROGRAM

Revised 2018

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I. How To Use This Manual

This manual should be read and understood by all RoofConnect member contractor employees. Supervisors should have an in depth knowledge of all customer, RoofConnect and OSHA rules and regulations. Supervisors shall obtain any further training or required information to ensure that RoofConnect is meeting all rules and OSHA regulations. REMEMBER: Many customers have additional rules and regulations, which all employees are required to know and abide by! It is both the supervisor's and employee's responsibility that all required information and testing has been completed prior to performing any work for that customer.

II. Safety & Health Policy Statement, Mission, and Objectives

a) Safety & Health Policy Statement

The number one priority of every job is to ensure the Safety & Health of our employees and all others who enter into the job worksite. No job, no matter how small or simple, will be performed without first setting up the jobsite to meet all OSHA and customer Safety & Health regulations. It is the contractor's responsibility to inform other contractors or customers entering into a jobsite area of the dangers, location of MSDS and the requirements to be in compliance with all regulations. In addition, all jobsites shall be roped off so as to protect our customers, other contractors and the general public from unknowingly entering the jobsite.

b) Safety & Health Policy Procedures

- 1) Every employee shall thoroughly read and understand the contents of this Comprehensive Safety & Health Program.
- 2) Every employee shall complete all required customer testing prior to performing any work for that customer.
- 3) No work will be performed by any employee unless all Safety & Health rules and regulations can be met.
- 4) Employees shall report directly to upper management, (i.e. Vice President or President), any supervisor or fellow employee that knowingly violates any RoofConnect procedure. If an employee wishes to remain anonymous in their reporting of violations to upper management, the employee may use the employee suggestion box, located in the warehouse, to report violations.

c) Safety & Health Mission

- 1) Provide a work environment that places Safety & Health as the number one priority.
- 2) Ensure that all of our employees have the knowledge and the economic support to perform their duties safely.
- 3) Provide our customers with the comfort and knowledge that RoofConnect will fully abide by all safety regulations.

d) Safety & Health Goal-Oriented Objectives & Accountability

Goal-Oriented Objectives:

- 1) Maintain the lowest EMR rating of any industrial roofing contractor.
- 2) Decrease the number of OSHA 300 log recordable lost workdays and restricted workdays by 10%, every year, compared to the average of the three preceding years.

Accountability:

All employees/contractors are accountable for meeting all RoofConnect Safety & Health Program policies, procedures and goal-oriented objectives. Commitment to meeting these policies, procedures and goal-oriented objectives is required for continuing employment by all employees. Appendix E is the Safety & Health annual review form for all Project Managers, Superintendents, Foremen, and Safety & Health Coordinators.

All violations of RoofConnect Safety & Health policies, procedures and goal-oriented objectives will be documented in that company's file.

Supervisors are responsible for conducting weekly worksite tours to observe work practices and determine whether unsafe conditions exist. All unsafe conditions shall be documented in the job file and shall be corrected prior to continuing work on that job. Appendix F contains the form to fill out for each Safety & Health tour.

All disciplinary actions, safety inspections and incident anomaly reports shall be reviewed at the following morning meeting with upper management. Appendix G contains form to fill out for any disciplinary action handed out.

All employee safety meetings shall be held monthly at each member contractor's facility to promote safety awareness and to review any safety investigation and incident anomaly reports. Attendance shall be taken and documented at each monthly Safety & Health meeting. All absent employees will be required to attend a makeup meeting the following week. Attendance at the makeup meeting shall be taken and documented.

e) Resources

Each RoofConnect member contractor is a profitable and healthy company, which has the resources to meet all current Safety & Health rules and requirements. For no reason shall an employee use the excuse of lack of resources for not meeting any Safety & Health requirement. Employees shall let their supervisors know of any equipment, etc. required to perform their jobs.

III. General Safety Guidelines

a) Basic

- 1) Each superintendent and foreman is to have a copy of this Safety Program.
- 2) When working on a multi-level type roof, use an extension ladder, step ladder, NO JUMPING!
- 3) If you do not understand the rules, ask your Supervisor to explain them.
- 4) Report each and every accident or unsafe working condition to your supervisor immediately, no matter how slight they may seem. Supervisors will report accidents to safety department.

- 5) Employees are urged to make suggestions that will assist in the safe performance of the work.
- 6) Employees shall participate in the safety program through:
 - a) Attending all weekly and monthly safety/tool box meetings.
 - b) Reading and understanding all appropriate safety literature handouts including this manual.
 - c) Investigation of accidents.
 - d) Training of new personnel in safety awareness and hazard communications.
- 7) Notify your supervisor if it is evident that a co-worker is not in the right frame of mind or does not possess a positive attitude toward safety.
- 8) Do not ride on or walk under loads that are being lifted by cranes of any type.

b) Job Start Up

- 1) Safety is to be planned into each job. Prior to performing any new job, formulate a system to eliminate accident exposure at the Pre-Job Review. Appendix H contains the form for documenting a Pre-Job Review.
- 2) Prior to performing work at any jobsite, it is the responsibility of the member contractor's foreman or superintendent to notify the customer of our presence. Member contractor employees will follow the customer's rules of obtaining all required work permits and testing certifications prior to performing work. These permits and certifications shall always be current when working.
- 3) If a job involves new processes, material or equipment, the Safety & Health Committee shall perform a thorough analysis of all potential hazards and inform employees of these hazards.
- 4) Any significant changes in the manner in which processes, material or equipment is used, requires the approval of the Safety & Health Committee.

c) Lock-Out and Tag Procedure

Employees shall never remove or operate any mechanical or electrical equipment without the proper paperwork required by the customer. No employee(s) shall ever cut or forcefully remove any locks or tags on any equipment. If removal is required to properly perform work, the foreman or superintendent shall contact the customer to obtain the proper approval. If allowed by the customer, employees may install a personal lock on a lock out device when working on related equipment. This lock shall have a name and telephone number for emergency contact. Personal locks shall be removed when the employee leaves the work area.

d) Security & Control Policy

- 1). Employees shall observe and comply with the security and control policy and procedures as implemented at each customer location.
- 2) Possession, use, sale, distribution or being under the influence of alcohol, illegal drugs or controlled substances on company property or on the property of any of our jobsites is strictly prohibited.
- 3) Firearms and ammunition are not allowed on company property or any customer property.
- 4) It is the responsibility of each employee to report all security violations committed by any fellow employee to your supervisor immediately.
Improper conduct such as "horseplay, fighting, gambling, scuffling, practical jokes, etc..." on any jobsite is forbidden.

e) Minimum Safety Requirements

- 1) Attend all customer required safety courses, orientations and pass all related tests prior to performing work at a particular customer location.
- 2) Abide by all OSHA, customer and RoofConnect safety rules and regulations.
- 3) Report any unusual or suspected unsafe conditions to your supervisor.
- 4) Cover all operating and non-operating equipment that could be damaged by operations.
- 5) Use caution when working near or adjacent to any roof penetrations.
- 6) Smoke and eat in customer authorized areas only.
- 7) Do not operate any valve, circuit breakers, switches, etc. without proper approval from the customer.
- 8) Keep all equipment off manholes, hand holes etc., not in roadways.
- 9) Leave keys in all unattended trucks if required by the customer with supervisor approval
- 10) Properly barricade all work areas, ladders etc....
- 11) Attend all Company and customer required safety meetings.

f) Traffic Regulations

- 1) Only supervisor approved drivers will be authorized to drive company owned vehicles. Each driver is responsible for the safe operation of the vehicle and must keep their vehicle clean.
- 2) Before operating any company vehicle, check condition and inflation of tires and all fluid levels (including oil, gas, radiator, battery, brakes, transmission and power steering and turn in check list).
- 3) Defensive driving practices shall be used at all times.
- 4) No passengers shall be allowed except in connection with business. This means no hitchhikers.
- 5) Mechanical defects shall be reported and repaired promptly before the vehicle is driven further.
- 6) The use or possession of or being under the influence of any alcoholic beverage or illegal drug while in a company vehicle is prohibited.
- 7) All accidents are to be reported to your supervisor and or safety department, if applicable, customer contact immediately.
- 8) All drivers shall abide by all state motor vehicle laws while driving company vehicles. All Customer driving regulations shall be abided by when on customer property.
- 9) Seat belts shall be worn at all times while company vehicle is moving. the number of occupants permitted should be equal to the number of seat belts.
- 10) Strictly observe all signs and signals.
- 11) Park company vehicles in customer designated areas only.
- 12) Do not drive personal vehicles onto customer property without prior approval from supervisor.
- 13) Do not block fire hydrants or emergency access ways when parking.
- 14) Yield the right-of-way to pedestrians, bicycles, ambulances, fire trucks, and other emergency vehicles.
- 15) Report all moving violations including those in personal vehicles to the office within 48 hours;
- 16) No one is allowed to ride in the bed of any company vehicles.
- 17) Operator must turn off vehicle when not behind the wheel.

g) Housekeeping

- 1) Work areas shall be cleaned on a daily basis.
- 2) All trash and construction debris shall be deposited in a company or customer approved dumpster.
- 3) Notify supervisor and/or customer contact immediately of spills and clean up spills as directed. Use MSDS for clean up information.
- 4) Keep all materials in approved and properly labeled containers.
- 5) Keep aisles and walkways free of material, scrap, hoses, and electrical cords.
- 6) Don't leave loose objects on floors, stairs or platforms.
- 7) Store tools properly and safely.
- 8) Clean up tools and work area as work progresses.
- 9) Keep all materials, tools, and equipment in a stable (tied, stacked, or choked) position.
- 10) Maintain clear access to all work areas.
- 11) Remove all protruding nails from lumber, crates, or pallets before discarding.
- 12) Do not stock material in any locations without prior approval from your supervisor or customer contact.

IV. General Roofing Safety Rules and Material Handling:

- 1) Practice and encourage safe material handling techniques such as:
 - a) Lift with your legs, not your back.
 - b) Keep the load close to your upper body.
 - c) Avoid twisting while lifting.
 - d) Keep feet spread approximately shoulder-width with one (1) foot ahead of the other. Maintain your balance.
 - e) Get help when handling large, heavy or bulky objects.
 - f) Utilize mechanical lifting aides to their fullest.
 - g) Wear good non-skid footwear. Built-up roofing requires enclosed protective type footwear.
 - h) Keep yourself in good physical condition and control your weight.
- 2) Never apply a torch applied roofing system directly over a wood deck.
- 3) When the application of a torch applied modified bitumen roof system has been completed the job foreman will assign a one (2) hour fire watch to monitor the site.
- 4) The jobsite gang box is to be used to store tools, extension cords, fire extinguishers and a first aid kit. All gang boxes are to be locked at each days end.
- 5) When working on a coal tar pitch roof each employee should be made aware of how this material can burn your skin. Employees should wear long pants, long-sleeved shirts with a button-up collar and apply a sunscreen ointment to their face. Cover your skin as much as possible.
- 6) When using solvent glue and adhesives make sure you are aware of the precautions and instructions pertaining to them.
- 7) No roofs are to be left open overnight. No tear-offs are to be attempted when there is a 30% or better probability of rain forecasted. A ponding water pump, tarps and plastic cement are to be kept on site as emergency water protection measures.

V. Environmental

a) General Rules

- 1) Do not drain, spill, pour, bury or dispose of any oil, lubricant, solvent, fuel or any waste material on any customer or company property without approval of supervisor or customer contact.
- 2) Do not repair or overhaul any equipment on customer property except for short-term emergency repairs.
- 3) All roofing trash shall be disposed of properly, per all federal, state and local laws.

b) Hazardous Material

- 1) No employees shall handle hazardous materials.
- 2) If you have any questions whatsoever regarding material handling and/or potential exposure hazards - ASK FOR ASSISTANCE - DO NOT ASSUME ANYTHING!

VI. Accident/Incident & Emergency Control

a) Accident/Incident

- 1) Employees should understand the steps that should be taken to minimize and control the effects of an accident or emergency.
- 2) All accidents and incidents, no matter how small, shall be reported to your supervisor and, if required, customer contact, immediately.
- 3) Know the location and use of eye wash stations and emergency showers.
- 4) Know the customer emergency communication systems and the location of these systems.
- 5) An Accident Investigation Report will be filled out by the job superintendent for all accidents/incidents. Reference Appendix A for Accident Investigation Report form. Distribution and sign off of report cause and corrective action shall be required by all management personnel, i.e. Superintendents and Vice Presidents.
- 6) All Accident Reports shall be kept in safety department office for review .
- 7) Cause and corrective action for all Accident shall be discussed at all preceding daily toolbox meeting, weekly Safety & Health jobsite inspection and at the preceding monthly Company Safety Meeting.

b) Emergency Controls

- 1) Be familiar with customer alarm systems and the steps to be taken when they are sounded.
- 2) Know the phone number of your customer contact.
- 3) Know the customer emergency contact and phone number.
- 4) As required, go to the customer emergency assembly area in the event of an emergency.
- 5) Secure any accident scene when required.

c) Emergency Drills

- 1) Emergency drills are held at many of our customer's facilities. Employees shall participate in these drills as required by the customer.
- 2) Member companies shall conduct weekly emergency drills at all industrial customer jobsites.

VII. Personal Protective Equipment

a) Protective Clothing

- 1) Employees shall wear personal or company supplied clothing that is safe and proper for their job.
- 2) Employees shall not wear short sleeve shirts or shorts while on the job. Loose clothing, dangling sleeves, jewelry, rings, long hair, neckties, etc., shall not be worn unprotected on jobsites.
- 3) All customer regulations regarding wearing of fire retarding clothing, eye contacts, jewelry, etc., shall be abided by.
- 4) Employees shall wear Coast Guard approved life jackets, or otherwise be protected by handrails or lifelines when working near water wherein a drowning hazard exists.

b) Head Protection

- 1) Supervisor issued hard hats shall be worn at all times while on the job site.
- 2) Hard hats shall not be altered for any purpose such as drilled or punched for ventilation holes, edges trimmed off hats, or the suspension altered.
- 3) Each employee is responsible for keeping his or her hard hat clean and in good condition. Employees shall notify supervisors when the need arises for a hard hat to be replaced. Employees shall inspect their hard hats daily. No writing on hard hats.
- 4) Approved hard hats and side shield safety glasses must be worn while wearing a welding hood.

c) Eye Protection

- 1) Approved safety glasses Z87+ with approved side-shields shall be worn at all times while on the job site. Slide on acetate shields are not acceptable.
- 2) Corrective lenses must be safety glass with side shields or goggles must be worn over corrective lenses.
- 3) Employees are responsible for keeping safety glasses clean and usable. Employees should contact their supervisor for replacement of damaged safety glasses.
- 4) Tinted safety glasses are not to be worn during night or in dark locations during the day. Tinted safety glasses should not be worn on customer locations where they are prohibited.
- 5) Approved chemical goggles are required by some customers for work in certain areas. Consult your supervisor or customer contact if there is a question of whether or not goggles need to be worn.
- 6) Employees working in the area of chemicals should know the location of the nearest safety shower and eyewash.
- 7) Welding hoods are required for electric welding.
- 8) Burning goggles are required for gas welding and burning.

- 9) Employees shall wear a face shield over safety glasses or mono-goggles when: chipping, grinding, buffing, using friction cut-off saws, impact chisels, or when handling hazardous liquids,

d) Hand Protection

- 1) Employees are required to wear work gloves when handling material or doing rough work.
- 2) Approved protective gloves are required when handling hazardous materials. Consult a supervisor if there are any questions concerning the material being handled.
- 3) Special gloves shall be worn when special hazards exist, (i.e. acid, high voltage, etc.). Consult a supervisor if there is a question of whether special gloves are required.
- 4) Gloves should not be worn when working near rotating parts. Be aware of pinch points.

e) Foot Protection

- 1) Safety department approved steel toe leather boots are required.
- 2) Canvas shoes, sneakers, sandals, house shoes, etc. are not allowed.

f) Hearing Protection

- 1) Hearing protection is required in noisy areas, customer designated areas and around certain equipment. If there is any question of whether or not hearing protection should be worn, consult a supervisor.
- 2) No radio or tape players with headphones are allowed on the job site unless for two-way job related communications.
- 3) Audiometric testing is available to any employee who has a concern with their hearing. Contact your supervisor for further information. In addition, supervisors may require certain employees be audiometric tested if it is believed that they may have a hearing problem.

g) Respiratory Protection

- 1) Certain customers require that employees have respirators ready to wear in case of an emergency or that employees wear respirators for work in particular areas.
- 2) Physical examinations are required to determine each employee's fitness to wear a respirator.
- 3) Employees should contact their supervisor with questions regarding whether or not they need to be tested for respirator use.
- 4) Appendix B contains the respiratory protection program and supervisors are required to know and understand the requirements of this program.

VIII. Fall Prevention Program

- 1) Unless some other means of fall protection is provided, full body harnesses must be worn with lanyards tied to a solid support, when working in any area where there is danger of falling more than six feet from one level to another. Safety belts are not acceptable.
- 2) Fall arrest systems must be inspected before each use.
- 3) Lifelines, full body harnesses and lanyards actually subjected to a fall shall be immediately removed from service and destroyed.
- 4) All safety harnesses shall be visually inspected before each use.

- 5) Safety harnesses are required when an aerial lift, (man lift, basket, etc.), is used. The lanyard shall be attached to the anchor point in the basket.
- 6) Employees are required to be tied off whenever they are within six feet of the perimeter of a roof, six feet or higher, without a parapet wall or guard 39 inches or more in height.
- 7) Safety harness lanyards shall be a minimum length to provide for a fall of no greater than 6 feet. The lanyard shall have a nominal breaking strength of 5,400 pounds.
- 8) Prior to performing work on a roof, a warning line system shall be erected around all necessary perimeters, i.e. those with parapet walls less than 39 inches with no existing guards, and all roof top openings, including all skylights.
- 9) Warning lines shall consist of a rope, wire, or chain flagged at not more than six feet intervals with high-visibility material. The warning line shall be supported in such a way that its lowest point is no less than 34 inches from the roof surface and its highest point is no more than 39 inches from the roof surface. Stanchions shall be capable of resisting, without tipping over, a force of at least 16 pounds applied horizontally against the stanchion, 30-inches above the roof surface.
- 10) Use of a safety monitoring system on roofs fifty feet or less in width, where mechanical equipment is not being used or stored is allowed. The Safety monitoring system involves having one competent person solely designated to monitoring the safety of all the other employees working. It is the safety monitors responsibility to warn employees when it appears to the monitor that they are unaware of the hazard or are acting in an unsafe manner. The safety monitor must be on the same roof as and within visual sighting distance of all employees for whom he is responsible and must be close enough to verbally communicate with the employees. The safety monitor shall not perform any work other than monitoring.
- 11) When guardrails are used at hoisting areas, a minimum of four feet of guardrail shall be erected on each side of the access point through which materials are hoisted. A chain or gate shall be placed across the opening between the guardrail sections when hoisted operations are not taking place.
- 12) When guardrails are used at bitumen pipe outlets a minimum of four feet of guardrail shall be erected on each side of the pipe.
- 13) Safety harnesses shall never be attached to the hoist.
- 14) Safety harnesses shall be rigged to allow the movement of employees only as far as the roof edge.
- 15) Materials may not be stored within six feet of the roof edge unless guardrails are erected at the roof edge.
- 16) All questions related to the fall protection system shall be directed to a supervisor. If there is any question, whatsoever, regarding Fall Protection, ask for assistance from a supervisor.

IX. Ladders & Scaffolds

a) Portable Ladders

- 1) All ladders shall be visually inspected before each use. Ladders shall be secured.
- 2) Defective ladders shall be immediately withdrawn from use.
- 3) Portable ladders shall be used for climbing only. They are not to be used for material skids, walkways, or workbenches.
- 4) When using ladders in or over a doorway, barricade the door and post warning signs.
- 5) Only one person is allowed on a ladder at a time.
- 6) Facing the ladder, work with both feet on the rungs.

- 7) Do not carry items while climbing or descending a ladder.
- 8) Do not place tools or materials on ladder rungs or steps.
- 9) Do not use metal ladders where electrical hazards exist or where customer has banned use.

b) Step Ladders

- 1) Always extend ladder legs fully, and lock spreaders in place.
- 2) Place all four feet on a level surface.
- 3) Do not step on the end cap or the first rung located under the end cap.

c) Straight & Extension Ladders

- 1) Place ladders so its angle is no less than one-fourth the distance of its working length.
- 2) Ladders shall be tied off and have non-skid safety feet.
- 3) The top of the ladder shall extend at least 3 feet beyond the supporting object.
- 4) Engage safety latches on extension ladders.
- 5) Secure the ladder extension rope to a rung at the base of the ladder.
- 6) Overlap extension ladders by three (3) or more rungs.

d) Scaffolds

- 1) Scaffolds shall be erected, moved, dismantled, or altered under the supervision of a competent person.
- 2) Scaffolds shall be erected according to OSHA and other applicable regulations requirements.
- 3) Do not exceed the load capacity of the scaffold.
- 4) Materials being hoisted onto a scaffold shall have a tag line.
- 5) Employees shall not work on scaffolds during storms or high winds.
- 6) Read scaffold tags before using scaffolds.
- 7) Scaffolds without tags are not to be used.
- 8) Tools, materials, and debris shall not be allowed to accumulate in quantities to cause a hazard.
- 9) When climbing scaffolds, use scaffold ladders only.

X. Excavations

Under no circumstances shall any employee perform any trenching or excavation work for any customer. This nature of work requires an additional contractor for the customer.

XI. Electrical Safety

- 1) Equipment or circuits that are de-energized must be tagged and locked according to each customer's requirements.
- 2) Be aware of overhead wires and electrical equipment with exposed conductors.
- 3) Do not use equipment (such as cranes or man lifts) or perform work (such as building a scaffold) within 10 feet of live electrical lines (up to 50 kV). Follow OSHA guidelines for voltages above 50 kV. If in doubt of electrical line voltage, contact your supervisor. Many

customers have more stringent regulations on equipment use near electrical lines. Always follow the more stringent regulations.

- 4) Ground-fault circuit interrupters (GFCIs) are required.
- 5) Extension cords must be of the three-wire type. Extension cords and flexible cords used with temporary and portable lights shall be designed for hard or extra-hard usage (for example, types S, ST, SO, and STO).
- 6) Daily visual inspections of extension cords and plug-connected equipment for defects shall be performed.
- 7) Do not work near exposed parts of electrical circuits unless they have been protected by one of the following means:
 - De-energizing the parts (lock-out/tag out).
 - Grounding the parts, where applicable
 - Guarding the part by insulation
- 8) Barriers shall be used to ensure that workspace for electrical equipment shall be guarded when energized parts of equipment are exposed.
- 9) Worn or frayed electrical cords or cables shall not be used. Extension cords shall not be fastened with staples, hung from nails, or suspended by wire.

XII. Fire Protection

- 1) Be familiar with locations, types, and use of the fire extinguishers in your work area. Good housekeeping is one of the best methods to prevent fires.
- 2) Do not use firefighting equipment unless you have been properly trained in its use.
- 3) Fire fighting equipment shall not be used for any other use other than fighting fires.
- 4) When using fire extinguishers to support work, check them daily prior to starting work. (Do not use permanent mounted fire extinguishers for this purpose.)
- 5) Fire extinguishers shall be replaced or recharged immediately after being discharged.
- 6) Report all fires to your immediate supervisor or customer contact immediately.

XIII. Barricades, Warning Signs & Tags

- 1) Barricades and warning signs & tags shall:
 - a) Be observed, inspected and maintained as long as hazards exist.
 - b) Be erected prior to starting work
 - c) Be erected in such a way to obstruct or deter passage of persons or vehicles.
 - d) Identify the hazard.
 - e) Be removed promptly when hazard no longer exists.
- 2) Entry into areas surrounded with yellow barrier tape is allowed only in accordance with the posted signs and tags.
- 3) Many customers have additional rules and regulations regarding barriers. All customer rules and regulations regarding barriers need to be understood and followed, if there are any questions, contact your supervisor.
- 4) Warning signs & tags shall:
 - a) Identify hazards.
 - b) Identify the owner of erected barricades.
 - c) Be obeyed by all workers.
 - d) Be visible at all times.

- e) Be placed on barricade stands or other appropriate locations.
- f) Be removed or covered promptly when hazards no longer exist.
- g) Be standard for the industry.
- h) Not be removed except by authorized personnel.

XIV. Hazardous Materials Program

a) General Overview

- 1) Every employee shall be committed to making the work place as safe and healthy as possible. Employees may use Appendix F to report any Safety & Health anomaly. Employees may give report to supervisor or deposit in Employee Suggestion box located in the warehouse. Management will respond in writing to any report within 48 hours and the response shall be posted on the company bulletin board located in the warehouse.
- 2) Appendix C - Hazard Communication Program goes into detail on the rules and regulations of RoofConnect and OSHA. Each employee shall thoroughly review Appendix C and contact your supervisor with any questions.

b) Material Safety Data Sheets

- 1) Material Safety Data Sheets are required for all materials used on a jobsite. All vehicles are required to carry a full set of MSDS binders.
- 2) Review MSDS prior to using products to determine protection required, handling instructions, etc.
- 3) All employees shall know where to locate MSDS and how to find specific materials in the binders.
- 4) Reference Appendix C for further information concerning MSDS.

c) Containers

- 1) Flammables
 - a) Shall be stored in approved, properly labeled containers.
 - b) Shall be stored in such a manner to protect from heat, which may cause combustion.
- 2) Compressed Gas Cylinders
 - a) Shall be labeled properly.
 - b) Shall not be lifted by valve protection caps.
 - c) Shall have valve protection cap in place before transporting or storing.
 - d) Shall always be protected from electricity and sparks.
 - e) Shall always be secured vertically to a support, whether in use, transit, or stored.
 - f) Do not lay cylinders on their sides or use as rollers.
 - g) Shall have valves closed after each use and hoses bled.
 - h) Never substitute oxygen for compressed air.
 - i) Appropriate signs and warnings shall be visibly displayed in storage areas.
- 3) Handling Procedures For Empty Containers
 - a) For proper disposal of empty containers, contact your supervisor.

d) Asbestos Containing Material

- 1) Many older roof systems contain materials with asbestos.
- 2) Never remove any asbestos materials without first contacting your supervisor.
- 3) Unless insulating materials are identified as non-asbestos by visual inspection, labeling/marketing or bulk sampling, they shall be considered to contain asbestos, and treated as such. If you are unsure of a material containing asbestos, contact your supervisor.
- 4) Verify material composition prior to starting work.

e) Lead Containing Material

- 1) Many older facilities contain lead.
- 2) Employees shall not remove nor dispose of lead containing material without contacting supervisor for rules and regulations of performing this task.
- 3) Lead is found primarily in older paints, plumbing jacks, and bell & spigot pipe joints.
- 4) Verify material composition prior to starting work.

XV. Confined Spaces

- 1) Never enter into a confined space without first notifying your supervisor.
- 2) Most customers have specific rules and regulations for work in confined spaces. Make sure you are aware of all customer rules and regulations concerning confined spaces.
- 3) The following is a definition of a confined space, (customer's definition may vary slightly so be sure to check with your customer contact.):
 - a) A space that is large enough and configured so that a person can enter and perform work; and
 - b) Has limited means of entry or exit; and
 - c) Is not designed for continuous employee occupancy.
 - d) Contains or has the potential to contain a hazardous atmosphere.
- 4) Most customers require a plant permit to work in a confined space.
- 5) A confined space watch is required for employees working in confined areas. Contact your supervisor for further information on the requirements of the designated confined space watcher.

XVI. Equipment And Machinery Safety

All equipment and machinery valued at \$1,000.00 or more upon purchase shall have documented paperwork as to the preventative maintenance schedule required by the manufacturer. Less expensive equipment and machinery shall be maintained as discussed in the proceeding divisions of Section XVI.

a) Hand & Power Tools And Machinery

- 1) The safe design of any tool or piece of equipment must not be altered.
- 2) Tools or equipment must not be modified in any manner that reduces the original safety capacity.
- 3) All company owned, leased or rented equipment must be in a safe mechanical working condition to render safe service at all times.

- 4) Defective tools and equipment must be tagged and removed from service immediately and repaired or disposed of.
- 5) Equipment with exposed gears, belts, couplings, fans, etc., must be provided with proper guards.
- 6) Machinery, tools and equipment must not be operated without all guards and safety devices in place and functioning properly.
- 7) Only use tools and machinery you are qualified to use.
- 8) Inspect tools or machinery before use.
- 9) Do not use tools or equipment not in good operating condition.
- 10) Use tools or machinery only for intended use.
- 11) Use tools and machinery guards as appropriate.
- 12) Keep moving parts directed away from your body and from others.
- 13) Shut machinery down for repair work.
- 14) Insure that your tools and machinery are safe from unexpected movement, falling, and slipping to prevent damage and accidental injury.

b) Hoist Equipment

- 1) Employees must be trained and qualified to operate hoist equipment.
- 2) Inspect equipment before use.
- 3) Know and do not exceed the hoist weight capacity.
- 4) The load must be securely attached.
- 5) Do not leave a load hanging and unattended.
- 6) Do not allow any body parts of yourself or others below a suspended load.
- 7) Do not wrap the load chain of a chain hoist around the load.
- 8) Passengers are absolutely not allowed on the hoist.
- 9) Know the signals adopted for raising and lowering of loads.

c) Rigging Equipment

- 1) Inspect hooks, shackles and clamps before use.
- 2) Only rig from support structures that are suited to support the intended load.
- 3) Lifting beams and davits shall be certified and labeled for the maximum allowable load.
- 4) Hooks shall have a safety latch.
- 5) Use a shackle when more than one eye needs to be attached.
- 6) Use clamp devices for their intended use (for example, do not use tongs for beam rigging; beam clamps should be used.)
- 7) Do not exceed the capacity of supporting cables, chains, rope or wire.
- 8) Contact your supervisor if you need to verify that the capacity is adequate.

d) Compressed Air Use

- 1) Inspect hoses and couplings daily and before each use.
- 2) Use only hoses designed for compressed air use.
- 3) Couplings must be equipped with positive locking devices.
- 4) Always close the valve and bleed down the hose when not in use.
- 5) Store hoses properly after use.

e) Welding & Burning

- 1) Contact you supervisor or customer contact prior to performing any welding or burning. Many customers require permits to be pulled for these operations.
- 2) Inspect leads, ground clamps, hoses, torches, cylinders, and fittings each day before use.
- 3) Keep hoses and equipment clear of passageways.
- 4) Remove combustible materials from the immediate work area.
- 5) Have access to a nearby dry chemical fire extinguisher and know how to operate.
- 6) Protect surrounding area with fire blankets as necessary.
- 7) Do not weld or burn on closed vessels or tanks.
- 8) Do not weld or burn on any vessels or tank that has not been decontaminated.
- 9) Use proper grounding for all work.
- 10) All leads must be adequately insulated from the machine to electrode holder.
- 11) Return welding rods to proper storage when not in use.
- 12) Turn off equipment when not in use.

f) Painting Equipment

- 1) Examine the wind condition prior to performing any painting. Ensure that no property in the surrounding area is subject to the potential of damage from painting operations. If property is subject to potential damage, protect or move property. (An example of property would be a car.)
- 2) Compressors shall be in good, clean and efficient working condition and shall be properly sized for the work
- 3) Hoses shall be equipped with the proper fittings and maintained in good condition.
- 4) Employees shall select the equipment for each coating (i.e., air and fluid pressure gauges, correct hose size and spay tips) in accordance with the manufacturers recommendations. If you are not sure of the proper equipment and settings , contact your supervisor.
- 5) Air supplied for breathing shall be free of carbon monoxide and any other harmful contaminants
- 6) Filters for breathing air supply shall be cleaned, maintained, or replaced as recommended by the manufacturer.
- 7) Daily monitoring or air supplied for breathing shall be done and a log of test results kept.

XVII. Medical Program

a) General

- 1) Each member company maintains a working agreement with an occupational medical client firm. This firm provides all required physician services.
- 2) All foremen, supervisors, and lead men on large reroof crews are required to be certified in both First Aid and CPR.
- 3) RoofConnect and its members are committed to maintaining adequate Safety & Health Staff.
- 4) Each member company maintains access to both Certified Safety Professionals and Certified Industrial Hygienists through our participation in the HACSC.

b) Blood borne Pathogens

- 1) Purpose

- a) The purpose of this program is to minimize or eliminate all RoofConnect member employees' exposure to blood pathogens, mainly Hepatitis B Virus (HBV), and Human Immunodeficiency Virus (HIV), which could lead to disease or death.
- b) This program applies to all employees who may in the course of their normal employment, be required to come in contact with, or dispose of, any materials containing contaminated or potentially contaminated blood and/or body fluids. For the purpose of this program all blood and body fluids are considered contaminated.
- 2) Engineering and work practice controls
 - a) All blood, body fluids, and other potentially infectious materials are handled as hazardous materials unless those precautions interfere with the proper delivery of first aid/CPR, health care, or create significant risk to the personal safety of the employee.
 - b) Following contact with blood and/or body fluids, employees wash their hands with antiseptic cleaner and water immediately or as soon as possible after removing gloves or other Personal Protective Equipment. Since water is not available in all areas, antiseptic, hand cleaner and towellettes are made available by the Project Safety Coordinator.
 - c) Eating, drinking, smoking, applying cosmetics, and handling contact lenses are prohibited in medical treatment areas where a potential for contact with blood and/or body fluids exists.
 - d) Food and drink are not stored in refrigerators, freezers, cabinets, or on counter tops where blood or body fluids are stored.
- 3) Housekeeping
 - a) Clean and disinfect all surfaces immediately after contact with blood and/or body fluids. Clean surfaces using an approved hospital disinfectant such as Enrivocide® antiseptic cleaner, or its equivalent, or a mixture of one part sodium hydrochloride (household bleach) diluted with 10 parts water.
 - b) Remove and replace protective coverings which may be used to cover work surfaces in the case of contamination. Dispose of these as contaminated material. Clean and decontaminate on a regular basis, or immediately after possible contamination all bins, cans, pails, and similar receptacles intended for reuse which have the potential of becoming contaminated with blood and/or body fluids.
 - c) Do not pick up broken glass by hand. Clean up using a brush and dustpan, vacuum, cotton swab, or tweezers, depending upon the situation.
 - d) When emptying trash receptacles, avoid touching waste with hands. Pour or dump trash receptacles into bins or dumpsters to avoid the possibility of injury from contaminated glass, needles, or other sharp objects. Where receptacles are too large to easily lift for dumping, use a long handled scoop and stick to remove the trash.
 - e) Disinfect all reusable items contaminated with blood and/or body fluids with Envirocide® antiseptic cleaner or its approved equivalent, or a diluted mixture of one part sodium hydrochloride (household bleach) and 10 parts water.
 - f) Dispose of all potentially contaminated waste such as gloves, towels, swabs, bandages, gauze pads, shop rags, broken glass, etc. in accordance with the requirements of this program. Do not store reusable sharp objects contaminated with blood or other potentially infectious materials in a manner that requires employees to reach or grab them by hand in their approved containers.

XVIII. Safety Self Audit Program

Each RoofConnect member company is committed to providing each of its employees a safe and healthy work environment. This commitment is a matter of company policy and will be a joint

venture with our Loss Control Specialists to perform jobsite inspections with our Superintendent on a weekly basis. The jobsites will be selected at random and there will be no advance notice to our employees prior to the inspection. A Loss Control Survey Report will be prepared and made available for review within ten (10) days of the site visit. All deficiencies noted and recommendations made will be placed on the agenda for our next monthly Safety Meeting. Appendix F should be used to document findings from weekly random complete worksite inspections. In addition, once a month the Safety and Health Committee shall randomly inspect one or more jobs and record results via Appendix F.

XIV. Annual Evaluation

The Safety & Health Committee will review this Safety & Health Program annually. Each section will be analyzed and revised as required to ensure that each RoofConnect member company maintains the most comprehensive and detailed Safety & Health Program in the roofing industry while incorporating all of our customer Safety & Health requirements into our program. The annual evaluation shall be documented and proposed changes shall be assigned action dates to be incorporated into the field if this has yet to be done.

Appendix A

Accident Investigation Report Form

Note: Project Manager is responsible for tracking report to completion. Cause and corrective action must be completed within 7 days of accident. Corrective action shall then be incorporated into Safety & Health Program

Date of Accident: _____ Time: _____ Date Reported: _____
Name of Injured: _____ Age: _____
Job Title: _____ Experience (yrs,mos.): _____ Job# _____
Sex: _____ Social Security #: _____ Project Manager _____

Location of Accident: _____

Employee Death? _____

Person Treating Injury: _____

Did the Injury Result in Lost Time? _____

Did the Injury Result in Restricted Duty? _____

Injury Type: _____

Source of Injury: _____

Nature of Injury: _____

Part of Body: _____

Property/Equipment/Material Damaged: _____

Nature of Damage: _____

Source of Damage: _____

Description: (Who, What, Why, Where, When, and How Accident Happened): _____

(Use additional sheets if necessary)

Cause of Accident: _____

(Use additional sheets if necessary)

Corrective Action: _____

(Use additional sheets if necessary)

Appendix B

RESPIRATORY PROTECTION PROGRAM

I. OBJECTIVE:

The objective of this document is to meet the OSHA General Industry Standard for respiratory protection 29 CFR 1910.1334.

The guidelines in this program are designed to help reduce employee exposures against occupational disease caused by breathing air contaminated with harmful dusts, fogs, fumes, mists, gasses, smokes, sprays or vapors. The primary objective is to prevent excessive exposures to these contaminants by use of engineering or administrative controls.

When effective engineering controls are not feasible, appropriate respirators shall be provided by the RoofConnect member company. This program covers the minimal respiratory protection requirements outlined in OSHA 1910.134. Additional components to this program may be necessary depending upon each customer's work operations, policies and procedures.

II. RESPONSIBILITIES:

It is the responsibility of each member contractor's superintendents to determine the specific applications that require use of respiratory equipment. If there are any doubts or questions they should be brought to the attention of the company Safety Coordinator.

Member contractors will provide the proper respiratory equipment to meet the needs of each specific application. Member contractors will provide the each employee adequate training and instruction in the proper use of respirators and their limitations when required. Member contractors' safety coordinators have overall responsibility for implementation of this Respiratory Protection Program.

Member contractors' superintendents and foremen are responsible for ensuring that all personnel under their control are completely knowledgeable of the respiratory protection requirements for the areas in which they work. Member contractors' superintendents shall ensure that employees are complying with all requirements of this program.

It is the responsibility of the each employee to have an awareness of the respiratory protection requirements for their work areas (as explained by management.). Employees are responsible for wearing the appropriate respiratory equipment according to proper instructions and for maintaining the equipment in a clean and operable condition.

Employees shall guard the respirator against damage and promptly report any malfunction of the respirator to their superintendent. Employees shall inspect and test the respirator before use. Employees are required to test the respirator each time before using by performing a Positive or Negative Pressure Test, or by following the manufacturer's face piece fitting instructions.

Voluntary use of a NIOSH-approved disposable dust mask or mist respirator may be used only for nuisance dusts in concentrations below OSHA or the American Conference of Governmental Industrial Hygienists exposure limits. All aspects of this respiratory protection program will be followed.

4.2.6.1 A copy of Appendix D of 29 CFR 1910.134 "Information for Employees Using Respirators When Not Required Under the Standard" will be given to employees when voluntary use of NIOSH – approved disposable respirator is used.

III. WORK AREA AND EMPLOYEE MEDICAL MONITORING:

Work area monitoring should be conducted on a periodic basis to provide a continuing healthful environment for employees. Personal sampling equipment may be used in accordance with accepted industrial hygiene standards to sample each work area. Results of these samples will pinpoint areas where respiratory protection is required.

Appropriate surveillance of work area conditions and degrees of employee exposure or stress, will be maintained by the member contractor. RoofConnect member contractors will conduct yearly inspections and evaluations of this respiratory protection program to determine the continued effectiveness.

IV. EMPLOYEE MEDICAL MONITORING:

Employees should not be assigned to tasks requiring the use of respirators unless it has been determined that they are physically able to perform the work and use the equipment.

Each employee shall complete a Medical History Questionnaire and a Pulmonary Function Test (PFT). The PFT shall be conducted by a qualified person. (See attachment.)

The PFT via a spirometer shall be conducted annually for each employee required to wear a respirator. The test shall measure Forced Vital Capacity (FVC) and Forced Expired Volume at one (1) second (FEV). These values will be compared against predicted values based on the employee's sex, age, race and height, see attachment.

The CP shall determine the acceptable FVC and FEV levels that must be achieved before an employee can be issued a respirator. The CP or his designee shall review all medical questionnaire and PFT's. If any employee does not meet the PFT criteria, he shall not be issued a respirator unless it has been determined by the consulting physician or a higher medical authority (HMA) that the employee can wear a respirator. This must be by written approval of the HMA and this approval shall be kept in the employee's file.

V. RESPIRATOR SELECTION:

Proper selection of respirators shall be made according to the guidance of American National Standard Practices for Respiratory Protection Z88.2-1969. Respiratory selection shall be determined by each member company and based upon the physical and chemical properties of the air contaminants and the concentration level likely to be encountered by the employee.

Only respirators approved by national Institute of Safety and Health (NIOSH) and Mine Safety and Health Administration (MSHA) shall be issued by the employer. Member contractors shall provide a respirator to each employee who is placed in a job that requires respiratory protection.

VI. EMPLOYEE TRAINING AND EMERGENCY RESPIRATORY EQUIPMENT:

Each employee, upon assignment to an area requiring respirators, will be instructed by the superintendent regarding their responsibilities in the respiratory program. Additional training shall also be given by qualified instructors. This training will cover respiratory protection requirements, use limitations and care of their respirators. No employees shall be issued a respirator unless they received proper training in its use.

VII. EMERGENCY RESPIRATORY EQUIPMENT:

Self-contained breathing apparatus (SCBA) may be required in specific areas for emergency use. This equipment shall be only used by trained personnel when it is necessary to enter hazardous atmosphere. All potential users shall be fully trained in the use of this equipment. If possible, the equipment should be tested in an uncontaminated atmosphere prior to entering the hazardous area.

No employee shall work in SCBA in a hazardous atmosphere on an individual basis. At least one additional employee, suitably equipped with a similar breathing apparatus, must be in contact with first employee to render assistance if necessary. This equipment shall be inspected monthly by trained personnel with the inspection and maintenance information recorded in a log book documenting the inspection.

VIII. EMPLOYEE FIT TESTING:

Employees required to wear a respirator must be fitted properly and tested for a face seal prior to use of the respirator in a contaminated area. The manufacturer's fitting instructions and use limitations of the respirator shall be followed.

Respirators shall not be worn when conditions prevent a good face seal. Facial hair in the form of beards, sideburns and stubble that prevents a good seal of the respirator shall not be permitted on employees required to wear respirators. Other conditions that may cause a poor respirator seal such as skull caps that project under the face piece, or temple pieces on glasses are not permitted by employees required to wear respirators. As a temporary measure, glasses with short temple bars or without temple bars may be taped to the wearer's head. Wearing of contact lenses in contaminated atmospheres with a respirator shall not be allowed. If corrective spectacles or goggles are required, they shall be worn so as not to affect the fit of the face piece.

Superintendents shall conduct periodic checks of employees required to wear respiratory equipment to ensure they are achieving a good face to respirator seal.

IX. POSITIVE AND NEGATIVE PRESSURE TESTS:

To assure proper respiratory protection, the wearer shall conduct a positive or negative pressure test before each use involving the following procedure:

- a) Positive Pressure Test - Close the exhalation valve and exhale gently into the face piece. The face fit is considered satisfactory when a slight positive pressure can be built up inside the face piece without an outward leakage of air at the seal.
- b) Negative Pressure Test - Close off the inlet opening of the canister or cartridge by covering with the palm of the hand. Inhale gently so that the face piece collapses slightly and hold your breath for ten seconds. If the face piece stays slightly collapsed and no inward leakage of air is detected, the seal is satisfactory.

X. QUANTITATIVE FIT TESTING:

Employees required to wear negative pressure non-powered air-purifying respirators shall be quantitatively fit tested in accordance with the OSHA Quantitative Fit Test Procedures.

Superintendents complete the Respirator Fit Test Request Form before an employee can be fit tested. Superintendent shall specify the level of fit testing required and the primary or alternative respirator in which the employee will be fit tested, see attachment.

Each employee should complete the medical evaluation and respirator training before quantitative fit testing will begin. All employees shall be quantitatively fit tested on an annual basis except those employees exposed to asbestos or acrylonitrile (AN), in which case fit testing shall be done at least every six months.

Only qualified personnel shall perform the quantitative fit test. A record of the results shall be maintained and kept in the employee's file. Fit factor ratios necessary to ensure a proper respirator to face seal and level of protection shall be in accordance with OSHA standards, or the manufacturer's recommendations.

If an employee can not achieve a fit with the respirator chosen, another respirator of a different brand shall be tried. If it is determined that the employee can not obtain an adequate fit or face seal with the second respirator, a powered air purifying or air supplied respirator may be required.

XI. QUALITATIVE FIT TESTING:

If a respirator cannot be quantitatively fit tested (i.e. disposable dust mask.), a qualitative fit test shall be performed. Qualitative fit tests shall be in accordance with OSHA Qualitative Fit Test protocols. Qualitative fit test shall be conducted on an annual basis unless otherwise noted.

XII. RESPIRATOR INSPECTION AND MAINTENANCE:

Each employee wearing a respirator shall inspect his/her respirator daily or before each use. Respirators that are defective in any way shall be returned by the employee to his/her superintendent before use and a new respirator shall be issued.

Superintendents shall periodically spot check respirators for fit, usage, condition and proper maintenance. Respirators that are not routinely used, but kept ready for emergency use, shall be inspected after each use and at least monthly to assure that they are in satisfactory working condition.

SCBA shall be inspected monthly and a written inspection log shall be maintained by each RoofConnect member company. Air and oxygen cylinders shall be fully charged according to manufacturer's instructions and it shall be determined that the regulator and warning devices function properly.

Respirator inspection shall include a check of the tightness of connections and the condition of the face piece, headbands, valves, connecting tubes and canisters. Rubber or elastomeric parts shall be inspected for pliability and signs of deterioration. Routinely used respirators shall be collected, cleaned and disinfected as frequently as necessary to ensure that proper protection is provided for the wearer.

Replacement of the air purifying elements for protection against dusts, mists, fumes or vapors will vary with the concentration and nature of the contaminant. The filter shall be replaced daily as defined by the OSHA standards (i.e. benzene, asbestos). If inhalation becomes difficult due to plugging of the filter, or if chemical breakthrough of the cartridge is detected by the wearer of the respirator.

Member companies shall use disposable respirators. Only employees trained in the proper care and maintenance of respirators shall perform cleaning, inspection, servicing and repair of the respirators. No attempt shall be made to replace components or make adjustments or repairs beyond the manufacturer's recommendations. After inspection, cleaning and necessary repair, respirators shall be stored to protect against dust, sunlight, heat, extreme cold, excessive moisture or damaging chemicals.

XIII. Respirator Issuance and Training Card:

Employees who meet the medical, physical and fit testing requirements outlined in this program shall be issued a Respiratory Protection Card.

XIV. Recordkeeping and Access to Medical Records:

Each member company shall maintain the required documentation outlined in this program for each employee who has been issued a Respiratory Protection Card. These records will include the following: medical questionnaire, pulmonary function test results, quantitative/qualitative fit test results, and training documentation.

The Respiratory Protection Card shall be valid for a one year period with the exception of employees working with asbestos in which case the card shall be issued for a six month period. Employees can only wear the respirators in which they have been fit tested and trained in its use.

XV. Access to Medical Records:

Each member company shall maintain the medical records of employees. These records shall include the PFT and the quantitative fit test results. Employees shall be notified of their right to access these medical records by signing the Notification/Release of Medical Records Form see attachment.

Each member company shall maintain a copy of the Notification/Release of Medical Records Form in the employee's file. Employees shall receive a copy of the Notification/Release of Medical Records Form informing him of his right to access his medical records per OSHA Standard 29CFR1910.20 "Access to Employee Exposure and Medical Records." A written request by the employee must be submitted before medical records will be released. Verbal approval will not be permitted.

XVI

**Report Of Medical Examination
(To Be Completed by Examiner)**

CLINICAL EVALUATION

Normal Abnormal (Check each item in appropriate column, enter "NE" if not evaluated)

_____	_____	Head, Face, Neck
_____	_____	Nose
_____	_____	Sinuses
_____	_____	Mouth & Throat
_____	_____	Ear-General
_____	_____	Drums (Perforation)
_____	_____	Lungs and Chest
_____	_____	Heart
_____	_____	Vascular System

Notes: (Describe every abnormality in detail)

Spiro meter Reading: _____

Pulse Rate: _____

Blood Pressure, S- _____

D- _____

Weight: _____

Height: _____

Summary of Defects and Diagnoses:

Recommendation- Further Specialist Examinations Indicated

Typed or Printed Name of Examiner:

Signature:

Examine (check):

_____ is medically qualified to wear a respirator

_____ is NOT medically qualified to wear a respirator

Typed or Printed Name of Physician: _____

Signature: _____

Report of Medical History

(This information is for official and medically confidential use only and will not be Released to unauthorized persons)

Last Name-First Name-Middle Name:

Home Address (No. Street or RFD, City or Town, State and Zip Code)

Social Security Number

Date of Birth

Age

Contractor

Purpose of Examination: Evaluate Ability to Wear Respirator

Examining Facility: _____

Date of Examination: _____

**Statement of Examinee's Present Health and Medications Currently Used.
(Follow by description of past history, if complaint exists)**

Respiratory Protection Program Medical Evaluation Criteria

The following levels of pulmonary function required for employees to use a respiratory apparatus.

FEV1 > 75% and FVC > 70% acceptable

FVC

FEV1 - 75% to 60% and/or FEV1 - 70% to 55% borderline

FVC

FEV1 < 60% and/or FEV1 < 55% rejected

FVC

Any employee with a borderline result must have written authorization from a licensed physician for permission to wear a respiratory apparatus.

A pulmonary function test and medical evaluation has been conducted on

Employee name

Social security number

Using the above criteria, the following evaluation has been made concerning the employee's ability to wear a respirator.

Check One

_____ **Acceptable. The employee has been medically evaluated and the Pulmonary function test shows a test result in the acceptable range. The employee is medically qualified to wear a respirator.**

_____ **Borderline Acceptable. The employee has been medically evaluated and The pulmonary function test shows a test result in the borderline range. Further medical evaluation, testing and analysis of work activities has Determined that the employee CAN NOT wear a respirator.**

_____ **Rejectable. The employee has been medically evaluated and the Pulmonary function test shows a result in the rejectable range. The Employee IS NOT medically qualified to wear a respirator.**

As Medical Advisor, I have reviewed the medical evaluation and pulmonary function test of the above listed employee. The employee is (circle one) **Medically qualified/NOT MEDICALLY QUALIFIED** to wear a respirator.

Signed: _____ Date: _____

Medical Advisor

DATE: _____

RESPIRATOR FIT TEST REQUEST FORM

EMPLOYEE NAME: _____

SOCIAL SECURITY NUMBER: _____

CONTRACTOR: _____

CRAFT OF EMPLOYEE BEING FITTED: _____

FIT TEST PROTOCOL

- | | | |
|-------|-----------|--|
| _____ | Level 1 - | Meets the OSHA requirements for asbestos fit testing.
Also meets and exceeds the requirements of the benzene, formaldehyde and acrylonitrile standards.
Must be conducted every 6 months.
Time - Approximately 30 minutes per respirator. |
| _____ | Level 2 - | Meets the OSHA requirements for benzene and formaldehyde standards.
Time - Approximately 30 minutes per respirator. |
| _____ | Level 3 - | Meets the OSHA requirements for the acrylonitrile standard.
Conducted every 6 months.
Time - Approximately 10 minutes per respirator. |
| _____ | Level 4 - | Meets the requirements of the OSHA respiratory protection standard for basic fit testing.
Conducted annually.
Time - Approximately 10 minutes per respiratory. |

RESPIRATOR(S) REQUIRING FIT TESTING

Please circle primary respirator(s) you require for employee fit testing. In the event the employee cannot obtain a satisfactory respiratory fit on the primary mask circled, please choose an alternate respirator from the list below:

PRIMARY:

AO 5 STAR HALF MASK (RUBBER)	3M 5000 DISPOSABLE HALF MASK	NORTH 7700 HALF MASK (SILICONE)
AO 7 STAR FULL FACE (RUBBER)	3M 7800 FULL FACE (SILICONE)	NORTH 7600 FULL FACE (SILICONE)

ALTERNATE:

AO 5 STAR HALF MASK (RUBBER)	3M 5000 DISPOSABLE HALF MASK	NORTH 7700 HALF MASK (SILICONE)
AO 7 STAR FULL FACE (RUBBER)	3M 7800 FULL FACE (SILICONE)	NORTH 7600 FULL FACE (SILICONE)

Employees must be clean shave (no more than 1/8" facial hair in sealing are of respirator) on day of test.

AUTHORIZED BY: _____

PHONE NUMBER: _____

Appendix C

HAZARD COMMUNICATION PROGRAM

GENERAL OVERVIEW

RoofConnect member contractors are committed to providing each of our employees a safe and healthy work environment. This commitment is a matter of company policy as well as congressional action.

To comply with OSHA Hazard Communication Regulation CRF 1926.21 (b) (3) and Hazard Communications Final Rule dated August 24, 1987, CRF 1926.59 and CFR 1910.1200, if applicable, RoofConnect member contractors have implemented the detailed Hazard Communication Program outlined herein.

HAZARD DETERMINATION

- A. The initial hazard determination is coordinated by, the Project Manager with the assistance of the Project Superintendent.
- B. Any substance listed in 29 CFR 1910, Subpart Z, Toxic and Hazardous Substances; The American Conference of Governmental Industrial Hygienists' (ACGIH), Threshold Limit Values for Chemical Substances and Physical Agents in the Work Environment; the National Toxicology Programs (NTP), the Annual Report on Carcinogens; or the International Agency for Research on Cancers (IARC), Monographs will be considered a health or physical hazard, and therefore hazardous.
- C. Furthermore, any substance otherwise known to be hazardous, is included in our Hazard Communication Program.
- D. Every hazardous substance known to be present in the workplace will be listed on the Hazardous Chemical Inventory. The Project Manager is responsible for coordinating and maintaining the list.
- E. The identity of the substance appearing on the Hazardous Chemicals Inventory will be the same name that appears on the manufacturer's label, in-house, and the MSDS for that substance.
- F. The Hazardous Chemical Inventory will serve as an index to the MSDS files.
- G. Any hazardous, non-routine task will be evaluated by the Project Manager or the Project Superintendent. Proper action and/or protection shall be initiated to inform the employee performing the task and to minimize the danger to the employee. This action and/or protection shall be determined by the non-routine task.

CONTAINER LABELING

- A. RoofConnect member contractors will rely on manufacturer applied labels whenever possible, and will ensure that these labels are maintained.
- B. All labels will have at least the following information:
 - Identity of hazardous chemical(s)
 - Appropriate hazard warning.
 - Name and address of the chemical manufacturer, importer, or other responsible party.
- C. The Project Manager is responsible for maintaining labeling compliance, including assuring label information is correct.
- D. Any container not properly labeled shall be brought to the attention of the Project Manager for labeling or disposal.
- E. No unmarked containers of any size are to be left in the work area unattended.

MATERIAL DATA SAFETY SHEETS

- A. Material Safety Data Sheets (MSDS) containing the information required by the Hazard Communications Standards will be kept for each substance listed on the Hazardous Chemical Inventory. The MSDS will be the most current one supplied by the chemical manufacturer, importer or distributor. You have the right to view these. The Project Manager is responsible for obtaining and maintaining the file of MSDS at the corporate office.
- B. The MSDS are readily accessible to employees at the jobsite. The Project Superintendent or Foreman will maintain the field file of MSDS.
- C. Material Safety Data Sheet training will be accomplished through monthly safety meetings.
- D. It is our corporate policy not to use a hazardous chemical for which no MSDS has been received.

EMPLOYEE INFORMATION AND TRAINING PROGRAM

- A. All employees including temporary employees, working with or potentially exposed to hazardous chemicals or situations will be appropriately informed and trained per 1910.1200 (h) concerning the potential hazards of the chemicals or situations to which they may be exposed.
- B. All employees will be informed of the details of the Hazard Communication Program including an explanation of the labeling system and the material safety data sheets, and how employees can use the appropriate hazard information. The Project Manager is responsible for the overall coordination of the training program.
- C. We will provide employees with training when new hazardous chemicals are introduced and added to the Chemical Inventory List, or before non-routine tasks are to be performed that could involve exposure to hazardous chemicals or situations.
- D. Reinforcement of training will be conducted through topics at safety meetings, as appropriate.
- E. The extent of information transmitted to employees during training sessions will be dictated by degree of hazard presented by the chemicals. The applicable MSDS, the text of the OSHA Hazard Communication Standard (1910.1200), the inventory of hazardous chemicals, and this written program will be used as sources of information during the training sessions.
- F. Review of safe work procedures and use of protective equipment will be conducted prior to the start of hazardous non-routine tasks. Where necessary, areas will be posted to indicate the nature of the hazard involved.
- G. Any employee not adhering to or found in violation of protective equipment requirements may be subject to disciplinary action up to and including discharge.
- H. Any incident of over exposure or spill of a hazardous chemical/substance must be reported to the Project Superintendent or Project Manager at once. The foreman or immediate supervisor will be responsible for insuring that proper emergency response actions are taken.
- I. Upon completion of training, each employee will acknowledge having received such training by signing a form similar in context to Exhibit "A" attached hereto. The instructor is also required to sign this acknowledgment.
- J. We cannot force any individual to sign anything. If the individual refuses to sign the acknowledgment in Item I, the instructor will indicate to that effect and have a witness acknowledge the refusal.
- K. From time to time, we may be required to train an individual who cannot understand English very well or does not possess good reading skills. If at all possible, we will attempt to have someone interpret for the non-English speaking person. Where an individual cannot read, we will endeavor to teach through color coding or use of symbols which will be thoroughly explained.

INFORMING OTHER EMPLOYEES

- A. Other on site employers are required to adhere to the provisions of the Hazard Communications Standard. If these employers are under direct contact with any RoofConnect member company, their contract may contain provisions regarding compliance of these Standards.
- B. Outside contractors must be provided with all necessary information concerning the potential hazards of the substances to which they may be exposed and appropriate protective measures required to minimize their exposure. An exchange of information will take place as agreed upon by all parties at the site.
- C. Whenever possible, the contractor shall be provided with a list of the hazardous chemicals and the material safety data sheets for the materials their employees will be using in the course of their work in our area.
- D. Employers will be responsible for providing necessary information and training to their own employees.
- E. Other on site employers will be provided with a copy of each member contractor's Hazard Communications Program.

OSHA CHECKLIST FOR HAZARD COMMUNICATION STANDARD

Requirements of the standard
Effective Date-May 24, 1988

The Occupational Safety and Health Administration requires many non-manufacturing employers to meet the requirements of the expanded Hazard Communication Standard - 29 CR. 1910.1200. This checklist is designed to help RoofConnect member contractors to comply with the requirements of this Standard. The "SITE SPECIFIC" program may be modified, if necessary, to include unique conditions provided the modifications fall within guidelines of this checklist. Any modified program must be noted as such and distributed to all having copies of the original program.

A. Hazard Communication Program

- 1. Develop, implement and maintain a written hazard communication program. 1910.1200 (e)
- 2. Describe potential hazards of chemicals. 1910.1200 (a) (2)
- 3. Describe proper labeling of containers. 1910.1200 (f)
- 4. Provide a list of all hazardous chemicals for exposed employees. 1910.1200 (b) (1)(I)
- 5. Provisions for collecting and maintaining material safety data sheets. 1910.1200 (b) (ii)
- 6. Describe company's employee information and training program. 1910.1200 (e) (4)
- 7. Procedures for informing outside contractors of hazardous substances. 1910.1200 (e) (2)
- 8. Complete written program is available to employees upon request. 1910.1200 (e) (2)

B. Labels and Other Forms of Warning

- 1. Hazardous chemical containers properly labeled. 1910.1200 (f) (5)
- 2. All labels are legible and in English. 1910.1200 (f) (9)

3. Label shows hazard warnings appropriate for employee protection. 1910.1200 (f) (4)
4. No labels defaced or removed from containers of hazardous chemicals. 1910.1200 (f) (8)
5. Requirements for unlabeled portable containers met. 1910.1200 (f) (7)

C. Material Safety Data Sheets (MSDS)

1. Employer must have a material safety data sheet for each hazardous chemical used. 1910.1200 (g) (1)
2. MSDS are readily accessible in work area throughout each work shift. 1910.1200 (g) (10)
3. Procedures if MSDS is not provided with a shipment of hazardous chemicals. 1910.1200 (g) (10)
4. Maintaining current MSDS files. 1910.1200 (g) (8)
5. One central location of MSDS where employees must travel between workplaces. 1910.1200 (9) (9)
6. Obtaining MSDS from retail (i.e., hardware store) distributors who sell hazardous chemicals to commercial customers. 1910.1200 (g) (7)

D. Employee Information and Training

1. Employer must have an information and training program. 1910.1200 (h)
2. Provisions for informing employees about OSHA Standard. 1910.1200 (h) (I)
3. Departments where hazardous substances are present. 1910.1200 (h) (1) (I)
4. Location and availability of written hazard communication program. 1910.1200 (h) (1) (I)

E. Information to be included in an Employee Training Program

1. Methods and observations that may be used to detect the presence of hazardous materials. 1910.1200 (h) (2) (I)
2. Measures employees can take to protect themselves from these hazards. 1910.1200 (h) (2) (iii)
3. Physical and health hazards of chemicals in the workplace. 1910.1200 (h) (2) (ii)
4. Emergency procedures for accidental exposure. 191.1200 (h) (2) (iv)
5. How to read labels to determine hazards. 1910.1200 (h) (2) (iv)
6. How to read and understand each section of the MSDS. 1910.1200 (h) (2) (iv)
7. Training done at the time of the employee's initial assignment. 1910.1200 (h)

8. How to obtain the correct MSS for the hazardous substance. 1910.1200 (h) (2) (iv)
9. Proper use of personal protective equipment. 1910.1200 (h) (2) (iii)
10. Updated training whenever a new chemical hazard is introduced. 1910.1200 (h)
11. Specific work procedures that the employer has implemented to protect employees. 1910.1200 (h) (2) (iii)
12. Updated training when significant changes in chemical hazards occur. 1910.1200 (g) (5)

Hazard Communication Training Certificate

Employee Participation Sheet

I, _____ hereby certify that I have received a written and verbal explanation of the company's Hazard Communication Program.

I understand that I access to a list of hazardous chemicals and material safety data sheets (MSDSs) used in the work area. In addition, my employer has produced a comprehensive Hazard Communication Program and has made available to me the following:

1. A copy of the written Hazard Communication Program.
2. Employee training.
3. How I can access material safety data sheets and a list of hazardous chemicals used in the workplace, and where they are located.
4. Information regarding labeling of hazardous chemicals used in the workplace, and how to protect myself.

I understand that there is a designated company employee responsible for maintenance of the Hazard Communication Program, and I may contact that individual if I need further information.

(Employee Signature) _____

(Date) _____

(Social Security Number) _____

I hereby certify that the above named employee has been provided with Hazard Communication Training on

(Instructor Signature) _____

ACCESS TO EMPLOYEE EXPOSURE AND MEDICAL RECORDS STATEMENT

Pursuant to the occupational safety & health administration standard, (1910.20), RoofConnect member contractors are required to make available to its employees:

- A. Employee exposure records relevant to exposure of toxic substances or harmful physical agents.
- B. Employee medical records pertaining to toxic substances and harmful physical agents.
- C. A copy of the 1910.20 OSHA Standard and its appendices and any other informational materials concerning this standard.

Records required by OSHA Standards, other regulatory agencies or by RoofConnect member contractor policies exist and are maintained at various locations (at the jobsites, by the project superintendent; at the contractor office by the Vice President of Operations).

These confidential records are available to the employee or his designated representative provided access conditions are met.

Appendix D

Disciplinary Program

This program applies to all employees, no exceptions.

RoofConnect member contractors are committed to providing a safe workplace for all of our employees. Failure to abide by the Safety & Health Program along with various other basic rules, (such as showing up to work on time, drug abuse, etc.), potentially places fellow employees in dangerous conditions or the company as a whole in the “dog house” with our customers. Hence, member contractors have developed this Disciplinary Program to try to minimize these occurrences.

All violations of the Safety & Health Program and other basic rules will result in written documentation that will be placed in the employee’s company file. Violations will result in disciplinary action ranging from a written and verbal warning to termination. Because each individual and situation is unique, each case will be handled separately. Obviously, knowingly violating rules and regulations will result in severe disciplinary action.

All Safety & Health Program violations shall be discussed at the following monthly safety meeting.

All disciplinary action will be reviewed by upper management and modified as necessary. Employees are allowed to appeal disciplinary action to upper management.

APPENDIX E

Annual Safety & Health Review

Date: _____

Employee Name: _____ Position: _____

Social Security #: _____

Year History: (List all incidents/accidents directly or indirectly related to this employee, i.e. a project manager would have all incidents/accidents that occurred on his jobs listed.): _____

(Use additional sheets if necessary)

Reviewer Comments: _____

(Use additional sheets if necessary)

Rating: (1 - 10, with 10 being the best) _____

Reviewer: _____

Reviewer Signature: _____

Employee Signature: (Employee signature does not indicate that the employee agrees with his/her rating and comments but that they have read and understood the comments and rating.)

Employee Comments: _____

(Use additional sheets if necessary)

Appendix G

Disciplinary Action Form

Date: _____

Employee Name: _____ Position: _____

Social Security #: _____

Project #: (If Applicable) _____ Supervisors Name: _____

Location: _____

Disciplinary Action Handed Out: _____

(Use additional sheets if necessary)

Describe Why Action Was Required: _____

(Use additional sheets if necessary)

Was This A Repeat Offense? _____

Employee Comments: _____

(Use additional sheets if necessary)

Supervisor Signature: _____

Employee Signature: (Employee signature does not indicate that the employee agrees with the disciplinary action but simply that he/she understand that they are receiving disciplinary action)

Mgmt Review + Approval Signature: (Required within 48 hrs of Action) _____

Appendix J

Contractor Selection

RoofConnect member contractors are committed to providing both our employees and customers with the safest worksite possible. This being the case, RoofConnect member contractors are committed to holding our contractors to the same safety and health requirements as we hold ourselves to. Contractors shall submit a copy of their Safety & Health Program to MRI for approval.

The primary selection criteria for all contractors shall be the ability to meet all of RoofConnect member contractors' safety & health requirements as documented in the Safety & Health Program. Failure to meet these requirements shall eliminate a contractor from the contractor selection list.

All contractors shall be required to thoroughly read and understand the Safety & Health Program. All contractors are required to attend all member contractor's and customer job worksite safety & health meetings for the jobs on which they are working.

Failure to abide by the Safety & Health Program and/or failure to attend required customer and worksite related meetings shall result in the contractor being dismissed from the job and the contractor being removed from the Contractor selection list.

APPENDIX K

Safety & Health Orientation Outline For New Employees

Date: _____

Employee: _____ SS#: _____

Superintendent: _____

(Place a copy of this form in employees file.)

Superintendents are to cover the following items with all new employees prior to putting new employee to work. Superintendent should verbally question new employee to make sure new employee understands safety & health issues.

Discuss the Following, (Use the Comprehensive Safety & Health Program as a guide and give a copy to the new employee. Check each item after it is discussed and question employee to verify understanding.) :

- 1) Safety & Health Policy Statement, Mission and Objectives.
- 2) General Safety & Health Guidelines.
- 3) General Roofing Safety Guidelines.
- 4) Environmental Issues.
- 5) Location and How to Properly Use MSDS Sheets.
- 6) Accident/Incident & Emergency Controls.
- 7) Personal Protective Equipment.
- 8) Fall Protection.
- 9) Ladder & Scaffolds.
- 10) Electrical Safety.
- 11) Fire Protection.
- 12) Equipment & Machinery Safety.

Superintendent to sign only if new employee is deemed to have understood orientation.

Superintendent Signature

New Employee Signature

APPENDIX L

Safety & Health Training Program (Outline/Record For All Employees)

The purpose of this Safety & Health Training Program outline is to maintain a record of the training obtained by each employee.

Employee Name: _____ SS#: _____

Hiring Date: _____

Safety & Health Orientation Program Completion Date: _____

Successful Completion of (3) Month Probation: Yes: _____ No: _____

Foreman Trained Under: _____

Foreman
Comments: _____

Foreman Signature: _____

Is an additional duration of probation required: Yes: _____ No: _____

Customer Training Programs Completed and Expiration Dates:

Yearly Completion of Crew Training Re-Orientation, (Note Date, Crew Foreman, and Superintendent instructing Re-Orientation)

(Use additional Sheets as Required)

Appendix M

Safety Audit

Date: _____
Job #: _____
Job Name/Location: _____
Safety Inspector: _____

Job Superintendent: _____
Job Foremen: _____
Crew Members: _____

Weather Forecast? _____
Proper PPE Being Used? _____
Proper Customer Permits Pulled? _____
Equipment/Tools Properly Used? _____
Fall Protection Properly Installed? _____
Equipment in Proper Condition? _____
Danger Areas Protected? _____
Customer Emergency Procedures Understood? _____
Employees Able To Obtain Proper Haz-Com Info? _____
Workplace Clean And Hazard Free? _____
Are Employees Performing Assigned Duties? _____
Are Fire Extinguisher(s) On Jobsite? _____
Any Noticeable Ways To Enhance Safety or Any Violations of Customer/OSHA/RoofConnect member
Safety Regulations Observed? _____

Signatures:

Safety Inspector

Job Foreman/Sup.

Job Foreman/Sup.

HIRING PRACTICES & POLICIES

Hiring Practices and Policies:

- 1) All new employees that will be driving company vehicles will sign a written release sent to the Department of Public Safety for the purpose of obtaining his/her driving record and evaluating their eligibility to operate company vehicles.
- 2) All new employees will be required to sign the Worker' Compensation Commission, also known as the Prospective Employment Authorization and Certification form. This information is to be requested only after a conditional offer of employment has been made, and in no way is designed to be discriminatory, regardless of disability.
- 3) All new employees will be appropriately informed and trained as to the hazards inherent to industry. This will include review of our Hazard Communications Program, MSDS lists, hazardous chemicals and container labeling. Upon completion of training, the employee and the instructor will both sign an Employee Participation Sheet to certify and acknowledge such training.
- 4) All new employees will be issued a hard hat, safety glasses and leather gloves. This safety equipment is to be used on all projects without exception. The employee will be responsible for replacing damaged safety equipment due to neglect or abuse.
- 5) All new employees will be required to wear yellow hard hats for the first 90 days of employment. This will help identify new hires on our projects and alert experienced personnel to monitor work habits of our new employees very closely, until they become more acclimated with our policies and programs.
- 6) Determination of employment will be based solely on ability to perform required work for which applicant is applying. No discrimination will be tolerated for race, sex, sexual orientation or disability. Discrimination by any hiring authority for the above cases shall result in that employee being terminated immediately.
- 7) Many customers require our employees to be able to both read and write English. Hence the ability to read and write English may be a factor in hiring.

DRUG & ALCOHOL ABUSE PROGRAM

Purpose:

To help insure a safe, healthy, and productive work environment for the employees of RoofConnect member contractors and others, on work sites or company property. To protect company property and to insure efficient operations, RoofConnect member contractors have adopted a policy of maintaining a work place free of drugs and alcohol abuse. This policy restricts certain items and substances from being brought on, or being present on company premises or work sites. In addition this policy restricts employees from reporting to work or working with measurable levels of illegal and nonprescription drugs, alcohol and other controlled substances which affect the employee's ability to perform work safely.

Employees under the influence of drugs or alcohol on the jobs pose serious safety and health risks not only to the user, but also to all those who surround or come in contact with the user. Therefore, RoofConnect requires the full cooperation of every employee in implementing this policy.

Any current employee who feels that he or she has a drug or alcohol related problem is encouraged to seek professional help. Any employee voluntarily seeking such help will be referred to professional assistance by the company and such action by an employee shall be kept strictly confidential.

Rules:

I) Possessing, manufacturing, distributing, dispensing, and/or use of illegal drugs, drug paraphernalia, unauthorized controlled substances, and other intoxicants on company property or work sites is prohibited and will result in disciplinary action up to and including suspension and/or termination.

II) Reporting to and being at work under the influence of illegal drugs, or unauthorized controlled substances is prohibited. Reporting to, or being at work under the influence of a quantity of alcohol or other legal intoxicants which can adversely affect the individual's performance or the safety of the individual or those surrounding the individual is also prohibited. Violation of this rule may result in disciplinary action up to and including suspension and/or termination.

III) Legally prescribed drugs may be permitted on or in company property or a work site provided the drugs are prescribed by an authorized medical practitioner for current use by the person in possession of the drugs. Reporting to and being at work with a quantity of prescribed or over-the-counter drugs, where such use prevents the employee from performing the duties of the job, or poses a safety risk to the employee and/or other persons or property is prohibited.

Any employee possessing or using a valid prescription or over-the-counter drug when on company property or work shall notify their immediate supervisor, who in turn will notify

the Project Superintendent, of any possible hazardous effects from taking the drugs. The employee may remain on the job or may be required to leave the work site (or another appropriate action may be determined most suitable), as determined by management, to maintain the safety of the environment for the employee and others. Failure to notify supervision as required by this policy may result in disciplinary action.

IV) Any individual who voluntarily reports that they are in violation of this policy will be encouraged by management to seek professional help to overcome their problem. A list of professional service institutes is available to any employee upon request and such request shall be kept confidential by the employee's supervisor, management and the personnel department.

V) Any individual who is found to be in violation of this policy via search or testing will be subject to penalties attached hereto.

VI) Conduct constituting grounds for drug testing may also subject the employee to discipline if violations of other company rules and procedures are involved.

VII) The possession or use of alcohol on or in company property or work sites is prohibited except for special circumstances or events which are authorized by company management.

Tests and Searches:

Employees will, to the extent consistent with applicable law, be required to undergo a diagnostic test for the use of illegal and nonprescription drugs, alcohol or other substances under any of the following or other circumstances that may be determined by company management. This requirement has been placed by many customers and is in no way to be considered a reflection of management's opinion of whether or not an employee has been using drugs or alcohol.

- 1) Prior to employment, or assignment to work site;
- 2) If involved in a work place accident or incident resulting in personal injury to the individual or others working in the area, or damage to property, or work place circumstances which could have resulted in personal property, when there is suspicion to believe that the accident or incident has occurred due to drug or alcohol use.
- 3) When there is suspicion to believe that an employee is under the influence of illegal drugs, unauthorized controlled substances, alcohol or other intoxicants while on the site, or company property during working hours, or that the employee has reported to work under the influence of illegal drugs, unauthorized controlled substances, alcohol or other intoxicants which would affect the safety of the individual and or others.
- 4) As part of any periodic medical examination provided or required by the company.

- 5) Upon re-employment following the employee's stay at a rehabilitation center for drug or alcohol abuse.
- 6) As required by Contractor/Owner contract agreement, or applicable government regulations.
- 7) On the yearly anniversary of hiring date.
- 8) When randomly chosen at monthly safety meeting.

RoofConnect member contractors reserve the right to search any person entering on the work site, or company property and to search property, equipment and storage areas for illegal drugs, drug paraphernalia, unauthorized controlled substances, alcohol or other intoxicants. This shall include, but is not limited to clothing, personal effects, vehicles, buildings, plant facilities, offices, parking lots, desks, cabinets, lockers, closets, lunch and tool boxes and equipment.

Any employee of a RoofConnect member contractor refuses to submit to a diagnostic test, as permitted by law and/or collective bargaining agreement, or search, will be subject to disciplinary action up to and including suspension or termination. Any other persons refusing to submit to a search will be denied access to, or be asked to immediately leave any work site or company property, and their Supervisor shall be notified of such action.

Cost of Testing:

If an employee requested by an authorized representative of the company to submit to a drug test, the cost of that test and the confirmatory test of the same specimen will be paid for by the company.

Application of Policy:

This policy shall apply to all individuals entering a work site or contractor property including, but not limited to part-time personnel, and employees of other companies or contractors/subcontractors working on a project site on which a RoofConnect member company is the contractor or agent of the owner.

Notification of Authorities:

RoofConnect member contractors will report information concerning possession, distribution, or use of any illegal drugs, unauthorized controlled substances, alcohol or other intoxicants to law enforcement officials, and will turn over to the custody of law enforcement officials any such substances found during a search of an individual or property. RoofConnect member contractors will cooperate fully in the prosecution and/or conviction of any violators of the law.

Employees Convicted of Drug Offenses:

Any employee so convicted must satisfactorily complete a drug rehabilitation program and agree to periodic testing any time thereafter. Failure to report such a conviction and/or participate in a drug rehabilitation program will result in disciplinary action up to and including suspension or termination.

Training Policy Implementation:

Supervisors and managers will receive training on implementation of the company policy for drugs and alcohol.

Cooperation with the Company:

All employees, as a condition of continued employment, have an obligation to cooperate with any company investigation of drug or alcohol abuse in the work place. Failure to cooperate in any such investigation will result in disciplinary action up to and including suspension and/or termination.

This Policy is nondiscriminatory and applies equally to all employees and officers of RoofConnect member contractors and their subsidiaries.



**RoofConnect
Logistics, Inc.**

Quality Control Manual

January 2018

Quality Control Manual

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Section 1

QUALITY POLICY

AND

AUTHORITY

QUALITY POLICY and AUTHORITY

RoofConnect recognizes that in today's competitive marketplace, effective quality systems are essential when providing quality cost effective services to our clients. RoofConnect is totally committed to providing Commercial & Industrial Roofing Services that comply fully with the specifications and expectations of our valued clients. Therefore, it is the policy of RoofConnect to adhere strictly to this quality control program and to insure that this program and the requirements of our customers are met on each and every project we execute.

Full authority for the implementation and administration of the quality controls described in this manual has been delegated to the National Accounts Project Manager (NAPM). The NAPM has the responsibility and organizational freedom to identify quality control problems, stop work, recommend solutions and verify resolution of such problems. The NAPM shall also have the responsibility of documenting the established Quality Assurance / Quality Control Programs in a manner that strives to comply with industry accepted Quality Systems. The ultimate objective of this QA/QC program is to comply fully or surpass the quality standards established by the client and industry standards.

Project Managers are responsible for their assigned project's QA/QC activities. They may delegate the performance of their assigned duties to qualified individuals, but they shall retain full responsibility for completing their projects in strict accordance with established quality control policies and the client's specifications.

The quality of all subcontractors and vendors shall be the joint responsibility of the NAPM and the applicable Project Manager. All projects will be executed in a manner that emphasizes safety, quality, schedule and maximum cost effectiveness.

Any commitment, conflicts, or non-conformance issues not resolved using current established Quality Assurance / Quality Control Procedures shall be brought to the attention of the Vice President of Technical Services or designee for final resolution.

Section 2

MANAGEMENT

RESPONSIBILITY

MANAGEMENT RESPONSIBILITY

2.1 RESPONSIBILITY

Management has the responsibility to define and document its policy and objectives for, and commitment to, quality. Management will ensure that its policy is understood, implemented, and maintained at all levels of the organization.

All employees have the responsibility and authority for implementation of established QA/QC activities. Resolution of conflicts in QA/QC policies shall flow through the organizational chain of command as follows:

1. Member Contractor's Field Employees
2. Member Contractor Foreman
3. Member Contractor Project Manager
4. National Account Project Manager
5. Vice President of Technical Services

It is the responsibility of any employee that manages, performs, or verifies work affecting quality to:

- a. Initiate action to prevent the occurrence of work or service non-conformity;
- b. Identify and record any quality problems;
- c. Initiate, recommend, or provide solutions through designated channels;
- d. Verify the implementation of solutions;
- e. Control further processing, delivery, or installation of non-conforming work until the deficiency or unsatisfactory condition has been corrected.

2.2 ALLOCATION OF RESOURCES AND PERSONNEL

Member Contractors shall identify in-house requirements and provide adequate resources and trained personnel as needed to support required QA/QC verification activities. Verification activities shall include inspection, testing and monitoring of the construction / installation processes and audits of the quality systems. These activities shall be carried out by personnel independent of those having direct responsibility for the project being executed.

2.3 MANAGEMENT REVIEW

The established QA/QC policies and procedures shall be reviewed at appropriate intervals by RoofConnect to ensure continuing suitability and effectiveness. These reviews will include assessment of the results of internal audits and shall assess overall conformance to client's requirements and expectations.

Section 3

QUALITY SYSTEMS

QUALITY SYSTEMS

RoofConnect's staff has established and shall maintain and document this QA/QC system as a means of ensuring that the services we provide our clients conform to specified requirements. This QA/QC system shall include:

- a) Documented quality system procedures and instructions to ensure that all activities are performed in accordance with established requirements;
- b) Effective support to ensure compliance and the use of the QA/QC procedures and instructions.

All employees of RoofConnect shall strive to improve the quality of our services to our clients. The QA/QC program is a process of continuous improvement which requires input from everyone in our organization. Everyone in our organization shall comply and endeavor to improve the process where possible. An effective QA/QC program consists of the following key components;

- a) Established QA/QC procedures and instructions that comply with generally accepted industry standards, Federal, State, and Local regulating authorities, and the project specifications and standards established by the client;
- b) The identification and timely issuance to the project team any required controls, processes, inspection equipment, fixtures, tools, materials and labor skills needed to properly execute the project;
- c) Updating, as necessary, of quality control, inspection, and testing techniques, including the development of new methods and procedures;
- d) Identification of any commitments made which exceeds available resources in sufficient time to properly acquire the required resources;
- e) Clarification of the standards of acceptability as required to support the overall QA/QC program and our client's objectives;
- f) Review of the project process, construction, installation, inspection, and test procedures to ensure that applicable documentation reflects how activities are actually performed;

Section 4

PROJECT REVIEW

and

SETUP

PROJECT REVIEW and SETUP

4.1 PROPOSAL SUBMISSION AND RESPONSIBILITY ASSIGNMENT

Upon receipt of a Request for Proposal (RFQ) from a client, management will review the requirements of the RFQ and determine if a proposal will be submitted to perform the work. If management decides to submit a proposal for the work, the NAPM is assigned the responsibility of generating the proposal to perform the work. The proposal must include all costs related to completing the work in accordance with the client's specifications.

4.2 RFQ and CONTRACTUAL REVIEW

The NAPM shall review the contract documents contained in the RFQ and establish and maintain procedures to ensure that:

- a) The requirements and acceptance specifications of the client are adequately defined and documented;
- b) Any requirements differing from those included in the proposal are resolved or clarified in the proposal;
- c) That RoofConnect's Member Contractor has the capability to meet all contractual requirements of the RFQ and any ensuing contract;
- d) Records of such contract reviews shall be maintained for future reference.

The RFQ and contract review activities, interfaces, and communication shall be coordinated with the client as required to clarify all issues and to ensure that the responsibilities of both parties are well defined and documented.

4.3 PROPOSAL PREPARATION

The NAPM shall set up the project structure as the proposal for the work generated. It is the responsibility of the NAPM to ensure that all costs related to executing the work in accordance with established QA/QC procedures and the contract requirements are included.

The process of identifying all material and Member Contractor requirements shall be in accordance with established QA/QC procedures. Proper sourcing during the proposal stage will make actual purchasing and work activities much more efficient after award of the work.

Once all costs have been identified and an execution/staffing plan has been developed, the NAPM shall schedule a meeting with management to review the proposal's risks and contingencies. Final decisions concerning proposal pricing and clarifications shall be management's responsibility.

4.4 PROJECT SETUP

Upon award, the NAPM shall immediately setup the project in accordance with the execution and plan established during the proposal. All key staff members shall be notified and sent as much information concerning their responsibilities to the project as soon as possible.

The NAPM shall develop a project QA/QC file containing the basic project manual and all related specific activities and instructions.

Section 5

DOCUMENT

CONTROL

DOCUMENT CONTROL

5.1 CONTROL OF PROJECT MANUALS, PROCEDURES and INSTRUCTIONS

Specific project procedures and instructions for individual activities are maintained by the NAPM and issued to the Member Contractor's Project Managers. It is the Member Contractors' Project Manager's responsibility to ensure specific activity procedures and instructions are conveyed to the individuals performing the specific activities.

The NAPM shall ensure that:

- a) All pertinent issues of appropriate documents are available at all locations where operations essential to the effective functioning of the quality system are performed;
- b) All obsolete documents are promptly removed from all points of issue or use.

5.2 CONTROL OF PROJECT RELATED DOCUMENTS

This file shall contain a complete set of all project related contract documents, specifications, drawings, etc. All information generated during the life of the project shall be maintained in this job file.

A listing shall be made of all drawings, specifications, vendor data, etc. that are to be submitted to the client for review and approval. A copy of all documents returned by the client approved, or approved as noted, shall be maintained in the job file.

Any revisions to the contract documents shall be date stamped on the date received and reviewed by the NAPM for any possible impact to the project. All changes after contract award shall be properly documented and any associated addition or deduction to the contract price shall be immediately identified and submitted to the client for review and approval.

A complete set of all documents required for proper execution of the work shall be maintained at the project site. Any revisions received shall be immediately forwarded to the project site for use while executing the project. Any field changes to the work shall be properly noted on the project site set of the drawings. The project site set of the drawings shall show the work exactly as the work was built. (Hereinafter referred to as the "As-Built" set of drawings.)

Section 6

PROCESS

CONTROLS

PROCESS CONTROLS

6.1 MANAGEMENT OF PROCESS CONTROLS

During project setup the NAPM develops the project plan covering all construction activities and applicable processes which directly affect quality. The Member Contractor Project Manager shall ensure that these processes are carried out under controlled conditions.

The controlled conditions shall include the following:

- a) Documented work instructions defining the manner of executing the work to ensure that an acceptable level of quality is maintained at all times. The instructions shall also specify equipment, materials, skills and working environments required to comply with applicable standards, codes, and quality plans;
- b) Monitoring and control of suitable process and work characteristics during execution of the work;
- c) Clear identification of the required approval of processes;
- d) Criteria for workmanship which shall be stipulated, to the greatest practicable extent, in written standards or by means of representative samples.

6.2 SPECIFIC ACTIVITY PROCESS CONTROLS

Specific Activity Process Controls are for activities where the results cannot be fully verified by subsequent inspection and testing. Accordingly, continuous monitoring and / or compliance with documented procedures are required to ensure that the specified requirements are met.

Management shall continue review of established procedures to ensure ongoing suitability and effectiveness. As the need for new activity process procedures is identified they will be created and implemented. Records shall be maintained for qualified processes, equipment, and personnel, as appropriate.

Section 7

INSPECTION

AND

TESTING

INSPECTION and TESTING

7.1 INSPECTION AND TESTING OF PURCHASED MATERIALS AND EQUIPMENT

All materials and equipment shall be inspected and tested to ensure conformance with the project requirements before it is released for use. In determining the amount and nature of inspections, consideration should be given to the control exercised at the manufacturing source and documented evidence of quality conformance provided from the supplier.

7.2 INSPECTION AND TESTING DURING CONSTRUCTION

During actual construction of a project, the Member Contractor Project Manager shall ensure that:

- a) All inspection and testing activities are performed in accordance with the project plan and documented procedures;
- b) Ensure specification and drawing conformance by the use of established process monitoring and control methods;
- c) Ensure that all required inspections and tests have been completed and necessary reports have been received and verified before the finished work is released to the client.
- d) Identify and correct any nonconforming work.

7.3 FINAL INSPECTION AND TESTING

The project plan or documented procedures for final inspection and testing require that all specified inspection and tests, including those specified either by established quality procedures or the client, are carried out and that the work meets specified requirements.

The NAPM and Member Contractor Project Manager shall work together to ensure that all final inspections and testing activities are in accordance with the project plan and documented procedures. Upon completion, all associated data and documentation shall be properly filed in the project file and submitted to the client as required.

7.4 INSPECTION AND TEST RECORDS

The NAPM shall ensure that all records which give evidence that the work has passed specified inspection and / or testing acceptance criteria are maintained in the project file for future reference.

7.5 INSPECTION AND TEST STATUS

The inspection and test status of the work shall be identified by using markings, authorized stamps, tags, labels, routing cards, inspection records, test software, physical location, or other suitable means, which indicate the conformance or nonconformance of work with regard to inspections and tests performed. The identification of inspection and test status shall be maintained, as necessary, throughout the project to ensure that all work has passed the required inspections and testing specified.

Records shall identify the inspection authority responsible for the release of conforming work.

Section 8

CONTROL OF NONCONFORMING ACTIONS

and

CORRECTIVE ACTIONS

CONTROL OF NONCONFORMING ACTIONS and CORRECTIVE ACTIONS

8.1 CONTROL OF NONCONFORMING WORK

The Member Contractor Project Manager shall establish and maintain procedures to ensure that any work that does not conform to specified requirements is prevented from inadvertent release to the client. Control shall provide for identification, documentation, evaluation, segregation when practical, disposition of nonconforming work, and for notification to management as required.

8.2 NONCONFORMITY REVIEW AND DISPOSITION

Nonconforming work shall be reviewed in accordance with documented procedures.

The nonconforming work may be:

- a) Reworked to meet the specified requirements
- b) Accepted with or without repair by concession of the client
- c) Reused for alternative applications
- d) Rejected, torn out, scrapped and new work performed.

Where required by the contract, the proposed use or repair of the nonconforming work to specified requirements shall be reported for concession to the client or their representative. The description of nonconformity that has been accepted, and of repairs, shall be recorded to denote the actual condition.

Repaired work shall be re-inspected in accordance with documented procedures.

8.3 CORRECTIVE ACTION

The NAPM and/or Member Contractor Project Manager shall establish, document, and maintain procedures for:

- a) Investigating the cause of nonconforming work and the corrective action needed to prevent recurrence;
- b) Analyzing all processes, work operations, concessions, quality records, service reports, and customer complaints to detect and eliminate potential trends and causes of nonconforming work;
- c) Initiating preventative actions to deal with problems in relation to the risks encountered;
- d) Applying controls to ensure that corrective actions are taken and their effectiveness;
- e) Implementing and recording changes in procedures resulting from corrective actions.



PRE-CONSTRUCTION CHECK LIST

PROJECT INFORMATION

Date: _____ Owner: _____

Owner Rep: _____ Phone: _____

Bldg Name: _____ Bldg#: _____

Address: _____ City: _____ St: _____

Start Date: _____ Duration of Project: _____

ATTENDEES

Name (Print)	Company	Cell number/e-mail

GENERAL OVERVIEW

Est. Start Date: _____ Daily Hours: _____

Daily Communication (progress, schedule changes, concerns): _____

Building Permit/posting: _____ Restroom Facility: _____

Work/Specification Review: _____

Other/Misc Items: _____

INTERIOR REVIEW

Current Tile/Ceiling damage: _____ Location _____

Damaged/water stained carpets (floors): _____ Location _____

Is interior ceiling protection required: _____ Location _____

Other/Misc Items _____

EXTERIOR/BUILDING PERIMETER

Crew/equipment Parking: _____ Ground Protection: _____

Ground Security: _____ Dumpster Location: _____

Roof Access: _____ Daily Debris Pick-up: _____

Other/Misc Items: _____

ROOF/APPLICATION REVIEW

Perimeter/safety protection: _____ Set-up Area: _____

HVAC/Roof-Top Equip: _____ Disconnect/connect: _____

Daily Tie-Offs: _____ Method: _____

Satellite Dish: _____ Inoperable Equip: _____

Mansards/Penthouses, etc: _____

Roofing Specifications Review: Recover _____ Tear-Off _____

Defective Decking: _____ Notification: _____

Field Membrane: _____ Attachment: _____

Lap/seam Technique: _____

Surfacing: _____

Insulation: _____ Attachment: _____

Roof Top Details: _____ Copings: _____



REFERENCES



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services



References

Solicitation Number 18 09: Request for Proposal by
 Region 4 Education Service Center
 for Roofing Products, Services, and Job Order
 Contracting Services

REFERENCES

Provide a minimum of ten (10) customer references for product and/or services of similar scope dating within the past three (3) years. Five (5) of these customer references should be for projects delivered through the job order contracting (JOC) delivery method. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference:

- Entity Name
- Contact Name and Title
- City and State
- Phone Number
- Years Served
- Annual Volume
- Pricing Estimates/quotes provided to entity

<u>Entity Name</u>	<u>Contact Name & Title</u>	<u>City/State</u>	<u>Phone Number</u>	<u>Years Served</u>	<u>Annual Volume</u>	<u>Estimates/ Quotes</u>
Sheridan School District	Jerrold Williams, Superintendent	Sheridan, AR	870-942-3135	3	\$183,161	\$228,951
Pine Bluff School District	Booker Franklin, Operations Director	Pine Bluff, AR	870-543-4200	3	\$82,591	\$206,478
Wynne Public School	Jerry Lee, Director of Maintenance and Transportation	Wynne, AR	870-238-5020	2	\$35,210	\$176,048
Wilson School District	Kyle Zeiber, Director of Plant Management	Sinking Spring, PA	610-670-0180 ext 1240	4	\$359,417	\$378,333
Berks County, PA	Doug Kenwood, Deputy Director	Reading, PA	610-478-6201 ext 6220	4	\$220,363	\$224,860
City of Pasadena, TX	Nolan Jordan, Facilities	Pasadena, TX	713-475-5532	3	\$19,624.91	\$20,025
Columbia County, AR	Robby Nash	Magnolia, AR	870-235-4000	2	\$19,340	\$19,735
El Paso County, TX	Robin Sully, Facility Maintenance Director	El Paso, TX	915-546-2009	2	\$116,451	\$116,451
Dollar General	Gary Knight	Nashville, TN	615-855-4000	2	\$2,837,502	\$3,783,336
VEREIT	Ryan Guthrie	Phoenix, AZ	602-778-6473	7	\$898,346	\$1,633,356



PRICING



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Number	Description of Cost Factors	Unit of Measure	Offeror's Bid
	Water Resistant Roofing		
1	Pressure cleaning, vertical walls	SF	\$1.72
2	Pressure cleaning, horizontal surfaces	SF	\$1.55
3	Roof scanning to identify wet or substandard roof components to be removed	SF	\$0.035
4	Asphalt emulsion coating, waterproofing, brush applied, per coat	SF	\$0.30
5	Rubberized coating waterproofing, brush applied, per coat	SF	\$5.55
6	Vinyl/acrylic resin, dampproofing, brush applied per coat.	SF	\$1.18
7	Non-pigmented synthetic resin, waterproofing, one coat sprayed on	SF	\$0.36
8	Caulking: remove existing, clean and prime joint	LF	\$4.00
9	Caulking, epoxied urethane compound, 2 component, 1/4" x 1/4", in place	LF	\$3.10
10	Caulking, polyurethane, 1 component, 1/4" x 1/4", in place	LF	\$2.38
11	Caulking, polyurethane, 1 component, 1/2" x 1/2", in place	LF	\$2.66
12	Caulking, silicone rubber, 1 component, 1/4" x 1/4", in place	LF	\$4.14
13	Caulking, epoxied urethane compound, 2 component, 1/4" x 1/4", in place	LF	\$3.20
14	Caulking, silicone rubber, 1 component, 3/4" x 3/8", in place	LF	\$5.75
15	Backer rod, polyethylene, 3/8" diameter, installed in prepared opening	LF	\$1.46
16	Backer rod, polyethylene, 1/2" diameter, installed in prepared opening	LF	\$1.48
17	Backer rod, polyethylene, 3/4" diameter, installed in prepared opening	LF	\$1.50
18	Backer rod, polyethylene, 1" diameter, installed in prepared opening	LF	\$1.56
19	Building paper, asphalt felt sheathing paper, 1 ply, 15#, in place	SF	\$0.20
20	Building paper, asphalt felt sheathing paper, 1 ply, 40#, in place	SF	\$28.20

21	Building paper, red rosin paper, 5 square rolls, 4#, in place	SF	\$32.25
22	Vapor retarder adhered, 2 ply inorganic, glass Type 15, applied in Type IV (or appropriate type) asphalt, in place	SF	\$20.64
23	Vapor retarder, 2 ply organic, Type 15 pound, applied in Type IV asphalt (or appropriate type), in place	SF	\$27.45
24	Vapor retarder; 2-ply inorganic, glass, Type IV, applied in cold adhesive to 4' x 8' x 1/4" glass-mat embedded, water resistant gypsum core panel mechanically fastened	SF	\$2.59
	Insulation		
1	Demolition of roof insulation, per inch of depth	SF	\$0.40
2	Demolition of lightweight cementitious fills, per inch of depth	SF	\$1.25
3	Roof deck insulation, Isocyanurate in 4' x 4' or 4' x 8' sheets with fiberglass facers, 1" thick, R-6.6, applied Type IV asphalt		
3a	Hot applications	SF	\$0.67
3b	Cold applications	SF	\$0.77
4	Roof deck insulation, Isocyanurate in 4' x 4' or 4' x 8' sheets with fiberglass facers, 1 1/2" thick, R-10.0, applied Type IV asphalt		
4a	Hot applications	SF	\$0.79
4b	Cold applications	SF	\$0.99

5	Roof deck insulation, Isocyanurate in 4' x 4' or 4' x 8' sheets, 1" thick, R-6.6, mechanically fastened	SF	\$1.35
6	Roof deck insulation, Isocyanurate in 4' x 4' or 4' x 8' sheets with fiberglass facers, 1 1/2" thick, R-10.0, mechanically fastened	SF	\$1.50
7	Roof deck insulation, fiberboard in 4' x 4' sheets, 1/2" thick, R-1.39, applied Type IV asphalt		
7a	Hot applications	SF	\$0.55
7b	Cold applications	SF	\$0.65
8	Roof deck insulation, fiberboard in 4' x 8' sheets, 25/32" thick, R-2.4, installed hot/cold or mechanically attached coated six sides		
8a	Hot applications	SF	\$0.52
8b	Cold applications	SF	\$0.65
8c	Mechanically attached	SF	\$1.15
9	Roof deck insulation, fiberboard in 4' x 4', 1" thick, R-2.78, applied Type IV asphalt (or appropriate asphalt), coated six sides		
9a	Hot applications	SF	\$0.90
9b	Cold applications	SF	\$1.05
10	Roof deck insulation, fiberboard in 4' x 4' sheets, 1/2" thick, R-1.39, mechanically fastened, coated six sides	SF	\$0.75
11	Roof deck insulation, fiberboard in 4' x 4', 1" thick, R-2.78, mechanically fastened, coated six sides	SF	\$1.19
12	Roof deck insulation, lightweight cellular wire reinforced concrete fill, R-value depending on thickness, per inch of depth	SF	\$0.60
13	Roof deck insulation, vermiculite at 1/8:12, R-value depending on thickness, per inch of depth	SF	\$2.06
14	Roof deck insulation, vermiculite at 1/4:12, R-value depending on thickness, per inch of depth	SF	\$2.63
15	Roof deck insulation, gypsum panels, 3" thick	SF	\$3.90

16	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/8" per foot slope, Type IV asphalt, per inch of depth	SF	\$1.05
17	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/4" per foot slope, Type IV asphalt, per inch of depth	SF	\$1.15
18	Cold insulation adhesive	SF	\$0.70
19	CDX Gypsum, 1/4" x 4' x 8'		
19a	Mechanically attached	SF	\$1.05
19b	Set into adhesive	SF	\$1.40
20	CDX Gypsum, 1/2" x 4' x 8'		
20a	Mechanically attached	SF	\$1.15
20b	Set into adhesive	SF	\$1.50
21	CDX Gypsum with fiberglass, facer: 1/4" x 4' x 8'		
21a	Mechanically attached	SF	\$1.00
21b	Set into adhesive	SF	\$1.25
22	CDX Gypsum with fiberglass facer: 1/2" x 4' x 8'		
22a	Mechanically attached	SF	\$1.15
22b	Set into adhesive	SF	\$1.45
Roof Tiles and Shingles			
1	Remove composition shingles and felts to decking	SF	\$0.75
2	Test for asbestos prior to removal	SF	\$0.15
3	Remove clay, concrete, or slate roof tiles to decking	SF	\$1.45
4	Remove wood shingles and felts to decking	SF	\$0.75
5	Shingles, fiberglass, Class A, 25-year strip shingles, slopes 3:12 or greater	SF	\$1.85
6	Shingles, fiberglass, Class A, 30-year, premium laminated multilayered	SF	\$2.15

7a	Replace clay or concrete roof tiles	Each	\$14.00
7b	Replace/repair other shingles	Each	\$8.00
8	Self-adhering ice and water shield membrane for shingles, tiles, metal waterways, penetrations, valleys, ridges, edges, etc.	SF	\$1.15
Roofing and Roof Restoration			
1	Remove built-up roof, multi-ply aggregate, non-asbestos, 1" thick or less	SF	\$1.05
2	Remove single-ply roof: ballast, and membrane only	SF	\$0.65
3	Remove single-ply roof, membrane partially or fully adhered	SF	\$0.75
4	Remove single-ply roof, membrane mechanically attached	SF	\$0.55
5	Remove copper sheet roofing	SF	\$0.38
6	Base sheet, 3-ply fiberglass, Type IV (or appropriate type) asphalt (17 year roof)	SF	\$2.40
7	Base sheet, 4-ply fiberglass, mechanically attached (17-year roof)	SF	\$3.05
8	Fiberglass cap finishing membrane	SF	\$0.85
9	Base sheet with 2 ply, fiberglass felts, Type IV asphalt (or appropriate type)	SF	\$2.40
10	Base sheet with 3 ply, fiberglass felts, Type IV asphalt (or appropriate type)	SF	\$3.05
11	Base sheet mechanically attached with 4 ply, Type VI fiberglass felts, Type IV (or appropriate type) asphalt	SF	\$2.99
12	Nail base sheet, 3 ply Type VI fiberglass felts, fiberglass cap, Type IV (or appropriate type) asphalt.	SF	\$2.99
13	Base sheet with 4 ply; 2 polyester and 2 fiberglass felts, Type IV (or appropriate type) asphalt (20 year roof)	SF	\$1.84
14	Built-up roof, base sheet with 3 ply polyester roofing sheet, Type IV (or appropriate type) asphalt (20 year roof)	SF	\$1.60
15	Built-up roof, base sheet with 3 ply Type GS fiberglass, cold process adhesive (20 year roof)	SF	\$2.78

16	Built-up roof base sheet plus 4 ply Type G2 fiberglass, cold process adhesive (30 year roof)	SF	\$2.78
17	Built-up roof, base sheet, 1 ply Type VI fiberglass, 1 ply modified bitumen sheet, fire rated, Type IV asphalt (15 year roof)	SF	\$3.75
18	Built-up roof, base sheet, 2 ply polyester roofing sheet, 1 ply modified bitumen sheet, fire rated, Type IV asphalt (or appropriate type) (20 year roof)	SF	\$3.75
19	Built-up roof, base sheet, G-2, 33 lb., mechanically attached	SF	\$0.55
20	Built-up roof, base sheet, G-2, 33 lb., Type IV asphalt	SF	\$0.60
21	Built-up roof, premium asphalt, added cost per ply per square foot	SF	\$0.25
22	Built-up roof, modified bitumen adhesive, added cost per ply per square foot	SF	\$0.45
23	Built-up roof, surface with cold asphaltic surfacing adhesive and gravel	SF	\$1.15
24	Built-up roof, surface with emulsion and granules	SF	\$0.99
25	Built-up roof, surface with emulsion and aluminum coating	SF	\$1.07
26	Built-up roof, surface with emulsion and white elastomeric coating	SF	\$1.12
27	Built-up roof, surface with aluminum coating or paint	SF	\$1.15
28	Built-up roofing, surface with high solids white elastomeric coating	SF	\$2.80
29	Built-up roofing repairs; fibered asphalt mastic, brush grade, with fiberglass mesh.	SF	\$2.05
30	Built-up roofing repairs; pitch-based mastic, with fiberglass mesh	SF	\$2.05
31	Built-up roofing repairs; elastomeric mastic, with fiberglass mesh	SF	\$2.74
32	Built-up roofing restoration, coal tar pitch roofs	SF	\$1.05
33	Built-up roofing restoration, odorless, coal tar pitch or asphalt roofs	SF	\$0.85
34	Single-ply roof, CSPE, 45 mils reinforced, asbestos free, mechanically fastened	SF	\$1.75

35	Single-ply roof, CSPE, 60 mils reinforced, asbestos free, mechanically fastened	SF	\$1.95
36	Single-ply roofing repairs (CSPE, PVC, and EPDM)		
36a	CSPE	SF	\$1.75
36b	PVC	SF	\$1.75
36c	EPDM	SF	\$1.65
37	Flashing membrane, 2 ply, Type IV or Type VI fiberglass	SF	\$1.15
38	Flashing membrane, 1 ply polyester and 1 ply modified bitumen	SF	\$2.25
39	Flashing membrane, 2 ply, polyester	SF	\$1.25
40	Flashing membrane, CSPE	SF	\$1.40
41	Flashing membrane, CSPE with aluminum coating	SF	\$1.65
42	Polyurethane foam roofing	SF	\$3.05
43	Additional Polyurethane foam coating	SF	\$1.05
44	Single-ply roof, EDPM, 45 mils reinforced, mechanically fastened	SF	\$1.85
45	Single-ply roof, EDPM, 60 mils fully adhered	SF	\$1.95
46	Built-up roof, base sheet with 3 ply trilaminate ply, cold process adhesive (25 year roof)	SF	\$2.65
47	Built-up roof, surface with premium asphalt, and gravel.	SF	\$0.74
48	Built-up roof, surface with Fire Retardant Aluminum coating or paint, single coat	SF	\$0.85
49	Modified Bitumen roof, base sheet, cap sheet, cold Modified Bitumen Adhesive	SF	\$3.65
50	Built-up roof, 3 ply fiberglass felts, Type IV asphalt	SF	\$2.70
51	Single ply Roof, 45 mils fully adhered with bonding adhesive	SF	\$3.25
52	Single ply roof, TPA Fleece Back, 45 mils fully adhered with hot asphalt	SF	\$3.90
53	Single ply roof, 45 mils mechanically attached	SF	\$2.50
54	Base sheet mechanically attached with 3 ply fiberglass felts, Type 1 - Coal Tar Pitch	SF	\$1.75

55	Base sheet mechanically attached with 3 ply Organic felts, Type 1 - Coal Tar Pitch	SF	\$1.80
56	Built-up roof, 4 ply Fiberglass felts, Type 1 Coal Tar Pitch	SF	\$1.85
57	Built-up roof, 4 ply Organic felts, Type 1 Coal Tar Pitch	SF	\$1.85
58	Built-up roof, surface with hot Coal Tar Pitch and gravel	SF	\$1.55
59	Single ply repairs using 2 coat polyurethane, elastomeric coating system	SF	\$3.25
60	Single ply repairs at laps or defects using 2 coats elastomeric coating system with reinforcement	SF	\$3.25
61	Single ply roof, TPA fleece back, 60 mils fully adhered with hot asphalt	SF	\$4.15
62	Single ply roof 60 mils fully adhered with bonding adhesive	SF	\$3.05
63	Built-up roof, 1 ply Trilaminate, 1 ply Modified Bitumen Sheet, fire rated	SF	\$3.25
	Masonry		
1	Brick, remove and reset, 1 to 50 sq ft	SF	\$15.27
2	Brick, remove and reset, over 50 sq ft	SF	\$11.74
3	Block, remove and reset	SF	\$12.71
4	Coping stones, remove and reset	Each	\$30.25
5	Brick, block or coping removal	Each	\$13.25
6	Brick, block and brick exterior wall maintenance, repair and application of protective coatings.		
6a	Selective Demolition of Concrete Block Masonry Units (CMU) with perimeter saw cutting- swingstage 4", 6" and 8" block (high-rise)	Each	\$6.99
6b	Selective Demolition of Brick Masonry Units with perimeter saw cutting - swingstage one, two, and three wythe (high-rise)	SF	\$18.91
6c	Selective Demolition of Brick Masonry Units with perimeter saw cutting - scaffolding one, two and three wythe (low-rise)	SF	\$13.4

7	Selective Demolition of Mortar Joint with Perimeter Sawcutting – Swingstage (high-rise)		
7a	Removal of existing mortar (1/2” wide by 3/4” depth)	SF	\$2.44
7b	Removal of existing mortar (3/4” wide by 3/4” depth)	SF	\$4.06
7c	Removal of existing mortar (1/2” wide by 1 1/2” depth)	SF	\$4.47
7d	Removal of existing mortar (3/4” wide by 1 1/2” depth)	SF	\$5.69
8	Selective Demolition of Mortar Joint with Perimeter Sawcutting – Scaffolding (low-rise)		
8a	Removal of existing mortar (1/2” wide by 3/4” depth)	SF	\$4.25
8b	Removal of existing mortar (3/4” wide by 3/4” depth)	SF	\$4.30
8c	Removal of existing mortar (1/2” wide by 1 1/2” depth)	SF	\$4.65
8d	Removal of existing mortar (3/4” wide by 1 1/2” depth)	SF	\$4.87
9	New Pointing Work – Swingstage (high-rise)		
9a	Furnish and install new mortar (1/2” wide by 3/4” depth)	SF	\$4.87
9b	Furnish and install new mortar (3/4” wide by 3/4” depth)	SF	\$5.53
9c	Furnish and install new mortar (1/2” wide by 1 1/2” depth)	SF	\$5.36
9d	Furnish and install new mortar (3/4” wide by 1 1/2” depth)	SF	\$6.34

10	New Pointing Work – Scaffolding (low-rise)		
10a	Furnish and install new mortar (1/2" wide by 3/4" depth)	SF	\$3.90
10b	Furnish and install new mortar (3/4" wide by 3/4" depth)	SF	\$4.39
10c	Furnish and install new mortar (1/2" wide by 1 1/2" depth)	SF	\$4.55
10d	Furnish and install new mortar (3/4" wide by 1 1/2" depth)	SF	\$5.21
11	Removal of Roof Parapets – Swingstage (high-rise)		
11a	Removal of 3 wythe brick parapet wall (24" high)	SF	\$74.67
11b	Removal of 3 wythe brick parapet wall (42" high)	SF	\$132.00
11c	Removal of 2 wythe brick parapet wall (24" high)	SF	\$62.67
11d	Removal of 3 wythe brick parapet wall (42" high)	SF	\$115.33
12	Removal of Roof Parapets – Scaffolding (low-rise)		
12a	Removal of 3 wythe brick parapet wall (24" high)	SF	\$50.67

12b	Removal of 3 wythe brick parapet wall (42" high)	SF	\$91.33
12c	Removal of 2 wythe brick parapet wall (24" high)	SF	\$42.67
12d	Removal of 3 wythe brick parapet wall (42" high)	SF	\$85.33
13	Reconstruction of Brick Masonry Roof Parapets – Swingstage (high-rise)		
13a	New brick masonry parapet w/stone coping and flashings (3 wythe - 24" high)	SF	\$222.00
13b	New brick masonry parapet w/stone coping and flashings (3 wythe - 42" high)	SF	\$280.67
13c	New brick masonry parapet w/stone coping and flashings (2 wythe - 24" high)	SF	\$164.67
13d	New brick masonry parapet w/stone coping and flashings (2 wythe - 42" high)	SF	\$205.33
14	Reconstruction of Brick Masonry Roof Parapets – Scaffolding (low-rise)		
14a	New brick masonry parapet w/stone coping and flashings (3 wythe - 24" high)	SF	\$142.00
14b	b) New brick masonry parapet w/stone coping and flashings (3 wythe - 42" high)	SF	\$192.67
14c	c) New brick masonry parapet w/stone coping and flashings (2 wythe - 24" high)	SF	\$101.33
14d	d) New brick masonry parapet w/stone coping and flashings (2 wythe - 42" high)	SF	\$148.67
15	New Throughwall Flashings – Swingstage (high-rise)		

15a	Removal of 4 courses 1 wythe brick wall w/Temporary Shoring	SF	\$64.00
15b	Removal and replacement of steel lintel	SF	\$32.00
15c	Furnish and install new flashings (Bituthane)	SF	\$10.00
15d	Furnish and install new flashings (Lead coated copper)	SF	\$18.00
15e	Parging and waterproofing of back-up wall	SF	\$14.00
16	New Throughwall Flashings – Scaffolding (low-rise)		
16a	Removal of 4 courses 1 wythe brick wall w/Temporary Shoring	SF	\$51.33
16b	Removal and replacement of steel lintel	SF	\$30.00
16c	Furnish and install new flashings (Bituthane)	SF	\$8.00
16d	Furnish and install new flashings (Lead coated copper)	SF	\$16.00
16e	Parging and waterproofing of back-up wall	SF	\$11.33
17	Brick Masonry/Stone Stabilization		
17a	Drilling and installation of new friction pins with mortar cap	SF	\$14.00
17b	Drilling and installation of new friction pins for lime stone with mortar cap	SF	\$22.00
18	Limestone Removal and Replacement.		
18a	Removal of existing deteriorated architectural limestone	SF	\$50.67
18b	Furnish and install new limestone replacement.	SF	\$146.00
18c	Replacement of stone with lightweight polymer resin to match	SF	\$58.67
18d	Minor patching of existing stone to match	SF	\$93.33
19	Terra Cotta Removal and Replacement.		
19a	Removal of existing deteriorated architectural Terra Cotta	SF	\$50.67
19b	Furnish and install new Terra Cotta replacement.	SF	\$162.00
19c	Replacement of stone with lightweight polymer resin to match	SF	\$58.67
19d	Minor patching of existing stone to match	SF	\$93.33
20	Roof Coping Stones.		
20a	Removal of existing roof coping stones (16 inches)	SF	\$50.67

20b	Removal and parging of existing substrate	SF	\$11.33
20c	Furnish and install new lead coated copper flashings	SF	\$16.00
20d	Drilling and epoxy grouting stainless steel pins	SF	\$14.67
20e	Reinstallation of existing stones with cleaning	SF	\$29.33
20f	Furnish and install new coping stones	SF	\$66.67
20g	Furnish and install new sealants between coping stones.	SF	\$5.13
20h	Cleaning and coating of existing stones.	SF	\$5.33
21	CMU Backup Wall Repair and Waterproofing.		
21a	Replacement of Deteriorated CMU Back-up	SF	\$34.00
21b	Parging of CMU back-up wall	SF	\$8.67
21c	Waterproofing of back-up wall	SF	\$4.67
22	Brick Masonry Piers		
22a	Isolated repair of existing masonry piers (removal and replacement)	SF	\$91.33
22b	Reconstruction of isolated areas of pier	SF	\$82.00
22c	Construction of new masonry piers.	SF	\$66.00
23	Crack Repair		
23a	Drill and install new stainless steel pins.	Each	\$14.67
23b	Grouting of open cracks	SF	\$10.00
23c	Replacement of cracked bricks	SF	\$20.00
24	Concrete Removal		
24a	Perimeter sawcutting	SF	\$1.00
24b	Removal of existing concrete (2" depth).	SF	\$14.00
24c	Removal of existing concrete (3.5" depth).	SF	\$18.00
25	New Concrete and Coating		
25a	Placement of new high strength patching mortar (2" depth)	SF	\$50.67
25b	Placement of new high strength patching mortar (3.5" depth).	SF	\$56.67
25c	Cleaning and coating of concrete surface.	SF	\$4.67
25d	Sidewalk Bridging.	SF	\$158.67
25e	Temporary Roof Protection	SF	\$1.01
26	Metal Work		
26a	Remove standard metal decking	SF	\$1.05

26b	Install metal decking; 1-1/2" deep, 20 gauge, standard profile	SF	\$3.90
27	Install steel plate, two sizes	SF	\$3.50
27a	10 Gauge, standard application	SF	\$1.75
27b	Extra heavy-duty 1/4th inch	SF	\$1.25
28	Remove metal counterflashing	LF	\$1.80
28a	Counterflashing, galvanized, 24 gauge, 6" width	LF	\$3.50
28b	Counterflashing, copper, 16 oz., 6" width	LF	\$8.50
29	Remove metal edge, gravel stop, eave strip, or coping	LF	\$1.50
29a	Metal edge raised, galvanized steel fascia/eave drip; 6" face, hemmed, continuous cleat, 3" deck flange	LF	\$5.00
29b	Gravel stop, galvanized steel, 24 gauge, 6" face	LF	\$5.25
30	Remove metal gutter	LF	\$2.50
30a	Gutter, galvanized steel, ASTM 526, with 12.5oz./square foot galvanized coating, 24 gauge, 5" box or ogee style, joints and end caps shall be soldered	LF	\$15.00
30b	Gutter, aluminum, .050" thick 5" box or ogee, painted, Kynar finish	LF	\$19.00
30c	Gutter, copper, 16 oz, half round, 5" wide	LF	\$14.25
30d	Gutter, copper, 16 oz, half round, 6" wide	LF	\$22.45
31	Remove metal downspouts	LF	\$4.45
31a	Downspouts, aluminum, .024" thick, 3" x 4", painted, installed	LF	\$12.25
31b	Downspouts, GI, 24 gauge 3" x 4" installed	LF	\$15.25
31c	Downspouts, GI, 24 gauge, 4" round, installed	LF	\$14.52
31d	Downspouts, copper, 16 oz., 6" round, installed	LF	\$15.70
31e	Downspouts, strainer	Each	\$2.50
31f	Metal flashing, apron flashing, 9" wide	LF	\$6.75
31g	Metal flashing, step flashing	Each	\$12.50
31h	Metal splash pan, 16 oz.	Each	\$18.25
31i	Metal trim, aluminum, .032" thick, painted	SF	\$4.25
31j	Metal storm collar	Each	\$24.50

31k	Metal coping, galvanized steel, 24 gauge, standing seam	SF	\$12.50
31L	Metal coping, galvanized steel, 24 gauge, with butt plate	SF	\$12.50
31m	Resolder joints in sheet metal	LF	\$3.25
31n	Metal edge, aluminum, 0.50 thick 6" face painted	SF	\$17.75
31n	Metal edge, aluminum, free floating fascia system	SF	\$20.50
31o	Parapet wall metal	SF	\$9.85
31p	Metal edge, anodized finished aluminum, free floating fascia system 8 inches	SF	\$37.20
31q	Metal edge, high performance fluorocarbon finished aluminum, free floating fascia system 8 inches	SF	\$16.85
31r	Metal edge, anodized finished aluminum, free floating fascia system 6 inches	SF	\$14.98
31s	Metal edge, high performance fluorocarbon finished aluminum, free floating fascia system 6 inches	SF	\$13.10
32	New Aluminum Metal Cladding		
32a	Furnish and install new uninsulated aluminum wall cladding	SF	\$15.15
32b	Furnish and install new insulated aluminum wall cladding	SF	\$23.60
32c	Furnish and install new insulated aluminum wall cladding panels (Architecture)	SF	\$32.00
32d	Cladding of roof parapet walls with copings.	SF	\$21.33
33	New Exterior Insulation and Finish System (EIFS)		
33a	New Exterior Insulation and Finish System (EIFS)	SF	\$33.00
33b	New Exterior Insulation Finish System (EIFS) w/o insulation	SF	\$20.78
33c	New Metal Copings.	SF	\$17.99
34	Surface Preparation		
34a	Cleaning of existing steel and surface.	SF	\$2.33
34b	Coating of existing reinforcement	SF	\$2.86
34c	Exterior rated gypsum board sheathing and substrate	SF	\$3.03

35	Woodwork		
35a	Demolition of plywood or standard 1" x 6" decking	SF	\$0.95
35b	Demolition of standard 2" x 6" tongue and groove decking	SF	\$1.15
35c	Plywood decking, CDX, 1/2" thick (or 15/32" optional)	SF	\$2.05
35d	Plywood decking, CDX, 5/8" thick	SF	\$2.30
35e	Plywood decking, CDX, 3/4" thick	SF	\$3.55
35f	Standard 1" x 6" decking, tongue and groove	SF	\$4.35
35g	Standard 2" x 6" tongue and groove decking	SF	\$4.85
35h	Cants, wood fiber, trapezoidal, 1 1/2" x 5 5/8"	LF	\$1.25
35i	Cants, SBX treated wood, 4" x 4" diagonal	LF	\$4.10
35j	Nailer, SBX treated wood, 1" x 4"	LF	\$2.25
35k	Nailer, SBX treated wood, 2" x 4"	LF	\$3.25
36	Nailer, SBX treated wood		
36a	2" x 6"	LF	\$4.06
36b	2" x 8" optional	LF	\$4.88
36c	Curbing, SBX treated wood, 2" x 12"	LF	\$7.31
37	Joist, fir		
37a	2" x 6"	LF	\$3.45
37b	2" x 8" optional	LF	\$3.82
38	Joist, fir		
38a	2" x 10"	LF	\$3.95
38b	2" x 12" optional	LF	\$4.70
39	Standing Seam Metal Roof System (SSMRS) Price Each Specification Using Line Items		
39a	Pre-Engineered SSMRS, products (20-year roof)	SF	\$34.95
39b	Subpurlins	LF	\$5.40
39c	Roof panel installation	SF	\$4.50
39d	Field forming of panels	SF	\$3.75
39e	Concealed anchor clips	Each	\$1.25
39f	Vapor retarder installation	SF	\$1.23
39g	Insulation installation	SF	\$3.75
39h	Gutters (SSMRS only)	LF	\$13.99
39i	Gutter liners	SF	\$15.80
39j	Flashing	LF	\$8.45

39k	Expansion joints	LF	\$20.50
40	Finishing touches (no additional cost in contract)		
40a	Snow retention assemblies	LF	\$17.50
40b	Self-adhering ice and water shield membrane for shingles, tiles, metal waterways, penetrations, valleys, ridges, edges, etc.	LF	\$1.15
41	Roof Specialties and Accessories		
41a	Remove roof hatch	Each	\$888.00
41b	Roof hatch, aluminum, 2'6" x 3'0"	Each	\$656.25
41c	Roof hatch, aluminum, larger sizes	SF	\$92.50
41d	Remove existing roof drain, except plumbing	Each	\$500.00
41e	Install new roof 4" drain, except plumbing	Each	\$1160.00
41f	Install new roof 6" drain, except plumbing	Each	\$1280.00
41g	Reflash existing roof drain	Each	\$450.00
41h	Plumbing stack, 4# lead flashing	Each	\$75.00
41i	Scupper, sheet steel, 24 gauge ASTM A 526, match existing configuration	Each	\$250.00
41j	Remove existing walkway, built-up roofs	SF	\$0.75
41k	Walkway, built-up roofs, desert tan fiberglass	LF	\$3.65
41L	Walkway, built up roofs, non skid	LF	\$7.50
42	Walkway, single ply roof		
42a	30" wide roll goods, tape attached	LF	\$2.75
42b	30" wide roll, hot asphalt attached	LF	\$2.65
42c	30" wide roll, adhesive attached	LF	\$2.89
42d	Roof ventilators	Each	\$150.00
42e	Roof ladder, steel, bolted to concrete, up to 20 feet, without cage	LF	\$145.78
42f	Roof ladder, steel, bolted to concrete, 20 feet and up, with cage; with intermediate landings as required by Code	LF	\$206.18
42g	Roof ladder, security ladder guard	Each	\$600.00
42h	Termination bar, aluminum, 1/4" x 1"	LF	\$1.50

42i	Pitch pocket, 24 gauge, GI, 6" x 6", with storm collar hemmed to outside, soldered corners and seams	Each	\$250.00
42j	Pitch pocket, 24 gauge, GI, 8" x 8", with storm collar, hemmed to outside, soldered corners and seams	Each	\$275.00
43	Pitch pocket, resurface top only		
43a	8" x 8"	Each	\$4.79
43b	12" x 12"	Each	\$5.79
43c	Expansion joint, butyl or neoprene bellows, galvanized flange	LF	\$17.99
43d	Expansion joint, CSPE reinforced	LF	\$15.99
43e	Repair kit for dry repairs	Each	\$47.99
43f	Repair kit for wet repairs	Each	\$47.99
44	Skylights (price each size and lens combination)		
44a	Standard 3' x 5', 4' x 4', 4' x 8' with single clear lenses	SF	\$29.48
44b	Standard 3' x 5', 4' x 4', 4' x 8' with clear double lenses	SF	\$43.73
44c	Skylight lens replacement only, clear	SF	\$26.63
44d	Skylight lens replacement only, double clear	SF	\$41.75
45	Security/fall bars for skylights		
45a	3' x 5'	Each	\$432.50
45b	4' x 4'	Each	\$431.25
45c	4' x 8'	Each	\$628.75
45d	Special sizes	SF	\$28.59
46	Roof Services		
46a	Asbestos core testing and patch of existing roof surface	Each	\$115.00
46b	Core analysis, 14" x 14" and patch of existing roof surface	Each	\$500.00
46c	Non destructive roof scan, up to 50,000 sq ft, full service each	Each	\$1500.00
46d	Additional foot over 50,000 sq ft	SF	\$0.03
46e	Non destructive roof scan, up to 50,000 sq ft, limited service	Each	\$1500.00
46f	Additional foot over 50,000 sq ft	Each	\$0.03

46g	Roof inspection services (visual inspection of roofing service/membrane, flashings, counterflashings, copings, parapets, trims, hatches, penetrations, curbs, roof-mounted equipment, etc. with a written report of findings and recommendations	Day	\$1250.00
46h	Field/shop drawings, up to 10,000 sq ft	SF	\$0.05
46i	Field/shop drawings, 10,000-50,000 sq ft	SF	\$0.05
46j	Field/shop drawings, over 50,000 sq ft	SF	\$0.05
46k	Prime contractor's warranty, restoration, less than 10,000 sq ft, minimum charge	Per Project	\$500.00
46L	Prime contractor's warranty, restoration, over 10,000 sq ft, minimum charge	Per Project	\$0.08 SF
46m	Prime contractor's warranty, re-roof, total system, 15 year, less than 10,000 sq ft, minimum charge (Standard)	Per Project	\$500.00
46n	Prime contractor's warranty, re-roof, total system, 15 year, less than 10,000 sq ft, minimum charge (includes 2, 5, 7, 10, 15 year inspections)	Per Project	\$0.08 SF
46o	Prime contractor's warranty, re-roof, total system, 15 year, more than 10,000 sq ft, minimum charge (Standard)	Per Project	\$500.00
46p	Prime contractor's warranty, re-roof, total system, 15 year, more than 10,000 sq ft, minimum charge (includes 2, 5, 7, 10, 15 year inspections)	Per Project	\$0.08 SF
46q	Per diem rate per worker per 24 hour period of time	Per Day	\$55.00
46r	Prime contractors per diem/costs for asbestos abatement planning	Day	\$250.00
46s	Asbestos abatement activities, BUR removal and disposal of waste	SF	\$21.49
46t	Project site is located 65 or more miles from the contractor's/subcontractor's yard/home location.	SF	\$1.45
46u	Asbestos site monitoring	Day	\$1250.00
47	Annual or semi-annual roof housekeeping-per location		
47a	Cost once a year per location if less than 20,000 sq. ft.	SF	\$0.12
47b	Cost per Sq.ft. per year per location if greater than 20,000 sq.ft.	SF	\$0.08

47c	Cost semi-annual per location if less than 20,000 sq. ft	SF	\$0.14
47d	Cost per Sq.ft. semi annual per location if greater than 20,000 sq.ft.	SF	\$0.12
47e	Roof leak investigation	Day	\$500.00
47f	Minor roof repair calls	Day	\$500.00
47g	Difficult access or fall restriction; surcharge	Each	15%
47h	Excessive hauling	Each	\$225.00
47i	Work in secured areas or compounds; surcharge	Each	10%
48	Additional and occasional supplies, materials, equipment and services		
48a	Additional and occasional services Roofing supplies Discount off Retail Price List	% of Discount	5%
48b	Alternative Methods of Costing - percent of overhead/markup and profit added to cost	% of O/P	25%
48c	Discounts Offered Off Alternative Costing Methods (cost plus profit and overhead) Less Rate of Discount	% of discount	5%
48d	Multiplier/factor to be applied to the R.S. Means costs.	% to be applied	.98
49	Deducts and add-ons for in lieu products (Place behind Tab 6)		
50	Special Rental Equipment (Priced based on 9.11.2 above)		
51	Cold and bad weather storage identify extra cost if any	Day	\$200.00
52	Hourly Services Rates		
53	Structural Analysis/engineering services	Per Hour	\$185.00
54	Architect/design professional services	Per Hour	\$185.00
55	Roofing Consultant	Per Hour	\$130.00
56	Labor Rate for Roofer	Per Hour	\$89.00
57	General Cost Factors		
57a	Mileage rate	Per Mile	0.60
57b	Performance and payment bond - bonding rate (percent of project)	Percent	3.50%
57c	Bonding capacity - total amount of capacity available	Dollar Amount	varies by market

Proposed Pricing Coefficient (s)

Please provide Unit Price Book Coefficients for products and services not listed in the provided line items for states that you are proposing to do work in.

State	Regular Hours Coefficient	After Hours Coefficient	State	Regular Hours Coefficient	After Hours Coefficient
Alabama	1.02	1.53	Missouri	1.2	1.8
Alaska	1.72	2.58	Montana	1.25	1.88
Arizona	1	1.5	Nebraska	1.06	1.59
Arkansas	1	1.5	Nevada	1.2	1.8
California	1.27	1.91	New Hampshire	1.17	1.76
Colorado	1.02	1.53	New Jersey	1.24	1.86
Connecticut	1.3	1.95	New Mexico	1.02	1.53
Delaware	1.17	1.76	New York	1.42	2.13
District of Columbia	1.07	1.61	North Carolina	1	1.5
Florida	1.07	1.61	North Dakota	1.18	1.77
Georgia	1	1.5	Ohio	1.12	1.68
Hawaii	1.32	1.98	Oklahoma	1	1.5
Idaho	1.32	1.98	Oregon	1.12	1.68
Illinois	1.32	1.98	Pennsylvania	1.27	1.91
Indiana	1.14	1.71	Rhode Island	1.21	1.82
Iowa	1.1	1.65	South Carolina	1	1.5
Kansas	1.15	1.73	South Dakota	1	1.5
Kentucky	1.02	1.53	Tennessee	1.02	1.53
Louisiana	1	1.5	Texas	1.02	1.53
Maine	1.1	1.65	Utah	1	1.5
Maryland	1.07	1.61	Vermont	1.05	1.58
Massachusetts	1.32	1.98	Virginia	1.06	1.59
Michigan	1.02	1.53	Washington	1.27	1.91
Minnesota	1.22	1.83	West Virginia	1.1	1.65
Mississippi	1	1.5	Wisconsin	1.2	1.8
			Wyoming	1	1.5

Note: Provide coefficients for the state(s) that you would like to be awarded. Region 4 ESC is looking for proposers that can provide service in multiple states.

Provide markup percentage on non-pre- priced items 15%.

**These coefficients apply to line item pricing as well.



VALUE ADD



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services



RoofConnect's value-add services include the following:

1. **Photovoltaic Roofing Solutions**
2. **SafePro: Rooftop Safety & Security Products**
3. **Preferred Roofing Solutions & Consulting**
4. **Roof Asset Management**
5. **Snow Load Management & Removal**
6. **Warranty Maximization Program**
7. **Manufacturer Material Pricing Programs**
8. **Asphalt and Paving Services**

1. Value-Add: Photovoltaic Roofing Solutions*

Many of RoofConnect's Contractors are established authorities in design, procurement and construction of rooftop solar installations that will satisfy your financial, operational, environmental and governmental needs.

Photovoltaic Roofing Systems can unleash the power of the sun and turn a roofing liability into an energy-producing asset. A building integrated photovoltaic (BIPV) system will reduce energy costs and reliance on the utility grid while providing a lightweight, high performance roofing system.

The result is a photovoltaic roofing system that protects the building's interior from the elements while generating power for its electricity needs. Not only is there financial savings on energy costs but often credits can be received for feeding the excess solar power back into the local electrical grid.

Many states and utility companies provide incentives and other options to consider that can reduce the payback period. We can help you achieve the maximum energy savings through our experienced staff and our strong national relationships with all the top manufacturers.

*Value-Add Pricing for Photovoltaic Roofing Solutions is available upon request and determined by individual job requirements and specifications.



2. Value-Add: SafePro, Rooftop Safety & Security Products

With SafePro's rooftop safety and security products, National IPA Members can protect capital investments and reduce their financial risk and liabilities. Using SafePro products, such as the SafePro Roof Hatch Rails™, HandsFree Power Hatch Lift™ and RiskPro™ solutions will provide cost effective protection, safety and security.

No rooftop hatch fall protection system is as safe or convenient as SafePro. SafePro offers the only Power Roof Hatch Lift on the market, and they offer a solar-powered option, keeping businesses safe and environmentally friendly. SafePro systems, developed by experienced commercial roofing professionals, are easy to install, do not require any special tools and do not penetrate the roof. Because SafePro products do not penetrate the existing roof, they do not compromise the roofing system's warranty.

People risk their safety every time they climb through traditional rooftop hatches. The dangerous balancing act of climbing up an unsteady ladder system while unlocking and opening an unwieldy traditional hatch puts lives at risk and puts company at risk for liability. SafePro eliminates all the hazards with our patent-pending SafePro Power Hatch Lift, providing remote controlled access and security keypad entrance.

SafePro systems exceed OSHA requirements, keeping employees and contractors safe from fall hazards and your business safe from financial risk. Meeting OSHA requirements at all times also prevents costly OSHA citations and fines.



Value-Add: SafePro, Rooftop Safety & Security Products Pricing:



2018 Standard Product Price List Eff. 4-1-18

Stock No.	Item Description	Purchase Price
SAFEPRO HATCHES		
SPH3036	Roof Hatch 30 x 36	\$525.00
SPH3636	Roof Hatch 36 x 36	\$650.00
SPH3054	Roof Hatch 30 x 54	\$850.00
SPH4848	Roof Hatch 48 x 48	\$1,125.00
SPH3096	Roof Hatch 30 x 96	\$1,480.00
SAFEPRO SAFETY RAILS		
SP3036	Roof Hatch Rails 30 x 36	\$895.00
SP3636	Roof Hatch Rails 36 x 36	\$995.00
SP3054	Roof Hatch Rails 30 x 54	\$1,145.00
SP4848	Roof Hatch Rails 48 x 48	\$1,145.00
SP3096	Roof Hatch Rails 30 x 96	\$1,395.00
CustomC	Custom Color Change (one-year finish warranty)	\$200.00
SAFEPRO PERIMETER RAILS		
		<small>Free Shipping does not apply for Perimeter rails.</small>
PER-10	10' Perimeter Rail	\$165.00
PER-8	8' Perimeter Rail	\$125.00
PER-6	6' Perimeter Rail	\$105.00
PER-4	4' Perimeter Rail	\$95.00
PER-B	Perimeter Rail Base	\$175.00
OUT-B3	Outrigger (includes 3 pin base & 4' rail)	\$314.00
AUTOMATIC ROOF HATCH OPENER		
AHO16-110v	Automatic Roof Hatch Opener 110v (Recommended)	\$1,595.00
AHOBuB	Automatic Roof Hatch Opener Optional Back up Battery	\$210.00
AHO16Hhr	Automatic Roof Hatch Opener Handheld Remote	\$80.00
AHOPA16	Automatic Roof Hatch Opener Pre-assembly	\$299.00
MISCELLANEOUS		
SPPC	Perimeter Rail Parapet Clamps (Galvanizing Standard)	\$179.00
SPCG	Perimeter Rail Chute Guard	\$1995.00
Orders of \$5,000 or more receives FREE SHIPPING		
Rails come standard powder coated yellow or galvanized steel (3 yr finish warranty)		
Custom sizes available upon request		



3. Value-Add: Preferred Roofing Solutions & Consulting

Preferred Roofing Solutions (PRS) is a strategic partner of RoofConnect and offers roof consulting services. PRS's primary focus is to assist in maximizing capital and maintenance investment in roofing expenditures, managing the roofing asset for optimization.

When managing roof assets, regardless of being a commercial, education, government or non-profit building, the goal is the same:

Maximize service life and performance of the roof asset for the lowest possible cost, thereby achieving the lowest life cycle cost of the asset.

How we do this:

- Reduce roofing expenditures
- Protect the building assets, its contents and occupants (minimize roof leaks)
- Increase management efficiencies: eliminate the need for unplanned expenditures
- Establish accurate budgets: Establish firm fixed costs
- Reduce long-term roofing costs while justifying reasonable investment levels
- Extend the service life of roofs

Services that PRS offers:

- Timely Annual Roofing Surveys
- Comprehensive Roofing Analysis
- Roof Inspections
- Roof Repair, Replacement or Restoration - Best Option Analysis
- Project Management
- Roof Preventative & Remedial Maintenance Program Management
- Roofing Manufacturer Warranty Management & Claims Assistance
- Infrared Roof Moisture Surveys: Moisture scans by a Certified Thermographer
- Comprehensive budgets with forecasting for 3-5-10 year plans
- Comprehensive scopes of work with specifications
- Document Review & Bidding Services
- Quality Control Inspection
- Ability to survey any type of roof system and give recommendations
- Roof Systems Database Development
- Forensic analysis of roof systems with expert witnesses
- Education & Training Seminars
- Roof Design and Structural Analysis



Value-Add: Preferred Roofing Solutions & Consulting Pricing

Roles	Hourly	Not To Exceed: Daily
Senior Engineer	\$185.00	\$1,850
Senior Project Consultant	\$130.00	\$1,300
Roof Inspector	\$85.00	\$850
CAD Technician	\$70.00	\$700

***Night/Weekend/Holiday rates, if necessary, will be negotiated with National IPA Member.**



4. Value-Add: RoofConnect Roof Asset Management Program / Roof Warranty Program

Each individual portfolio will have the need to have specific pricing.

Roof with Expired or New Roof Warranty
+ Upgrade to RoofConnect Watertight Standard (if necessary)
+ RoofConnect Asset Management Program / Roof Warranty Program =
Firm Fixed Price, PM, Housekeeping and Leak Response for specified period of time

Components of Program with Associated Pricing

Determine Upgrade to RoofConnect Watertight Standard – Inspection and Diagnostics

Roof System Diagnostics:

- Inspection and inventory with condition assessment
- Plan to bring upgrade to RoofConnect Watertight Standard
- Access via a web-based information management program

Roof Sections < 30,000 sq. ft.	Each	\$1,500.00
Roof Sections > 30,000 sq. ft.	Sq. Ft.	\$0.050

Infrared Roof Moisture Survey:

- Infrared moisture survey of entire roof with thermal mapping including outlining of wet areas
- Thermal images of wet areas
- Physical verification of areas of wet insulation with the use of moisture probes
- Drawings indicating size and location of wet areas

Up to 50,000 sq. ft.	Each	\$1,800
Additional sq. ft. over 50,000	Sq. Ft.	\$0.035

Asbestos Roof Core Test:

- Send to accredited laboratory to determine whether or not Asbestos Containing Material (ACM)
- Provide report of findings

Each Sample	\$100.00
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Specification Development:

- For replacement or restoration of roof system

Sq. Ft.	\$0.04
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Value-Add: RoofConnect Roof Asset Management Program

- Requires separate pricing of repairs, restoration and replacement to bring system up to RoofConnect Watertight Standard as determined during Diagnostics and Inspection

Roof Warranty Program

Annual Preventative Maintenance, Housekeeping and Leak Responsibility

Roof Section < 30,000 Sq. Ft.	Each	\$3,000.00
Roof Section > 30,000 Sq. Ft.	Sq. Ft.	\$0.010

Roof Maintenance Program

Annual Preventative Maintenance and Housekeeping

Roof Section < 30,000 Sq. Ft.	Each	\$2,400.00
Roof Section > 30,000 Sq. Ft.	Sq. Ft.	\$0.080



5. Value-Add: Snow Load Management & Removal

As a preventive measure, it is good to have a yearly assessment of your roof to make sure there are no underlying repairs that need to be done prior to a heavy snow. It’s important to understand the risk that snow and ice accumulation poses, and it’s even more important to secure proper snow and ice removal services before the storm, before all resources are allocated.

In the event of any winter storms, snowfall can be monitored by RoofConnect Technicians, measured and assessed to determine whether or not it exceeds your roof’s weight capacity, and when it does, it is important to remove immediately. Even when snow or ice accumulation does not exceed your roof’s weight capacity, drifting and wind can cause unanticipated roof failures or leaks. Furthermore, snow and ice melt-off can freeze and block drainage systems.

RoofConnect utilizes our vast network of experienced Roofing Technicians for your winter related roofing needs, ensuring there is no long-term damage to your roof system. Don’t forget...Inexperienced crews can damage or destroy the roofing membrane with improper shovel or snow blower use. RoofConnect has the experience to properly analyze, design and execute a plan to take care of any of your winter roofing needs.

Snow Measurement Service:

- Measurement of snow load in four quadrants of roof surface.
- Clearing of Drains, Scuppers and Gutters.
- Monitor drifts and accumulation on HVAC and other rooftop equipment.

Not to Exceed: \$1,000.00

Snow Removal Service:

Hourly Rate per man:	\$93.00
After-Hours Hourly Rate per man:	\$139.50
Holiday Hourly Rate:	\$186.00



6. Value-Add: Warranty Maximization Program

RoofConnect is approved to perform warranty repairs by all major roofing manufacturers. This approval means that RoofConnect can perform reasonable warranty repairs WHILE ON-SITE. This reduces the need for return trips and reduces the time taken to solve leaking defects, which translates to reduced impact on the National IPA Member's property and occupants.

RoofConnect offers a unique invoicing program whereby costs for warranty and non-warranty roofing repairs are handled internally. This process allows for faster invoicing to you and eliminates the delay of billing often seen when invoices are delivered through the warranty holder and billed back to the customer.

RoofConnect contractors are trained and certified by all major roofing manufacturers in the United States. This training allows the technicians to identify warranty-related defects so that you not pay repairs that should be covered under a Roof System Warranty. This results in a significant costs savings to your company.

The RoofConnect Warranty Maximization Program is designed to help protect the best interest of our clients by protecting them from unnecessary costs and delays in repairs.

RoofConnect has found that this program saves the building owner money because: a.) They aren't spending time tracking down reimbursement from manufacturers and b.) Their specified vendor has the best interest of the building owner in mind when servicing these roofs. Additional benefits are better follow-up, better response times, a repeatable process, and consistent results.



7. Value-Add: Material Pricing Discount

RoofConnect has material purchasing programs with multiple roofing material and component manufacturers. These programs allow RoofConnect to purchase materials at competitive prices below the list cost and pass those savings on to the end user...the building owner. National IPA members will be allowed to utilize all of these purchasing programs. RoofConnect has material purchasing programs in place with many manufacturers including, but not limited to, the following:

- Firestone
- GAF
- Georgia-Pacific
- Metal Era
- Sika Sarnafil

Additional programs may be created at any time during the term of contract. National IPA members will be eligible to purchase from any programs in place.



8. Value-Add: Asphalt and Concrete Paving

Customized Projects and Management for Asphalt and Concrete Paving Needs

- One bid or multiple bids
- Value engineer parking lot recommendations
- Prepare RFP documents/Monitor execution
- Succinct communication throughout the process
- Providing preferred member partnerships
- Serving the entire USA
- Help determine maintenance vs. reconstruction costs and budgets for one or multiple years
- Provide a spreadsheet for easy calculation and update

Services include, but are not limited to:

- ADA Compliance (Handicap signs, etc.)
- Concrete
- Cracksealing
- Mill and Pave
- Overlay Pave
- Parking Blocks
- Patching/Pothole Repair
- Remove and Replace
- Sealcoat
- Speed Bumps
- Striping & Markings
- Sweeping

REQUIRED DOCUMENTS
ADDITIONAL REQUIRED
DOCUMENTS
ACKNOWLEDGEMENT &
ACCEPTANCE OF REGION 4 ESC
OPEN RECORDS POLICY



RoofConnect[®]
NATIONAL ROOFING SERVICES

RESPONSE TO

Solicitation Number 18 09: Request for Proposal by
Region 4 Education Service Center
for Roofing Products, Services, and Job Order
Contracting Services

Appendix H:
ADDITIONAL REQUIRED DOCUMENTS

- DOC #1 Clean Air and Water Act
- DOC #2 Debarment Notice
- DOC #3 Lobbying Certification
- DOC #4 Contractor Certification Requirements
- DOC #5 Antitrust Certification Statements
- DOC #6 Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295)
- DOC #7 Texas Government Code 2270 Verification Form
- DOC #8 EDGAR Certifications

FOR VENDORS INTENDING TO DO BUSINESS IN NEW JERSEY:

- DOC #9 Ownership Disclosure Form
- DOC #10 Non-Collusion Affidavit
- DOC #11 Affirmative Action Affidavit
- DOC #12 Political Contribution Disclosure Form
- DOC #13 Stockholder Disclosure Certification
- DOC #14 Certification of Non-Involvement in Prohibited Activities in Iran
- DOC #15 New Jersey Business Registration Certificate

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.

Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.

Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26

Bid and Performance Security, as required by the applicable municipal or state statutes.

DOC #1


Clean Air and Water Act

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: RoofConnect Logistics, Inc. dba RoofConnect

Title of Authorized Representative: Vice President of Operations

Mailing Address: PO Box 908, Sheridan, AR 72150

Signature: 

DOC #2

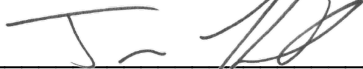
Debarment Notice

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: RoofConnect Logistics, Inc. dba RoofConnect

Title of Authorized Representative: Vice President of Operations

Mailing Address: PO Box 908, Sheridan, AR 72150

Signature: 

LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.



Signature of Offeror

7/26/18

Date

DOC #4 CONTRACTOR CERTIFICATION REQUIREMENTS

Contractor’s Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 4 ESC Participating entities in which work is being performed.

Fingerprint and Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Business Operations in Sudan, Iran

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.



Signature of Offeror

7/26/18

Date

**ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)**

I affirm under penalty of perjury of the laws of the State of Texas that:

1. I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
2. In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
3. In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Vendor RoofConnect Logistics, Inc.
dba RoofConnect

Address 44 Grant 65 - PO Box 908
Sheridan, AR 72150

Phone 870-942-5613

Fax 870-942-2666

Offeror 

Signature
Jeremy Hill
Printed Name

Vice President of Operations
Position with Company

Authorizing Official

Signature

Printed Name

Position with Company

Implementation of House Bill 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

DOC # 7

Texas Government Code 2270 Verification Form

House Bill 89 (85R Legislative Session), which adds Chapter 2270 to the Texas Government Code, provides that a governmental entity may not enter into a contract with a company without verification that the contracting vendor does not and will not boycott Israel during the term of the contract.

Furthermore, Senate Bill 252 (85R Legislative Session), which amends Chapter 2252 of the Texas Government Code to add Subchapter F, prohibits contracting with a company engaged in business with Iran, Sudan or a foreign terrorist organization identified on a list prepared by the Texas Comptroller.

I, Jeremy Hill, as an authorized representative of RoofConnect Logistics, Inc. dba RoofConnect, a contractor engaged by Insert Name of Company

Region 4 Education Service Center, 7145 West Tidwell Road, Houston, TX 77092, verify by this writing that the above-named company affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future.

Also, our company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations found at <https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf>.

I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.

I swear and affirm that the above is true and correct.



Signature of Named Authorized Company Representative

7/26/18

Date

EDGAR CERTIFICATIONS

ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

TO WHOM IT MAY CONCERN:

REGION 4 EDUCATION SERVICE CENTER is in the process of ensuring that all policies and procedures involving the expenditure of federal funds are compliant with the new Education Department General Administrative Guidelines ("EDGAR"). Part of this process involves ensuring that all current vendors agree to comply with EDGAR. You must complete this form and return to REGION 4 EDUCATION SERVICE CENTER along with your proposal.

The following certifications and provisions are required and apply when REGION 4 EDUCATION SERVICE CENTER expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Agency and the Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS
APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, REGION 4 EDUCATION SERVICE CENTER reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to Federal Rule (B) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, REGION 4 EDUCATION SERVICE CENTER reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. REGION 4 EDUCATION SERVICE CENTER also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if REGION 4 EDUCATION SERVICE CENTER believes, in its sole discretion that it is in the best interest of REGION 4 EDUCATION SERVICE CENTER to do so. Vendor will be compensated for work performed and accepted and goods accepted by REGION 4 EDUCATION SERVICE CENTER as of the termination date if the contract is terminated for convenience of REGION 4 EDUCATION SERVICE CENTER. Any award under this procurement process is not exclusive and REGION 4 EDUCATION SERVICE CENTER reserves the right to purchase goods and services from other vendors when it is in REGION 4 EDUCATION SERVICE CENTER's best interest.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does Vendor agree to abide by the above? YES JH Initials of Authorized Representative of Vendor

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER member resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term and after the awarded term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:(1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by REGION 4 EDUCATION SERVICE CENTER for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Vendor further certifies that Vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

PROCUREMENT OF RECOVERED MATERIALS REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

REGION 4 EDUCATION SERVICE CENTER and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines..

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When REGION 4 EDUCATION SERVICE CENTER expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

Vendor certifies that Vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336

Vendor agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Vendor agree? YES JH Initials of Authorized Representative of Vendor

Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Vendor's Name: RoofConnect Logistics, Inc. dba RoofConnect

Address, City, State, and Zip Code: 44 Grant 65, Sheridan, AR 72150

Phone Number: 870-942-5613 Fax Number: 870-942-2666

Printed Name and Title of Authorized Representative: Jeremy Hill, Vice President of Operations

Email Address: nationalipa@roofconnect.com

Signature of Authorized Representative:  Date: 7/26/18

DOC #9

**OWNERSHIP DISCLOSURE FORM
(N.J.S. 52:25-24.2)**

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Offeror shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: RoofConnect Logistics, Inc. dba RoofConnect

Street: 44 Grant 65

City, State, Zip Code: Sheridan, AR 72150

Complete as appropriate:

I _____, certify that I am the sole owner of _____, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I _____, a partner in _____, do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I Jeremy Hill, an authorized representative of RoofConnect Logistics, Inc., a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

Name	Address	Interest
RoofConnect Members Trust	PO Box 908, Sheridan, AR 72150	51%
David Workman	44 Grant 65, Sheridan, AR 72150	49%

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

7/26/18
Date Authorized


Signature and Title

DOC #10

NON-COLLUSION AFFIDAVIT

Company Name: RoofConnect Logistics, Inc. dba RoofConnect

Street: 44 Grant 65, PO Box 908

City, State, Zip Code: Sheridan, AR 72150

State of Arkansas

County of Grant

I, Jeremy Hill of the Sheridan
Name City

in the County of Grant, State of Arkansas
of full age, being duly sworn according to law on my oath depose and say that:

I am the Vice President of Operations of the firm of RoofConnect Logistics, Inc. dba RoofConnect
Title Company Name

the Offeror making the Proposal for the goods, services or public work specified under the attached proposal, and that I executed the said proposal with full authority to do so; that said Offeror has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that Region 4 ESC relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

RoofConnect Logistics, Inc. dba RoofConnect
Company Name

Authorized Signature & Title

Subscribed and sworn before me

this 26th day of July, 2018

Notary Public of Grant County, AR
My commission expires September 11, 2026

SEAL

DOC #11

AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, C.127)

Company Name: _____

Street: _____

City, State, Zip Code: _____

Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval

OR

2. A photo copy of their Certificate of Employee Information Report

OR

3. A complete Affirmative Action Employee Information Report (AA302)

Public Work – Over \$50,000 Total Project Cost:

- A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form

AA201-A upon receipt from the _____

- B. Approved Federal or New Jersey Plan – certificate enclosed _____

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

7/26/18

Date



Authorized Signature and Title
VP of Operations

P.L. 1995, c. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE
PROCUREMENT, PROFESSIONAL AND SERVICE
CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the

statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).



Signature of Procurement Agent

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site **at** <http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12>. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used “as-is”, subject to edits as described herein.
 - e. The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. **It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract**

(See Local Finance Notice 2006-7 for additional information on this obligation at http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. NOTE: This section is not applicable to Boards of Education.

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to

which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

**List of Agencies with Elected Officials Required for Political Contribution
Disclosure
N.J.S.A. 19:44A-20.26**

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

{County Executive}

County Clerk

Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

**USERS SHOULD CREATE THEIR OWN FORM, OR
DOWNLOAD FROM THE PAY TO PLAY SECTION OF THE
DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.**

DOC #13

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

[X] I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

[] I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

[] Partnership [X] Corporation [] Sole Proprietorship

[] Limited Partnership [] Limited Liability Corporation [] Limited Liability Partnership

[] Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Table with 3 rows and 2 columns for stockholder information (Name, Home Address).

Subscribed and sworn before me this 26 day of July, 2018

(Notary Public)

My Commission expires: 9/11/26

[Signature] (Affiant)

Jeremy Hill, VP of Operations (Print name & title of affiant)

(Corporate Seal)

DOC #14

Certification of Non-Involvement in Prohibited Activities in Iran

Pursuant to N.J.S.A. 52:32-58, Offerors must certify that neither the Offeror, nor any of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32 – 56(e) (3)), is listed on the Department of the Treasury’s List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32 – 56(f).

Offerors wishing to do business in New Jersey through this contract must fill out the Certification of Non-Involvement in Prohibited Activities in Iran here:

http://www.state.nj.us/humanservices/dfd/info/standard/fdc/disclosure_investmentact.pdf.

Offerors should submit the above form completed with their proposal.

DOC #15

**NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
(N.J.S.A. 52:32-44)**

Offerors wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate with their proposal here. Failure to do so will disqualify the Offeror from offering products or services in New Jersey through any resulting contract.

<http://www.state.nj.us/treasury/revenue/forms/njreg.pdf>



VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate RoofConnect Logistics, Inc. dba RoofConnect, the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 3/18/21

SIGNATURE: 

COMPANY: RoofConnect Logistics, Inc.
dba RoofConnect

NAME: Jeremy Hill
(Typed or Printed)

ADDRESS: 44 Grant 65
Sheridan, AR 72150

TITLE: VP of Operations

E-MAIL: jeremy.hill@roofconnect.com

PHONE NO.: 877-942-5613