

PURCHASE ORDER CHANGE ORDER FORM

Date: 07/06/23 Purchase Order No.: C23-3309-FM Change Order No.: 1

Owner: OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS

Vendor: RoofConnect Logistics, Inc./dba Roofconnect

CHANGE TO PURCHASE ORDER PRICE	
DESCRIPTION	AMOUNT
Original Purchase Order Price:	\$111,408.00
Net change by previously authorized Change Orders:	
Present Purchase Order Price:	
This Change Order will (add/deduct):	\$6,840.00
New Purchase Order Price:	\$118,248.00

CHANGE TO PURCHASE ORDER TIME	
DESCRIPTION	DATE or NUMBER OF DAYS
Original Purchase Order Time:	
Original Substantial Completion Date:	
Net change by previously authorized Change Orders:	
This Change Order will (add/deduct):	
Justification/Explanation:	

APPROVALS

REQUESTED BY: Butch Hendrick Digitally signed by Butch Hendrick
Date: 2023.07.06 15:11:58 -05'00' DATE: _____

PURCHASING MANAGER: DeRita Mason Digitally signed by DeRita Mason
Date: 2023.07.06 15:32:51 -05'00' DATE: _____

OMB DIRECTOR: Faye Douglas Digitally signed by Faye Douglas
Date: 2023.07.10 10:36:58 -05'00' DATE: _____

This Change Order is an amendment to the Purchase Order between Vendor and the Owner, and all other Purchase Orders provisions shall remain in full force and effect unless specifically amended in writing, signed by both parties.



RoofConnect Logistics, Inc.
44 Grant 65
Sheridan, AR 72150

877-942-5613 Phone
870-942-2666 Fax
www.roofconnect.com

June 28, 2023

CHANGE ORDER REQUEST

Client: Okaloosa County

Site Location: State Attorney's Office
Address: 1B 9th Ave.
City, ST: Shalimar, FL 32579

RC Project #: P004605
Client PO#: C23-3309-FM

We are requesting authorization to perform the following additional work that is not specified in the original contract.

1. Install 30 – 4” galvalume goose neck static vents in new metal roof system.
10 vents per roof section.
2. Remove two layers of modified bitumen cap sheet under metal roof on 2nd story roof areas.

Please issue a change order in the amount of \$ 6,840.00

Project Cost Summary

Original Bid Amount:	\$111,408.00
CO Approved to Date:	\$0.00
CO Pending to Date:	\$6,840.00
Change order Amount:	\$0.00
New Project Total:	\$118,248.00

Name: _____

Title: OMB Director

Signature: Faye Douglas
Digitally signed by Faye Douglas
Date: 2023.07.10 10:35:23 -05'00'

Date: 7.10.2023