

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT AMENDMENT

OFFICEPRO, INC.	DATE ISSUED:	10/10/18
8 GRANITE PLACE, SUITE 26	CURRENT REFERENCE NO:	547-13-14
GAITHERSBURG, MARYLAND 20878		TRAINING AND ORGANIZATIONAL DEVELOPMENT
	CONTRACT TITLE:	

THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 547-13-14 including any attachments or amendments thereto.

ATTACHMENTS:

AGREEMENT No. 547-13-14-A1
UPDATED EXHIBIT B

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> AARON UDLER	<u>VENDOR TEL. NO.:</u>	<u>(301) 468-3312</u>
<u>EMAIL ADDRESS:</u> AARON.UDLER@OFFICEPROINC.COM		
<u>COUNTY CONTACT:</u> LOAN HOANG (HR)	<u>COUNTY TEL. NO.:</u>	<u>(703) 228-3417</u>
<u>COUNTY CONTACT EMAIL:</u> LHOANG@ARLINGTONVA.US		

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 547-13-14
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 547-13-14 dated March 27, 2014, ("Main Agreement") between OFFICEPRO, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the Exhibit B Pricing Schedule called for under the Main Agreement as follows:

The County hereby adds the New Course Development training services at an hourly rate of \$85.00.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

OFFICEPRO, INC.

AUTHORIZED
SIGNATURE: _____

Cynthia Davis

AUTHORIZED
SIGNATURE: _____

Aaron Udler

NAME: Cynthia Davis
TITLE: Procurement Officer

NAME AND
TITLE: _____
Aaron Udler, CEO

DATE: _____

10/10/18

DATE: _____
10/7/2018

**AGREEMENT NO. 547-13
EXHIBIT B**

PRICING SCHEDULE

OFFICEPRO, Inc.
On-site Training (Computer)

GENERAL INSTITUTE TRAINING COURSE FEE STRUCTURE	
DAILY RATES	n/a
HALF DAY RATES	n/a
LEADERSHIP AND DEVELOPMENT TRAINING COURSE FEE STRUCTURE	
DAILY RATES	n/a
HALF DAY RATES	n/a
COMPUTER & TECHNOLOGY TRAINING COURSE FEE STRUCTURE	
DAILY RATES	\$700.00 MS Office \$1,060.00 SharePoint/Oracle
HALF DAY RATES	\$850.00 MS Office (Two ½-day classes in one day)\$1,060.00 SharePoint/Oracle
DIVERSITY TRAINING COURSE FEE STRUCTURE	
DAILY RATES	n/a
HALF DAY RATES	n/a
EXECUTIVE COACHING SERVICES	
HOURLY	n/a
PACKAGE RATE	n/a
ORGANIZATION DEVELOPMENT SERVICES	
DAILY RATE	n/a
HOURLY RATE	n/a
NEW COURSE DEVELOPMENT	
HOURLY RATE	\$85.00