

**PROCUREMENT / CONTRACT / LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C22-3190-PW Tracking Number: 4948-22

Procurement/Contractor/Lessee Name: NEW CINGULAR WIRELESS PSC, LLC Grant Funded: YES \_\_\_ NO X

Purpose: First Amendment – C22-3190-PW

Date/Term: 07/01/2024

1. ☒ GREATER THAN \$100,000

Department #: 0100R

2. ☐ GREATER THAN \$50,000

Account #: 362990

3. ☐ \$50,000 OR LESS

Amount: \$2500.00 per month

Department: PW

Dept. Monitor Name: Jason Autrey

**Purchasing Review**

Procurement or Contract/Lease requirements are met:

Amber Hammonds  
Amber Hammonds

Date: 11/4/2022

**2CFR Compliance Review (if required)**

Approved as written:

Grant Name: \_\_\_\_\_

Required: Yes \_\_\_\_\_ No X

Grants Coordinator – Suzanne Ulloa

Date: \_\_\_\_\_

**Risk Management Review**

Approved as written:

SEE ATTACHED EMAIL

Date: 11/04/2022

Risk Manager or designee – Lydia Garcia

**County Attorney Review**

Approved as written:

See Attached Email

Date: 11/7/22

County Attorney - Lynn Hoshihara, Kerry Parsons or Designee

**Department Funding Review**

Approved as written:

N/A

Date: \_\_\_\_\_

**IT Review (if applicable)**

Approved as written:

N/A

Date: \_\_\_\_\_



## Amber Hammonds

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**From:** Amber Hammonds  
**Sent:** Tuesday, November 8, 2022 7:13 AM  
**To:** Zan Fedorak  
**Subject:** RE: First Amendment to COW Agreement C22-3190-PW  
**Attachments:** C22-3190-PW - First Amendment COW Agreement-Final.pdf

Good morning Zan,

This has been approved by legal and risk and is ready for you to get the signature and send to the board.

Thank you,  
Amber Hammonds  
Contracts & Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, FL 32536  
Phone: (850) 689-5960 ext. 6962 Fax: (850) 689-5970  
Email: [ahammonds@myokaloosa.com](mailto:ahammonds@myokaloosa.com)

**Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.**

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**From:** Zan Fedorak <[zfedorak@myokaloosa.com](mailto:zfedorak@myokaloosa.com)>  
**Sent:** Friday, November 4, 2022 9:30 AM  
**To:** Amber Hammonds <[ahammonds@myokaloosa.com](mailto:ahammonds@myokaloosa.com)>  
**Subject:** First Amendment to COW Agreement C22-3190-PW

Amber,

I've made an attempt at an amendment to the COW agreement. Please review and let me know if I need to make changes. I am assuming you will get it to legal and Risk.

Thanks in advance,  
Zan

## Amber Hammonds

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**From:** Lydia Garcia  
**Sent:** Friday, November 4, 2022 1:47 PM  
**To:** Amber Hammonds; Lynn Hoshihara; 'Parsons, Kerry'  
**Subject:** RE: Review/Approval for Contract # C22-3190-PW Amendment #1  
**Attachments:** C22-3190-PW\_As-built\_COW\_site\_B-1.pdf; C22-3190-PW\_As-built\_COW\_Site\_Plan\_B-2.pdf; C22-3190-PW - First Amendment COW Agreement.docx

Good Afternoon,

Reviewed by Risk Management, no insurance elements found.



Kind Regards,

Lydia Garcia  
Public Records Request & Contracts Specialist

**OKALOOSA COUNTY BCC**

Risk Management  
Direct: 850.689.4111  
Fax: 850.689.5973 |  
Email: [riskinfo@myokaloosa.com](mailto:riskinfo@myokaloosa.com)

302 N. Wilson St. Suite 301  
Crestview, FL 32539

<https://myokaloosa.com/>

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**From:** Amber Hammonds <ahammonds@myokaloosa.com>  
**Sent:** Friday, November 4, 2022 11:36 AM  
**To:** Lynn Hoshihara <lhoshihara@myokaloosa.com>; 'Parsons, Kerry' <KParsons@ngn-tally.com>; Lydia Garcia <lgarcia@myokaloosa.com>  
**Subject:** Review/Approval for Contract # C22-3190-PW Amendment #1

Good morning ladies,

Please review and approve the First Amendment Request for C22-3190-PW

Thank you,  
Amber Hammonds  
Contracts & Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road

Crestview, FL 32536

Phone: (850) 689-5960 ext. 6962 Fax: (850) 689-5970

Email: [ahammonds@myokaloosa.com](mailto:ahammonds@myokaloosa.com)

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## Amber Hammonds

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**From:** Lynn Hoshihara  
**Sent:** Monday, November 7, 2022 4:12 PM  
**To:** Amber Hammonds; 'Parsons, Kerry'; Lydia Garcia  
**Subject:** Re: Review/Approval for Contract # C22-3190-PW Amendment #1  
**Attachments:** C22-3190-PW - First Amendment COW Agreement 11.7.22.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Amber,

With the attached changes, this is approved.

Lynn

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

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**From:** Amber Hammonds  
**Sent:** Friday, November 4, 2022 12:36:15 PM  
**To:** Lynn Hoshihara; 'Parsons, Kerry'; Lydia Garcia  
**Subject:** Review/Approval for Contract # C22-3190-PW Amendment #1

Good morning ladies,

Please review and approve the First Amendment Request for C22-3190-PW

Thank you,  
Amber Hammonds  
Contracts & Lease Coordinator  
Okaloosa County Purchasing Department  
5479A Old Bethel Road  
Crestview, FL 32536  
Phone: (850) 689-5960 ext. 6962 Fax: (850) 689-5970  
Email: [ahammonds@myokaloosa.com](mailto:ahammonds@myokaloosa.com)

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**CONTRACT #: C22-3190-PW**  
**NEW CINGULAR WIRELESS PSC, LLC**  
**TEMPORARY SITE LICENSE**  
**EXPIRES: 07/01/2024**

## **BOARD OF COUNTY COMMISSIONERS**

### **AGENDA REQUEST**

**DATE:** December 6, 2022  
**TO:** Honorable Chairman and Distinguished Members of the Board  
**FROM:** Jason Autrey  
**SUBJECT:** Request approval of the First contract amendment with New Cingular Wireless PCS  
**DEPARTMENT:** Public Works  
**BCC DISTRICT:** 2

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**STATEMENT OF ISSUE:** Staff is requesting Board approval of the first amendment to the Temporary Site License agreement with New Cingular Wireless PCS, LLC (C22-3190-PW). This amendment will memorialize the as-built location of the cellular on wheels (COW).

**BACKGROUND:** Okaloosa County entered an agreement with New Cingular Wireless PCS, LLC and its affiliates on July 1, 2022. This agreement authorized the temporary placement of a COW on a County owned parcel on Santa Rosa Island for a period of 24 months. The COW is temporary communication transmitting and receiving equipment on a 40' x 40' site. Terms of this agreement state that New Cingular Wireless will pay they County \$2,500/month rent for twelve months. The agreement may be extended for an additional 12 months but if it exceeds a 24-month period, it will be on a month to month basis at a rate of \$4,000 per month.

Placement of the equipment began after the license agreement was executed. Cooperation between County and New Cingular Wireless representatives determined the final placement of the COW based on site utilities and the desired future use of the property. This amendment memorializes that placement. All other provisions of the agreement remain in affect. This document as been routed through Purchasing and approved by legal.

**REVENUE:**  
\$2,500 Monthly  
Department # 0100R  
Account # 362990

**OPTIONS:** Approve/Deny/Postpone

**RECOMMENDATION:** Motion to approve the first amendment to the Temporary Site License Agreement with New Cingular Wireless PCS, LLC and its affiliates (C22-3190-PW).

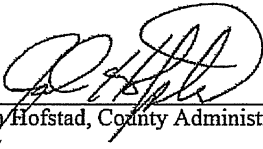
A handwritten signature of Jason Autrey is written over a horizontal line. The signature is in black ink and appears to be "J. Autrey".

Jason Autrey, Director, Public Works

11/22/2022

**RECOMMENDED BY:**

**APPROVED BY:**

  
\_\_\_\_\_  
John Hofstad, County Administrator 11/29/2022



**CONTRACT #: C22-3190-PW**  
**NEW CINGULAR WIRELESS PSC, LLC**  
**TEMPORARY SITE LICENSE**  
**EXPIRES: 07/01/2024**

**FIRST AMENDMENT TO THE TEMPORARY SITE LICENSE**  
**BETWEEN OKALOOSA COUNTY, FLORIDA AND**  
**NEW CINGULAR WIRELESS PCS, LLC AND ITS AFFILIATES**  
**CONTRACT NO. C22-3190-PW**

This First Amendment to the Temporary Site License between Okaloosa County, a political subdivision of the State of Florida (the "County" or "Licensor"), and New Cingular Wireless PCS, LLC and its affiliates (the "Licensee"), executed this 6<sup>th</sup> day of December, 2022, is made a part of the original Agreement dated July 1, 2022, Contract No. C22-3190-PW (the "original Agreement"), incorporated herein by reference. The County and Licensee hereby agree as follows:

1. The County and Licensee wish to amend paragraph 1 titled "License of Site" as follows:

Certain construction decisions were made during installation which affected the placement of the cellular on wheels. This amendment will add an as-built aerial, Attachment B-1, and Attachment B-2, which is the revised location of the tower. Attachment B-1 and B-2 will replace Attachment B in the original Agreement.

2. **OTHER PROVISIONS REMAIN IN EFFECT.** Except as specifically modified herein, all terms and conditions of the original Agreement between the parties, dated July 1, 2022, and any amendments thereto, shall remain in full force and effect.
3. **CONFLICTING PROVISIONS.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

**(Remainder of Page Intentionally Left Blank)**





IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

WITNESS:

  
Signature

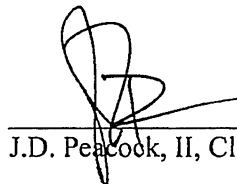
Kasey Howard  
Print Name

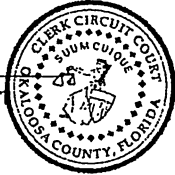
LICENSEE: NEW CINGULAR  
WIRELESS PCS, LLC

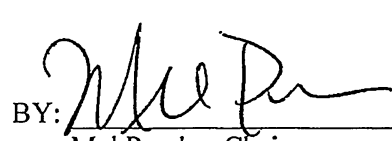
BY: Bryan Coleman Digitally signed by Bryan Coleman  
Date: 2022.11.14 10:06:20 -06'00'

ATTEST:

LICENSOR: OKALOOSA COUNTY,  
FLORIDA

  
J.D. Peacock, II, Clerk of Court



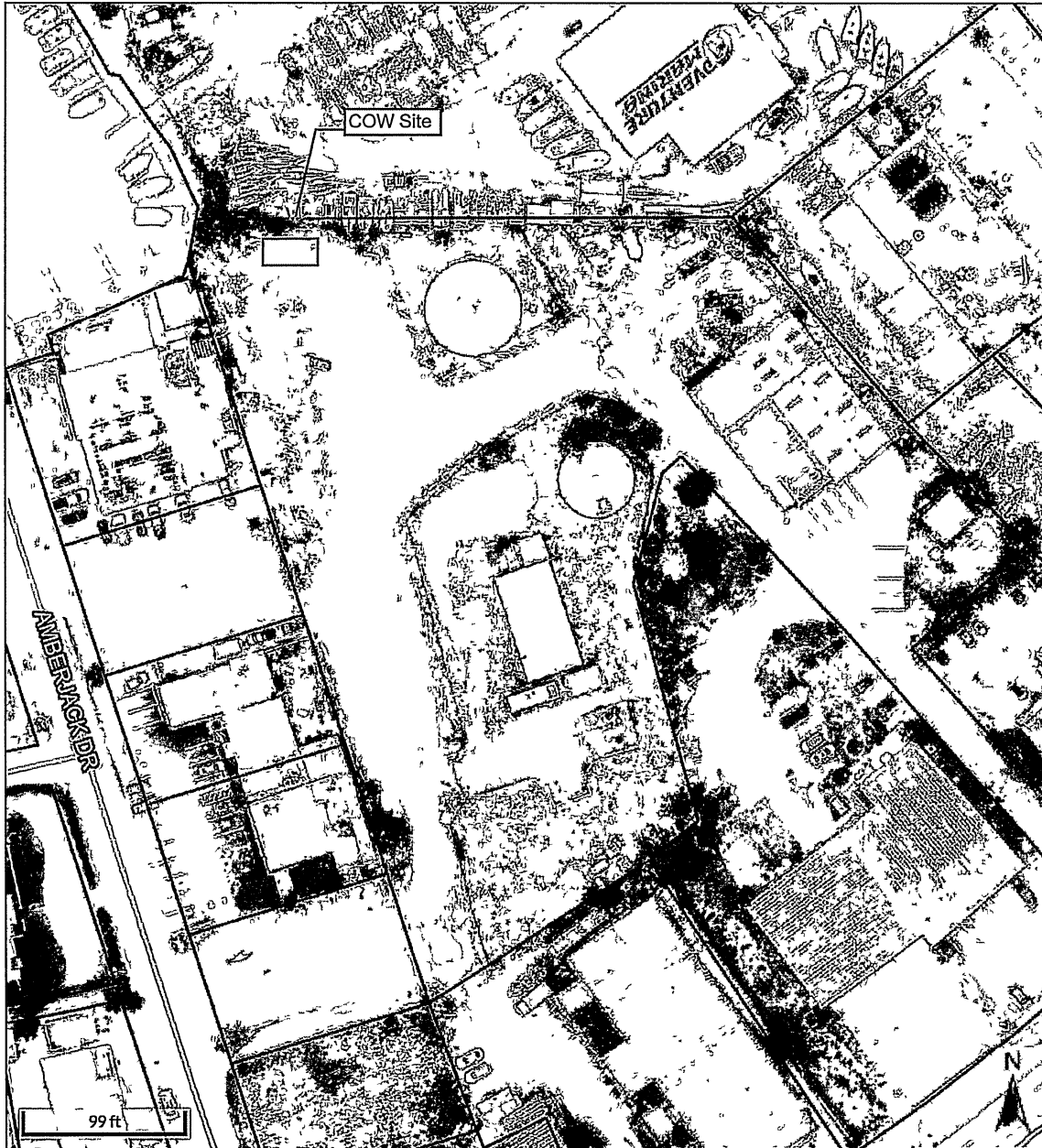
BY:   
Mel Ponder, Chairman



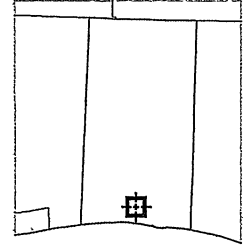
## ATTACHMENT B-1



# Okaloosa County Property Appraiser



### Overview

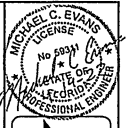
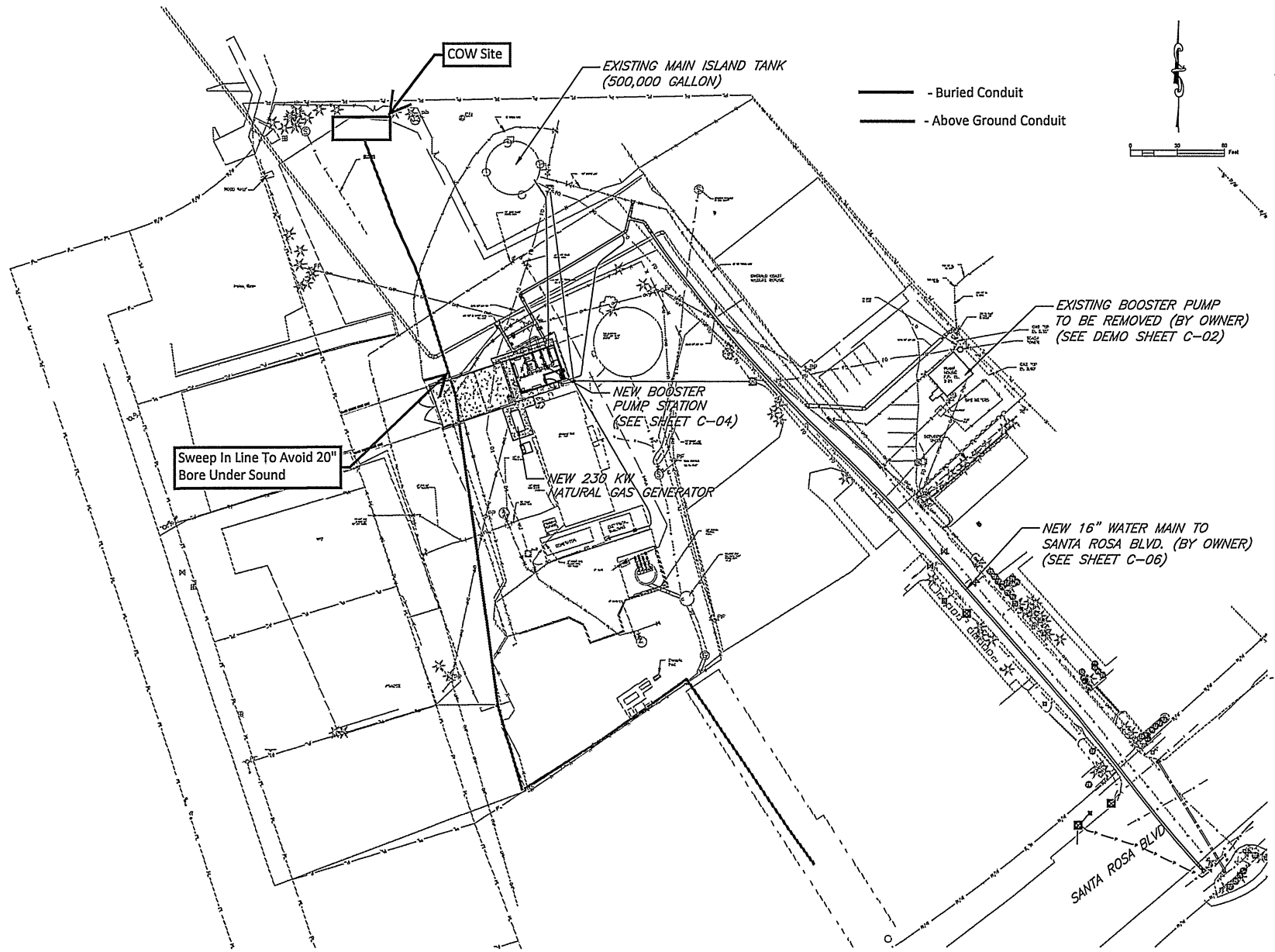


### Legend

- Parcels
- Roads
- Water
- City Labels

Date created: 11/4/2022  
Last Data Uploaded: 11/4/2022 7:47:57 AM

Developed by  Schneider  
GEOSPATIAL



DATE	REVISION
03/15/22	1

DESIGNED BY	DATE	PROJECT NO.	PROJECT NAME
MICHAEL C. EVANS	03/15/22	2022-0001	WPOD-CHARBOOSTER
CHECKED BY	DATE	PROJECT NO.	PROJECT NAME
MICHAEL C. EVANS	03/15/22	2022-0001	WPOD-CHARBOOSTER

POLY, INC.	10000
10000	10000

WEST FLORIDA WATER AND SEWER DISTRICT	OVERALL SITE PLAN
C-01	PROJECT NO. 41474