

Customer

Organization	County of Dinwiddie		
DBA			
Address	PO BOX 70		
City State Zip	DINWIDDIE	VA	23841-0070
Phone	(804) 469-4500	Fax	

Purchase Order - Lease

NASPO/ValuePoint Contract #: ADSP016-169901
and / or
State Participating Addendum (PA) #:
ADSP016-169901 (VA)

Vendor

Company Name	Mail Finance, Inc.	FEDERAL ID# 94-2984524
Attention	Government Sales	DUNS# 150836872
Address	478 Wheelers Farms Rd	
City State Zip	Milford	CT 06461
Phone	(866) 448-0045	Fax (203) 301-2600

Ship To

Organization	COUNTY OF DINWIDDIE		
Attention	Hollie Casey		
Address	14010 BOYDTON PLANK RD		
City State Zip	DINWIDDIE	VA	23841-2500
Phone	(804) 469-4500	Email	hcasey@dinwiddieva.us

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	\$358.00	\$21,480.00

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
2	IX5AF	iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IX5AERR	iX Series 5(AF) e-RR Feature & Activation kit. w/bc Scanner Incl e-RR Rate File w/100 eDel Conf, 100 e
2	IXWP5	IX Series 5 lb Weighing Platform

- 1) Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSP016-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- 2) Payments will be sent to:
Mail Finance Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682

W. Kevin Massengill

9/9/2020 | 10:58 PM EDT
- 3) Send all correspondence to:
Mail Finance Inc.
478 Wheelers Farms Rd
Milford CT 06461

Authorized by

W. Kevin Massengill

Print Name

Date

County Administrator

Title

PURCHASE ORDER

PAGE- 1 Batch # 01075

COUNTY OF DINWIDDIE

BOARD OF SUPERVISORS

P.O. DRAWER 70

DINWIDDIE, VA 23841-0000

PHONE # 804-469-4500

FAX # 804-469-4503

** PURCHASE **

** ORDER NUMBER **

** 0001261 **

DATE-2020/07/24

VENDOR- QUADIENT LEASING USA, INC 004870
 DEPT 3682
 PO BOX 123682
 DALLAS, TX 75312-3682

SHIP TO- COUNTY OF DINWIDDIE
 ADMINISTRATION OFFICE
 14010 BOYDTON PLANK RD
 DINWIDDIE, VA 23841

ORDER DATE- 2020/07/24 SHIP VIA-

REQUESTED SHIP DATE- 00000000 REFERENCE-

ITEM NO.	STOCK#	QUANTITY	UNIT ISSUE	DESCRIPTION G/L NUMBER	UNIT COST	EXTENDED COST
1		60.00	MO	Postage Machine Lease-Admin 001-4-101-012100-5410- - - IX5WP5	159.000	9,540.00
2		60.00	MO	Add-On: eRR for Admin 001-4-101-012100-5210- - -	40.000	2,400.00
3		60.00	MO	Postage Machine Lease-Gen Dist 001-4-101-021200-5410- - - IX5WP5 Billed quarterly	159.000	9,540.00
TOTAL COST						\$21,480.00

***** COMMENTS *****

VA Contract: ADSP016-169901

***** IMPORTANT *****

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE.
 PLEASE ADVISE US IF YOU ARE UNABLE, FOR ANY REASON, TO SHIP ON THE REQUESTED DATE.
 THIS PURCHASE IS EXEMPT FROM TAX UNDER PROVISIONS OF ALL STATE RETAIL SALES AND USE TAX ACTS.

ORDER TYPE- ORIGINAL

APPROVED BY-

DATE- 2020/07/24

W. Kevin Massengill

Certificate Of Completion

Envelope Id: 9144CCB6583A4F9E9B320AF8CD06A08E

Status: Completed

Subject: Lease for Postage Machine

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Hollie Casey

AutoNav: Enabled

hcasey@dinwiddieva.us

Envelopeld Stamping: Enabled

IP Address: 172.243.58.55

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Hollie Casey

Location: DocuSign

8/26/2020 | 12:26 PM

hcasey@dinwiddieva.us

Signer Events

Signature

Timestamp

William Hefty

Completed

Sent: 8/26/2020 | 12:34 PM

Bill@heftywiley.com

Resent: 9/4/2020 | 11:20 AM

Legal Counsel

Viewed: 9/9/2020 | 04:35 PM

County of Dinwiddie

Using IP Address: 96.253.104.118

Signed: 9/9/2020 | 04:36 PM

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

W. Kevin Massengill

kmassengill@dinwiddieva.us

County Administrator

Dinwiddie County

Security Level: Email, Account Authentication (None)

W. Kevin Massengill

Sent: 9/9/2020 | 04:36 PM

Viewed: 9/9/2020 | 10:58 PM

Signed: 9/9/2020 | 10:58 PM

Signature Adoption: Pre-selected Style

Using IP Address: 71.63.95.190

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 4/17/2020 | 03:04 PM

ID: 42c6e72a-b34f-45d6-988d-e9d30e610ed4

Company Name: Dinwiddie County

Hollie Casey

Completed

Sent: 9/9/2020 | 10:58 PM

hcasey@dinwiddieva.us

Viewed: 9/10/2020 | 09:38 AM

Procurement Technician

Signed: 9/10/2020 | 09:39 AM

Dinwiddie County

Using IP Address: 71.62.22.163

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/9/2020 10:58 PM
Certified Delivered	Security Checked	9/10/2020 09:38 AM
Signing Complete	Security Checked	9/10/2020 09:39 AM
Completed	Security Checked	9/10/2020 09:39 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Dinwiddie County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Dinwiddie County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: hcasey@dinwiddieva.us

To advise Dinwiddie County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at hcasey@dinwiddieva.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Dinwiddie County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to hcasey@dinwiddieva.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Dinwiddie County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to hcasey@dinwiddieva.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Dinwiddie County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Dinwiddie County during the course of your relationship with Dinwiddie County.