

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201**

**NOTICE OF CONTRACT AMENDMENT**

<b>TO:</b> 1 <sup>st</sup> Lady Janitorial Services, LLC 11812 Dawkins Ridge Lane Bristow, VA 20136	<b>DATE ISSUED:</b> <b>CONTRACT NO:</b> <b>CONTRACT TITLE:</b> <b>AMENDMENT NO:</b>	<u>January 10, 2020</u> <u>20-140-ITB-LW</u> <u>Janitorial Services for Various Parks</u> <u>3</u>
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**THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 20-140-ITB-LW including any attachments or amendments thereto.

**EFFECTIVE DATE:** October 13, 2020

**EXPIRES:** April 30, 2021

**COMMODITY CODE(S):** 91039

**LIVING WAGE:** Y

**ATTACHMENTS:**

AMENDMENT No. 3

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

<b><u>VENDOR CONTACT:</u></b> Setyan Jarath	<b><u>VENDOR TEL. NO.:</u></b>	<u>(571) 224-6213</u>
<b><u>EMAIL ADDRESS:</u></b> <a href="mailto:setyanjarath1stlady@gmail.com">setyanjarath1stlady@gmail.com</a>		

<b><u>COUNTY CONTACT:</u></b> Angela Lucas, DPR-Administrative Services	<b><u>COUNTY TEL. NO.:</u></b>	<u>(703) 228-3364</u>
<b><u>COUNTY CONTACT EMAIL:</u></b> <a href="mailto:amlucas@arlingtonva.us">amlucas@arlingtonva.us</a>		

**PURCHASING DIVISION AUTHORIZATION**

Tomeka D. Price      Title Procurement Officer      Date 11/20/2020

**ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 20-140-ITBLW  
AMENDMENT NUMBER 3**

This Amendment Number 3 is made on October 13, 2020 and amends Agreement Number 20-140-ITBLW dated January 22, 2020, (“Main Agreement”) between 1st Lady Janitorial Services, LLC (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Scope of Work and Locations called for under the Main Agreement by hereby adding additional and removing supervision, labor, materials, equipment and incidentals necessary for Janitorial services at the park restrooms for the following locations:

1. Class A Services and Restroom Locations and Service Frequency Requirements is hereby revised to add the following locations:
  - Washington-Liberty High School Stadium
  - Wakefield High School Diamond Field and Stadium
  - Discovery Elementary School
2. Class B Services and Restroom Locations and Service Frequency Requirements is hereby revised to add the following locations:
  - Hamm Middle School
  - Lubber Run Community Center Outdoor Restroom

Replace Restroom Locations and Service Frequency Requirements in its entirety with the attached **Revised Restroom Locations and Service Frequency Requirements**.

3. **REFERENCE 55. NOTICES: Notices is hereby deleted in its entirety and replaced as follows:**

**55. NOTICES**

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

**TO THE CONTRACTOR:**

Setyan Jarath, CEO  
1<sup>st</sup> Lady Janitorial Services, LLC  
11812 Dawkins Ridge Lane  
Bristow, VA 20136

**TO THE COUNTY:**

Angela Lucas, Project Officer  
DPR-Administrative Services  
2100 Clarendon Boulevard, Suite 414  
Arlington, Virginia 22201

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB  
Purchasing Agent  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 500  
Arlington, Virginia 22201

**TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):**

Mark Schwartz, County Manager  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 318  
Arlington, Virginia 22201

4. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 62. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

**62. SEXUAL HARRASSMENT POLICY**

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

5. Replace the Bid Form Pricing in its entirety with the attached Revised Bid Form Pricing. The Grand Total for Class A, Class B and Class C, of the Contract, is hereby changed from \$214,650.00 as set forth in such Contract to \$242,025.00, an increase of \$27,375.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

1ST LADY JANITORIAL SERVICES, LLC

AUTHORIZED DocuSigned by:  
SIGNATURE: *Tomeka Price*  
NAME: TOMEKA D. PRICE  
TITLE: PROCUREMENT OFFICER  
DATE: 11/20/2020

AUTHORIZED DocuSigned by:  
SIGNATURE: *Setyan Jarath*  
NAME: Setyan Jarath  
TITLE: Chief Executive Officer  
DATE: 11/19/2020

**REVISED RESTROOM LOCATIONS AND SERVICE FREQUENCY REQUIREMENTS****NOTE: ALL PARKS OPEN AT SUNRISE AND CLOSE AFTER SUNSET, EXCEPT AT LIGHTED FACILITIES****CLASS A RESTROOMS:**

LOCATION OF RESTROOM	START OF SERVICE	ADDRESS	NEAREST CROSS STREET
ALCOVA HEIGHTS PARK	11P.M.	901 S GEORGE MASON DR	S 8TH STREET
FORT SCOTT PARK	11 P.M.	2800 S FT SCOTT DR	S GRANT ST
HAYES PARK	11 P.M.	1516 N LINCOLN ST	15TH ST. N.
MADISON MANOR PARK	11P.M.	6225 12TH RD N	N QUANTICO ST
NAUCK PARK	11P.M.	2600 19TH ST S	S WALTER REED DR
BLUEMONT PARK (SOUTH END)	11P.M.	329 N MANCHESTER ST	CARLIN SPRINGS RD
BON AIR PARK	11P.M.	850 N LEXINGTON ST	WILSON BLVD
KENMORE SCHOOL	11P.M.	200 S Carlin Springs Rd	Arlington Blvd
GREENBRIER PARK	11 P.M.	5201 28TH ST N	N GREENBRIER ST
LACEY WOODS PARK	11 P.M.	1200 N GEORGE MASON DR	WASHINGTON BLVD
LUBBER RUN PARK	11P.M.	N COLUMBUS ST & N 2ND ST	N 2ND ST
WESTOVER PARK	11P.M.	1001 N KENNEBEC ST	N KENILWORTH ST
BARCROFT PARK #1	11 P.M.	4100 S FOUR MILE RUN DR	S GEO. MASON DR
POWHATAN SPRINGS PARK	11 P.M.	6020 WILSON BLVD	N LIBERTY ST
FORT C. F. SMITH PARK	11 P.M.	2411 24 <sup>TH</sup> STREET, N	N. 23 <sup>RD</sup> ROAD
HIGHVIEW PARK	11 P.M.	1938 N. DINWIDDIE STREET	N. 20 <sup>TH</sup> ST
FAIRLINGTON CENTER	11P.M.	3308 S. STAFFORD ST.	S. 33 <sup>RD</sup> ST.
<b>VIRGINIA HIGHLAND PARK</b>	<b>11 P.M.</b>	<b>1600 HAYES STREET</b>	<b>S. 15<sup>TH</sup> ST</b>
TYROL HILLS PARK	11P.M	5101 7 <sup>TH</sup> RD S.	S FLORIDA ST
<b>WAKEFIELD SCHOOL (Diamond Field &amp; Stadium)</b>	<b>11P.M</b>	<b>1325 S DINWIDDIE ST</b>	<b>S GEORGE MASON DR.</b>
<b>WASHINGTON LIBERTY H.S.</b>	<b>11P.M.</b>	<b>1301 N. STAFFORD ST</b>	<b>WASHINGTON BLVD.</b>
<b>DISCOVERY SCHOOL</b>	<b>11P.M</b>	<b>5241 36<sup>TH</sup> ST N</b>	<b>N HARRISON ST</b>

**CLASS B RESTROOMS:**

LOCATION OF RESTROOM	START OF SERVICE	ADDRESS	NEAREST CROSS STREET
ROCKY RUN PARK	11P.M.	1109 N BARTON ST	N 10TH ST
BLUEMONT PARK (NORTH END)	11P.M	601 N MANCHESTER ST	WILSON BLVD
GUNSTON BUBBLE	11 P.M.	1401 28TH ST S	S LANG ST
BARCROFT #2	11 P.M.	4100 S. FOUR MILE RUN DR.	S. GEO.MASON DR.
BARCROFT #3	11P.M.	4100 S. FOUR MILE RUN DR.	S. GEO. MASON DR
GLENCARLYN PARK	11 P.M.	301 S HARRISON ST	S 4TH ST
GATEWAY PARK	11 P.M.	1301 LEE HIGHWAY	N. NASH ST
JENNIE DEAN PARK	11 P.M.	3630 27 <sup>TH</sup> STREET, S	S. NELSON ST
QUINCY PARK	11 P.M.	1021 N. QUINCY STREET	N 11 <sup>TH</sup> ST

LOCATION OF RESTROOM	START OF SERVICE	ADDRESS	NEAREST CROSS STREET
LONG BRIDGE #1	11P.M.	475 LONG BRIDGE DR.	S. 6 <sup>TH</sup> ST.
LONG BRIDGE #2	11P.M.	475 LONG BRIDGE DR.	S. 6 <sup>TH</sup> ST.
LUBBER RUN PARK OUTDOOR COMMUNITY CENTER	11P.M.	N COLUMBUS ST & N 2ND ST	N 2ND ST
HAMM MIDDLE SCHOOL OUTDOOR RESTROOM	11P.M.	4100 VACATION LINE	23 <sup>RD</sup> ST NORTH

**CLASS C RESTROOMS:**

LOCATION OF RESTROOM	START OF SERVICE	ADDRESS	NEAREST CROSS STREET
DISCOVERY SCHOOL	11 P.M.	5241 36 <sup>TH</sup> ST N	N HARRISON ST
WAKEFIELD SCHOOL	11 P.M.	1325 S DINWIDDIE ST	S GEORGE MASON DR.
LUBBER RUN AMPHITHEATER	11 P.M.	N. COLUMBUS STREET	N. 2 <sup>ND</sup> ST
WASHINGTON LEE H.S.	11 P.M.	1301 N. STAFFORD ST	WASHINGTON BLVD.

**NOTE:** THESE LOCATIONS ARE NOT EQUIPPED WITH ANY STORAGE FACILITIES AND CANNOT ACCOMMODATE ANY REQUEST TO STORE CONTRACTOR OWNED EQUIPMENT AND SUPPLIES.

**REVISED B I D F O R M (PRICING)****Grand Total for Class A, Class B and Class C****\$242,025.00****Bidders must bid on all locations listed to be considered.****CLASS "A" RESTROOMS**

#	LOCATION OF RESTROOM	WITH PORCH OR SHELTER	TOTAL ANNUAL COST
1	BARCROFT #1	YES	\$5,625.00
2	BLUEMONT PARK (LOWER)	NO	\$5,325.00
3	FORT SCOTT PARK	NO	\$5,325.00
4	HIGHVIEW PARK	NO	\$5,325.00
5	MADISON MANOR PARK	NO	\$5,325.00
6	LACEY WOODS PARK	NO	\$5,325.00
7	BON AIR PARK	NO	\$5,325.00
8	KENMORE SCHOOL	NO	\$5,325.00
9	FT. C. F. SMITH PARK	NO	\$5,325.00
10	LUBBER RUN PARK	NO	\$5,325.00
11	NAUCK PARK	NO	\$5,325.00
12	BONAIR PARK	NO	\$5,325.00
13	GREENBRIER PARK	YES	\$5,625.00
14	WESTOVER PARK	YES	\$5,625.00
15	POWHATAN SPRINGS PARK	NO	\$5,325.00
16	FAIRLINGTON CENTER	NO	\$5,325.00
17	TYROL HILLS PARK	YES	\$5,625.00
18	HAYES PARK	YES	\$5,625.00
19	ALCOVA HEIGHTS PARK	NO	\$5,325.00
20	VIRGINIA HIGHLANDS PARK	NO	\$5,325.00
21	WASHINGTON LIBERTY HS STADIUM*	NO	\$5,325.00
22	WAKEFIELD SCHOOL (Stadium & Diamond Field) *	YES	\$8,575.00
23	DISCOVERY SCHOOL *	Yes	\$5,625.00
<b>TOTAL FOR CLASS A</b>			<b>\$127,525.00</b>

**\*only until school reopens and is fully operating custodial services.****CLASS "B" RESTROOMS**

#	LOCATION OF RESTROOM	WITH PORCH OR SHELTER	TOTAL ANNUAL COST
1	BLUEMONT PARK (UPPER)	YES	\$8,280.00
2	GLENCARLYN PARK	NO	\$7,850.00
3	GUNSTON BUBBLE	NO	\$7,850.00
4	BARCROFT PARK #2	YES	\$8,280.00
5	BARCROFT #3	YES	\$8,280.00

#	LOCATION OF RESTROOM	WITH PORCH OR SHELTER	TOTAL ANNUAL COST
7	LONG BRIDGE #1	NO	\$7,850.00
8	LONG BRIDGE #2	NO	\$7,850.00
9	GATEWAY PARK	NO	\$7,850.00
10	JENNIE DEAN PARK	YES	\$8,705.00
11	QUINCY PARK	YES	\$8,705.00
12	ROCKY RUN PARK	NO	\$7,850.00
13	HAMM MIDDLE SCHOOL**	NO	\$7,850.00
14	LUBBER RUN COMMUNITY CENTER OUTDOOR	NO	\$7,850.00
<b>TOTAL FOR CLASS B</b>			<b>\$105,050.00</b>

**\*\* currently under construction and only until school reopens and is fully operating custodial services.**

#### **CLASS "C" RESTROOMS**

#	LOCATION OF RESTROOM	WITH PORCH OR SHELTER	TOTAL ANNUAL COST
1	LUBBER RUN AMPHITHEATER (EST. 30 EVENTS/YEAR)	NO	\$600.00
2	WASHINGTON LIBERTY HS STADIUM*	NO	\$2,950.00
3	DISCOVERY SCHOOL	NO	\$2,950.00
4	WAKEFIELD SCHOOL (Stadium & Diamond Field) *	YES	\$2,950.00
<b>TOTAL FOR CLASS C</b>			<b>\$9,450.00</b>

**\*If high schools reopen, Washington Lee Stadium, Discovery School, and Wakefield Stadium and Diamond Fields will need cleaned every night 7 days a week July – August and on weekends September – November 15 and March -June (closed in winter).**

**Emergency Contact Information for the primary and secondary emergency contact person in the space provided including: name, primary phone number, and alternate phone number in the space provided. The emergency contact shall be available 24/7.**

#### **EMERGENCY CONTACT INFORMATION**

Contact	NAME	PRIMARY TELEPHONE #	ALT. TELEPHONE #
Primary	Setyan Jarath	571-224-6213	
Secondary	Robert Easley	703-906-9153	