

# CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 12/29/2022

Contract/Lease Control #: C22-3193-WS

Procurement#: ITB WS 27-22

Contract/Lease Type: CONTRACT CLOSE-OUT

Award To/Lessee: UNDERWATERSOLUTIONS, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 06/21/2022

Expiration Date: 12/29/2022

Description of: CLEAN AND INSPECT WATER STORAGE TANKS

Department: WS

Department Monitor: LITRELL

Monitor's Telephone #: 850-651-7105

Monitor's FAX # or E-mail: [JLITRELL@MYOKALOOSA.COM](mailto:JLITRELL@MYOKALOOSA.COM)

Closed: 12/29/2022

CC: BCC RECORDS

**CONTRACT CLOSE-OUT CHECKLIST**  
(To Be Prepared by the Contracts & Lease Coordinator)

**DATE:** December 14, 2022

**TO:** Finance Department

**SUBJECT:** Contract No. C22-3193-WS

**MANAGING DEPARTMENT:** WS

**CONTRACTOR'S NAME:** Underwater Solutions, Inc.

**PROJECT TITLE:** Clean and Inspect Water Storage Tanks (2022)

The attached has met the final payment contract requirement in subject contract.

	Yes	No
1. <u>Final Invoice</u>	<b>X</b>	
2. <u>Completed Contract/Lease Payment Approval Form</u>	<b>X</b>	

	Yes	No	N/A
3. <u>Close-Out Documents</u>			
a. <u>Signed Release of Lien</u>	<b>X</b>		
b. <u>Proof of Completion Advertisement</u>			<b>X</b>
c. <u>Certificate of Insurance</u>	<b>X</b>		
d. <u>Consent of Surety to Final Payment</u>	<b>X</b>		
e. <u>Proof of Performance/Payment Bond</u>			<b>X</b>
<u>Continuation 12 Months Following</u>			
<u>Final Payment</u>			
f. <u>Grants approval/signature</u>			<b>X</b>

4. Remarks  
   
   
 

**Faye Douglas** Digitally signed by Faye Douglas  
Date: 2022.12.14 14:19:21 -06'00'

OMB DIRECTOR

DATE

**APPLICATION FOR PAYMENT**

From: Underwater Solutions Inc.  
 P.O. Box 208  
 Mattapoisett, MA 02739  
 Project: OCWS 2022 Tank Inspections  
 Period: December 1, 2022 to December 31, 2022

Invoice Date: 12/5/2022  
 Invoice No.: 4  
 Contract No.: ITB WS 27-22

Original Contract Sum	\$	181,489.00
Net Change by Change Orders	\$	-
Contract Sum to Date	\$	181,489.00

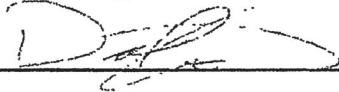
**ANALYSIS OF WORK PERFORMED**

	<u>This Estimate</u>	<u>To Date</u>
1. Work Completed .....		
Phase 1 (Base Bid)	\$25,877.37	\$181,489.00
Subtotal of Work Completed	\$25,877.37	\$181,489.00
2. Amount Retained at 5% per Contract .....	\$7,780.58	-\$7,780.58
3. Net Amount Earned on Contract.....	\$33,657.95	\$181,489.00
4. Amount of Previous Payments .....		-\$147,831.05
5. Amount Due This Application .....		<b>\$33,657.95</b>

**CERTIFICATION OF CONTRACTOR**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- All previous progress payments received from the Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and
- All the Work covered by this Application for Payment is in accordance with the Contract documents and is not defective.

By:  Date: December 6, 2022

**CERTIFICATION OF PROJECT MANAGER**

I certify that I have verified this Application for Payment and that to the best of my knowledge and belief, it is a true and correct statement of work performed and materials supplied by the Contractor; and that the Contractor's certified statement of this account due him is correct.

By:  Date: 12/6/2022



December 7, 2022

Okaloosa County Water & Sewer  
1804 Lewis Turner Blvd., Suite 300  
Ft. Walton Beach, Florida 32547

Attn: Mr. Jeff Littrell, Director

Re: Clean and Inspect Water Storage Tanks  
(2022)  
Contract #C-22-3193-WS

Dear Mr. Littrell:

All work associated with the above referenced project was completed in accordance with the plans and specifications. Transmitted herewith are the following close-out documents:

- o Okaloosa County Payment Approval Form for Final Payment
- o Underwater Solutions, Inc. Periodic Estimate No. 4 (Final) – This periodic estimate has been reviewed and is recommended for payment in the amount of \$33,657.95 (final work completed and release of retainage)
- o Contractor's Release of Liens
- o Consent of Surety for Final Payment, including Assurance Statement from Surety Regarding One Year Bond Period
- o Guarantee Letter which addresses two-year coverage of Completed Operations Insurance and Current Insurance Certificate

If you have any questions or need any further information, please do not hesitate to call me.

Sincerely,  
POLY, INC.

A handwritten signature in black ink that reads "Beth Brant". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Beth Brant, P.E.

Enclosures  
cc: David Cornish, Chris Pelfrey  
File 41-378E



Liberty Mutual Surety  
 Attention: LMS Claims  
 P.O. Box 34526  
 Seattle, WA 98124  
 Phone: 206-473-6210  
 Fax: 866-548-6837  
 Email: HOSCL@libertymutual.com  
 www.LibertyMutualSuretyClaims.com

**Consent of Surety to Final Payment**

**32S616285**

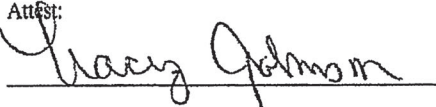
<b>PROJECT:</b> <i>(Name and address)</i> ITB WS 27-22 Clean and Inspect Water Storage Tanks (2022)	<b>ARCHITECT'S PROJECT NUMBER:</b>	OWNER <input type="checkbox"/>
	<b>CONTRACT FOR:</b>	ARCHITECT <input type="checkbox"/>
		CONTRACTOR <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i> Okaloosa County	<b>CONTRACT DATED:</b> June 3, 2022	SURETY <input type="checkbox"/>
		OTHER <input type="checkbox"/>
1804 Lewis Turner Blvd Ste 300 Ft Walton Bch, FL 32547-1285		


In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*  
 The Ohio Casualty Insurance Company  
 175 Berkeley Street  
 Boston, MA 02116 , SURETY,

on bond of  
*(Insert name and address of Contractor)*  
 Underwater Solutions Inc  
 4 Church Street Extension  
 Mattapoiset, MA 02739 , CONTRACTOR,


hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the  
 Surety of any of its obligations to  
*(Insert name and address of Owner)*  
 Okaloosa County  
 1804 Lewis Turner Blvd Ste 300  
 Ft Walton Bch, FL 32547-1285 , OWNER,  
 as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: December 1, 2022  
*(Insert in writing the month followed by the numeric date and year.)*

Attest:  
  
 \_\_\_\_\_

The Ohio Casualty Insurance Company  
 (Surety)  
 \_\_\_\_\_  
  
 (Signature of authorized representative)

David Lynch - Attorney in Fact  
 (Printed name and title)  
 \_\_\_\_\_



Liberty Mutual Surety vouches that the original text of this document conforms exactly to the text  
 in AIA Document G707-1994 edition Consent of Surety to Final Payment.



**RELEASE OF LIEN**

Underwater Solutions Inc. hereby releases any liens associated with the purchase of the duckbills for Okaloosa County Contract IT BWS 27-22 Clean and Inspect Water Storage Tanks 2022.

UNDERWATER SOLUTIONS INC.

A handwritten signature in black ink, appearing to read 'D. Cornish', is written over a horizontal line.

David M. Cornish  
President  
Date: 12/02/2022



**Acknowledgement of Insurance**

Underwater Solutions Inc. will maintain the certificate of insurance for Okaloosa County Contract IT BWS 27-22 Clean and Inspect Water Storage Tanks 2022 for no less than two years.

UNDERWATER SOLUTIONS INC.

A handwritten signature in black ink, appearing to read 'D. Cornish', is written over a horizontal line.

David M. Cornish  
President  
Date: 12/02/2022