

DeRita Mason

CONTRACT: C22-3245-PUR
SUNBELT RENTAL SERVICE
EQUIPMENT RENTAL SERVICES
EXPIRES: 03/16/2024

From: DeRita Mason
Sent: Thursday, February 10, 2022 9:59 AM
To: Lynn Hoshihara
Subject: RE: Florida State contracts

Will do, thank you for your help with this.

DeRita Mason



DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Thursday, February 10, 2022 9:58 AM
To: DeRita Mason <dmason@myokaloosa.com>
Subject: Re: Florida State contracts

Yes but please coordinate with Clerk's Finance.

On Feb 10, 2022, at 10:32 AM, DeRita Mason <dmason@myokaloosa.com> wrote:

Perfect, please see email from the State regarding the ability to use the agreement. I assume we simply order off the contract and process for payment.

DeRita Mason

DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Thursday, February 10, 2022 9:05 AM
To: DeRita Mason <dmason@myokaloosa.com>
Subject: Re: Florida State contracts

No, we can utilize the Purchasing Manual provision. It may be helpful to let the Clerk's Office know so that they will process any payments accordingly.

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason
Sent: Wednesday, February 9, 2022 5:08:50 PM
To: Lynn Hoshihara; Jeffrey Hyde; Kerry Parsons
Cc: Suzanne Ulloa
Subject: RE: Florida State contracts

Okay, one we do that, do we need to do the one page form?

DeRita Mason

DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Wednesday, February 9, 2022 4:02 PM
To: DeRita Mason <dmason@myokaloosa.com>; Jeffrey Hyde <jhyde@myokaloosa.com>; Kerry Parsons <kparsons@myokaloosa.com>
Cc: Suzanne Ulloa <sulloa@myokaloosa.com>
Subject: Re: Florida State contracts

DMS did not competitively procure these services. They piggybacked off of a State of Vermont contract. Further, Section 3 of their contract only authorizes other state agencies to purchase products/services under this contract. Prior to moving forward, I recommend obtaining permission from DMS to allow the County to utilize this contract.

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason
Sent: Wednesday, February 9, 2022 4:44:18 PM
To: Lynn Hoshihara; Jeffrey Hyde; Kerry Parsons
Cc: Suzanne Ulloa
Subject: RE: Florida State contracts

No, this would be the first annual contract we would be using via 20.2. It is not a cooperative contract, it is a Florida State Contract.

What are your thoughts? We would assume it has already be procured properly and meets all the necessary State requirements.

DeRita Mason

DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Wednesday, February 9, 2022 3:37 PM
To: DeRita Mason <dmason@myokaloosa.com>; Jeffrey Hyde <jhyde@myokaloosa.com>; Kerry Parsons

<kparsons@myokaloosa.com>

Cc: Suzanne Ulloa <sulloa@myokaloosa.com>

Subject: Re: Florida State contracts

DeRita,

I thought all piggybacking was done through the form cooperative agreement. Has the County piggybacked on other state contracts utilizing the provision of section 20.2 of the Purchasing Manual by simply posting the state contract?

Lynn

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason
Sent: Wednesday, February 9, 2022 9:46:46 AM
To: Lynn Hoshihara; Jeffrey Hyde; Kerry Parsons
Cc: Suzanne Ulloa
Subject: RE: Florida State contracts

Good morning,

Attached is what I normally do for piggyback.

Do we need to do that form and attach the contract or can we use the language in the purchasing manual and simply post the state contract with a contract number?

Thank you,

DeRita Mason

DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

“Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.”

From: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Sent: Tuesday, February 8, 2022 1:06 PM
To: Jeffrey Hyde <jhyde@myokaloosa.com>; Kerry Parsons <kparsons@myokaloosa.com>

Cc: DeRita Mason <dmason@myokaloosa.com>; Suzanne Ulloa <sulloa@myokaloosa.com>

Subject: Re: Florida State contracts

I recommend we piggyback onto the state contract.

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Jeffrey Hyde
Sent: Tuesday, February 8, 2022 12:13:04 PM
To: Kerry Parsons; Lynn Hoshihara
Cc: DeRita Mason; Suzanne Ulloa
Subject: Florida State contracts

Good Morning,

Currently we are using p-cards to make payments for equipment rentals and its getting to be an issue with the rentals exceeding the annual \$50,000.00 threshold.

Say - \$1,000.00 - \$2,500.00 charges monthly for a piece of equipment, then you add another piece of equipment and so on..

Water and Sewer are the primary users for lift stations and other locations.

What would we need to do to utilize a Florida State contract?

It's mainly for payment purposes – adding it to our contract database would allow for direct payments.

Thoughts?

Jeff

DeRita Mason

From: DeRita Mason
Sent: Thursday, February 10, 2022 7:46 AM
To: Jeffrey Hyde
Subject: RE: Equipment Rental Services 72141700-21-NASPO-ACS

So do I need to do anything?

DeRita Mason



DeRita Mason, CPPB, NIGP-CPP
Senior Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Jeffrey Hyde <jhyde@myokaloosa.com>
Sent: Thursday, February 10, 2022 7:45 AM
To: DeRita Mason <dmason@myokaloosa.com>
Subject: FW: Equipment Rental Services 72141700-21-NASPO-ACS

Moving forward with this agreement

From: Thomas, Joseph <Joseph.Thomas@dms.fl.gov>
Sent: Thursday, February 10, 2022 7:09 AM
To: Jeffrey Hyde <jhyde@myokaloosa.com>
Subject: RE: Equipment Rental Services 72141700-21-NASPO-ACS

Good morning,

On the contract landing page, under "How To Use This Contract" :

Eligible Users

- Eligible users, as defined by Rule 60A-1.001, Florida Administrative Code, may contact the contractor(s) directly to place an order using this contract; contractor contact information is accessible from the contract webpage.

60A-1.001 Definitions.

This rule defines terms used in Rule Chapter 60A-1, F.A.C. Other terms used in Rule Chapter 60A-1, F.A.C., shall be construed in accordance with definitions contained in Chapter 287, F.S. Terms not defined by statute or rule shall be construed according to their plain meaning, and in all cases with the objective of advancing the purpose of the rule in which they appear.

(1) Contract means a mutually binding legal relationship evidenced by a written agreement obligating a Contractor to furnish commodities or contractual services to the Department, an agency, an eligible user, or another state. A Contract requires signatures of all parties.

(2) Eligible User means:

(a) United States government departments, commissions, agencies, and instrumentalities thereof, having a physical presence within the State of Florida;

(b) This state's constitutional, judicial branch, and legislative branch entities, and instrumentalities thereof;

(c) Instrumentalities of this state's executive branch agencies;

(d) State universities and colleges, their boards of trustees, and the board of governors, as described by Sections 1000.21, 1001.60 and 1001.71, F.S., and instrumentalities thereof.

(e) Political subdivisions, including counties, cities, towns, villages and districts, as described by Section 1.01(8), F.S., and instrumentalities thereof;

(f) School districts, as described by Section 1001.30, F.S., and instrumentalities thereof;

(g) Independent, nonprofit colleges or universities located within the State of Florida and accredited by the Southern Association of Colleges and Schools;

(h) For purposes of insurance contracts procured pursuant to Section 287.022, F.S., only state universities, as described by Section 1000.21, F.S., are eligible users.

(3) Purchase Order means a written agreement formalizing the terms and conditions under which a Vendor furnishes commodities or contractual services to the Department or an agency.

(4) Vendor means a person or entity that may provide or is providing commodities or contractual services under a Purchase Order or Contract.

Best Regards,

Joseph Thomas | Contract Manager, FCCM

Division of State Purchasing

Office: (850) 488-8367

Florida Department of Management Services

We Serve Those Who Serve Florida

“Good communication is the key to all successful working relationships”



[How Are We Doing? Click Here to Take the DMS Customer Satisfaction Survey](#)

From: Jeffrey Hyde <jhyde@myokaloosa.com>

Sent: Wednesday, February 9, 2022 5:26 PM

To: Thomas, Joseph <Joseph.Thomas@dms.fl.gov>

Cc: DeRita Mason <dmason@myokaloosa.com>

Subject: Equipment Rental Services 72141700-21-NASPO-ACS

Caution: This email originated from outside of the organization. Please ensure that you recognize the sender and know that the content is safe before clicking on any links or opening attachments.

Good Evening,

Okaloosa County, FL is requesting permission to utilize the above contract – United Rentals.

I do not know if we are still considered an “eligible user”, as a municipal entity.

Please Advise

Thanks

Jeffrey A. Hyde
Purchasing Manager
Okaloosa County Purchasing
850-689-5960

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.