

Signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU) dated July 20, 2021, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and **The National Caucus and Center on Black Aging, Inc.**, also referred to as **The Partner**.

I. TERM FOR INFRASTRUCTURE COSTS

The Term for this Infrastructure Funding Agreement shall commence on July 1, 2023, through June 30, 2024. The Term for subsequent Infrastructure Funding Agreements shall commence on the first day of the Program/Fiscal Year (Currently) July 1 through the last day of the Program/Fiscal Year (Currently) June 30. A new Infrastructure Funding Agreement will be developed for each subsequent Program/Fiscal Year.

II. AGREEMENT/PAYMENTS

The Partners agree to the infrastructure costs outlined in **Appendix B**, and to the Term for this Infrastructure Funding Agreement. Payments may be made monthly, quarterly, or annually at the beginning of each agreed-upon period as invoiced by CSOW.

III. SIGNATURES

IN WITNESS WHEREOF, the Partner and CSOW have caused this Infrastructure Funding Agreement to be duly executed as of the date set forth below.

APPROVED BY:
CareerSource Okaloosa/Walton

APPROVED BY PARTNER:
The National Caucus and Center on Black Aging, Inc.

By: Scott Seay

By: Gail Emerich

Name: Scott Seay

Name: Gail Emerich

Title: Chair, Board of Directors

Title: Program Manager

Date: 09/07/2023

Date: 9/18/2023

C18-2631-BCC
THE NATIONAL CAUCUS AND
CENTER FOR BLACK AGED, INC.
MOU
Expires: 06/30/2024

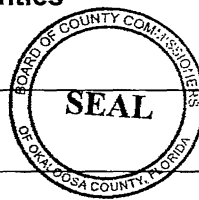
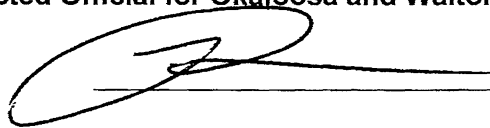
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APPROVED BY:

Chief Elected Official for Okaloosa and Walton Counties

By:



Name:

Robert A. "Trey" Goodwin III

Title:

Chairman, Okaloosa County Board of County Commissioners

Date:

11/7/2023

Attachments

- Appendix A** - One-Stop Operating Budget
- Appendix B** - Infrastructure Funding Agreement

**Partners
Annualized
2022-2023**

**One-Stop Operating Budget with All Partners
Annualized (Appendix A)**

Ft. Walton One Stop

	Full Center Usage One Stop FTE % to Total FTE	Percentage Used Agency Only	Agency					Yrs 110	BWP 100	WICA 6	WTP 2	Wagner Peyser 4	Veteran's 13	RESEA 2	SNAP 1	OTHER 6	Total 36.00
			NYWFLAS	OTC	ECIC	RDW/Bms	TR/County										
Infrastructure Expense																	1.00
Lease	\$181,950						\$5,054	\$5,054	\$30,323	\$10,108	\$20,217	\$65,704	\$10,108	\$5,054	\$30,323		\$181,950
Liability/Property/Other Insurance	\$14,374						\$399	\$399	\$2,396	\$799	\$1,597	\$5,191	\$799	\$399	\$2,396		\$14,374
IT Consulting Contract	\$24,798	\$24,798					\$650	\$650	\$871	\$1,378	\$2,755	\$8,955	\$1,378	\$689	\$4,133		\$24,798
IT Technical Portion of Salaries and Benefits 10%	\$6,827	\$6,827					\$180	\$180	\$240	\$379	\$759	\$2,465	\$379	\$190	\$1,138		\$6,827
Telephones	\$10,774						\$299	\$299	\$1,796	\$599	\$1,197	\$3,890	\$599	\$299	\$1,796		\$10,774
Utilities	\$27,243						\$753	\$753	\$4,541	\$1,514	\$3,028	\$9,940	\$1,514	\$757	\$4,541		\$27,243
Facilities Maintenance	\$360						\$10	\$10	\$60	\$20	\$40	\$130	\$20	\$10	\$60		\$360
Equipment Leasing & Maintenance	\$9,100						\$253	\$253	\$1,517	\$506	\$1,011	\$3,288	\$506	\$253	\$1,517		\$9,100
Supplies	\$7,952						\$221	\$221	\$1,325	\$442	\$884	\$2,872	\$442	\$221	\$1,325		\$7,952
Atlas Complete Technology	\$18,588	\$18,588					\$489	\$489	\$653	\$1,033	\$2,065	\$6,712	\$1,033	\$516	\$3,098		\$18,588
Total Infrastructure Costs	\$301,971	\$301,971					\$6,388	\$6,388	\$43,723	\$16,776	\$33,562	\$109,045	\$16,776	\$8,388	\$50,328		\$301,971
Exchange Value									\$5,295								\$5,295
Fair Share									\$49,018	\$16,776	\$33,562	\$109,045	\$16,776	\$8,388	\$50,328		\$301,971

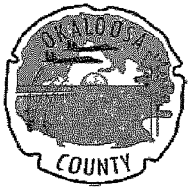
**Infrastructure Costs and Additional OS Expense
Annualized (Appendix B)**

2023 2024 based on 2022 2023

	Ft. Walton One Stop	Technology Usage
	Full Center Usage	Access Only
Infrastructure Expense		
Lease	\$181,950	
Liability/Property/Other Insurance	\$14,374	
IT Consulting Contract	\$24,798	\$24,798
IT Technician 10% of Salaries and Benefits	\$6,827	\$6,827
Telephone	\$10,774	
Utilities	\$27,248	
Facilities Maintenance	\$360	
Equipment Leasing & Maintenance	\$9,100	
Supplies	\$7,952	
Atlas Complete Technology	\$18,588	\$18,588
Total Infrastructure Costs	\$301,971	\$50,213

# FTE in FWB One Stop	38	
Cost per FTE	7,947	1,321

MOU's			
	Fair Share	Exchange Value	Balance to CSOW
Voc Rehab with 1 FTE in OS	\$7,947	\$0	\$7,947
SEP with 1 FTE in OS	\$7,947	\$3,974	\$3,974
	Access Fee	Exchange Value	Balance to CSOW
NWFLSC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
OTC-(Perkins)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
ECTC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
FI Division of Blind Services-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
Community Services Block Grant (Tri County)-No FTE in OS TECH ONLY	\$1,321	\$1,321	\$0
Community Services Block Grant (Tri County)-Services provided to CSOW One-Stop Delivery System customers equal to or greater than the Access Fee of \$1,321.			
	\$5,295		\$17,205



BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

DATE: November 7, 2023
TO: Honorable Chairman and Members of the Board
FROM: Michele Burns, Executive Director, CareerSource Okaloosa Walton
SUBJECT: CareerSource Okaloosa Walton - Infrastructure Funding Agreement (IFA)

STATEMENT OF ISSUE: CareerSource Okaloosa-Walton requests the Board review and approval of the Infrastructure Funding Agreement (IFA) between CareerSource Okaloosa Walton and The National Caucus and Center on Black Aging, Inc.

BACKGROUND: The Infrastructure Funding Agreement (IFA) contains the infrastructure costs budget, which is an integral component of the overall one-stop operating budget. The other component of the one-stop operating budget consists of additional costs, which include applicable career services, and may include shared operating costs and shared services. While each of these components covers different cost categories, an operating budget would be incomplete if any of these cost categories were omitted, as all components are necessary to maintain a fully functioning and successful local one-stop delivery system.

OPTIONS: Approve/Disapprove

RECOMMENDATIONS: Staff recommends approval of the Infrastructure Funding Agreement (IFA) between CareerSource Okaloosa Walton and The National Caucus and Center on Black Aging, Inc.

C18-2631-BCC

THE NATIONAL CAUCUS AND
CENTER FOR BLACK AGED, INC.

MOU

Expires: 06/30/2024