

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT RENEWAL

Premier Staffing Source, Inc.	DATE ISSUED:	July 10, 2019
4640 Forbes Blvd, -Suite 200 A	CURRENT REFERENCE NO:	18-032-5-R
Lanham, Maryland	CONTRACT TITLE:	Temporary Medical Worker Services

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been renewed. The contract documents consist of the terms and conditions of AGREEMENT No. 18-032-5-R including any attachments or amendments thereto.

EFFECTIVE DATE: July 1, 2019

EXPIRES: June 30, 2020

RENEWALS: 2 ONE (1) YEAR RENEWAL OPTIONS FROM June 30, 2020 through June 30,2022

COMMODITY CODE(S): 96269

LIVING WAGE: N

ATTACHMENTS:

AGREEMENT No. 18-032-5-R

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Myrna Cooks

VENDOR TEL. NO.: (301)306-0774

EMAIL ADDRESS: mcooks@premierstaffingsource.com

COUNTY CONTACT: Ifiok Ibanga

COUNTY TEL. NO.: (703) 228-5583

COUNTY CONTACT EMAIL: libanga@ARLINGTONVA.US

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 18-032-5-R
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 18-032-5-R dated August 21, 2017, ("Main Agreement") between Premier Staffing Source, Inc ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend number 2. Contract Term called for under the Main Agreement as follows:

The contract term is hereby renewed for the period beginning July 1,2019 and ending June 30,2020.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PREMIER STAFFING SOURCE, INC.

AUTHORIZED
SIGNATURE: Lucas Alexander

AUTHORIZED
SIGNATURE: 

NAME: Lucas Alexander
TITLE: Procurement Officer

NAME AND
TITLE: Myrna L. Cooks, President/CEO

DATE: 07/08/2019

DATE: 6-26-19



COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES & SUPPLY (DPS)
1111 East Broad Street, Richmond, Virginia 23219

MODIFICATION #5
TO
CONTRACT NUMBER E194-75647-MA2332
BETWEEN THE
COMMONWEALTH OF VIRGINIA
AND
PREMIER STAFFING SOURCE, INC.

This MODIFICATION #5 is an Agreement between the Commonwealth of Virginia, hereinafter referred to as "State" or "Commonwealth," and Premier Staffing Source, Inc., a Virginia corporation, hereinafter referred to as the "Contractor", relating to the modification of Contract E194-75647-MA2332 effective July 1, 2019, as amended, hereinafter referred to as the "Contract" or "Agreement." This Modification is hereby incorporated into and made an integral part of the Agreement.

The purpose of this modification is to document both parties' agreement to A) renew the Contract and B) make changes to the contract. All changes are effective July 1, 2019 through June 30, 2020 and shall be included in any subsequent modifications.

A. Reference: Contract E194-75647-MA2332, "Renewal of Contract" (Section 5 page 2)."

Both parties hereby agree to renew the above-referenced Contract for an additional one (1) year period, beginning July 1, 2019 through June 30, 2020. There are two (2) renewal options available.

B. Reference: Contract E194-75647-MA2332, "Changes to Contract" (Section 19, page 6), Both parties hereby agree:

6. PRICE ESCALATION-DE-ESCALATION

Price adjustments may be permitted for changes in the contractor's cost of providing services not to exceed the increase in the following index/indices: Medical Care Services, Table 1. Consumer Price Index for All Urban Consumers (CPI-U), Unadjusted Percent Change, Bureau of Labor and Statistics, <https://www.bls.gov/news.release/cpi.t01.htm>

No price increases will be authorized for 365 calendar days after the effective date of the contract. Price escalation may be permitted only at the end of this period and each 365 calendar days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth.

Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30 day notification period. The contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the contractor's request for

increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the contractor by the contractor's suppliers.

The purchasing office will notify the using agencies and contractor in writing of the effective date of any increase which it approves. However, the contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

- C. **Reference:** Contract E194-75647-MA2332, "Changes to Contract" (Section 19, page 6), Both parties hereby agree to remove professional services, Lots 44-47, listed below:

LOT 44	Dentist-I	Code 49031	Pay Band 6
Complexity	<ul style="list-style-type: none"> • Applies knowledge of the principles, practices and regulations governing clinical dentistry. • Applies knowledge of principles of supervision. • May have program administration and supervision of staff. 		
Results	<ul style="list-style-type: none"> • Clients receive appropriate and quality dental care. • Dental care is provided in a professional manner ensuring that there are no liable actions. • Ensures a positive impact on oral health. 		
Accountability	<ul style="list-style-type: none"> • As professionals delivering or directing complete dental care, employees are directly accountable for their actions. • Positions administer dental care without supervision. • Exercises sound judgment in effective direction and leadership. • May supervise others in performing of dental services. 		
LOT 45	Dentist II (Dental Manager	Code 49032	Pay Band 7
Complexity	<ul style="list-style-type: none"> • Applies knowledge of dental treatment procedures, dental hygiene and oral surgical procedures. • Requires additional formal education, certification, or license to practice oral surgery. 		
Results	<ul style="list-style-type: none"> • Clients receive appropriate and quality specialty dental and oral surgery care. • Invasive procedures are administered in a manner resulting in no serious impact on client's health or a liability to the 		
Accountability	<ul style="list-style-type: none"> • Serve as expert practitioners and are directly accountable for their actions. • Act as an authority in dental services and oral surgery to resolve the most severe and significant dental health 		

LOT 46	Pharmacist I	Code 49131	Pay Band 5
Complexity	<ul style="list-style-type: none"> • Applies knowledge of principles, practices, and laws governing pharmacy. • Frequently consults on matters related to administration of drugs with pharmaceutical companies, pharmacy facilities and businesses, clinical and programmatic staff, insurance carriers, customers, and schools of pharmacy. 		
	<ul style="list-style-type: none"> • Adheres to accreditation standards and other regulatory requirements for dispensing and storing drugs. 		
Results	<ul style="list-style-type: none"> • Customer receives prescribed medication/supplies and advice on usage, side effects and interactions of medications. • Drugs are prepared and stored according to prescribed standards. • Pharmacies operate in accordance with regulatory standards. • Exceptions are reported. 		
Accountability	<ul style="list-style-type: none"> • Independently resolves daily pharmacy issues. • Directly responsible for customer consultation. • May supervise paraprofessionals. 		
LOT 47	Pharmacy II (Supervisory)	Code 49132	Pay Band 6
Complexity	<ul style="list-style-type: none"> • Applies knowledge of clinical and administrative practices and laws governing pharmacy. • Supervises administrative, clinical, and operational aspects of a pharmaceutical work unit. • Applies knowledge of the principles of supervising and directing the work of others. 		
Results	<ul style="list-style-type: none"> • Pharmacy operates according to state and federal regulations and within allocated resources. • Customers receive the correct medications and advice on the use of specific drugs. 		
Accountability	<ul style="list-style-type: none"> • Exercises sound judgment in effective direction and leadership; makes administrative and clinical decisions independently. • Provides guidance and training for other staff. • Helps others to resolve technical problems. • Develops on-site programs, monitors quality assurance, and is responsible for administrative as well as clinical functions. 		

- D. Reference: Contract E194-75647-MA2332, "Changes to Contract" (Section 19, page 6), Both parties hereby agree to change Authorized Representatives:

Authorized Representatives:

COMMONWEALTH OF VIRGINIA

Elizabeth A. Banks, MS, CPPB, VCO
Statewide Sourcing & Contracting Officer
Division of Purchases and Supply
1111 East Broad Street, 6th Floor
Richmond, VA 23219
Tel.: 804-786-8873
Email: elizabeth.banks@dgs.virginia.gov

- E. Reference: Contract E194-75647-MA2332, "Changes to Contract" (Section 19, page 6), Both parties hereby agree to change DGS POINT OF CONTACT:

Contract Administration/Compliance
Elizabeth A. Banks, MS, CPPB, VCO
Statewide Sourcing & Contracting Officer
Division of Purchases and Supply
1111 East Broad Street, 6th Floor
Richmond, VA 23219
Tel: 804-786-8873
Email: elizabeth.banks@dgs.virginia.gov

The foregoing is the complete and final expression of the parties' agreement to modify Contract E194-75647-MA2332 and cannot be modified, except by a writing signed by the duly authorized representatives of both parties. All other terms and conditions remain unchanged.

PERSONS SIGNING THIS CONTRACT ARE AUTHORIZED REPRESENTATIVES OF EACH PARTY TO THIS CONTRACT AND ACKNOWLEDGE THAT EACH PARTY AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CONTRACT.

PREMIER STAFFING SOURCE, INC.

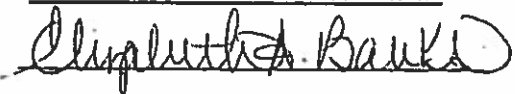
BY: 

NAME: Myrna L. Cooks
Printed Name

TITLE: President/CEO

DATE: 6-5-19

COMMONWEALTH OF VIRGINIA

BY: 

NAME: Elizabeth A. Banks, MS, CPPB, VCO
Printed Name

TITLE: Statewide Sourcing & Contracting Officer

DATE: June 5, 2019