

**VILLAGE OF  
BUFFALO GROVE**



Finance Department  
Fifty Raupp Blvd.  
Buffalo Grove, IL 60089-2198  
Phone 847-459-2525  
Fax 847-459-7906  
brobinson@vbg.org

August 9, 2022

Colleen Balek  
Hillside Auto Body & Service, Inc.  
120 W. University Drive  
Arlington Hts, IL 60004

**Re: Towing and Vehicle Storage Services  
2022-2024 Contract Extension**

Colleen;

You are hereby notified of a contract extension with the Village of Buffalo Grove for Towing and Vehicle Storage Services per the bid documents and specifications issued by the Village of Buffalo Grove and previously accepted by Buffalo Grove in 2018.

The 2022–2024-unit prices shall not increase by more than 2.5% per the terms of the agreement.

All other specifications continue to be in effect through this contract extension. Please also provide me with updated copies of Insurance Certificates and Performance and Payment Bonds as applicable.

Please acknowledge this extension by signing this letter in the box below and returning a copy to my attention. Please give me a call at 847.459.2500 if you have any questions.

Sincerely,

VILLAGE OF BUFFALO GROVE

**Brett Robinson**  
Purchasing Manager

Acknowledged by Hillside Auto Body &  
Service, Inc., on August 9, 2022

Signature

Colleen Balek, General Counsel & Asst. Secretary  
Printed Name & Title