## ARLINGTON COUNTY, VIRGINIA OFFICE OF THE PURCHASING AGENT 2100 CLARENDON BOULEVARD, SUITE 500 ARLINGTON, VIRGINIA 22201

## CONTRACT EXTENSION COVERPAGE

TO: STEP – WISE TRAINING & CONSULTING
99 CRESTWOOD LANE
STAFFORD, VIRGINIA 22554

ORIGINAL DATE ISSUED:

CONTRACT NO: CONTRACT TITLE: APRIL 1, 2014

547-13-19

TRAINING AND ORGANIZATIONAL DEVELOPMENT

## THIS IS A NOTICE OF CONTRACT EXTENSION AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been extended. The "Contract Term" covered by this Notice of Contract Extension is effective **JULY 1, 2021, AND EXPIRES DECEMBER 31, 2021**, subject to any modifications as provided for in the Contract Documents.

The Contract Documents consist of the terms and conditions of Arlington County Agreement No. 547-13-19 including any exhibits, attachments, or amendments thereto.

EFFECTIVE DATE: JULY 1, 2021 EXPIRES: DECEMBER 31, 2021 LIVING WAGE: N

## EMPLOYEES NOT TO BENEFIT: NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

| VENDOR CONTACT: PATRICIA BECKMAN              | VENDOR TEL. NO.:                       | <u>(571) 277-9585</u> |
|---|--|-----------------------|
| EMAIL ADDRESS: PBECKCOMM@GMAIL.COM            |  |                       |
|   |  |                       |
| COUNTY CONTACT: SHARON MILLER (HRD)           | COUNTY TEL. NO.:                       | <u>(703) 228-3595</u> |
| COUNTY CONTACT EMAIL: SEMILLER@ARLINGTONVA.US |  |                       |
| CONTRACT AUTHORIZATION                        |  |                       |
|   | STEP – WISE TRAINING & CONSULTING      |                       |
| COUNTY, VIRGINIA<br>PRINT: VANESSA MOOREHEAD  | PRINT: PATRICIA BECKMAN                |                       |
| SIGNATURE                                     | SIGNATURE:<br>TITLE: Patricia Beckmann |                       |
| DATE: 07/07/2021                              | DATE: 07/07/2021                       |                       |